



SACRAMENTO STEPS FORWARD

Ending Homelessness. Starting Fresh.

Problem Solving Furniture Request Form

Please fill out each section in this request form. Once completed, please upload into HMIS, complete any other required Problem-Solving request steps, and send a notification email to psaps@sacstepsforward.org once the request has been submitted.

Client Contact Information

Please provide the following for SSF to be able to ship item to the client.

Client First & Last Name: _____

Client Phone #: _____

Address the Client is Moving Into: _____

Projected Move-In Date: _____

Are you requesting any other PS requests for this client? How many? _____

Include the number of items being requested:

Furniture/ Essential item	Number
Mattress (double/full size)	
Mattress (twin size)	
Bed Frame (double/full size)	
Bed Frame (twin size)	
Total Amount	

- Requesting a move-in kit (includes: towel, sponges, dish soap, laundry detergent, clock, welcome mat, pots and pans, bowls and plates, utensils, cups, bath mat, small desk lamp, toilet paper). Please coordinate with PSAP Specialist for pick-up.

Maximum limits:

Individual participant: \$700

Family with children: \$1400 (exceptions can be made for large families)