



Sacramento Continuum of Care (CoC) Board Meeting Minutes

Wednesday, Jan. 8, 2025 | 8:00 AM to 10:00 AM

[Recording of Zoom Meeting](#). The meeting chat thread is below the minutes.

Attendance:

Member	Area of Representation	Present
Angela Upshaw, Chair	Veterans	Yes
Brian Pedro	City of Sacramento	Yes
Christie M. Gonzales	Substance Abuse Service Org.	Yes
Darrell Rogers, Secretary	Person with Lived Expertise	Yes
Dawn Basciano	State Government	Yes
Deborah Hicks	Support Services	Yes
Deisy Madrigal	Social Services	Yes
Emily Halcon	County of Sacramento	Yes
Fatemah Martinez	Shelter Provider	No
Garrick Wong	Managed Care Plan/HealthNet	Yes
Haimanot Ashenafi	City of Elk Grove	No
Jason Winkel. Sgt.	Law Enforcement	No
Jenine Spotnitz	Mental Health	Yes
Jenna Abbott	Business Community	No
Joseph Pacheco	Homeless Service Provider	Yes
Joseph Smith, Vice Chair	Coalition/Network	Yes
Julie Davis-Jaffe	Employment Development	Yes
Ken Cooley	Attorney	Yes
Lucky Santo	Youth Action Board (YAB) Member	No

Meghan Rose	Seniors & Social Justice Advocate	Yes
Monica Rocha-Wyatt	Mental Health	Yes
Nicole Piva	City of Citrus Heights	Yes
Noel Kammerman	Business	Yes
Tara Turrentine	Education	Yes
Troy Lynch	Housing Authority Management	Yes
William Pavão	Social Justice Advocate	Yes
Zachary Basler	LGBTQ Advocate, Realtor	Yes

SSF Staff	SSF Title
Geoffrey Fralick	Program Analyst - Youth Specialist
Giselle Escalante	DV Referral Specialist
Greer McVay	Policy & Communications Director
Jesse Archer	CoC Analyst
Jodi Weiner	Learning & Development Specialist
Kim Winters	Community Impact Director
Lisa Bates	CEO
Marjorie Delgadillo	Family Collaborative Director
Michelle Reedus	CE System Manager
Niomi Del Rio	Admin Assistant
Peter Bell	Planning Director
Rob Huff	COMMS Specialist
Roseanne Lopez	Chief Administrative Officer
Shaitra Ken	Program Analyst "Housing"
Tlaltzin Muro	Referral Specialist

Guests

Annie Hooper, Shelter Inc, Caleb M, Carissa Theis (she/her) CASH, Christi Rossi, Christina Kitchen (The Salvation Army), Christy, Dawn Angelo | AARP, Debbie Hughes - Next Move, Dulce Delgadillo Santisteban, DPA, LCSW (VA CES), Erica Plumb, Genelle Cazares, Giselle Escalante they/them, Harjit Singh Gill, iPhone, James Landreth, Jeffery Tardaguila, Kara Reyes (AMIH), Kazoua Heu, Kelley, Ken, Khernandez, Kristin Kane, Kaiser Permanente, Kristy Smith, LaShunda Price – NMHS, Lindsay Curtis-SCOE (she/her), Maria Avdalas, SHRA, Mercedes Lott, Mike Jaske, SacACT, Nathan's iPhone dgB5v1, Noni Plasichuk, Robin Meggs, Molina Healthcare Housing Specialist, Sarah O'Daniel - Sacramento Housing Authority, Tianna Arbulu - Health Net, Ya-yin Isle, Yvette Buckner, and Zeina Fernandez

I. Welcome & Introductions: Angela, CoC Board Vice Chair

Angela called the meeting to order around 8:05 am. New guest introductions were placed in the chat.

II. Announcements - Upcoming Events & Recent Actions: CoC Board Members, CoC Committee Members, SSF Staff, & Guests

CoC Board members and guests: a variety of job opportunities were shared. Details were provided in the chat.

III. CoC Board Chair's Report: Angela Upshaw, CoC Board Chair

Angela shared:

- The 2024/2025 CoC Board Annual recruitment period is coming to a close. If you are interested in joining the CoC Board, be sure to submit your application, if you haven't already, by next week Friday, 1/17/25. The [application](#) will be placed in the chat. After the recruitment period ends, the CoC Governance Committee and SSF Staff will review and rank all CoC Board applications and provide an appointment recommendation of new CoC Board members for the CoC Board to vote to approve at the March 12, 2025 CoC Board meeting.
- A special announcement to all current CoC Board members, 3 CoC Committees: the Point-in-Time Count Committee, the HMIS & Data Committee, and the Racial Equity Committee need a CoC Board member to Co-Chair each Committee. CoC

Board members please contact [Michelle Charlton](#), if you haven't already, to learn more about CoC Committee Co-Chair duties and timeline.

- Be sure to review the [CoC Committee Updates for the Board](#) file within today's agenda under Receive & File (page 3) to learn about CoC Committees recent actions and updates.
- A friendly reminder the [CoC Board Post Meeting Survey](#) is available in the chat for you to provide feedback on these CoC Board meetings. We will share the survey at the end of today's meeting as well. Thank you in advance for your feedback!
- Lastly, she encouraged all CoC Board members to support the service members in their lives and shared the Veterans Crisis Line: DIAL 988 then press 1. You can also text: 838255

IV. Sacramento Steps Forward (SSF) CEO's Report: Lisa Bates

Lisa mentioned:

- The CoC appreciates the participation and support at the recent CoC Annual Meeting, with key takeaways to be shared later today.
- As the new year begins, the CoC is focused on identifying opportunities to partner with the new Mayor and elected officials at the City and County levels.
- The CoC aims to remain responsive to the evolving landscape, including the upcoming State Budget release and potential federal administration changes.
- Community discussions regarding the HHAP 6 funding allocation process will be a priority in the coming months.
- The CoC will prioritize HHAP 6 spending, evaluating current state funding allocations and considering necessary adjustments based on gaps analysis and the RCHAP.
- Updates on the state of homelessness, gaps analysis, and RCHAP status report will be shared with the Board in the coming months to help inform funding priorities for the first half of 2025.

V. Review & Approval of Nov. 13, 2024 Minutes:

Darrel Roges, CoC Secretary

€ Supporting Material: [Nov. 13, 2024 Minutes](#)

Motioned for Approval of the 11/13/24 Meeting Minutes:

1st – Noel Kammerman, 2nd – Zachary Basler.

Motion Approved.

VI. Consent Agenda as One Action Item (A&B):

- A. [Appointment of Caleb Merrill as CoC GC Member \(YAB Designated Seat\)](#)
- B. [Approval for the PITC to Meet Without a CoC Board Member Co-Chair](#)

Motioned for Approval of the Consent Agenda as One Action Item:

1st – Ken Cooley, 2nd – Noel Kammerman.

Motion Approved.

VII. New Business

8:35 am	A. CoC Grant's Manual	Discussion & Action
	Stacey Fong, SSF Grants Manager	
	Supporting Materials: <ul style="list-style-type: none"> • Draft of CoC Grants Manual 	

Stacey provided an overview of the CoC Grants Manual which included:

- The timeline for completion
- The process for collecting feedback from the community.
- And the various policy changes included in the manual:
 - Added the amended Local Rapid Rehousing Policy
 - Added specific information about match documentation
- Questions were asked, please see the recording for details.

Motioned for Approval of the CoC Grant's Manual:

1st – Zachary Basler, 2nd – Monica Rocha-Wyatt.

Motion Approved.

<p>8:50 am</p>	<p>B. FY2024–2025 CoC NOFO Program Competition Debrief</p> <ul style="list-style-type: none"> • Survey Results • Next Steps <p>Jesse Archer, SSF Interim CoC Program Manager</p> <p>Supporting Materials:</p> <ul style="list-style-type: none"> • CoC Consolidated Application • FY2024 CoC NOFO Debrief Survey (Closed) • SSF FY2024-2025 NOFO CoC Program Competition Webpage 	<p>Informational</p>
<p>Jesse shared an overview of the NOFO debrief process, the timeline for completion, and when community members can expect the finalized Debrief document. Please see the recording for details.</p>		
<p>9:00 am</p>	<p>C. Continuum of Care (CoC)Builds NOFO</p> <ul style="list-style-type: none"> • Applicant Submission • Next Steps <p>Jesse Archer, SSF Interim CoC Program Manager</p> <p>Supporting Material:</p> <ul style="list-style-type: none"> • Approval of the CoCBuilds NOFO Application Memo 	<p>Informational</p>
<p>Jesse shared that SSF is waiting to hear back regarding the submitted CoC Builds Application. HUD has provided a general timeline, and results should be expected in early 2025. The CoCBuilds competition is nation-wide and as such, is extremely competitive.</p>		
<p>9:05 am</p>	<p>D. 2024 CoC Annual Meeting Key Takeaways</p> <p>Ayanna McGee, SSF System Building & Integration Director</p> <p>Peter Bell, SSF System Building & Integration Director, Planning and Strategy</p>	<p>Informational</p>

Supporting Materials:

- [SSF 2024 CoC Annual Meeting webpage](#)

Ayanna [presented](#) some of the reflections and key takeaways from the 2024 CoC Annual Meeting. Gratitude was extended to all participants and especially to those who served as panelists during the morning session. The CoC Annual Meeting Survey results were shared. There were 25 responses collected. Some common themes seen in the results:

- Collaboration across the HRS
- Transparent data insights about how people move through the system
- Increase PWLE involvement and Peer navigation
- Stronger person-centered and trauma informed care within programming.

The feedback collected from the afternoon breakout sessions at the 2024 CoC Annual Meeting will be incorporated into 2025 CoC Committee Work Plan. Questions were asked. Please see the recording for details.

VIII. Meeting Adjourned

The next CoC Board meeting is Wednesday, February 12, 2025, 8:00am

2025 CoC Board Meetings: Jan. 8 | Feb. 12 | Mar. 12 | Apr. 9 | May 14 | Jun. 11 | Jul. 9 | Aug. 13 | Sep. 10 | Oct. 8 | Nov 12 | Dec. 10

CoC Board Meeting Chat

00:16:13 Jesse SSF, CoC Analyst: JAn 2025 Agenda:
<https://sacramentostepsforward.org/wp-content/uploads/2025/01/SSF-CoC-Board-2024-Agenda-Jan-2025.pdf>

00:22:05 Giselle Escalante they/them: Welcome Caleb!

00:22:35 Kristy Smith: welcome

00:23:15 Caleb M: Thank you, glad to be here!

- 00:26:14 Jesse SSF, CoC Analyst: CoC Application:
<https://www.surveymonkey.com/r/GVRLSS2>
- 00:27:27 Jesse SSF, CoC Analyst: CoC Committee Recent Updates:
<https://sacramentostepsforward.org/wp-content/uploads/2025/01/SSF-Committee-Updates-for-Receive-and-File-Jan-2025.pdf>
- 00:28:04 Jesse SSF, CoC Analyst: CoC Nov Survey Results:
<https://sacramentostepsforward.org/wp-content/uploads/2024/12/SSF-CoC-Board-Survey-Nov-2024.pdf>
- 00:28:11 Ken: Please restate the 3 committees needing a Board Co-Chair.
- 00:29:14 Jesse SSF, CoC Analyst: CoC Board Survey:
<https://www.surveymonkey.com/r/FC6PRJD>
- 00:29:34 Jesse SSF, CoC Analyst: Ken, Point-in-Time Count Committee, the HMIS & Data Committee, and the Racial Equity Committee
- 00:30:16 Angela Upshaw: Veterans Crisis line: 988, then press 1. You can also text: 838255
- 00:33:29 Jesse SSF, CoC Analyst: **Approval of Nov CoC Board Minutes:**
- 00:33:39 Monica Rocha-Wyatt: yes
- 00:33:40 Angela Upshaw: approve
- 00:33:43 Nicole Piva, City of Citrus Heights: Yes
- 00:33:44 Christie Gonzales: yes
- 00:33:45 Emily: Yes
- 00:33:45 Joseph Smith: Yes
- 00:33:46 Zachary Basler: approve
- 00:33:49 Tara Turrentine: yes
- 00:33:49 Deisy Madrigal, She/Her: Yes
- 00:33:49 Noel Kammermann - Jamboree: Yes
- 00:33:51 Ken: I approve meeting minutes for Nov

00:33:51 Meghan: Yes
00:33:52 William: Yes
00:33:56 Dawn: Yes
00:33:58 Joseph Pacheco: Yes
~~00:33:59 Caleb M: Yes (Not a CoC Board Member)~~
00:34:05 Julie Davis-Jaffe - SETA - Sacramento Works: Yes
00:34:10 Deborah Hicks: yes
00:34:11 Troy: yes
00:34:12 Darrell Rogers: Yes
00:34:13 Brian Pedro, City of Sacramento: Yes
00:35:17 Jesse SSF, CoC Analyst: **Consent Agenda Approval:**
00:35:20 Julie Davis-Jaffe - SETA - Sacramento Works: Yes
00:35:21 Darrell Rogers: Yes
00:35:22 Noel Kammermann - Jamboree: Yes
00:35:22 Christie Gonzales: yes
00:35:22 Tara Turrentine: yes
00:35:22 Deborah Hicks: yes
00:35:22 Ken: Aye on Consent Agenda
00:35:24 Emily: yes
00:35:24 Joseph Smith: Yes
00:35:25 Monica Rocha-Wyatt: yes
00:35:26 Meghan: Yes
00:35:26 Angela Upshaw: approve
00:35:27 Dawn: Yes

00:35:30 Zachary Basler: yes

00:35:34 William: Yes

00:35:35 Noel Kammermann - Jamboree: Ken was the first

00:35:36 Brian Pedro, City of Sacramento: Yes

00:39:35 Jesse SSF, CoC Analyst: Draft Manual:
<https://sacramentostepsforward.org/wp-content/uploads/2024/11/Grant-CoC-Manual.pdf>

00:42:41 Stacey Fong (she/her) SSF: Questions or comments: Stacey Fong,
sfong@sacstepsforward.org

00:42:54 Stacey Fong (she/her) SSF: Department email:
contracts@sacstepsforward.org

00:43:14 Darrell Rogers: Yes

00:43:23 Jesse SSF, CoC Analyst: **Approval of the CoC Grants Manual:**

00:43:29 Darrell Rogers: Yes

00:43:30 Monica Rocha-Wyatt: yes

00:43:30 Noel Kammermann - Jamboree: Yes

00:43:30 Tara Turrentine: yes

00:43:30 Zachary Basler: yes

00:43:31 Joseph Pacheco: Yes

00:43:32 Angela Upshaw: approve

00:43:32 Emily: yes

00:43:34 Julie Davis-Jaffe - SETA - Sacramento Works: Yes

00:43:34 Garrick Wong: yes

00:43:34 Joseph Smith: yes

00:43:35 Deborah Hicks: yes

00:43:37 Dawn: Yes

00:43:38 Ken: yes on Manual Approval

00:43:42 Meghan: Yes

00:43:42 Christie Gonzales: yes

00:43:42 Nicole Piva, City of Citrus Heights: Yes

00:43:44 Deisy Madrigal, She/Her: Yes

00:53:38 Jesse SSF, CoC Analyst: Annual Meeting Website:
<https://sacramentostepsforward.org/2024-sacramento-continuum-of-care-annual-meeting/>

01:02:42 Peter Bell (he/him) Sacramento Steps Forward: Hi William, sure thing!
Feel free to email me at pbell@sacstepsforward.org

01:06:29 Deisy Madrigal, She/Her: It was great to see the community interest growing. Next year we need a bigger space! 👍

01:07:09 Ayanna McGee (she/hers) - SSF: Agreed -- we will definitely be looking into a larger or more effective space for the discussions, especially!

01:07:34 Monica Rocha-Wyatt: Great connecting in person!

01:08:31 Jesse SSF, CoC Analyst: CoC Board Meeting Survey:
<https://www.surveymonkey.com/r/FC6PRJD>

01:11:52 Monica Rocha-Wyatt: brb

01:12:30 Jesse SSF, CoC Analyst: Here is the Move On Policy from SHRA that might help provide context:

Move On Allocation. This preference is available to formerly homeless individuals/families who are ready to transition from supportive housing to the HCV tenant based voucher program while simultaneously transitioning from receiving intensive to less intensive/no services. Families will be referred to the PHA by their service provider if they meet programmatic guidelines. Final approval (for the families to be referred to the HCV Intake staff) will be conducted by the PHA. Transitioning formerly homeless families to the voucher program will create vacancies in supportive housing programs, allowing additional homeless families in need of services to be housed. At its discretion, the PHA will annually evaluate whether to renew this preference.

01:13:31 Monica Rocha-Wyatt: back

01:14:04 Deisy Madrigal, She/Her: Are they still issuing those vouchers?

01:14:33 Deisy Madrigal, She/Her: As a reminder most vouchers are on hold and have been on hold for almost a year

01:17:58 Deisy Madrigal, She/Her: I can't unmute

01:18:07 Maria Avdalas, SHRA: We are not issuing any move on vouchers at this time

01:19:30 Maria Avdalas, SHRA: We stopped issuing vouchers in May 2024 except for Foster Youth to Independence and VASH.

01:24:37 Emily: While new tenant based vouchers, as Maria notes, are not being issued, SHRA did release a RFP for project based vouchers right before the holidays. For any developers interested in these, please review the RFP here (and please share): <https://procurement.opengov.com/portal/shra/projects/134063>

01:29:07 Kazoua Heu: Lao Family has site control of the former Vagabond on 3rd street. We've engaged the City and Sacramento County on the best use but those conversations have not been fruitful. Lao Family Welcomes continued conversation should either entity want to explore it's potential with us.

01:31:32 Jesse SSF, CoC Analyst: Survey: <https://www.surveymonkey.com/r/FC6PRJD>

01:31:57 Jesse SSF, CoC Analyst: **The next CoC Board meeting is Wednesday, February 12, 2025, 8:00am**

01:32:44 Deborah Hicks: Thank you, Informative meeting.\

01:33:33 Caleb M: Thank you!