



Racial Equity (REQ) Committee Meeting Minutes

Wednesday, January 17, 2024 | 9:00 AM – 11:00 AM

[Meeting Recording](#). The chat is below the minutes.

Attendance:

Member	Area of Representation	Present
Angela Upshaw, Co-Chair	Veterans	Yes
Crystal Sanchez	Sacramento	No
Dawn Basciano, Co-Chair	Sacramento	Yes
Deborah Hicks	Mental Health Services for Children & Adolescents, Medi-Cal, Special Needs	Yes
Deisy Madrigal	Homelessness Prevention, AB12 & TAY Housing Provider	Yes
Emily Zelaya	Opening Doors, Inc., Program Manager	Yes
Fatemeh Martinez	Sacramento	No
Karisa Hyppolite	Sacramento	No
Kazoua Heu	Sacramento County, Underserved Southeast Asians, Hispanics, Whites	No
Latesha Royster	Partners with Lived Expertise Advocate	No
Majorie Beazer	Partners with Lived Expertise Advocate	Yes
Quinn Jones-Hylton	Sacramento	Yes
Samantha Earnshaw	Northern California, Youth, Families, Single Homeless, Disabilities	Yes
Shalinee Hunter	Sacramento and Statewide	Yes

Sher Singh	Business	Yes
Stephanie Thompson	Sacramento	Yes
Yvette Buckner	Partners with Lived Expertise Advocate	Yes

SSF Staff	SSF Title
Ayanna McGee	Program Director, Systems of Care Integration
Carissa Theis	Program Analyst “Survivor Programs”
Jesse Archer	CoC Analyst
Michelle Charlton	CoC Coordinator
Michelle Reedus	CE Manager
Rachel Bereza	Deputy CEO
Shaitra Ken	Case Conferencing Specialist

Guests
Connor Johnson, Cristina Navarro, Dulce Delgadillo Santisteban, Freeda.Rawson, Hannah Bermejo, Lupe Rosas, Mina Khoshbakht, Pamela Boss, Shannen Padilla, and Tom Albanese.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Grounding into the Space Welcome New Member: Yvette Buckner Opener: When were you first aware of your race?	Angela Upshaw, REQC Co-Chair	9:00 AM (10 minutes)	Informational

<p>Land Acknowledgement</p> <p>Labor Acknowledgement</p> <p>Community Guidelines</p>			
<p>The meeting started around 9:03am. Angela launched the meeting and asked the opener question. Responses to the opener question were provided in the chat. She shared the Land Acknowledgement and Community Guidelines. Anthony shared Labor Acknowledgement. The Labor Acknowledgement will be shared at meetings moving forward.</p>			
<p>II. Approval of 12/20/23 Meeting Minutes</p> <p>Supporting Material:</p> <ul style="list-style-type: none"> • 12/20/23 Meeting Minutes 	<p>Angela Upshaw</p>	<p>9:10 AM (5 minutes)</p>	<p>Action</p>
<p>Motioned for Approval of the December Meeting Minutes: 1st - Deborah Hicks, 2nd - Dawn Basciano.</p> <p>Motion passed.</p>			
<p>III. Announcements (Upcoming Events & Recent Actions)</p>	<p>Angela Upshaw, REQC Members, SSF Staff, & Guests</p>	<p>9:15 AM (5 minutes)</p>	<p>Informational</p>
<p>REQC Chair & Members:</p> <ul style="list-style-type: none"> • Angela, Stephane, and Sheri shared announcements. Please see the recording for details. <p>SSF Staff:</p> <ul style="list-style-type: none"> • The Point in Time Count is next week on January 24 & 25 and we need your support. Please sign up here. Stay connected and up to date by signing up for our PIT Count emails here. • The CoC Board is accepting applications to recruit up to three new members starting Friday, December 1, 2023 through Thursday, February 1, 2024. 			

Explore the [CoC Membership Application](#) here to learn about the application process, access helpful resources, and more! Be sure to share the application link with your network and community. Please see the beginning of the application for details. If you have any questions, please email [Michelle Charlton](#).

<p>IV. Follow-Up on the Regionally Coordinated Homelessness Action Plan (RCHAP) Racial Equity Measures</p>	<p>Trent Simmons, SSF Data & Analytics Director, Tom Albanese & Connor Johnshon SSF Consultants</p>	<p>9:20 AM (25 minutes)</p>	<p>Discussion</p>
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Tom provided the purpose for this agenda item and recent discussions. Trent shared a [presentation](#), providing details about disparities definition (overrepresented, underrepresentation), Homeless Housing, Assistance, and Prevention (HHAP) equity analysis approach, and the California System Performance Measures (SPM) focusing on SPC and asked for feedback on:

- 1a: Homelessness Counts,
- 1b: Unsheltered Homelessness,
- 3: Exits to Permanent Housing,
- 4: Length of Time Homeless,
- 5: Returns to Homelessness.

Comments/Questions were asked. Please see the recording and chat for details.

<p>V. Racial Equity Action Plan Discussion</p>	<p>Angela Upshaw & Anthony Robinson, SSF Racial Equity Manager</p>	<p>9:45 AM (45 minutes)</p>	<p>Discussion</p>
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This discussion item was skipped. Anthony shared the need to review/revise the current plan. He mentioned the next steps for the plan including two steps of (1) REQ evaluation, and (2) REQ Committee fitness assessment.

Action Items:

- SSF staff will place this agenda item on the February REQC meeting agenda.

<ul style="list-style-type: none"> REQC members will review and familiarize themselves with the current Racial Equity Action Plan. 			
VI. Review & Edit of the Draft 2024 REQC Work Plan Supporting Material: <ul style="list-style-type: none"> 2023 REQC Work Plan 	Anthony Robinson	10:30 AM (25 minutes)	Discussion
This item was combined with the agenda item below.			
VII. Review 2023 CoC Committee Overview PPT - REQC Slides	Angela Upshaw	10:55 AM (5 minutes)	Discussion
The REQC slides were reviewed, discussed, and edited. The presentation will be shared at the March CoC Board meeting. Questions were asked. Please see the chat and recording for more information.			
VIII. Meeting Adjourned at 10:47am The next REQC meeting is Wednesday, February 21, 2024 at 9:00am.			

REQC Meeting Chat:

09:03:21 From Carissa Theis (she/her) to Everyone:
 Would it be mental health disabilities or physical health? What type of disabilities?

09:03:30 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Welcome! Here is today's agenda:
<https://acrobat.adobe.com/id/urn:aaid:sc:va6c2:e1632701-2a2d-4677-88f6-a04d2323eb93>

09:04:33 From Trenton Simmons | Sacramento Steps Forward to Everyone:

Morning everyone!

Can I ask the host to allow me to share my screen? I'll need it for my agenda item. :)

09:05:45 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Opener: When were you first aware of your race?

09:06:07 From Anthony Robinson to Everyone:
Kindergarten

09:06:40 From Emily Zelaya (she/ella) to Everyone:
Around age 5

09:07:15 From Deisy Madrigal, She/Her to Everyone:
around 6. I was my parents default interpreter and was witness to so many hateful comments.

09:07:30 From Quinn Jones-Hylton to Everyone:
When I first saw Roots

09:07:45 From Connor Johnson to Everyone:
Connor (Consultant), I was aware in pre school when we had Native speakers share their indigenous heritage.

09:07:58 From Dawn Basciano to Everyone:
Kindergarten when my mother picked me up and with awe I was asked by the students and teacher "your mother is black" then came the "mixed" kids convo

09:08:11 From Deborah Hicks (she/her) HeartLand to Everyone:
Very young age--probably 5 or 6. I grew up in the segregated South in '60's.

09:08:35 From Pamela Boss (she/her) to Everyone:
Around age 7-8 when someone called my best friend the n-word. I asked my mother what this word meant, she was horrified, and it was my first discussion around race and racism.

09:10:26 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Land Acknowledgement:

<https://acrobat.adobe.com/link/track?uri=urn%3Aaaid%3Aascds%3AUS%3Af3a4c3c2-31fd-341a-a932-8cd00e2ea619>

09:10:28 From Sher Singh to Everyone:

I lived in fear in my country of birth because of racial and political issues - I was 7 years old

09:13:56 From Dawn Basciano to Everyone:

Extremely important to recognize the contributions of Black Americans, Descendants of those enslaved. Thank you! Anthoney

09:14:10 From Anthony Robinson to Everyone:

Reacted to "Extremely important ..." with 

09:14:12 From Pamela Boss (she/her) to Everyone:

Reacted to "Extremely important ..." with 

09:14:19 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Community Agreements:

<https://acrobat.adobe.com/link/review?uri=urn%3Aaaid%3Aascds%3AUS%3A578b5a09-0926-3ddd-a106-ee10a5321a25>

09:15:23 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Approval of the December Meeting Minutes:

09:15:33 From Deborah Hicks (she/her) HeartLand to Everyone:

aye

09:15:34 From Deisy Madrigal, She/Her to Everyone:

yes

09:15:35 From Emily Zelaya (she/ella) to Everyone:

Yes

09:15:36 From Angela Upshaw to Everyone:

yes

09:15:38 From Quinn Jones-Hylton to Everyone:
Aye

09:15:44 From Shalinee Hunter (She/Her/Hers) to Everyone:
Abstain

09:15:49 From Dawn Basciano to Everyone:
Yes

09:15:52 From Stephanie Thompson, she/her to Everyone:
Not present

09:19:17 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
The Point in Time Count is next week on January 24 & 25 and we need your support. Learn more here:
<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2024-point-in-time-count/> Please sign up here <https://sacramento24.pointintime.info/>
Stay connected and up to date by signing up for our PIT Count emails, here sacpitcount@sacstepsforward.org

09:19:56 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
The CoC Board is accepting applications to recruit up to three new members starting Friday, December 1, 2023 through Thursday, February 1, 2024. Explore the CoC Membership Application here:
<https://www.surveymonkey.com/r/GVRLSS2> to learn about the application process, access helpful resources, and more! Be sure to share the application link with your network and community. In addition to applying to join the CoC Board you can apply to join the CoC Committees. Please see the beginning of the application for details. If you have any questions, please email Michelle Charlton: mcharlton@sacstepsforward.org

09:21:02 From Stephanie Thompson, she/her to Everyone:
Oak Park Community Action Network Lunch - Thursday, January 18th at 11:30am - 1:00pm
University of the Pacific - 3200 5th Ave, Sac Ca 95817
More information or questions: OPNA@oakparkna.com

09:21:47 From Trenton Simmons | Sacramento Steps Forward to Everyone:

Could the host please allow me to share my screen?

09:22:02 From Anthony Robinson to Everyone:
You have permission now

09:22:09 From Trenton Simmons | Sacramento Steps Forward to Everyone:
Thank you!

09:22:13 From Anthony Robinson to Everyone:
Reacted to "Thank you!" with 👍

09:27:27 From Sher Singh to Everyone:
<https://sacpoderosas.org/>

09:28:03 From Samantha Earnshaw to Everyone:
Reacted to "Screenshot2024_01_17_092211.jpg" with ❤️

09:28:14 From Samantha Earnshaw to Everyone:
Reacted to "Screenshot2024_01_17_092138.jpg" with ❤️

09:28:18 From Cristina Navarro to Everyone:
Reacted to "https://sacpoderosas..." with ❤️

09:28:21 From Cristina Navarro to Everyone:
Reacted to "Screenshot2024_01_17_092138.jpg" with ❤️

09:28:26 From Cristina Navarro to Everyone:
Reacted to "Screenshot2024_01_17_092211.jpg" with ❤️

09:29:05 From Samantha Earnshaw to Everyone:
Removed a ❤️ reaction from "Sher Singh has sent ..."

09:29:06 From Samantha Earnshaw to Everyone:
Reacted to "Screenshot2024_01_17_092138.jpg" with ❤️

09:29:08 From Samantha Earnshaw to Everyone:
Reacted to "https://sacpoderosas..." with ❤️

09:29:08 From Dawn Basciano to Everyone:
Have we identified within the data collection root causes?

09:29:21 From Deisy Madrigal, She/Her to Everyone:
Reacted to "Screenshot2024_01_17_092211.jpg" with ❤️

09:29:25 From Deisy Madrigal, She/Her to Everyone:
Reacted to "Screenshot2024_01_17_092138.jpg" with ❤️

09:50:21 From Pamela Boss (she/her) to Everyone:
I am so sorry, I am being pulled into another meeting. Thank you so much for this information and I look forward to viewing the recording, if I may. My email is pamela.boss@shelterinc.org and I would love to be on the correspondence list. Thank you again.

09:50:36 From Anthony Robinson to Everyone:
Reacted to "I am so sorry, I am ..." with 👍

09:59:24 From Quinn Jones-Hylton to Everyone:
Does case notes in HMIS count as service?

09:59:41 From Quinn Jones-Hylton to Everyone:
Ok, thank you