

Coordinated Access System Committee (CASC) Meeting Minutes

Friday, Sept. 20, 2024 | 2:00 PM to 3:30 PM



[Meeting Recording](#). The chat is below the minutes.

Attendance:

Member	Area of Representation / Organization	Present
Cynthia Hunt	Cottage Housing, Inc.	Yes
Erica Jaramillo	Mental Health	No*
Erica Plumb	Mercy Housing	No
Gabriel Kendall	2-1-1 Sacramento	Yes
Harjit S Gill	Homeless Service Provider	Yes
Hezekiah Allen	City of Sacramento	No
Joseph Smith, Co-Chair	Homeless Service Provider	Yes
Juniper D'usse	Youth Action Board	Yes
Korei Gipson	Partners with Lived Expertise	No
Kristy Smith	Partners with Lived Expertise	Yes
LaShawnda Barker, Co-Chair	Sacramento County	Yes
Lindsay Curtis	Sac. County Office of Education	Yes
Maria Avdalas	Housing Authority Management, SHRA	Yes
Noel Kammermann	Jamboree Housing	Yes
Nur Kausar	EAH Housing	Yes

**Notified SSF Staff they would be absent in advance/excused.*

SSF Staff	SSF Title
Ayanna McGee	Program Director, Systems of Care Integration
Giselle Escalante	DV Referral Specialist
Jesse Archer	CoC Analyst
Michelle Charlton	CoC Coordinator
Moneshia Davis	Case Conferencing Coordinator
Niomi Del Rio	Administrative Analyst
Peter Bell	Planning Director
Quinn Jones-Hylton	Programs Analyst "Emergency Services"
Rachel Bereza	Deputy CEO
Shaitra Ken	Program Analyst - Housing
Tiffani Reimers	Case Conferencing Specialist

Guests

Afi-sarn Farrar, Andrew Geurkink, Carissa Theis, Eason Ramson, Genella Cazares, Gina Warren, LaShaunda Price, Paul Shock, Rachel Solomon, Ramsone, Taman Garcha, and Tami.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions	LaShawnda Barker, CASC Co-Chair	2:00 PM (5 minutes)	Informational
LaShawnda called the meeting to order around 2:03 PM. New participants introduced themselves.			
II. Announcements: (Upcoming Events & Recent Actions)	LaShawnda Barker, CASC Chairs, CASC Members, SSF Staff, & Guests	2:05 PM (5 minutes)	Informational
<p>Announcements from the CoC CASC:</p> <ul style="list-style-type: none"> • Joe S. and Gabriel K. shared job opportunities within the chat. • Nur K. shared details about the SHA's 10th Annual Sacramento Regional Affordable Housing Summit (zefly.com) & placed Home Key Draft guidelines PDF in the chat. <p>Please see the chat and recording for details.</p>			
III. Approval of 7/11/24 & 8/8/24 Meeting Minutes Supporting Materials: <ul style="list-style-type: none"> • 7/11/24 Meeting Minutes • 8/8/2024 Meeting Minutes 	Joe Smith, CASC Co-Chair	2:10 PM (5 minutes)	Action

Motioned for Approval of 7/11/24 Meeting Minutes: 1st Cythina Hunt, 2nd Noel Kammermann.

Motion approved.

Motioned for Approval of 8/8/24 Meeting Minutes: 1st Noel Kammermann, 2nd Cythina Hunt.

Motion approved.

<p>IV. Cancel CoC CASC Meetings:</p> <ul style="list-style-type: none"> • Dec. 2024 • Dec. 2025 	<p>LaShawnda Barker</p>	<p>2:15 PM (5 minutes)</p>	<p>Action</p>
<p>Lashawnda provided details about the recommendation to cancel the Dec. 2024 and Dec. 2025 CoC CASC meetings. Please see the recording for details.</p> <p>Motioned for Approval to Cancel the Dec. 2024 meeting and the Dec. 2025 Meetings as Discussed: 1st LaShawnda Barker, 2nd Joesph Smith.</p> <p>Motion approved.</p>			
<p>V. VI-SPDAT Replacement: The Housing Conversation Tool (HCT) Next Steps:</p> <ul style="list-style-type: none"> • CoC Board approval • Trainings • 3rd Party Review • Monitoring Report Structure 	<p>Peter Bell, SSF Planning & Strategy Director, Ayanna McGee, SSF Director, System Implementation, & Trent Simmons, SSF Data & Analytics Director</p>	<p>2:20 PM (30 minutes)</p>	<p>Informational</p>

Peter shared details about the discussion held at the Sept. 2024 CoC Board meeting about this tool and shared the HCT will be presented to the CAS assessor network next week, how to submit a request, and upcoming actions. Ayanna shared the purpose to bring in a 3rd party to review the tool, the plan for the 3rd party to review the monitoring plan, and intention to survey CAS assessors to confirm the new tool is working out/better than the VI-SPDAT. Trent shared details about the impact of the tool with a HCT monitoring report (purpose, scope, parameters, and draft report outline) with the involvement of the CORE Equity Team and that we will bring to the CoC REQC and CASC for the final approval to update the assessment. A poll was launched asking the CoC CASC: “when to bring back the HCT monitoring report to the CoC CASC: bimonthly/quarterly/semiannually?”. **Poll results indicated quarterly was preferred.** Questions were asked. Please see the recording.

Action Items:

- SSF Staff will share the HCT monitoring report **quarterly** to the CoC CASC.
- SSF Staff to confirm DHA managers/contacts are getting the Sept. 25 CAS training links/invite.

<p>VI. Upcoming CAS Projects</p>	<p>Shaitra Ken, SSF Program Analyst</p>	<p>2:50 PM (10 minutes)</p>	<p>Informational</p>
<p>Shaitra shared a presentation about the CAS Projects, partners, Project based vouchers, how are referrals being made?, referral transparency, 4 program details (type, units, features, Move-In, population, & status) on Northview Pointe, 39th and Broadway, Powell's Landing, and Hope Landing and resources available. Questions were asked. Please see the recording and chat for details.</p>			
<p>VII. NOFO Updates:</p> <ul style="list-style-type: none"> • FY2024–2025 CoC Program Competition • CoC Builds 	<p>Rachel Bereza, SSF Deputy CEO & Jesse Archer, SSF CoC Analyst</p>	<p>3:00 PM (10 minutes)</p>	<p>Informational</p>

Rachel shared details for the:

- **FY2024/2024 NOFO CoC Competition:** recent efforts and timeline for next steps. Stay informed by visiting the SSF webpage [here](#).
- **CoCBuilds NOFO:** shared the purpose of this NOFO, difference between this NOFO and the FY2024/2024 NOFO CoC Competition, and timeline for next steps. Stay informed by visiting the SSF webpage [here](#).

VIII. EVH Implementation Updates

Ayanna McGee

3:10 PM
(15 minutes)

Informational

Ayanna shared the EVH development is underway, the implementation of the EVH with 211, bringing in Bridge Resources to support families, collaboration with CAL-AIM, challenges identified. Resources were shared: [Apr. 2024 EVH presentation](#) and [List of Acronyms](#). Questions were asked. Please see the recording and chat for details.

IX. Meeting Adjourned at 3:20pm

The next CASC Meeting is Thursday, October 10, 2024 at 2:30 PM.

Meeting Chat

13:59:20 From Kristy Smith to Everyone:

Hello all

13:59:54 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Welcome! Here is today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/09/09.2024-CASC-2024-Agenda.pdf>

14:02:23 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Welcome! Here is today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/09/09.2024-CASC-2024-Agenda.pdf>


14:04:08 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Welcome! Here is today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/09/09.2024-CASC-2024-Agenda.pdf>

14:05:59 From Gina Warren to Everyone:
Dr. Gina Warren CEO Neighborhood Wellness in Del Paso Heights

14:06:10 From Gabriel Kendall (he/him), 211 Sacramento to Everyone:
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/2740202>

14:06:43 From Nur Kausar (she/her), EAH Housing to Everyone:
SHA's 10th Annual Sacramento Regional Affordable Housing Summit (zefly.com)

14:07:38 From Noel Kammermann - Jamboree to Everyone:
It's a great event with a fun awards ceremony in the evening!

14:07:52 From Nur Kausar (she/her), EAH Housing to Everyone:
Reacted to "It's a great event w..." with 

14:08:45 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Approval of 7/11/24 Meeting Minutes

14:08:53 From Harjit to Everyone:
Beat me to 2nd!

14:08:53 From Lindsay Curtis (she/her), SCOE to Everyone:
Yes

14:08:54 From Joseph Smith to Everyone:
yes

14:08:55 From Kristy Smith to Everyone:

Approve

14:08:56 From Gabriel Kendall (he/him), 211 Sacramento to Everyone:

Abstain - I was not present

14:08:56 From Nur Kausar (she/her), EAH Housing to Everyone:

yes

14:08:57 From LaShawnda Barker she, her DHA HSP to Everyone:

Yes

14:08:58 From Noel Kammermann - Jamboree to Everyone:

Yes

14:08:58 From Juniper Jordan McDougal (It/She) to Everyone:

Yes

14:09:25 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Approval of 8/8/24 Meeting Minutes

14:09:28 From Maria Avdalas, SHRA to Everyone:

yes

14:09:28 From LaShawnda Barker she, her DHA HSP to Everyone:

Yes

14:09:29 From Nur Kausar (she/her), EAH Housing to Everyone:

yes

14:09:29 From Lindsay Curtis (she/her), SCOE to Everyone:

Yes

14:09:31 From Joseph Smith to Everyone:

yes\

14:09:32 From Cynthia Hunt to Michelle Charlton (She/Her) CoC Coordinator, SSF(direct message):

Yes

14:09:33 From Noel Kammermann - Jamboree to Everyone:

Yes

14:09:37 From Harjit to Everyone:

I believe I was on vacation/missed this, so I will abstain

14:10:20 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

The 2024 CoC CASC work plan: <https://sacramentostepsforward.org/wp-content/uploads/2024/01/2024-CASC-Workplan.pdf>

14:10:32 From LaShawnda Barker she, her DHA HSP to Everyone:

Reacted to "The 2024 CoC CASC wo..." with 

14:11:35 From Harjit to Everyone:



14:11:47 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Approval to Cancel the Dec. 2024 and the Dec. 2025 CoC Meetings as Discussed

14:11:51 From LaShawnda Barker she, her DHA HSP to Everyone:

Yes

14:11:53 From Noel Kammermann - Jamboree to Everyone:

Yes

14:11:54 From Maria Avdalas, SHRA to Everyone:

yes

14:11:54 From Cynthia Hunt to Michelle Charlton (She/Her) CoC Coordinator, SSF(direct message):

Yes

14:11:55 From Joseph Smith to Everyone:

yes

14:11:55 From Lindsay Curtis (she/her), SCOE to Everyone:

Yes

14:11:57 From Juniper Jordan McDougal (It/She) to Everyone:

Yes

14:12:11 From Gabriel Kendall (he/him), 211 Sacramento to Everyone:

Yes

14:25:43 From LaShawnda Barker she, her DHA HSP to Everyone:

thanks

14:27:22 From Peter Bell (he/him) SSF to Everyone:

**How frequently would the committee like to review the results of this report?
Quarterly, semi-annual or annual?**

14:27:35 From Shaitra Ken to Everyone:

for system wide changes... it should be semi annually

14:27:39 From Lindsay Curtis (she/her), SCOE to Everyone:
Quarterly at first, maybe?

14:28:09 From Eason Ramson Jr. He/Him/His DHA BCLC/SCUSD/EGUSD/TT to Everyone:
Can you create a poll?

14:29:16 From Peter Bell (he/him) SSF to Everyone:
Replying to "Can you create a pol..."
Unfortunately not. But I love the suggestion!

14:30:08 From Shaitra Ken to Everyone:
YES!

14:33:57 From Shaitra Ken to Everyone:
Time for proper analysis

14:34:04 From LaShawnda Barker she, her DHA HSP to Everyone:
Reacted to "Time for proper anal..." with 👍

14:34:05 From Quinn Jones-Hylton to Everyone:
Reacted to "Time for proper anal..." with 👍

14:34:59 From Maria Avdalas, SHRA to Everyone:
Reacted to "Time for proper anal..." with 👍

14:35:36 From Kristy Smith to Everyone:
Reacted to "Time for proper anal..." with 👍

14:35:54 From Maria Avdalas, SHRA to Everyone:

Sounds good

14:37:00 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

This presentation: <https://sacramentostepsforward.org/wp-content/uploads/2024/09/9.20.24-Current-Housing-Programs-1.pdf>

14:39:45 From Eason Ramson Jr. He/Him/His DHA BCLC/SCUSD/EGUSD/TT to Everyone:

Replying to "This presentation: h..."

Thank you


14:40:14 From Maria Avdalas, SHRA to Everyone:

Only Tax credit properties can not have a household of only full time students

14:41:04 From Maria Avdalas, SHRA to Everyone:

And it is life-time sex offenders tier are not eligible

14:41:16 From Peter Bell (he/him) SSF to Everyone:

Reacted to "And it is life-time ..." with 


14:41:31 From Gabriel Kendall (he/him), 211 Sacramento to Everyone:

<https://www.shra.org/wp-content/uploads/2024/07/SHRA-Rent-and-Income-Limits-Chart-2024-FINAL.pdf>

14:42:50 From LaShawnda Barker she, her DHA HSP to Everyone:

I like the name: Housing conversation tool

14:43:01 From Peter Bell (he/him) SSF to Everyone:

Reacted to "I like the name: Hou..." with 

14:43:03 From Quinn Jones-Hylton to Everyone:

Reacted to "I like the name: Hou..." with ❤️

14:43:06 From Ayanna McGee (she/hers) - SSF to Everyone:

Reacted to "I like the name: Hou..." with ❤️

14:43:11 From LaShawnda Barker she, her DHA HSP to Everyone:

Reacted to "{92795E96-AABF-4A99-ABD2-166F1449A6EE}.png" with 👍

14:49:04 From LashundaPrice to Everyone:

Just to confirm they must have a voucher?

14:49:35 From Maria Avdalas, SHRA to Everyone:

Replying to "Just to confirm they..."

These are project-based voucher units, you do not need a voucher to be referred

14:50:17 From LashundaPrice to Everyone:

Replying to "Just to confirm they..."

Thank you

14:50:25 From Paul Shock, Mid-Town HART to Everyone:

Address for Powell's Landing?

14:51:22 From Maria Avdalas, SHRA to Everyone:

Replying to "Address for Powell's..."

25 Howe Avenue, Sacramento

14:51:34 From Paul Shock, Mid-Town HART to Everyone:

And for Hope Landing

14:51:38 From Nur Kausar (she/her), EAH Housing to Everyone:


I think we should clarify that permanent supportive housing must also meet state housing first requirements so it doesn't require partaking in the services in order to receive housing. the services may be more intensive.

14:51:42 From LaShawnda Barker she, her DHA HSP to Everyone:
Replying to "Just to confirm they..."
But they have to met the other requirements

14:51:51 From LaShawnda Barker she, her DHA HSP to Everyone:
Replying to "Just to confirm they..."
*meet

14:51:52 From Maria Avdalas, SHRA to Everyone:
Replying to "Address for Powell's..."
There is also Hope Landing on Howe Avenue

14:52:04 From Joseph Smith to Everyone:
1413 Howe Ave

14:52:04 From LaShawnda Barker she, her DHA HSP to Everyone:
Reacted to "I think we should cl..." with 

14:52:21 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
This presentation: <https://sacramentostepsforward.org/wp-content/uploads/2024/09/9.20.24-Current-Housing-Programs-1.pdf>

14:53:06 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
CAS Housing Project Overview webpage: <https://sacramentostepsforward.org/cas-housing-projects/>

14:53:30 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
For invite, email referrals@sacstepsforward.org

14:57:31 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
The FY2024/2024 NOFO CoC Competition SSF webpage:
<https://sacramentostepsforward.org/2024-continuum-of-care-coc-program-competition/>

15:00:50 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
The CoCBUILDS NOFO SSF webpage: <https://sacramentostepsforward.org/2024-coc-builds-nofo/>

15:03:25 From Noel Kammermann - Jamboree to Everyone:
Thanks Rachel!

15:04:41 From LaShawnda Barker she, her DHA HSP to Everyone:
EVH-Emergency Housing Voucher

15:04:59 From Quinn Jones-Hylton to Everyone:
Extremely Vulnerable Households


15:05:02 From LaShawnda Barker she, her DHA HSP to Everyone:
Replying to "EVH-Emergency Housin..."
Correct?

15:05:10 From LaShawnda Barker she, her DHA HSP to Everyone:
Reacted to "Extremely Vulnerable..." with 👍

15:05:18 From Kristy Smith to Everyone:
Reacted to "Extremely Vulnerable..." with 👍

15:05:33 From LaShawnda Barker she, her DHA HSP to Everyone:
Removed a 👍 reaction from "Extremely Vulnerable..."


15:05:34 From Quinn Jones-Hylton to Everyone:
Replying to "EVH-Emergency Housin..."
Extremely Vulnerable Households

15:05:37 From LaShawnda Barker she, her DHA HSP to Everyone:
Reacted to "Extremely Vulnerable..." with 


15:05:39 From Rachel Bereza - SSF to Everyone:
Replying to "Thanks Rachel!"
Thank YOU Noel!


15:06:17 From LaShawnda Barker she, her DHA HSP to Everyone:
Replying to "EVH-Emergency Housin..."
Trying to keep up

15:06:30 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
EVH presentation: <https://sacramentostepsforward.org/wp-content/uploads/2024/04/CASC-EVH-Presentation-4.9.24-1.pdf>

15:06:41 From LaShawnda Barker she, her DHA HSP to Everyone:
Reacted to "EVH presentation: ht..." with 

15:06:46 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
List of Acronyms: https://sacramentostepsforward.org/wp-content/uploads/2024/07/List-of-Acronyms_Terms-Definitions.pdf

15:06:47 From Noel Kammermann - Jamboree to Everyone:
Reacted to "EVH presentation: ht..." with 

15:06:55 From Tami /Hope Coop, CalAIM to Everyone:
Reacted to "List of Acronyms: ht..." with 

15:06:56 From Noel Kammermann - Jamboree to Everyone:

Reacted to "List of Acronyms: ht..." with 👍

15:07:18 From Gabriel Kendall (he/him), 211 Sacramento to Everyone:

Reacted to "List of Acronyms: ht..." with 👍

15:07:40 From Ayanna McGee (she/hers) - SSF to Everyone:

Great call in!

15:07:44 From Noel Kammermann - Jamboree to Everyone:

TY

15:07:52 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Of course!

15:10:27 From Juniper Jordan McDougal (It/She) to Everyone:

I have to step out early but thank you for having me!

15:12:02 From Noel Kammermann - Jamboree to Everyone:

Peter, maybe it would be easier to identify who the partners are that complete the CAS assessments (211, etc.)

15:12:11 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

The next CASC Meeting is Thursday, October 10, 2024 at 2:30 PM.

15:13:10 From Nur Kausar (she/her), EAH Housing to Everyone:

What barriers exist, if any, to using Coordinated Entry for tenant referrals?

Aside from Coordinated Entry, are there other systems or approaches that should complement referrals into Homekey+, especially because of the eligibility requirement for Behavioral Health Condition?

15:18:02 From Paul Shock, Mid-Town HART to Everyone:
Okay, what is DHA, not on the abbreviation list.

15:19:36 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
The next CASC Meeting is Thursday, October 10, 2024 at 2:30 PM.

15:19:37 From Gabriel Kendall (he/him), 211 Sacramento to Everyone:
Thank you all!

15:19:37 From Tami /Hope Coop, CalAIM to Everyone:
thank you! this was very informative for me :)

15:19:54 From Lindsay Curtis (she/her), SCOE to Everyone:
Thank you, everyone! Have a great weekend.