



Sacramento Continuum of Care (CoC) Board Meeting Minutes

Wednesday, June 12, 2024 | 8:00 AM to 10:00 AM

[Recording of Zoom Meeting.](#) The meeting chat thread is below the minutes.

Attendance:

Member	Area of Representation	Present
Angela Upshaw, Chair	Veterans	Yes
Brian Pedro	City of Sacramento	No
Christie M. Gonzales	Substance Abuse Service Org.	Yes
Darrell Rogers	Person with Lived Expertise	Yes
Dawn Basciano	State Government	Yes
Deborah Hicks	Support Services	Yes
Deisy Madrigal	Social Services	Yes
Emily Halcon	County of Sacramento	Yes
Fatemah Martinez	Shelter Provider	Yes
Garrick Wong	Managed Care Plan (MCP)/HealthNet	Yes
Haimanot Ashenafi	City of Elk Grove	Yes
Jameson Parker	Business Community & Street Outreach	No
Janel Fletcher	Emergency Shelter Provider	No
Jason Winkel. Sgt.	Law Enforcement	Yes
Jenine Spotnitz	Mental Health	Yes
Jenna Abbott	Business Community	No
Joseph Smith, Secretary	Coalition/Network	Yes

Julie Davis-Jaffe	Employment Development	Yes
Kelly Bennett	Provider / Healthcare	Yes
Ken Cooley	Attorney	No
Lucien Santo	Youth Action Board (YAB) Member	Yes
Mason Gizard	Person with Lived Expertise	No
Meghan Rose	Seniors & Social Justice Advocate	Yes
Monica Rocha-Wyatt	Mental Health	Yes
Nicole Piva	City of Citrus Heights	Yes
Tara Turrentine	Education	No
Troy Lynch	Housing Authority Management	Yes
William Pavão	Social Justice Advocate	Yes
Zachary Basler	LGBTQ Advocate, Realtor	Yes

SSF Staff	SSF Title
Ayanna McGee	Program Director, Systems of Care Integration
Geoffrey Fralick	Program Analyst - Youth Specialist
Jesse Archer	CoC Analyst
Kathreen “Nica” Daria	Capacity Building & Training Manager
Kim Winters	Community Impact Director
Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Michelle Reedus	CE System Manager
Quinn Jones-Hylton	Coordinated Systems Program Analyst
Peter Bell	Planning Director

Rachel Bereza	Deputy CEO
Roseanne Lopez	Chief Administrative Officer
Sarah Schwartz	Volunteer Coordinator
Shaitra Ken	Program Analyst "Housing"
Scott Clark	Portfolio & Team Excellence Lead
Trent Simmons	Data & Analytics Director

Guests

Alan Snyder, Alexis Bernard, Andrea Foti, Ari Punter, Charles FXR Pfof, Cynthia Aguayo, Ejiro Okoro, Emily Zelaya, Erica Jaramillo, Freed Rawson, Genelle Cazares, Isabella Garcia, Jade Smith, Jason C., Jeffery T., Jose Dominguez, Katherine Schuft, Kristin Kane, LaShunda Price, Lindsay Curtis, Lisa, Mary Parker, Matt Simmonds, Niomi Del Rio, Noni Plasichuk, Pamela Boss, Robin Meggs, Shannen Padilla, Shayne Kaleo, Stefan Heisler, Tanya Cruz, Tom Albanese, Val Aceves, Ya-yin Isle, and Yene.

I. Welcome & Introductions: Angela, CoC Board Vice Chair

Angela called the meeting to order around 8:02 am.

New guest introductions were placed in the chat.

II. Announcements - Upcoming Events & Recent Actions:
CoC Board Members, CoC Committee Members, SSF Staff, & Guests

CoC Committee Members: Jeffery T. shared details about the new light rails. Deborah Hicks shared Heartland is opening up a new mental health program and is hiring. Please see the recording and chat for more details.

No announcements were shared from CoC Board Members, SSF Staff, & Guests.

III. CoC Board Chair's Report: Angela Upshaw, CoC Board Chair

Angela shared:

- The CoC Annual meeting which was previously discussed to take place this Summer 2024 will now take place this Fall 2024. We look forward to the CoC Annual meeting and will provide event details such as the meeting location, date, agenda, and more in upcoming months.
- Reminder at the end of today's meeting, we will discuss the results of the CoC Board Post Meeting Survey. The survey is available within the chat now for you to complete at the end of today's meeting. Again, we appreciate your time and attention on this survey as your feedback is essential for us to plan for future CoC Board meetings.
- Lastly, a big thank you to Lisa Bates, Trent Simmons, and the SSF Team for all their efforts on the 2024 PIT Count. I look forward to today's discussion on the PIT Count report.

IV. Sacramento Steps Forward (SSF) CEO's Report: Lisa Bates

Rachel shared, on behalf of Lisa, that the HHAP-5 application had some request updates from the State and those have been resolved.

V. Partner Updates:

Emily Halcon, County of Sacramento
Troy Lynch, SHRA

SHRA: Troy shared updates about the Voucher Extension Policy.

County: Emily shared the County's Budget was recently passed. Please see the recording for more details.

No updates from the City of Sacramento, MCPs, or Wilton Rancheria at this time.

VI. Review & Approval of April 10, 2024 Minutes:

Joe Smith, Secretary

- Supporting Material: [April 10, 2024 Meeting Minutes](#)

Motioned for Approval of the 4/10/24 Meeting Minutes: 1st - Monica Rocha-Wyatt, 2nd - Deisy Madrigal.

Motion Approved.

VII. Consent Agenda as One Action Item (A-F):

- A. [Annual Approval of the HMIS Data Quality Plan](#)
- B. [Appointment of Julie Davis-Jaffe as CoC Governance Committee Chair & New Member Appointment of Deisy Madrigal to the CoC Governance Committee](#)
- C. [Appointment of Joseph Smith as CoC Vice Chair](#)
- D. [Appointment of LaShawnda Barker as CoC Coordinated Access System Committee Co-Chair & New Member Appointment of Erica Jaramillo to the Coordinated Access System Committee](#)
- E. [Appointment of Garrick Wong & Jessica Bauer to the System Performance Committee](#)
- F. [Appointment of Ari Punter to the Point-In-Time Count Committee](#)

Motioned for Approval of the Consent Agenda as One Action Item (A-F):

1st - Fatema Martinez, 2nd - Zachary Basler.

Motion Approved.

VIII. New Business

8:40 am

A. 2024 Point-In-Time Count (PIT) Report

Trent Simmons, SSF Data & Analytics Director

Supporting Materials:

- [2024 Point-In-Time \(PIT\) Count Report](#)
- [2024 Point-In-Time Count \(PIT\) Report Summary Presentation](#)
- [2024 Point-In-Time Count \(PIT\) Report Summary Infographic \(Printable\)](#)
- [June 5, 2024 Press Conference Recording](#)

Informational

- [2024 PIT Count webpage](#)

Trent shared a high-level overview of the Point in Time Count. Sacramento seen a 29% decrease in total homelessness and a 41% decrease in unsheltered homelessness. This is still higher than we had seen pre-COVID. Questions were asked. Please see the presentation, meeting recording, and the [SSF website](#) for additional details.

9:10 am

B. Approval of the FY2024 NOFO CoC Program Competition Materials

Discussion & Action

Sarah Bontrager & Dawn Basicano, PRC Co-Chairs
 Michele Watts, SSF Chief Planning Officer
 Tom Albanese, SSF Consultant

Supporting Materials:

- [Approval of the FY2024 NOFO CoC Program Competition Materials Memo](#)
- [Summary of Revisions for FY2024 CoC NOFO Materials](#)
- [2024 Review & Rank Policies](#)
- [2024 Renewal Project Scoring Tool](#)
- [2024 New Projects Scoring Tool](#)
- [2023 NOFO CoC Program Competition webpage](#)

Dawn shared the Project Review Committee (PRC) is recommending the approval of the FY2024 new and renewal projects scoring tools and the competition policies, which were shared via email on Friday and posted on the SSF website. These materials were developed over the course of 6 PRC meetings between April and June (using the FY2023 versions as a starting point & revised based on FY2023 NOFO debrief input and incorporating content from our local on gaps analyses, All in Sacramento plan elements, and community standards expectations for projects). These revisions have been made and supported by SSF Staff and Tom Albanese, SSF consultant. Michele shared a [presentation](#) providing additional details of the changes to both the HUD competition, our local competition, and tools/policies.

Including the move to a two-year NOFO cycle and SSF reducing the use of consultants on the local side of the competition. She noted continued work on the 2024 Coordinated Entry Tool that will be happening in coming months. Questions were asked. Please see the recording for details.

Motioned for Approval of the 2024 NOFO Materials (Renewal Projects Scoring Tool, New Projects Scoring Tool, Review and Rank Policies) as discussed/recommended by the PRC:

1st – William Pavao, 2nd - Monica Rocha-Wyatt

Motion Approved.

9:50 am	CoC Board Post Meeting Survey Angela Upshaw, CoC Board Chair	Informational
---------	--	---------------

Angela went over the results from the [CoC Board Post Meeting Survey](#) and asked for the CoC Board members and Community to submit their feedback today!

X. Meeting Adjourned around 9:49 AM.

The next CoC Board meeting: Wednesday, July 10 at 8:00 am.

2024 CoC Board Meetings: Aug. 14 | Sept. 11 Oct. 9 | Nov. 13 | Dec. 11

Upcoming CoC Committee Meetings:

- [Coordinated Access System Committee](#): Thur., 6/13/24 at 2:30 pm
- [Point-In-Time Count Committee](#): Thur., 6/20/24 at 9:00 am
- [Racial Equity Committee](#): Wed., 6/26/24 at 2:30 pm
- € [System Performance Committee](#): Thur., 6/27/24 at 9:00 am
- **2024 CoC Annual Meeting**: day/time is to be determined (*Tentatively Fall 2024*). More details to come.

CoC Meetings schedules do change, please check the [CoC Meeting webpage](#) for meeting schedules, materials, and Zoom details.

CoC Board Meeting Chat

08:00:01 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: Welcome! Here is today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/06/June-2024-CoC-Board-Agenda.docx.pdf>

08:00:44 From Deisy Madrigal, She/Her to Everyone: Good Morning Everyone!

08:00:54 From darrell's iPhone to Host and Panelists: Good morning

08:02:39 From Robin Meggs, Molina Healthcare Housing Specialist to Host and Panelists: Robin Meggs, Molina Healthcare

08:03:10 From Joseph Smith to Host and Panelists: **We have met quorum**

08:03:11 From Val Aceves to Host and Panelists: Val Aceves from Nations Finest

08:03:12 From Ari Punter to Host and Panelists: I am Ari Punter (she/her) Housing Manager with Sacramento LGBT Community Center

08:04:34 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: Welcome! Here is today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/06/June-2024-CoC-Board-Agenda.docx.pdf>

08:08:28 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: CoC Board Post Meeting Survey: <https://www.surveymonkey.com/r/FC6PRJD>

08:08:59 From Deborah Hicks (she/her) HeartLand Child & Family Services to Host and Panelists: HeartLand Child & Family Services is hiring for positions in our newly funded FIT program in the South Area of Sacramento County. Hiring clinicians, behavioral specialists, and peer advocates. You can contact Anastasiya Hernandez directly for inquiries at Anastasiya.hernandez@doingwhateverittakes.org. You can also submit your resume and letter of interest on our website: www.doingwhateverittakes.org.

08:10:56 From Joseph Pacheco to Everyone: First Step Communities is recruiting for an Executive Assistant, Shelter Workers, and

Case Managers. All position openings can be viewed at <https://www.firststepcommunities.org/careers>

08:11:35 From Monica Rocha-Wyatt to Host and Panelists:
Brb

08:21:27 From Zachary Basler to Host and Panelists:
Approve

08:21:27 From Deborah Hicks (she/her) HeartLand Child & Family Services to Host and Panelists:
yes

08:21:28 From Jenine Spotnitz to Everyone:
Yes

08:21:29 From Monica Rocha-Wyatt to Host and Panelists:
yes

08:21:30 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Approval of April 10, 2024 Minutes:

08:21:30 From Troy Lynch to Host and Panelists:
Yes

08:21:32 From Garrick Wong to Everyone:
yes

08:21:33 From Julie Davis-Jaffe to Everyone:
Yes

08:21:33 From Noel Kammermann to Everyone:
yes

08:21:35 From Christie Gonzales to Everyone:
Yes

08:21:36 From William Pavao to Host and Panelists:
Aye

08:21:38 From Deisy Madrigal, She/Her to Everyone:

yes

08:21:38 From Monica Rocha-Wyatt to Everyone:

yes

08:21:40 From Angela Upshaw to Everyone:

yes

08:21:40 From Kelly Bennett to Everyone:

Yes

08:21:42 From darrell's iPhone to Host and Panelists:

Yes

08:21:43 From Emily Halcon to Everyone:

yes

08:21:44 From Fatemah Martinez to Everyone:

Yes

08:21:47 From Joseph Smith to Everyone:

yes

08:21:48 From Dawn Basciano to Everyone:

yes

08:21:51 From Joseph Pacheco to Everyone:

Abstain, I was not an official member last meeting.

08:21:57 From jwinkler to Everyone:

Yes

08:23:02 From Noel Kammermann to Everyone:

2nd

08:23:05 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Approval of the Consent Agenda as One Action Item (A-F)

08:23:12 From Monica Rocha-Wyatt to Everyone:

yes

08:23:12 From Deborah Hicks (she/her) HeartLand Child & Family Services to Everyone:
yes

08:23:14 From Julie Davis-Jaffe to Everyone:
Yes

08:23:15 From Emily Halcon to Everyone:
yes

08:23:15 From Joseph Pacheco to Everyone:
Yes

08:23:16 From Troy Lynch to Everyone:
Yes

08:23:16 From Nicole Piva, City of Citrus Heights to Host and Panelists:
yes

08:23:16 From Garrick Wong to Everyone:
yes

08:23:17 From Noel Kammermann to Everyone:
Yes

08:23:18 From Dawn Basciano to Everyone:
yes

08:23:19 From Christie Gonzales to Everyone:
Yes

08:23:19 From darrell's iPhone to Host and Panelists:
Yes

08:23:20 From Zachary Basler to Everyone:
Approve

08:23:20 From Angela Upshaw to Everyone:
yes

08:23:21 From Joseph Smith to Everyone:
abstain

08:23:21 From Kelly Bennett to Everyone:
yes

08:23:23 From Fatemah Martinez to Everyone:
Yes

08:23:26 From William Pavao to Host and Panelists:
Aye

08:23:33 From darrell's iPhone to Host and Panelists:
Yes

08:23:38 From Julie Davis-Jaffe to Everyone:
Abstain

08:27:11 From Jeffery Mr T to Host and Panelists:
How many areas missed? How many sheltered? encampment numbers?

08:30:51 From Troy Lynch to Everyone:
A correction to what I said, when talking about when the Housing Authority might be issuing new vouchers again the potential would be in 2025 at the earliest.

08:37:22 From Deisy Madrigal, She/Her to Everyone:
what was the total number of surveys completed?

08:47:04 From Deisy Madrigal, She/Her to Everyone:
we also had a large number of sweeps leading up to this count.

08:48:12 From William Pavao to Host and Panelists:
Deisy makes an interesting point. Can we tell how many persons were simply pushed out of the community?

08:51:24 From Matt Simmonds - Simtech (he/him/his) to Host and Panelists:
Another advantage of census tracts to consider - census tracts are aligned with the topography of the land, and use both natural (ie waterways) and manmade boundaries (ie interstates) as borders. This helps us guide surveyors of where to go, versus a square on a map that will commonly cross over these boundaries.

08:54:35 From Deisy Madrigal, She/Her to Everyone:
yes, downside to increased collaboration is that entities that have a vested interest in

numbers reducing have knowledge to do act to ensure favorable outcomes.

08:55:19 From Deisy Madrigal, She/Her to Everyone:
Sweeps, relocation, clean up, etc

08:58:00 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
2024 Point-In-Time Count webpage: <https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2024-point-in-time-count/>

08:58:26 From Zachary Basler to Host and Panelists:
I have to jump off to go to another Board meeting. Thanks for all the work that everyone does.

08:58:51 From Matt Simmonds - Simtech (he/him/his) to Host and Panelists:
Thank you Trent and Joe for the support! Great recap Trent on the various reasons that explain why the unsheltered count is what it is.

09:01:07 From Emily Halcon to Everyone:
I agree, Ya-yin and am disappointed that there is the assumption that partners are working bad faith.

09:01:10 From Joseph Smith to Everyone:
My email is josmith@hopecoop.org

09:02:34 From Fatemah Martinez to Everyone:
Great observation Deisy

09:05:33 From Deisy Madrigal, She/Her to Everyone:
yes, i don't believe it was city or county partners.

09:06:41 From Genelle Cazares to Host and Panelists:
Well said Joe. Appreciate the messaging

09:07:17 From jwinkl to Everyone:
I am confused are saying you don't want Law Enforcement to enforce the law?

09:07:31 From Fatemah Martinez to Everyone:
Well said Joe...

09:08:04 From Fatemah Martinez to Everyone:
Continuing to do things that do t make sense makes interested participants uninterested

09:08:39 From Fatemah Martinez to Everyone:
Oops.. do not make sense (correction)

09:10:56 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
This presentation: <https://sacramentostepsforward.org/wp-content/uploads/2024/06/FY2024-NOFO-scoring-tools-and-policies-for-coc-board-6-12-24.pdf>

09:12:31 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Here is the FY2023 NOFO CoC Program Competition webpage:
<https://sacramentostepsforward.org/2023-continuum-of-care-coc-program-competition/>

09:19:26 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Here is the CoC Meetings Webpage > Project Review Committee details:
<https://sacramentostepsforward.org/continuum-of-care-meetings/#prc>

09:24:13 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
FY2024 NOFO Materials - provided within today's agenda:

2024 Review & Rank Policies: https://sacramentostepsforward.org/wp-content/uploads/2024/06/6.12.24_6.5.24-To-Approve_Review-and-Rank-Policies-2024_For-PRC-6-4-24-3.pdf

2024 Renewal Project Scoring Tool: https://sacramentostepsforward.org/wp-content/uploads/2024/06/6.12.24_2024-Renewal-Project-Scoring-Tool_DRAFT_PRC-with-only-new-track-changes-6-4-24.pdf

2024 New Projects Scoring Tool: https://sacramentostepsforward.org/wp-content/uploads/2024/06/6.12.24_6.5.24-To-Approve_2024-New-Project-Scoring-Tool-only-new-track-changes-6-4-24.pdf

09:24:30 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Summary of Revisions for FY2024 CoC NOFO Materials:
https://sacramentostepsforward.org/wp-content/uploads/2024/06/6.12.24_UPDATED-for-6-4-Summary-of-Revisions-for-FY2024-CoC-NOFO-Review-Tools-PRC-Approval-1.pdf

09:29:56 From Dawn Basciano to Everyone:
sorry I have to jump off to my CNVP mtg.

09:30:09 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Sacramento Community Standards Sacramento Continuum of Care:
https://sacramentostepsforward.org/wp-content/uploads/2024/01/Sac-Community-Stds_v1_12.13.2023_FINAL.pdf

09:31:50 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
All In Sacramento Plan: <https://sacramentostepsforward.org/wp-content/uploads/2024/03/All-In-Sacramento-Plan-FINAL-03.07.24.pdf>

09:33:28 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Gaps Analysis :
<https://acrobat.adobe.com/link/track?uri=urn%3Aaaid%3Ascds%3AUS%3Afacf19d3-e6a8-3b29-8abd-c169d31aadb8>

09:40:48 From Kelly Bennett to Host and Panelists:
I have to leave the meeting early by 9:45. Thank you.

09:42:05 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Approval of the 2024 NOFO Materials (Renewal Projects Scoring Tool, New Projects Scoring Tool, Review & Rank Policies) as discussed/recommended by the CoC PRC:

09:42:09 From Christie Gonzales to Everyone:
yes

09:42:10 From Troy Lynch to Everyone:
Yes

09:42:11 From Monica Rocha-Wyatt to Everyone:
yes

09:42:12 From Deborah Hicks (she/her) HeartLand Child & Family Services to Everyone:
yes

09:42:13 From Joseph Pacheco to Everyone:
Yes

09:42:15 From Kelly Bennett to Everyone:
yes

09:42:16 From Angela Upshaw to Everyone:
yes

09:42:16 From Nicole Piva, City of Citrus Heights to Host and Panelists:
yes

09:42:18 From Julie Davis-Jaffe to Everyone:
Yes

09:42:19 From Fatemah Martinez to Everyone:
Yes

09:42:22 From Jenine Spotnitz to Host and Panelists:
Yes

09:42:26 From Joseph Smith to Everyone:
yes

09:42:28 From William Pavao to Everyone:
Aye

09:42:28 From Nicole Piva, City of Citrus Heights to Everyone:
Yes

09:45:00 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Submit your feedback today! Here is the survey:
<https://www.surveymonkey.com/r/FC6PRJD>

09:46:23 From LaShunda Price to Host and Panelists:
It worked for me

09:46:42 From Jesse SSF, CoC Analyst to Everyone:
<https://www.surveymonkey.com/r/J37N5BL>

09:46:43 From Tom Albanese to Host and Panelists:
Hopping off for another meeting. Thanks all

09:47:52 From Adan Zubiarte-Shelter Inc. (he/him) to Host and Panelists:
Thank you

09:48:06 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
The next CoC Board meeting will be held on Wednesday, July 10, 2024.

09:48:18 From darrell's iPhone to Host and Panelists:



09:48:35 From Julie Davis-Jaffe to Everyone:



09:48:47 From Joseph Pacheco to Host and Panelists:



09:48:56 From Monica Rocha-Wyatt to Everyone:



09:49:15 From Kimberly Winters, Sacramento Steps Forward to Host and Panelists:
Thank you for your leadership and service, Angela and all!