

2024

**Housing & Urban Development(HUD)  
Continuum of Care (CoC) Builds  
Notice of Funding Opportunity (NOFO)  
Mandatory Applicant Orientation**



**SACRAMENTO  
STEPS FORWARD**



SACRAMENTO COUNTY & SACRAMENTO CITY CONTINUUM OF CARE

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PREPARED BY SACRAMENTO STEPS FORWARD

# OBJECTIVES



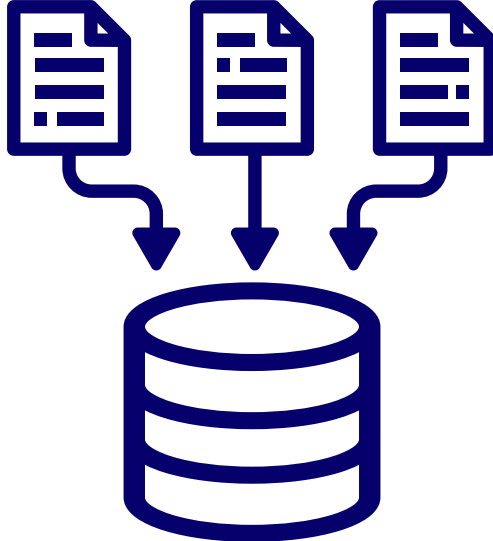
## Purpose & Background

Develop a high-level understanding of the CoC Builds NOFO, Sacramento Steps Forward, and the CoC.



## NOFO Details

Understand the requirements and details for the 2024 HUD CoC Builds Competition.



## The Local Process

Learn Sacramento CoC process, tools and resources, key dates, and scoring methodology.

# AGENDA

1. Welcome

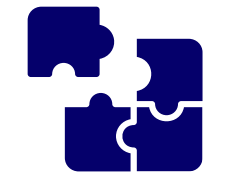


2. Background: Sacramento Steps Forward and the CoC

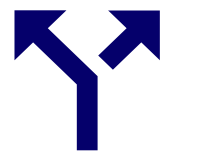


3. CoC Builds NOFO:

Eligible Applicants, Populations, and Project Types



4. Five (5) Minute Break



5. Local Process



6. Questions and Answers

# WELCOME

## Please place in the chat:

- ✓ Name
- ✓ Pronouns
- ✓ Title
- ✓ Agency
- ✓ One thing you would like to get out of this meeting



# SACRAMENTO STEPS FORWARD

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# WHO IS SACRAMENTO STEPS FORWARD?

## Vision

An equitable community where everyone has a safe place to call home.

## Mission

To end homelessness through leadership, convening partners, data-driven best practices, and improving system performance.



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# SSF CORE SERVICES

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## LEAD COMMUNITY-WIDE PLANNING & ENGAGEMENT

As the Continuum of Care (CoC) lead agency for our region, we guide initiatives, coordinate resources, and foster collaborative partnerships to strengthen our community's response to homelessness.



## INCREASE CAPACITY & KNOWLEDGE

We notify providers and the community of capacity-building resources, and develop and maintain provider training and curriculum.



## MANAGE FUNDING & COMPLIANCE

We identify and apply for state and federal funding, and track, evaluate, and monitor fund use and compliance.



## COLLECT, PROCESS & SHARE DATA

We administer the Homeless Management Information System (HMIS) for Sacramento County, and develop and share data to inform new initiatives and program improvement.



## FACILITATE ACCESS TO SHELTER, HOUSING & SERVICES

We collaborate with, integrate, and support housing and shelter programs in the Coordinated Access System (CAS), and manage client referrals to participating providers.



## IMPROVE EQUITY, FAIRNESS, EFFICIENCY & EFFECTIVENESS

We evaluate and encourage racial equity, inform system standards supporting those experiencing homelessness, and evaluate the inclusivity of client experience.

# **SSF IS YOUR COLLABORATIVE APPLICANT**

The Collaborative (or lead) Applicant is the eligible applicant designated by the Continuum of Care (CoC) to collect and submit the following:

- 1. The CoC Registration**
- 2. The Grants Inventory Worksheet (GIW)**
- 3. The CoC Consolidated Application (which includes the CoCBuils Application and Project Selection)**



# **SSF IS YOUR COLLABORATIVE APPLICANT**

Sacramento Steps Forward is the Collaborative Applicant for the Sacramento City & County Continuum of Care. CoCBuilds applications are to be completed by the organization requesting funds, but must be submitted by the CoC's Collaborative Applicant, including Collaborative Applicants designed by HUD as a Unified Funding Agency (UFA).

# SACRAMENTO CoC



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# WHO COMPRISES THE SACRAMENTO COC

**The Sacramento City and County Continuum of Care (Sacramento CoC)** is comprised of a Board, up to 32-members, which includes representation from local government, homeless services providers, people with lived expertise, and the broader community of businesses, advocates, and faith-based groups.

# Where is the Sacramento CoC situated in the community?

The Sacramento CoC is situated at a nexus for homelessness related efforts and is both informed by and helps to inform the work of our community partners.



\*In Sacramento, the CoC has designated SSF as the CoC Lead Agency serving as the Collaborative Funding Applicant, Homeless Management Information System (HMIS) Lead Agency, and operator for the Coordinated Access System.

Date published: 6/17/2024

# COC BUILDS NOFO DETAILS





# CoC BUILD

## FUNDING OPPORTUNITY PURPOSE

Funding of approximately **\$175,000,000** is available through this NOFO. HUD expects to make approximately 25 awards from the funds available under this NOFO.



# FUNDING OPPORTUNITY PURPOSE

1. Increase housing opportunities for people with high risk of levels of need.
2. Increase the supply of permanent supportive housing units within CoC geographic areas to address individuals and families experiencing homelessness where one member of the household has a disability.
3. Encourage coordination between housing providers, health care organizations, and social service providers.



# FUNDING OPPORTUNITY PURPOSE (cont'd)

4. Ensure access to resources for projects to expand opportunities for new PSH units in States with populations less than 2.5 million.

5. Ensure new PSH units are conveniently located near local services; e.g., walking distance, near reliable transportation services, provide access to telehealth.

6. Affirmatively further fair housing by addressing barriers which perpetuate segregation, hinder access to areas of opportunity for protected class groups and concentrate affordable housing in under-resourced areas.





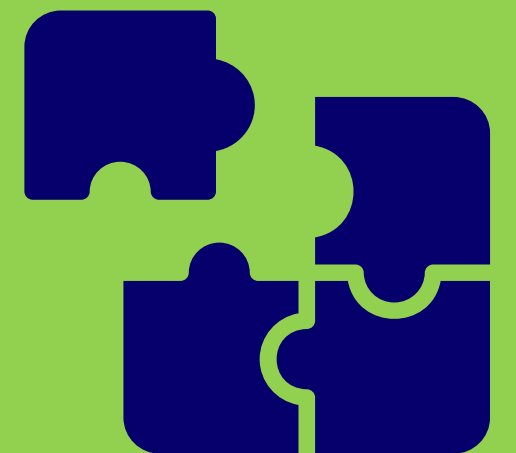
# APPLICANT ADVISEMENT

Applicants should thoroughly review this Invitation to Apply, the CoC Builds NOFO, and the Scoring Factors. Applicants will be required to self-score as a part of the local application. If invited applicants do not believe they will score at least 60 or more (out of 100) on the application, SSF strongly urges the invited applicant to withdraw their proposal.



# ELIGIBLE APPLICANTS

- ✓ Non-profit organizations
- ✓ States and local governments
- ✓ Public housing agencies
- ✓ Tribes and Tribally Designated Housing Entities (TDHEs)



# DIRECT RECIPIENT WITH HUD

## DIRECT RECIPIENT

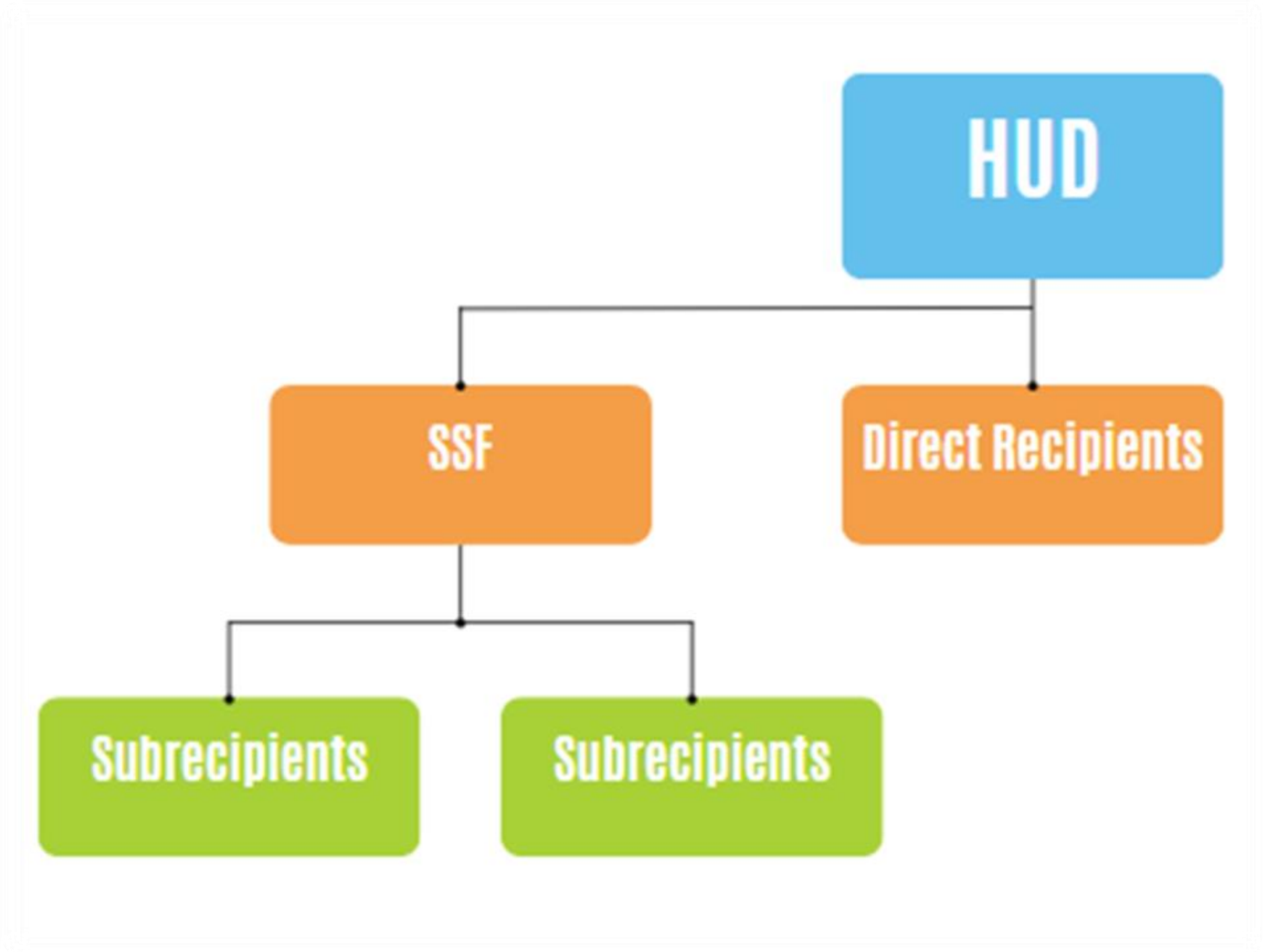
The agency receives funding directly from HUD

Manages direct grants internally

Regular monitoring from HUD

Does not share administrative funding

# DIRECT VS. SUBRECIPIENT

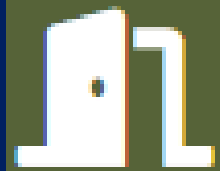


# ELIGIBLE POPULATIONS

Individuals with a disability and families where at least one household member has a disability and is experiencing homelessness to live independently.



# COORDINATED ENTRY/ACCESS



## **Access**

Streamlining access to resources for people experiencing homelessness, including through calling 2-1-1, available 24/7



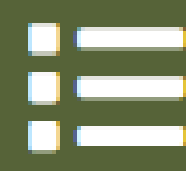
## **Assessment**

Using equity-driven tools to determine eligibility and prioritization for available shelter or housing resources



## **Problem Solving**

Trained navigators helping resolve an episode of homelessness quickly by exploring existing supports and options for assistance



## **Prioritization**

Determining the most vulnerable households for immediate shelter or housing placement



## **Referral**

Matching those in need with the most beneficial resources

All CoC funded programs must use Coordinated Entry/Access.

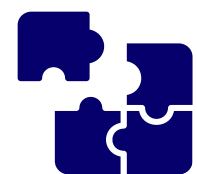
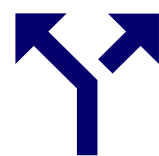
# ELIGIBLE HOUSING TYPES

Project Type	Acronym	Brief Description
Permanent Supportive Housing <ul style="list-style-type: none"><li>• Construction</li><li>• Acquisition</li><li>• Rehabilitation</li></ul>	PSH	Housing assistance and supportive services without a time limit



# ELIGIBLE ACTIVITIES

- Acquisition
- Rehabilitation
- New Construction
- Project-based Rental Assistance
- Supportive Services
- Operating Costs
- Project Administrative costs





# Project Budget

Eligible Cost	Percent	Maximum Award
Construction, acquisition, or rehabilitation of new PSH units	At least 70%	\$5,250,000
Other eligible CoC Program activities associated with the PSH project (e.g., supportive services, operating costs)	No more than 20%	\$1,500,000
Project administration	No more than 10%	\$750,000



# MATCH REQUIREMENTS

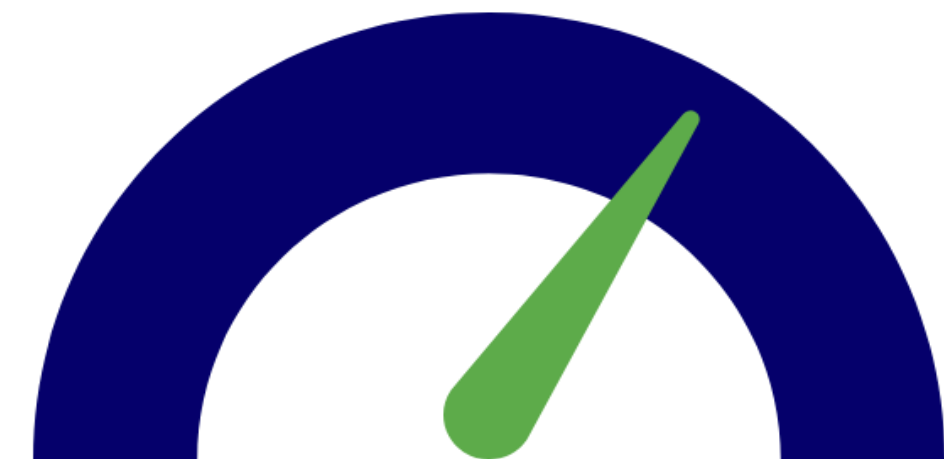
No less than 25 percent of funds or in-kind contributions from other sources.



# HUD and Program-Specific Goals and --- Objectives

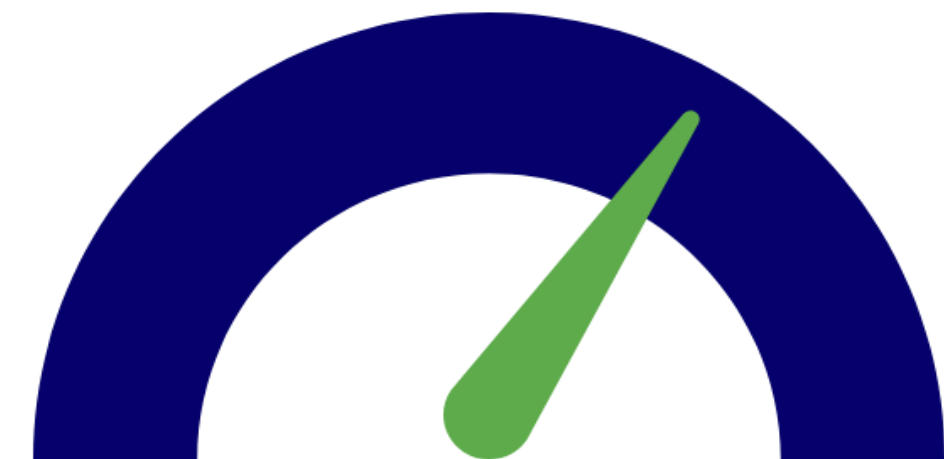
# Applicable Goals and Objectives from HUD's Strategic Plan

- Strategic Goal 1: Support Underserved Communities
  - 1B: Reduce Homelessness
- Strategic Goal 2: Ensure Access to and Increase the Production of Affordable Housing
  - 2A: Increase the Supply of Housing
- Strategic Goal 4: Advance Sustainable Communities
  - 4B: Strengthen Environmental Justice
  - 4C: Integrate Health and Housing



# Policy Priorities Specific to this NOFO

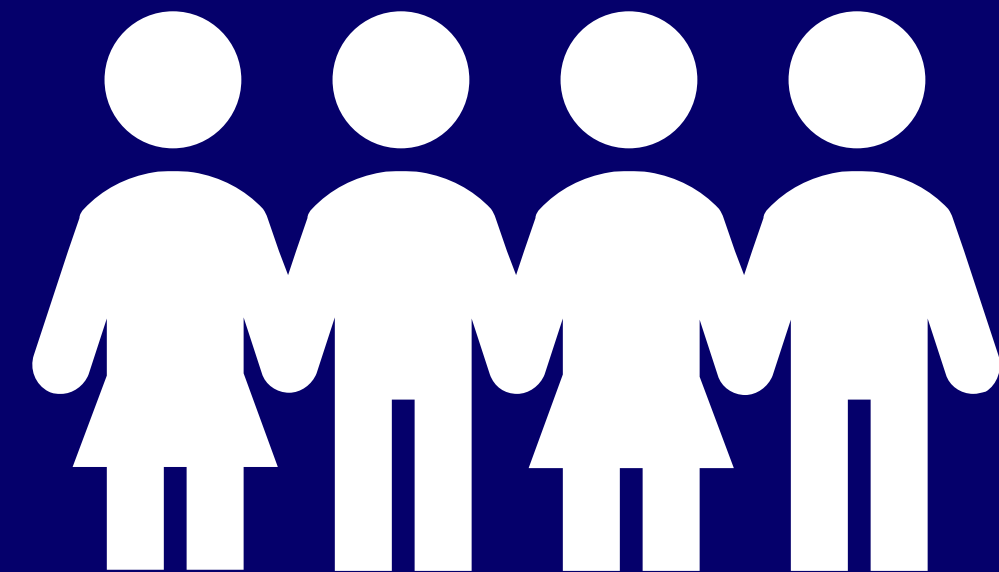
- Increasing Affordable Housing Supply
- Ensuring Access to Supportive Services and Public Services
- Partnering with Housing, Health, and Service Agencies



**FIVE (5)  
MINUTE BREAK**

# LOCAL PROCESS AND COMPETITION

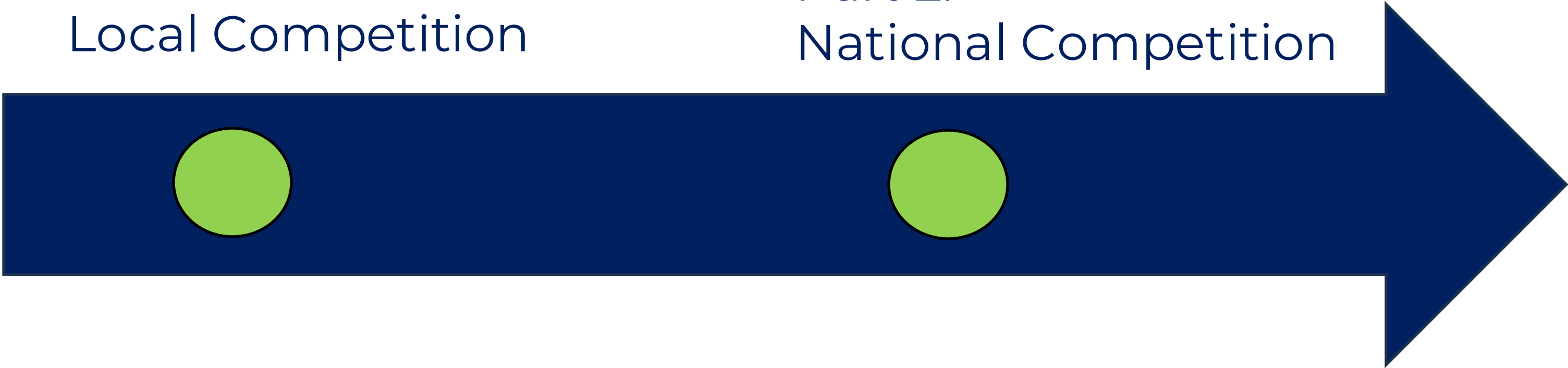
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# TWO-PART SELECTION PROCESS

Part 1:  
Local Competition

Part 2:  
National Competition





# THE LOCAL COMPETITION

The goal of the local competition is to select one project application per CoC that has the highest estimated score based on the HUD pre-determined rating factors for this NOFO.

The final project selection is determined by a non-conflicted “Review & Rank Panel.”



# THRESHOLD ELIGIBILITY REQUIREMENTS



- Resolution of Civil Rights Matters
- Certification of Consistency with the Consolidated Plan
- Advancing Racial Equity
- Affirmative Marketing and Outreach
- Experience Promoting Racial Equity
- Affirmatively Furthering Fair Housing





# RESPONDENT REQUIREMENTS



**All applicants are required to submit a local application,** self-score and required documents from the CoC Builds Submission Checklist through Survey Monkey, and then scored using HUD-developed review criteria and rating factors.



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# **MAIN COMPETITION TASKS FOR PROJECT APPLICANTS**

1. Respond to the Rating Factors
  2. Ensure you have a Unique Entity Identifier (UEI) and active registration with SAM.gov
  3. Ensure all subrecipients included in your application also have a UEI and active SAM.gov registration.
  4. Confirm your organization's Code of Conduct is listed on HUD's Code of Conduct for Grant Program's website.
  5. Complete and sign the required forms
  6. Submit your completed application with forms to your CoC's Collaborative Applicant by your CoC's locally designated due date and time.
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# SUBMISSION

Invited Project Applicants must thoroughly review the **FY 2024 CoCBUILDS NOFO: Invitation to Apply Instructions for New PSH Projects.**



Invited Project Applicants must also attend the **Mandatory Applicant Informational Session** Date on Tuesday, September 17, 2024 at 10:00AM. Failure to attend the session will result in a rescinded invitation to apply.

Invited Project Applicants should **submit a “FY 2024 CoC Builds NOFO Local Application” through Survey Monkey, no later than the close of business on Friday, October 4, 2024.**



# FORMAT & FORM

- 25 Pages maximum length of narratives
- Double spaced 12-point (minimum) Times Roman font on letter sized paper (8 1/2 x 11 inches) with at least 1-inch margins on all sides.
- Each rating factor includes the maximum number of pages per rating factor. HUD will not review additional pages submitted over the limit.
- Budget worksheets do not count toward the maximum number of pages.

# APPLICATION SECTIONS IN SURVEY MONKEY

- Organization Information (Fillable form in Survey Monkey)
- Subrecipient Information (Fillable form in Survey Monkey)
- Response to Rating Factors & Additional Narratives (Upload to Survey Monkey)
- Response to Rating Factors Estimated Score (Fillable Form in Survey Monkey)
- Uploads of all Required Forms, Assurances, Certifications, and Documents (Upload to Survey Monkey)

# REVIEW & RANK FACTORS





# FACTORS FOR RANKING

All projects are scored on development experience and leveraging, experience managing homeless projects, implementation schedule, property maintenance plan, unmet housing need, management of rental housing, participation in coordinated entry, Coordination with Housing Providers, Healthcare Organizations, and Social Service Providers, Experience Promoting Racial Equity , Community Integration for Persons with Disabilities, and Section 3 Requirement.

# **REVIEW &**

# **RANK**

# **PROCESS**

- Tuesday, September 10, 2024 to Tuesday, September 17, 2024 - Recruit Review & Rank Panel for CoC Builds NOFO
  - Friday, September 20, 2024 – Announce Review & Rank Panel to the CoC
  - Tuesday, September 24, 2024 - Review & Rank Panel Training
  - Wednesday, October 9 – Wednesday, October 16, 2024 – Review & Rank Panel Independent Review
  - Thursday, October 17, 2024 & Friday, October 18, 2024: In-Person Review & Rank Panel
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**QUESTIONS**

# TOOLS & TEMPLATES

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# RESOURCES ON SSF'S WEBSITE

- ❑ FY 2024 CoCBuils NOFO: Invitation to Apply Instructions for New PSH Projects
- ❑ Aug. 14, 2024 CoC Board Meeting Materials:
  - ❑ CoCBuils NOFO Presentation
  - ❑ Meeting Minutes (page 8)
- ❑ HUD CoC Buils NOFO Overview
- ❑ Application Portal:  
<https://www.surveymonkey.com/r/CoCBuilsCA503>



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SACRAMENTO COUNTY CONTINUUM OF CARE

PREPARED BY SACRAMENTO STEPS FORWARD

# TIMELINES

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# IMPORTANT DATES

- ✓ Invitation Release Date: Monday, September 9, 2024
- ✓ Mandatory Applicant Informational Session Date: Tuesday, September 17, 2024 at 10:00AM
- ✓ Local Application Due Date: Friday, October 4, 2024
- ✓ Consolidated Application Due to HUD: Thursday, November 21, 2024



# POST SELECTION PROCESS

The final project selection will be required to submit a consolidated application in partnership with Sacramento Steps Forward as the Lead Applicant of the CoC. **We anticipate that from Monday, November 4, 2024 to Friday November 8, 2024, SSF Staff will review the final application for submission, including completeness, accuracy, and content.** The final grant submission will be completed through Grants.gov by Thursday, November 21, 2024.



# RESOURCES

Link to: [HUD CoC NOFO](#)

Link to: [HUD.gov](#)

Link to: [NAEH](#)

Link to: [SSF CoCBuilds NOFO Website](#)

[Book an Appointment for Technical Assistance](#)



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# CONTACT INFORMATION

- SSF: [rbereza@sacstepsforward.org](mailto:rbereza@sacstepsforward.org)
- HUD: [CoCBuilds@hud.gov](mailto:CoCBuilds@hud.gov)



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THANK YOU

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