

# System Performance Committee (SPC) Meeting Minutes

Thursday, October 24, 2024 from 9:00 am to 10:30 am



SACRAMENTO  
STEPS FORWARD

[Recording of Zoom Meeting.](#) The chat is below the minutes.

## Attendance:

Member	Area of Representation	Present
Andrew Geurkink	Local Government	Yes
Angela Drake	Health Care	No
Dawn Basciano	State Government	Yes
Garrick Wong	Health Care	No
Jessica Simanello	Local Government	No*
Kyle Stefano	Health Care	Yes
Lisa Bates, Co-Chair	Lead Agency	No*
Mike Jaske	Faith Community Advocate	Yes
Sher Singh	DEI Chair	Yes
Stefan Heisler, Co-Chair	City of Rancho Cordova	Yes
Tahirh Kraft	Service Provider	Yes
Tanya Cruz	SHRA	Yes
Ya-yin Isle	Local Government	No

*\*Notified SSF Staff they would be absent in advance/excused*

SSF Staff	SSF Title
Geoffrey Fralick	Program Analyst - Youth Specialist

Jesse Archer	CoC Analyst
Michelle Charlton	CoC Coordinator
Peter Bell	Planning Director
Trenton Simmons	Data & Analytics Director

Guests
Darrell's Rogers, Holly Cranshaw, James Landreth, Kristin Kane, Kristy Smith, Mercedes Lott, Noni Plasichuk, Sophia Puente, and Yvette Buckner.

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Introductions &amp; Welcome</b>	Stefan Heisler, SPC Co-Chair	9:00 AM (5 minutes)	Informational
Stefan called the meeting to order around 9:07am. A new guest introduced themselves.			
<b>II. Announcements: (Upcoming Events &amp; Recent Actions)</b>  <b><u><a href="#">SSF Career Opportunities:</a></u></b> <ul style="list-style-type: none"> <li>• Project Director of Racial Equity Initiatives</li> <li>• CoC Grants Manager/Director</li> </ul>	SPC Members, SSF Staff, & Guests	9:05 AM (5 minutes)	Informational
Announcements: <ul style="list-style-type: none"> <li>• A <a href="#">poll</a> to find a new day/time for the Nov/Dec. 2024 SPC meeting was shared.</li> <li>• The <a href="#">SSF Career Opportunities</a> webpage was shared, searching for a SSF Project Director of Racial Equity Initiatives and CoC Grants Manager/Director. Explore all of the SSF job opportunities today!</li> </ul>			

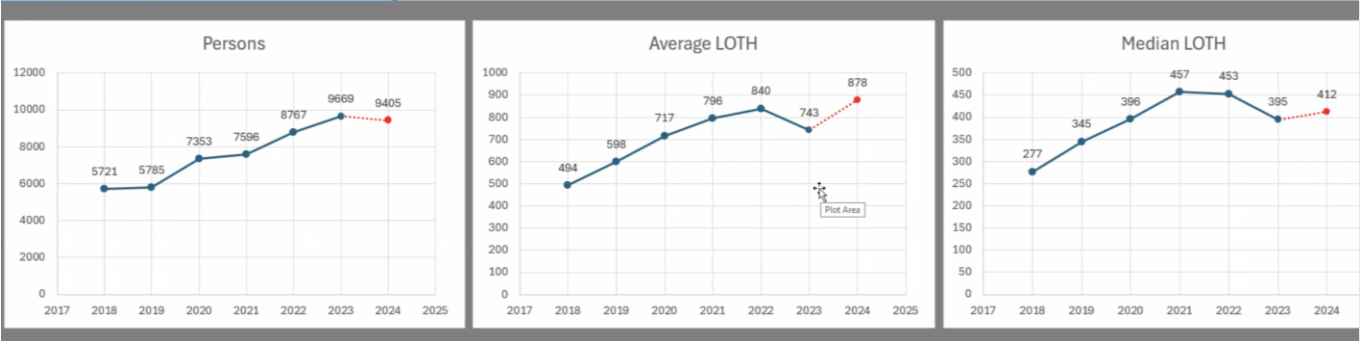
<b>III. Approval of 9/26/24 Meeting Minutes</b>  Supporting Materials: <ul style="list-style-type: none"> <li> <a href="#">9/26/24 Meeting Minutes</a> </li> </ul>	Stefan Heisler	9:10 AM (5 minutes)	Action
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**Motioned for Approval of 9/26/24 Meeting Minutes:**  
1<sup>st</sup> – Tahirih Kraft, 2<sup>nd</sup> – Tanya Cruz.  
**Motion approved.**

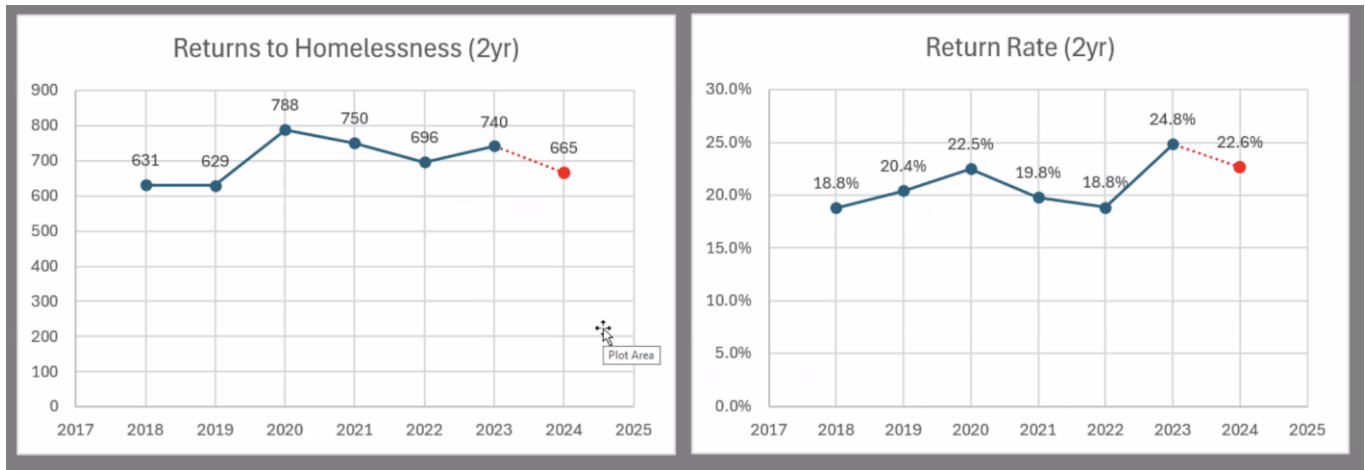
<b>IV. Twelve Month System Performance Measure (SPM) Review</b>	Trent Simmons, SSF Data & Analytics Director	9:15 AM (20 minutes)	Discussion
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Trent shared a review of data, providing specific details about:

Measure 1: Length of Time Persons Remain Homeless (see data below)

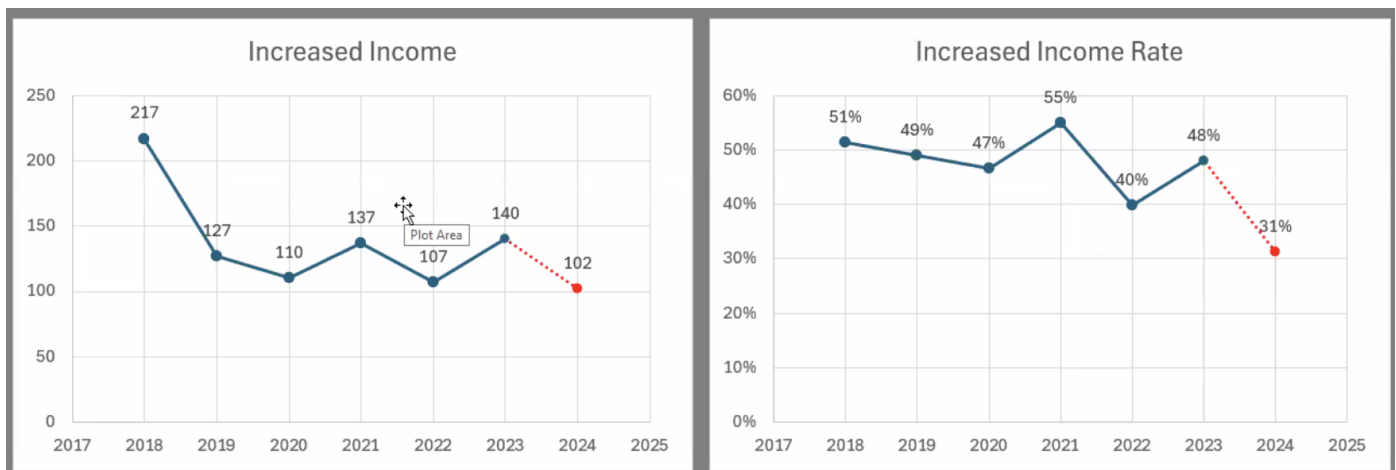


Measure 2: (see data below)

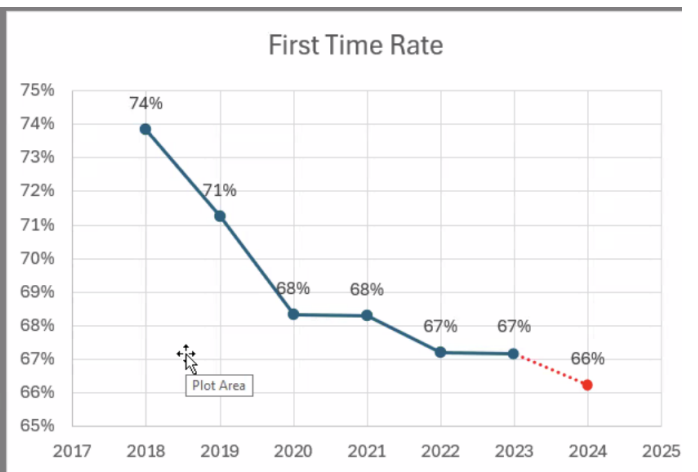
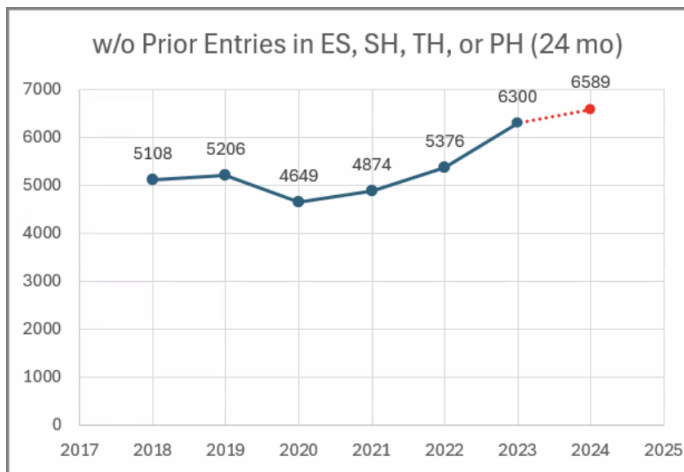


Measure 3: The graph visual was not captured. Please see the recording for the graph visual.

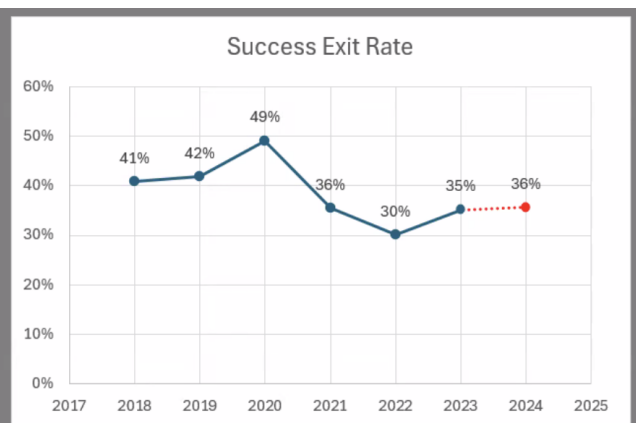
Measure 4: Employment & Income Growth from Homeless Persons in CoC Programs – Funded Projects (see data below)



Measure 5: Number of Persons who Become Homeless for the First Time (see data below)



Measure 7a: Successful Placement Measure 7b: Successful Placement in or Retention of Permanent Housing



Questions were asked. Please see the recording for details.

## V. Gaps Analysis Follow Up

Joel Riphagen,  
SSF Special  
Projects  
Coordinator

9:35 AM  
(30 minutes)

Discussion

This agenda item was not discussed and will be placed on a future SPC meeting agenda.

<b>VI. FY2024 NOFO CoC Program Updates</b>	Jesse Archer, SSF CoC Analyst	10:05 AM (5 minutes)	Informational
Jesse shared updates on the CoC Program NOFO that included the completion of review and rank, the upcoming deadline to submit the consolidated application, and our plan for debriefs. Questions were asked. Please see the recording for details.			
<b>VII. 2024 CoC Annual Meeting</b>  Supporting Materials: <ul style="list-style-type: none"> <li>• <a href="#">2024 CoC Annual Meeting Agenda</a></li> <li>• <a href="#">SSF 2024 CoC Annual Meeting webpage</a></li> </ul>	Peter Bell, SSF Planning & Strategy Director	10:10 AM (5 minutes)	Informational
Peter discussed the agenda details, event details, purpose of the meeting, and a registration link will be provided for the SPC and CoC community to RSVP. Stay informed by visiting the <a href="#">SSF 2024 CoC Annual Meeting webpage</a> .			
<b>VIII. CoC Grant's Manual</b>  Supporting Materials: <ul style="list-style-type: none"> <li>• <a href="#">CoC Grant's Manual Presentation</a></li> <li>• <a href="#">CoC Grant's Manual</a></li> </ul>	Peter Bell	10:15 am (15 minutes)	Discussion
Peter went over the presentation the purpose of the CoC Grant's Manual presentation, timeline, and approval process. Questions were asked. Please see the recording for details.			

## IX. Meeting adjourned at 10:02am

**The next CoC SPC meeting:** the SPC will meet for a Nov./Dec. 2024 meeting. Please provide your availability within the poll [here](#).

### SPC Meeting Chat

09:03:23 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: Welcome! Here is today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/10/102024-SPC-Agenda-Final.pdf>

09:05:32 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: Reminder CoC SPC Members: please submit your availability within this poll to find a date and time for the Nov./Dec. 2024 CoC SPC meeting.

09:06:14 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: **We have quorum.**

09:07:04 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: Here is today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/10/102024-SPC-Agenda-Final.pdf>

09:07:48 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: Here is the poll: <https://doodle.com/meeting/organize/id/bmGxGpGe>

09:08:21 From Sacramento Steps Forward to Everyone: <https://sacramentostepsforward.org/about/become-a-team-member/>

09:08:24 From Andrew Geurkink, Sacramento County-DHSH (he/him) to Everyone:

Reacted to "Here is the poll: ..." with 👍

09:08:27 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: SSF Career Opportunities:

09:08:45 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: -Project Director of Racial Equity Initiatives

-CoC Grants Manager/Director

09:10:28 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
**Approval of 9/26/24 Meeting Minutes:**

09:10:35 From Stefan Heisler, City of Rancho Cordova to Everyone:  
Yes

09:10:36 From Sher Singh she/her to Everyone:  
approve

09:10:40 From Mike Jaske, SacACT to Everyone:  
YES

09:10:44 From Kyle Stefano, Community HealthWorks to Everyone:  
yes

09:10:45 From Andrew Geurkink, Sacramento County-DHSH (he/him) to Everyone:  
approve

~~09:10:56 From Holly Cranshaw to Everyone: Not a SPC member~~  
~~Yes~~

09:34:25 From tahirih to Everyone:  
Can we find in ways to use CalAIM to move individual out of PSH?

09:46:22 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
2024 CoC Annual Meeting Agenda  
SSF 2024 CoC Annual Meeting webpage

09:47:06 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
Event Details  
What: The 2024 Sacramento Continuum of Care Annual Meeting  
When: Tuesday, December 3, 2024 | 9:00 a.m. to 3:30 p.m.  
Where: In-person at Rancho Cordova City Hall

09:52:20 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
This ppt: <https://sacramentostepsforward.org/wp-content/uploads/2024/10/CoC-Grants-Manual-RRH-Changes.pdf>



09:53:09 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
The manual: <https://sacramentostepsforward.org/wp-content/uploads/2024/10/Grant-CoC-Manual.pdf>

10:01:26 From Peter Bell (he/him) to Everyone:  
[SFong@sacstepsforward.org](mailto:SFong@sacstepsforward.org)

10:01:56 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
Reminder SPC Members: please submit your availability within this poll to find a date/time for the Nov./Dec. 2024 CoC SPC meeting.

10:02:05 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
Poll: <https://doodle.com/meeting/organize/id/bmGxGpGe>

10:02:20 From Holly Cranshaw to Everyone:  
thank you