



Sacramento Continuum of Care (CoC) Board Meeting Minutes

Wednesday, January 10, 2024 | 8:00 AM to 9:00 AM

[Recording of Zoom Meeting](#). The meeting chat thread is below the minutes.

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	No*
Amber Kemp	HealthNet	Yes
Angela Upshaw, Chair	Veterans	Yes
Brian Pedro	City of Sacramento	Yes
Christie M. Gonzales	Substance Abuse Service Organizations	Yes
Darrell Rogers	Person with Lived Expertise	Yes
Dawn Basciano	State Government	Yes
Deborah Hicks	Support Services	Yes
Deisy Madrigal	Social Services	Yes
Elizabeth Jimenez	Person with Lived Expertise	No
Emily Halcon	County of Sacramento	No
Fatemah Martinez	Shelter Provider	No
Haimanot Ashenafi	City of Elk Grove	Yes
Jameson Parker	Business Community & Street Outreach	No
Jenine Spotnitz	Mental Health	Yes
Jenna Abbott	Business Community	No

Joseph Smith	Coalition/Network	Yes
Julie Davis-Jaffe	Employment Development	Yes
Juile Hirota, Secretary	Shelter and/or Housing Provider	Yes
Julie Lo	Person with Lived Expertise	Yes
Ken Cooley	Attorney	Yes
Mason (Carl) Gizard	Person with Lived Expertise	No
Mike Jaske	Faith Community Advocate	Yes
Monica Rocha-Wyatt	Mental Health	Yes
Nicole Piva	City of Citrus Heights	Yes
Pixie Popplewell, Vice Chair	Homeless Youth	Yes
Stefan Heisler	City of Rancho Cordova	Yes
Tara Turrentine	Education	Yes
Troy Lynch	Housing Authority Management	Yes

SSF Staff	SSF Title
Amanda Ohman	Program & Compliance Officer
Anthony Robinson	Racial Equity Specialist
Ayanna McGee	Systems of Care Integration Program Director
Jesse Archer	CoC Analyst
Joel Riphagen	Special Projects Coordinator
Kim Winters	Community Impact Director
Lisa Bates	CEO
Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Michelle Reedus	CE System Manager

Quinn Jones-Hylton	Coordinated Systems Program Analyst
Rachel Bereza	Deputy CEO
Sarah Fletcher	Communications Specialists
Scott Clark	Portfolio and Team Excellence Lead
Tanesha Travis	CoC PLE Coordinator

Guests

Adiba Hadi, Alan Snyder, Algae Mosley, Andrea Foti, Benjamin Uhlenhop, Brandon Wirth, Charles FXR Pfof, Cherie Dimmerling, Christy DeMaria, Cynthia Aguayo, Cynthia Laux, Darrin Greer, Ejiro Okoro, Emily Zelaya, Eric Zuniga, Harjit Singh Gill, Isabella Garcia, Jacalyn Washington, Jackie Gardner, James Randoph, Janel Fletcher, Jarod, Jess Bauer, Jose Dominguez, Joseph Pacheco, Kristin Kane, Lauren Andreson, Matt Simmons, Miren Hower, Noel Kammermann, Noni Plasichuk, Page Robbins, Pamela Boss, Shannen Padilla, Shelley Sedenquist, Simtech Team, Susan Lal, Trina Davis, and Ya-yin Isle.

I. Welcome & Introductions: Angela, CoC Board Vice Chair

Angela called the meeting to order around 8:04AM. New guest introductions were placed in the chat.

II. Review & Approval of Dec. 13, 2023 Minutes: Julie Hirota, Secretary Supporting Material: [Dec. 13, 2023 CoC Board Meeting Minutes](#)

Motioned for Approval of the 12/13/23 Meeting Minutes: 1st- Pixie Popplewell, 2nd- Tara Turrentine. Motion Approved.

III. CoC Board Chair’s Report: Angela Upshaw, CoC Board Chair

Angela shared:

- The CoC Board is accepting applications to recruit up to three new members starting **Friday, December 1, 2023 through Thursday, February 1, 2024**. Explore the [CoC Membership Application](#) to learn about the application process, access helpful resources, and more! Be sure to share the application link with your network and community. In addition to applying to join the CoC Board you can apply to join the CoC Committees. Please see the beginning of the application for details. If you have any questions, please email [Michelle Charlton](#).
- As we jump into the New Year, we have a couple requests for CoC Board members. Earlier this week, you received an email from SSF staff about a [2024 CoC Board Member Survey](#) and [2024 CoC Board Member Spotlight Form](#). Be sure to review and complete these items as soon as possible.
- At the end of today's meeting, a [Post Meeting Survey](#) will be provided in the chat for you to provide feedback on the CoC Board meetings. We look forward to and appreciate your feedback in advance.

IV. Sacramento Steps Forward (SSF) CEO's Report: Lisa Bates

Lisa shared:

- The Point in Time Count is close, January 24 & 25th, and we need your support. SSF needs 200 more volunteers (18 yr old and up) by next week 1/17 to meet our goal of volunteer recruitment. A [link](#) will be placed within the chat with more information. Once you sign up, please be sure to register for the required 2024 Volunteer PIT Count Trainings, live via Zoom [today at 5:00pm](#) and next week on [1/17 at 5:00pm](#). Registration is required for these training sessions. If you cannot make the live training, please register and you will receive the recorded version to complete the competency quiz. Stay connected and up to date by signing up for our PIT Count emails by accessing the [email](#) within the chat.
- The All In/Regional Coordinated Homeless Action Plan (RCHAP) has meetings today and later this month. Stay informed by visiting the [RCHAP webpage](#).

V. Announcements: (Upcoming Events & Recent Actions)

CoC Board Members,
SSF Staff & Guests

8:10 AM
(5 minutes)

Informational

CoC Board Member:

- Joe Smith shared Hope Cooperative is hiring for new outreach workers and that he will share more information at upcoming meetings.
- Brian Pedro mentioned a vote passed last night and details about safe grounds that recently opened.

Please see the recording for details.

VI. Partner Update	Garrick Wong, Health Net, Managed Care Plan	8:15 AM (10 minutes)	Informational
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MCPs: Garrick Wong shared MCPs recent efforts/submission, timeline for more updates, provided HHAP funding details, collaboration with SSF and County of Sacramento, and shared continued efforts. Please see the recording for details.

No updates from the County of Sacramento, City of Sacramento, SHRA, or Wilton Rancheria at this time.

VII. New Business:

A. 2023 NOFO Debrief Report & Recommendations Supporting Material: <ul style="list-style-type: none"> • 2023 NOFO webpage 	Michele Watts, SSF Chief Planning Officer, & Jesse Archer, SSF CoC Analyst	8:25 AM (25 minutes)	Informational
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Michele and Jesse share a [presentation](#), providing details about the background, NOFO debrief engagement strategy, continuous quality improvement (CQI), recommendations from the applicants, Project Review Committee (PRC) members, Partners with Lived Expertise (PLE) members, Sacramento Steps Forward (SSF) staff, the next steps, debrief improvements, and acknowledgments. Questions were asked. The FY2023 NOFO debrief report will be provided the week of 1/15/24. Please see the recording for more details.

B. HHAP-5 CoC Allocation Process	Michele Watts	8:50 AM (10 minutes)	Informational
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Michele shared a [presentation](#) providing details about RCHAP & the CoC Allocation, estimated funding, eligible uses, and key dates and process. For questions, please email [Michele Watts](#).

X. Meeting Adjourned around 8:56 AM.

The next CoC Board meeting is Wednesday, February 14, 2024 at 8:00 am.

For everyone, please complete this quick [CoC Board Post Meeting Survey](#).

CoC Board Meeting Chat

07:44:51 From Jesse SSF, CoC Analyst to Host and Panelists:

Hello

07:48:36 From Sacramento Steps Forward to Host and Panelists:

Hello there!

07:59:31 From Julie Hirota to Host and Panelists:

hi

08:00:16 From Dawn Basciano to Host and Panelists:

Good morning everyone

08:00:30 From Jodi Weiner to Host and Panelists:

Good Morning!!!

08:02:23 From Sacramento Steps Forward to Everyone:

Welcome to the Jan 10, 2024 CoC Board Meeting! Here is today's agenda:

<https://sacramentostepsforward.org/wp-content/uploads/2024/01/Jan-2023-CoC-Board-Agenda.docx.pdf>

08:05:31 From Jess Bauer - Sacramento County to Host and Panelists:

Jess Bauer - Program Planner - Sacramento County - it's nice to virtually meet everyone :)

08:05:49 From Eric Zuniga - to Host and Panelists:

Thank you, Sacramento Steps Forward. I'm new, Eric Zuniga, Mental Health Provider and artist with lived experience. Cheers!

08:06:16 From Algie Mosley to Host and Panelists:
Algie Mosley - Landlord Liaison at Sacramento Housing and Redevelopment Agency

08:06:18 From Noel Kammermann - Jamboree to Host and Panelists:
Hi Everyone!
Noel Kammermann - Jamboree Housing
Great to see y'all!

08:07:05 From Harjit Singh Gill to Host and Panelists:
Hi, Harjit Singh Gill, he/him, BACS

08:07:31 From Sacramento Steps Forward to Everyone:
Approval of the 12/13/23 Meeting Minutes

08:07:33 From Pixie Popplewell to Host and Panelists:
Yes

08:07:35 From Deborah Hicks to Everyone:
Yes

08:07:36 From Troy Lynch to Host and Panelists:
Yes

08:07:36 From Julie Davis-Jaffe to Host and Panelists:
Yes

08:07:36 From Ken Cooley to Host and Panelists:
I approve minutes

08:07:36 From Nicole Piva to Host and Panelists:
Yes

08:07:41 From Jenine Spotnitz to Host and Panelists:
Yes (I'm a Board member)

08:07:44 From Pixie Popplewell to Everyone:
Yes

08:07:44 From Deisy Madrigal, She/Her to Everyone:
Yes

08:07:44 From Tara Turrentine, She/Her to Everyone:
Yes

08:07:46 From Amber Kemp to Everyone:
Yes

08:07:46 From Troy Lynch to Everyone:
YES

08:07:46 From Angela Upshaw to Everyone:
yes

08:07:46 From Julie Lo to Everyone:
Yes

08:07:48 From Christie Gonzales-WellSpace Health to Host and Panelists:
yes

08:07:49 From Nicole Piva to Everyone:
Yes

08:07:52 From Julie Hirota to Everyone:
yes

08:07:56 From Mike Jaske to Everyone:
yes

08:07:58 From Dawn Basciano to Everyone:
Yes

08:08:13 From Julie Davis-Jaffe to Host and Panelists:
I am not able to change to everyone for my vote.

08:08:28 From Sacramento Steps Forward to Everyone:
Review the CoC Membership Application today:
<https://www.surveymonkey.com/r/GVRLSS2>

08:08:38 From Sacramento Steps Forward to Everyone:
If you have any questions, please email Michelle Charlton:
mcharlton@sacstepsforward.org

08:09:10 From Sacramento Steps Forward to Host and Panelists:

For CoC Board members only, please complete the 2024 CoC Board Member Survey: <https://www.surveymonkey.com/r/2024cocboardmembersurvey> and the **2024 CoC Board Member Spotlight Form:** <https://www.surveymonkey.com/r/2024cocboardspotlightform> today!

08:10:09 From Sarah Fletcher to Everyone:

To learn more about the Regionally Coordinated Action Plan and how to get involved, including at two workshops happening today, use the following link: <https://sacramentostepsforward.org/rchap/>

08:11:04 From Sacramento Steps Forward to Everyone:

RCHAP Agenda for today:

<https://sacramentostepsforward.org/wp-content/uploads/2024/01/All-In-Sacramento-January-10-Workshop-Agenda-.docx.pdf>

08:11:27 From Sacramento Steps Forward to Everyone:

Register to be a 2024 PIT Count volunteer here:

<https://sacramento24.pointintime.info/>

Register for 2024 PIT Count trainings:

<https://sacramentostepsforward.org/pit-volunteer-training-office-hours-announced/>

Explore the 2024 PIT Count webpage today:

<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2024-point-in-time-count/>

For 2024 PIT Count relevant questions, please email

sacpitcount@sacstepsforward.org

08:12:02 From Sarah Fletcher to Everyone:

We ask that volunteers register by January 17, 2024. Thank you!

08:15:56 From Cynthia Aguayo to Host and Panelists:

Announcement: Project Room Key is collecting survey responses from providers that worked with participants while in the various motels (Comfort Inn, Vagabond, etc). We still need many more responses from the providers. Deadline is January 19th.

08:23:36 From Matt Simmonds - Simtech (he/him/his) to Host and Panelists:

This HUD guidance may be worth reviewing if you haven't seen it already. Page 10

hits on HIPAA and if there is interest I can make an intro to contacts from Houston (which is referenced within this guide).

<https://files.hudexchange.info/resources/documents/Homelessness-and-Health-Data-Sharing-Toolkit.pdf>

08:39:05 From Ayanna McGee to Matt Simmonds - Simtech (he/him/his), Host and Panelists:

Hi Matt -- I work with the MCPs on CalAIM. I would be interested in an intro to the Houston folks as we try to get this HIPAA issue sorted with the agreements!

08:56:26 From Michelle Charlton, SSF to Everyone:

For everyone, please complete the CoC Board Post Meeting Survey:

<https://www.surveymonkey.com/r/JYWX6XV>

The Next CoC Board Meeting Wed, Feb. 14, 2024 at 8am.

Upcoming CoC Committee Meetings:

* HMIS & Data Committee (Q1 2024) Meeting: Thur, 1/11/24 at 10:00 AM. Here is the HDC agenda:

<https://sacramentostepsforward.org/wp-content/uploads/2024/01/Q1-2024-HDC-Meeting-Agenda.pdf>

* Coordinated Access System Committee: Thur, 1/11/24 at 2:30 PM. Here is the CASC agenda:

https://sacramentostepsforward.org/wp-content/uploads/2024/01/1_2024-CASC-Meeting-Agenda.pdf

* Racial Equity Committee: Wed, 1/17/24 at 9:00 AM

* Point-In-Time Count Committee: Thur, 1/18/24 at 9:00 AM

* System Performance Committee: Thur, 1/25/24 at 9:00 AM

CoC Meetings schedules do change, please check the CoC Meeting webpage for meeting schedules, materials, and Zoom details.

08:56:38 From Tara Turrentine, She/Her to Host and Panelists:

I will miss all this am- I have a staff person attending, as I am tied up with a regional education meeting.

08:56:44 From Michelle Charlton, SSF to Everyone:

For everyone, please complete the CoC Board Post Meeting Survey:

<https://www.surveymonkey.com/r/JYWX6XV>