

2024 Renewal Project Scoring Tool

Summary of Factors & Point Allocations	
1. Threshold Factors	N/A
2. Housing Performance	18 points
3. Income Performance	14 points
4. Utilization Performance	22 points
5. Severity of Need and Service Quality	20 points
6. Compliance	12 points
7. Community	11 points
8. Enhancing Capacity	3 points
9. BONUS Factors	8 points
TOTAL	100 points (+ 8 bonus)

1. THRESHOLD FACTORS

Name	Description	Met/Not Met
Housing First	The project’s policies and procedures are consistent with a Housing First approach as described by HUD.	Met/Not Met
Coordinated Entry	The project will participate in coordinated entry in a manner consistent with the project type, as demonstrated by its policies and procedures.	Met/Not Met
HMIS	The project will enter data for all CoC-funded beds into HMIS (or parallel database for domestic violence services).	Met/Not Met
Successful Drawdown	If the project is under contract with HUD, then the project has made at least one successful drawdown of federal funds as of the time of this application was submitted.	Met/Not Met
Client Participation in Project Design and Policymaking	The agency includes homeless or formerly homeless individual in feedback and decision-making processes, specifically via membership on the agency board or other policy decision-making body.	Met/Not Met
Basic Compliance with HUD Policies	The agency has adequate internal financial controls, adequate record maintenance and management, and adequate policies regarding termination of assistance, client appeals, Americans with Disabilities Act (ADA), Violence Against Women Act (VAWA), and confidentiality.	Met/Not Met

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Eligible Participants	The project will only accept new participants if they can be documented as eligible for this project's program type based on their housing and disability status.	Met/Not Met
Equal Access	The project provides equal access to housing and services without regard to sexual orientation, gender identity, local residency status, or any other protected category.	Met/Not Met
Match	Agency demonstrates 25% match per grant.	Met/Not Met
Affirmatively Furthering Fair Housing	Agency actively prevents discrimination by affirmatively accommodating people based on differences in: race, color, ancestry, or national origin; religion; mental or physical disability; sex, gender, or sexual orientation; marital or familial status, including pregnancy, children, and custody arrangements; genetic information; source of income; other arbitrary characteristics not relevant to a person's need or suitability for housing	Met/Not Met
Financial Audit	<p>Either A or B:</p> <p>A) For agencies with annual expenditures of \$750,000 or more in federal funds, submit your most recent federal Single Audit. If older than 2023, provide an explanation of the delay. If any findings, provide a description of actions to date to remedy.</p> <p>B) For agencies with annual expenditures of less than \$750,000 in federal funds, provide an organizational budget that confirms exemption from this requirement.</p>	Met/Not Met
<i>Required but not scored</i>		

[Scored Factors Begin on Next Page]

2. HOUSING PERFORMANCE (18 pts.)

Name	Description	Sources	Score
Permanent Supportive Housing (PSH)			
2A. Housing Retention	<p>Successes in Housing Retention for PSH projects are measured by the percentage of individual project participants that remain in permanent housing or exit as “living-leavers” to permanent housing during the evaluation period.</p> <p>For projects that serve families or small projects that experience an outsized impact on program performance for this factor, projects are invited to discuss the number of households that left the project and how long each household had been in the program prior to leaving the program unsuccessfully under the <i>exceptional circumstances</i> supplemental question for consideration by the panel. In an exception to the Review and Rank Policy, at section IV. Review and Rank Process, paragraph J:</p> <ul style="list-style-type: none"> • If one household left the program unsuccessfully, the panel may elect to increase a project’s scaled score and award up to 15 points to the project, and • If two households left the program unsuccessfully, the panel may elect to increase a project’s scaled score and award up to 9 points. 	APR Q5 APR Q23	≥ 99% = 18
			98% - 98.9% = 15
			96% - 97.9% = 12
			90% - 95.9% = 9
			85% - 89.5% = 6
			80% - 84.9% = 3
			< 79.9% = 0

Rapid Re-Housing (RRH) and Joint Transitional Housing and Rapid Re-Housing (TH-RRH)			
2B. Housing Placement	<p>Successes in Housing Placement for RRH and TH-RRH projects are measured by the number of participants who exited to a Permanent Housing destination as a percentage of all “living-leaver” participants who exited the project during the evaluation period.</p> <p>For projects that serve families, that experience an outsized impact on program performance, projects are invited to discuss under the <i>exceptional circumstances</i> supplemental question for consideration by the panel.</p>	<p>APR Q5 APR Q23</p>	≥ 90% = 18
			85-89.9% = 16
			80% - 84.9% = 12
			75% - 79.9% = 9
			70% - 74.9% = 5
			< 70% = 0

3. INCOME PERFORMANCE (14 pts.)

Name	Description	Sources	PSH Scale	RRH and TH-RRH Scale	Score
3A. Increase or Maintain Income	<p>Successes in increasing or maintaining participant income are measured by the percent of adult participants in the project who maintained a non-zero income, or increased income, from project entry to exit or Annual Assessment.</p> <p>Adult participants that passed away during the measurement period do not impact the project's performance.</p>	APR Q5 APR Q19	≥ 85%	≥ 75%	6
			70% - 84.9%	60% - 74.9%	4
			55% - 69.9%	45% - 59.9%	3
			40% - 54.9%	30% - 44.9%	2
			< 40%	< 30%	0
3B. Non-Cash Mainstream Benefits	<p>Successes in connecting participants with non-cash mainstream benefits are measured by the percentage of adult stayers/leavers with non-cash benefit sources, excluding all stayers not yet required to have an annual assessment.</p> <p>Adult participants that passed away during the measurement period do not impact the project's performance.</p>	APR Q5 APR Q20	≥ 95% = 6		
			90% - 94.9% = 4		
			80% - 89.9% = 3		
			75% - 79.9% = 2		
			< 75% = 0		

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3C. Health Insurance	<p>Successes in connecting participants with health insurance are measured by the percentage of stayers/leavers with health insurance, excluding all stayers not yet required to have an annual assessment.</p> <p>Participants that passed away during the measurement period do not impact the project's performance</p>	APR Q5 APR Q21	$\geq 95\% = 2$
			$90\% - 94.9\% = 1$
			$< 90\% = 0$

4. UTILIZATION PERFORMANCE (22 pts.)

Name	Description	Sources	Score
4A. Bed and/or Unit Utilization	<p>For PSH projects, utilization will be measured based on units utilized (per APR data).</p> <p>For RRH projects, utilization will be measured using units (per APR data) plus the number of households enrolled but not yet housed.</p> <p>For TH-RRH projects, utilization will be measured using units (per APR data), plus the number of households enrolled in only RRH but not yet housed.</p> <p>A project may request utilization be measured based on beds instead of units by providing a written explanation of why beds is a more accurate measure.</p> <p>Request consideration in advance of review and rank- SSF will request this information as part of the APR review process.</p> <p>SSF will review all submissions and make recommendations on scoring this factor to the review and rank panel.</p>	APR Q7b APR Q8b E-Snaps	$\geq 95\% = 12$
			$90\% - 94.9\% = 9$
			$85\% - 89.9\% = 6$
			$80\% - 84.9\% = 3$
			$< 80\% = 0$

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	<p>Grounds for consideration include but are not limited to:</p> <ul style="list-style-type: none"> Multiple households sharing one unit of housing; Build units not available due to circumstances outside of provider control; Leased up units not available due to circumstances outside of provider control. Other circumstances will also be considered and evaluated based on merit. 						
<p>4B. Grant Spenddown</p>	<p>Successes in Grant Spenddown are measured by dividing the amount of money drawn down from e-LOCCs during the project's most recently completed contract by the amount on the corresponding GIW.</p>	<p>e-LOCCs E-Snaps</p>	<table border="1"> <tr> <td data-bbox="1218 714 1459 932"> <p>≥ 95% = 8</p> </td> </tr> <tr> <td data-bbox="1218 936 1459 1050"> <p>85% - 94.9% = 5</p> </td> </tr> <tr> <td data-bbox="1218 1054 1459 1167"> <p>75% - 84.9% = 3</p> </td> </tr> <tr> <td data-bbox="1218 1171 1459 1304"> <p>< 75% = 0</p> </td> </tr> </table>	<p>≥ 95% = 8</p>	<p>85% - 94.9% = 5</p>	<p>75% - 84.9% = 3</p>	<p>< 75% = 0</p>
<p>≥ 95% = 8</p>							
<p>85% - 94.9% = 5</p>							
<p>75% - 84.9% = 3</p>							
<p>< 75% = 0</p>							
<p>4C. Quarterly Drawdowns</p>	<p>Successes in Grant Spenddown are also measured by the number of drawdowns made by projects, and depend on projects drawing down quarterly (i.e., occurring at least once in each three-month period during the year). Award 0.5 points for each successful quarterly drawdown over the competition period.</p>	<p>RFI</p>	<p>Up to 2 points</p>				

5. SEVERITY OF NEED AND SERVICE QUALITY (20 pts.)

Name	Description	Sources	Score
<p>5A. Severity of Needs & Special Considerations</p>	<p>Full points will be awarded for projects that fully meet one or more of the following criteria:</p> <ul style="list-style-type: none"> • Dedicated to or targeting chronically homeless families and/or individuals • Dedicated to or target under-served populations, including: seniors, people greater vulnerabilities (consistent with CAS Extremely Vulnerable Household (EVH) criteria), and households who do not qualify for other federal, state or locally funded PSH or RRH assistance. • Projects that do not meet the criteria provided in either of the two bullet points above but include a compelling explanation about the quantifiable gap their project fills in the community may also be awarded up to full points. 	<p>RFI APR Q5a Q13a1, Q14a, Q27a</p>	<p>Up to 10 Points</p>

<p>5B. Quality of Services</p>	<p>Award up to 7 of the 10 points possible for 5B for Successes in Quality of Services as measured based on the project’s narrative explanation and detail on the extent to which the project provides services that:</p> <ul style="list-style-type: none"> • Offer ongoing support to stay housed, • Are comprehensive and well-coordinated, • Are thoughtfully matched to the needs of the target population <p>Award up to 3 of the 10 points possible for 5B for Adherence to new CoC Standards as follows: Renewal projects must review the CoC Standards adopted in December 2023 for current adherence by project type and commit to establish a plan of action to work towards greater fidelity to those standards specific to service accessibility, quality, staffing, etc. Please include the project’s current ratio of on-site direct service staff (e.g. case manager) to residents, the number of additional staff and/or volunteers support direct service staff and a brief description of the rationale and/or circumstances contributing to this approach to case management.</p> <p>Successes for projects provided by Victim Service Providers are also measured based on the project’s narrative explaining the extent to which the project provides services that improve the safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking.</p> <p>Full points will be available to domestic violence projects that provide objective data on how they improved participant safety.</p>	<p>RFI</p>	<p>Up to 10 points</p>
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6. COMPLIANCE (12 pts.)

Name	Description	Sources	Score
<p>6A. Monitoring Findings</p>	<p>The agency must report all irregularities resolved or unresolved (e.g., a concern or finding from HUD, a recommendation or finding from SSF (sub-recipients only), a significant deficiency or material weakness from a financial audit, or any type of finding from another funding entity ex. City or County) revealed by any audits or monitoring for the agency (including shared common spaces for projects co-located with non-CoC-funded units) in Sacramento County.</p> <p>Upon request, agencies that have irregularities must provide (1) relevant documentation identifying those irregularities (e.g., highlighted sections of a financial report), and (2) the project's plan to rectify program irregularities. If irregularities have been rectified, projects should include any available confirmation letters from relevant oversight entities (e.g. SSF, HUD, Financial entity, Local Jurisdiction);</p> <p>6A2. Monitoring (4 points) Award full points (4 points) for the project if:</p> <ul style="list-style-type: none"> • The agency was not monitored; or • If no irregularities have been revealed by any monitoring for this agency's projects in Sacramento County. 	<p>All HUD, SSF, financial audits, or audits/ monitoring from other funding entities from the last 3 calendar years.</p> <p>RFI</p>	<p>Up to 8 points</p>

	<p>Award up to full points (4 points) for the project if:</p> <ul style="list-style-type: none"> • If the agency has any monitoring findings or irregularities, the agency provides an adequate explanation to show how these have been or will be addressed. An adequate explanation includes (1) a brief explanation of the steps the project will take to address the irregularities, (2) the timeline these steps will be completed on, and (3) how the project will avoid similar findings in the future AND provides relevant documentation if requested by the review panel. • If a project is currently disputing findings from a and submits (1) a brief explanation of the irregularities, and (2) the most updated timeline available for disputing the irregularities. <p>Award up to 2 points if monitoring findings or irregularities were found for this agency but the project does not provide an adequate explanation.</p> <p>Award no points if the project does not provide any information regarding monitoring OR if the project does not submit relevant documentation of reported monitoring findings upon request of the review panel.</p>		
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6B. Accurate Data	Successes in Accurate Data are measured using the percent of data recorded as either missing, don't know, client refused to answer, and/or unable to calculate, where the lower percentage the better. Projects with less than 5% data inaccuracy should receive full points.	APR Q6	< 5% error = 2
			5% - 10% error = 1
			> 10% error = 0
6C. Timely Data	Successes in Timely Data are measured using the average length of time (in days) between when a client enters or exits the project, and when the project records the entry or exit in HMIS. Projects that entered client entries/exits into HMIS in under 5 days received full points	APR Q6e	< 5 days = 2
			5 days – 8 days = 1
			> 8 days = 0

7. COMMUNITY (11 pts.)

Name	Description	Sources	Score
7A. Participation in CoC Activities	Successes in Participation in CoC Activities are measured based on the agency's attendance, participation, and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place since the last NOFO. Typically, full points should be awarded if the agency meaningfully participated in at least 4 voluntary events over the course of the year, or if the agency led at least 1 successful event, training, or initiative over the course of the year.	RFI	Up to 4 points
7B. Mandatory Training	Successes in Mandatory Training are based on whether the agency demonstrated regular attendance at mandatory training events by attending at least one such event per quarter.	RFI SSF Staff Report	Up to 2 points

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7C. Local Competition Deadlines	<p>Award full points if the project met all local competition deadlines, including deadlines for turning in supporting documents and attachments.</p> <p>Deduct <u>up to 5 points</u> if project was late in finalizing APRs without valid reason.</p> <p>Deduct 2 points if any portion of the local application was turned in <u>up to 24</u> hours late.</p> <p>Deduct 5 points if any mandatory portion of the local application was <u>more than 24</u> hours late.</p> <p>If any mandatory portion of the local application was more than 72 hours late, the project may be disqualified at the discretion of the Panel.</p>	Analysis	Up to 5 points
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8. ENHANCING CAPACITY (3 pts.)

Name	Description	Sources	Score
8A. Transitions to Permanent Housing	Success is measured by PSH programs that effectively facilitate successful flow from PSH to other permanent housing (including housing with rental subsidy), evidenced by percent of individuals served that exit to other permanent housing.	APR Q23	Up to 3 points

9. BONUS FACTORS (11 pts.)

Name	Description	Sources	Score
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<p>9B. BONUS Unique Funding</p>	<p>Award full points to housing projects that leverage a source of one-time or on-going funding that may not be used to serve individuals experiencing homelessness if this project is defunded. The funding can be in any amount to meet this criterion.</p> <p>One example of funding meeting these criteria is project-based Housing Choice Vouchers because this funding is not limited to individuals experiencing homelessness. If the project loses CoC funding, the project-based vouchers may not be used to serve individuals experiencing homelessness.</p>	<p>RFI</p>	<p>Up to 3 points</p>
	<p><u>Identifying and Addressing Barriers:</u> Based on the degree to which the organization:</p> <p>1) Award up to one point if the organization has identified barriers to housing and services that are specifically faced by Black, Indigenous, and People of Color (BIPOC) individuals or that disproportionately affect BIPOC individuals as identified in the All In Sacramento Plan appendix, or through project level data provided by the organization; and</p>		

<p>9C. BONUS Organizational Commitment to Racial Equity</p>	<p>2) Award up to one point if the organization has taken concrete steps to address the identified barriers in (1) above and lessen their impact on BIPOC individuals. Steps described should be designed to address the specific experiences of BIPOC individuals.</p> <p><u>BIPOC Representation in Leadership:</u></p> <p>Award up to three points for the organization’s explanation of its commitment to serving Black, Indigenous, and other People of Color (BIPOC) since its founding, as indicated by its original mission statement (or equivalent guiding statement) and the racial and ethnic demographics of its original leadership team.</p> <p>Absent a commitment to serving BIPOC individuals since the organization’s start, awards points based on the extent to which the agency demonstrates a commitment to measuring and improving its response to racial disparities and biases. Specifically:</p> <ul style="list-style-type: none"> • Award up to one point if at least 25% of salaried leadership team and board of directors members identify as Black, Indigenous, or other people of color. • Award up to two points to the extent that the organization describes concrete steps that have been taken to build commitment to racial equity practices within the organization’s approach serving individuals experiencing homelessness. <ul style="list-style-type: none"> ○ These may include but are not limited to: <ul style="list-style-type: none"> ▪ Opportunities for cultural competency and implicit bias trainings; 	<p>RFI</p>	<p>Up to 5 points</p>
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	<ul style="list-style-type: none">▪ Policies related to language accessibility; and▪ Strategies to ensure that the salaried leadership team is representative of the racial and ethnic populations that the organization serves. <ul style="list-style-type: none">○ The applicant must also describe the impact or results of their strategies.		
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