



PIT Count (PITC) Committee Meeting Minutes

Thursday, January 18, 2024 | 9:00 AM – 10:00 AM

[Recording of Zoom Meeting](#). The chat is below the minutes.

Attendance:

Member	Area of Representation/Organization	Present
Bren Torres	Youth/LGBT	Yes
Bridget Alexander	Shelter/Housing Youth Waking the Village	Yes
Cynthia Hunt (Co-Chair)	Shelter/Housing Cottage Housing	Yes
David Kretzmann	Faith Advocate	Yes
Jeff Tardaguila (Co-Chair)	Advocate	Yes
Joseph Smith (Co-Chair)	Mental Health, HOPE Cooperative	Yes
Kristy Smith	Partners with Lived Expertise	Yes
Latesha Royster	Partners with Lived Expertise	No
Michelle Schumann	Behavioral Health, County Behavioral Health Services	Yes
Niakia “Kia” Phillips	Senior Program Manager, Insight Housing	Yes
Noni Plasichuk	Managed Care Plans	Yes
Rodger Freeman	Domestic Violence	Yes
Stefan Heisler	Reinvestment Analyst, City of Rancho Cordova	Yes
Theresa Luna	Behavioral Health	Yes
Yvette Buckner	Partners with Lived Expertise	Yes

SSF Staff	SSF Title
Anthony Robinson	Racial Equity Manager

Jesse Archer	CoC Analyst
Jodi Weiner	Learning & Development Specialist
Kathreen Daria	Volunteer & Training Coordinator
Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Peter Bell	Director of Planning
Sarah Fletcher	Communications Specialists
Sarah Schwartz	Volunteer Coordinator

Guests
Alan Snyder, Angela Upshaw, Cameo Williams, Dstallions, Dulce Delgadillo Santisteban, Jack Barnes, Korei Gipson, Matt Simmonds, Sharna Braucks, and Thoman Gruneisen.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions	Joseph Smith, PITC Co-Chairs	9:00 AM (5 minutes)	Informational
Joe welcomed everyone and started the meeting around 9:02 AM. New participants introduced themselves.			
II. Announcements (Upcoming Events & Recent Actions)	PITC Co-Chairs, PITC Members, SSF Staff, & Guests	9:05 AM (5 minutes)	Informational

PITC Co-Chairs:

- Joe shared a 24 hour respite warming center will open tomorrow through Tuesday morning due to the weather. Also, he provided details/links in the chat regarding new job opportunities (hiring for outreach specialists and a case manager).
- Jeff asked how we are defining encampments and will send a follow up email to Kathreen regarding his questions.

PITC Members:

- Bridget mentioned Walking The Village is excited to start a new program that will assist 24 new households for youth.

SSF Staff:

- Nica shared SSF is tracking upcoming trainings and conferences relevant to housing and homelessness. Check out the [Trainings page](#).

III. Approval of 12/21/23 Meeting Minutes Supporting Material: <ul style="list-style-type: none">• 12/21/23 Meeting Minutes	Cynthia Hunt	9:10 AM (5 minutes)	Action
Motioned for Approval of 12/21/23 meeting minutes: 1st- Joe Smith, 2nd- Stefan Heisler Motion Approved.			
IV. Sacramento CoC 2024 PIT Survey Question 13 Proposed Change Supporting Material: <ul style="list-style-type: none">• Survey Question 13 Proposed Change	Michele Watts, SSF Chief Planning Officer	9:15 AM (10 minutes)	Action

Michele shared details about the recommended change for question 13. Questions were asked. Please see the recording for details.

Motioned for Approval of Proposed PIT Count Survey Question 13 Change:
1st - Jeff Tardaguila, 2nd - Joe Smith

Motions Approved.

<p>V. 2024 PIT Count Preparations:</p> <ul style="list-style-type: none"> ● PIT General Schedule ● Volunteer Status Update ● Additional Updates <p>Supporting Materials:</p> <ul style="list-style-type: none"> ● 2024 PIT Count webpage ● 2024 PIT Count Training webpage ● 2024 PIT Count Portal webpage 	<p>Kathreen Daria, SSF SSF Capacity Building & Training Manager & Simtech Solutions Team</p>	<p>9:15 AM (30 minutes)</p>	<p>Discussion</p>
---	--	---------------------------------	-------------------

Kathreen shared the 2024 PIT Count schedule, where to go on PIT Count night?, parking locations, thanked the satellite partners/locations, language needs/access update, accomplished the volunteer goal with 750 volunteers as of this morning, the registration portal is available if your role needs to be changed, there will be an office hour on Monday 1/22 at 5pm, and at all locations a help desk will be available for volunteers to ask questions regarding your role. Questions were asked. Please see the recording for details.

VI. Meeting Adjourned at 9:35 AM.

The next PIT Count Committee Meeting is Thursday, February 15, 2024 at 9:00 AM.

PITC Meeting Chat

08:58:16 From Sharna Braucks to Everyone:
Good Morning everyone!

08:58:34 From Kristy Smith to Everyone:
Good morning everyone

09:00:12 From Michelle Charlton to Everyone:
Welcome! Here is today's agenda:
<https://sacramentostepsforward.org/wp-content/uploads/2024/01/Jan-2024-PIT-Count-Committee-Meeting-Agenda-Revised-1.17.24.pdf>

09:01:09 From Cameo Williams to Everyone:
Good Morning, I am sitting in for Kia Phillips

09:02:28 From Michelle Charlton to Everyone:
Welcome! Here is today's agenda:
<https://sacramentostepsforward.org/wp-content/uploads/2024/01/Jan-2024-PIT-Count-Committee-Meeting-Agenda-Revised-1.17.24.pdf>

09:05:22 From Dulce Delgadillo Santisteban, DPA, LCSW (VA CES) to Everyone:
Can you also put the information regarding the warming center in the chat?
Thank you

09:05:50 From Kathreen "Nica" Daria (She) SSF, Capacity Building & Training Manager to Everyone:
Hello everyone! SSF is tracking upcoming trainings and conferences relevant to housing and homelessness. Check out our Trainings page for more:
<https://sacramentostepsforward.org/training-opportunities/>

09:07:54 From Joseph Smith, Hope Cooperative to Everyone:
Hope Cooperative job opportunities:
https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=694e8a3b-d500-4418-ac78-37e581b3fee7&cclid=19000101_000001&lang=en_US&source=EN&selectedMenuKey=CurrentOpenings

09:09:46 From Matt Simmonds - Simtech (he/him/his) to Everyone:

<http://pointintime.info/support/point-in-time-count-faqs/how-do-i-enable-location-services-on-my-android-or-apple-phone-or-tablet/>

09:10:12 From Joseph Smith, Hope Cooperative to Everyone:

Here is the free bus flyer with the information about both warming centers that are opening.

09:10:16 From Matt Simmonds - Simtech (he/him/his) to Everyone:

<https://sacramento.pointintime.info/>

09:11:35 From Michelle Charlton to Everyone:

Approval of 12/21/23 meeting minutes:

09:11:38 From Waking the Village to Everyone:

Yes

09:11:41 From Stefan Heisler to Everyone:

yes

09:11:43 From Joseph Smith, Hope Cooperative to Everyone:

Yes

09:11:44 From Michelle Schuhmann to Everyone:

yes

09:11:46 From Kristy Smith to Everyone:

Yes

09:11:49 From Noni Plasichuk, Anthem Blue Cross to Everyone:

Yes

09:11:49 From Bren torres to Everyone:

Yes

09:11:53 From Cynthia Hunt to Everyone:

yes

09:21:52 From Michelle Charlton to Everyone:

Approval of Proposed PIT Count Survey Question 13 Change:

09:21:57 From Waking the Village to Everyone:
Yes

09:21:59 From Joseph Smith, Hope Cooperative to Everyone:
yes

09:22:00 From Stefan Heisler to Everyone:
yes

09:22:03 From Michelle Schuhmann to Everyone:
yes

09:22:06 From Noni Plasichuk, Anthem Blue Cross to Everyone:
yes

09:22:07 From Cynthia Hunt to Everyone:
yes

09:22:07 From Bren torres to Everyone:
Yes

09:22:09 From Kristy Smith to Everyone:
Yes

09:22:24 From Korei Gipson to Everyone:
Yes

09:22:32 From Joseph Smith, Hope Cooperative to Everyone:
I have to step a way for a second

09:24:30 From Dulce Delgadillo Santisteban, DPA, LCSW (VA CES) to Everyone:
Is there a way to ensure that people are in the same Team. My supervisor has requested that I follow up on this. Is there someone that I can chat with about this? Thank you! :)

09:25:12 From Sarah Schwartz to Everyone:
Replying to "Is there a way to en..."

Yes volunteers can leave a note in their volunteer portal and will be paired with their team night of.

09:25:54 From Dulce Delgadillo Santisteban, DPA, LCSW (VA CES) to Everyone:
Replying to "Is there a way to en..."

ok, thank you. I have already done that, but will also let me supervisor know to do the same.

09:26:33 From Joseph Smith, Hope Cooperative to Everyone:
Back

09:30:54 From Yvette Buckner to Everyone:
Ok thx

09:31:24 From Jodi Weiner to Everyone:
[Point in Time Mobile Command Center](#)

09:33:13 From Jodi Weiner to Everyone:
[Office hours registration Webinar Registration - Zoom](#)

09:35:27 From Michelle Charlton to Everyone:
The next PIT Count Committee Meeting is Thursday, February 15, 2024 at 9:00 AM.