



# 2023 CoC NOFO Workshop

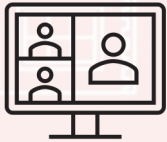
Sacramento Continuum of Care



August 1, 2023



# Discussion Ground Rules



If possible, please turn on your video.



We will be recording.



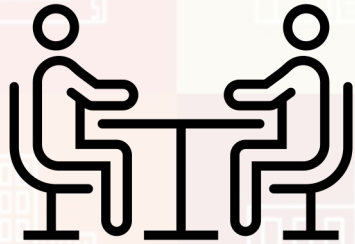
Please use the chat box.



There will be time for Q&A at end of agenda.



# Welcome and Introductions



- Sacramento Steps Forward (SSF)
- Housing Tools
- Applicants



# Meeting Goals

- ✓ Understand the high-level goals and requirements of the CoC NOFO and where to find reference documents.
- ✓ Discover whether CoC funds are an appropriate funding source for your project.
- ✓ Understand the local competition review and ranking process.
- ✓ Understand how to prepare and submit an application, and how to get technical assistance.



# Agenda

1. Welcome and Introductions (1:00-1:20)
2. Agenda Overview (1:20-1:25)
3. 2023 NOFO Overview (1:25-2:10)  
-- 5-minute intermission -- (2:10-2:15)
4. Review & Rank and Application Process (2:15-2:40)
5. Q & A (2:40-3:00)



# 2023 NOFO Overview

## Notable Changes from 2022 NOFO

- Tier 1 decreased from 95% to 93% of Annual Renewal Demand
- CoC Bonus is up to 7% of Final Pro Rata Need
- CoC Planning Grant is increased from 3% to 5% of the FPRN, up to \$1.5 million
- \$52 million for new RRH + Supportive Service DV projects
  - Violence Against Women Act Coordinating Activities
- Updated homeless definition



# 2023 NOFO Overview

## Notable Changes from 2022 NOFO

### **Definition of “homeless” updated to include any individual or family who:**

- Is experiencing trauma or lack of safety related to, or fleeing or attempting to flee, domestic violence, sexual assault, stalking, or other dangerous, traumatic, or life-threatening conditions related to the violence against the individual or a family member in the individual’s or family’s current housing situation, including where the health and safety of children are jeopardized;
- Has no other safe residence; and
- Lacks the resources to obtain other safe permanent housing.



# 2023 NOFO Overview

## Estimated 2023 Funding Amounts

Category	Amount
Preliminary Pro Rata Need (PPRN)	\$11,482,207
Estimated Annual Renewal Demand (ARD)	\$29,644,441
Tier 1	\$27,569,330
CoC Bonus	\$ 2,075,111
DV Bonus	\$ 1,148,221
CoC Planning	\$ 1,482,222





# 2023 NOFO Overview

## HUD Homeless Policy Priorities

1. Ending homelessness for all persons
2. Use a Housing First approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance
5. Partnering with Housing, Health, and Service Agencies
6. Racial Equity
7. Improving assistance to LGBTQ+
8. Including persons with Lived Experience in planning/decision-making
9. Increasing affordable housing supply



# 2023 NOFO Overview

## CoC Program Components

- Permanent Housing (PH), including Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH); Transitional Housing & Rapid Re-Housing (TH/RRH)
- Transitional Housing (TH);
- Supportive Services Only (SSO); and
- Homeless Management Information Systems (HMIS)



# 2023 NOFO Overview

## Homeless Definitions for Eligibility

### **24 CFR 578.3:**

- (1) Lacks a fixed, regular, and adequate nighttime residence
- (2) Will imminently lose their primary nighttime residence
- (3) Unaccompanied youth under 25 without a lease or ownership interest in permanent housing
- (4) Fleeing domestic violence, dating violence, sexual assault, stalking and has no other residence



# 2023 NOFO Overview

## Renewal Project Participant Eligibility

- Renewal PH-PSH Projects:
  - Persons served by DedicatedPLUS projects
  - Persons experiencing chronic homelessness at enrollment
- Renewal PH-RRH, TH/PH-RRH, TH, and SSO Projects:
  - Homeless under 24 CFR 578.3 (1), (2), or (4)
  - Homeless under 24 CFR 578.3 (3) if the CoC is approved



# 2023 NOFO Overview

## Renewal Project Participant Eligibility

- Renewal DV Bonus Projects: survivors of domestic violence, dating violence, sexual assault, and stalking who qualify as homeless under 24 CFR 578.3 (4)
- Renewal YHDP Projects: youth aged 24 or younger who are:
  - Homeless under 24 CFR 578.3 (1), (2), or (4)
  - Have an unsafe primary nighttime residence and no safe alternative
  - Homeless under 24 CFR 578.3 (3)



# 2023 NOFO Overview

## New Project Participant Eligibility

- New PH-PSH Projects:
  - Persons served by DedicatedPLUS projects
  - Persons experiencing chronic homelessness at enrollment
- New PH-RRH, TH/PH-RRH, and SSO-CE: Persons who are Homeless under 24 CFR 578.3 (1), (2), or (4)
  - DV Bonus: survivors of domestic violence, dating violence, sexual assault, and stalking who qualify as homeless under 24 CFR 578.3 (1), (3), or (4)



# 2023 NOFO Overview

## Renewal Project Eligibility

- Be submitted by same recipient that executed the grant agreement
- Be for the same amount of funding as last year before any adjustments (i.e. FMR rents), or for a reduced amount due to reallocation
- Be for the same Program Component
- Continue to serve program participants enrolled in the project under the current grant agreement
  - For DV and YHDP- continue to serve the same subpopulation



# 2023 NOFO Overview

## Renewal Project— Allowable Changes

**The following change requests may be included in a renewal application:**

- Add eligible activities to a project
- Shift up to 10% of funds from one approved eligible activity to another
- Change the subpopulation served
- YHDP and DV Bonus renewal projects may not change the subpopulation served





# 2023 NOFO Overview

## Renewal Project— Reallocation

Renewal projects may apply to transition an eligible renewal project from one program component to another eligible new component through *reallocation*.

- Grant funds would be used to create a single, new transition grant
- See NOFO Section I.B.2.b.(3)



# 2023 NOFO Overview

## Eligible Costs

Activity	PSH	RRH	TH	RRH/TH	SSO
Acquisition/Rehabilitation/New Construction (New PSH Projects Only)	X				
Leased Units	X		X	X	
Leased Structures	X		X	X	X
Rental Assistance	X	X	X	X	
Supportive Services	X	X	X	X	X
Operating Costs	X		X	X	
HMIS	X	X	X	X	X
VAWA	X	X	X	X	X
Project Administrative Costs	X	X	X	X	X



# 2023 NOFO Overview

## Eligible Costs- Leasing

- Must provide documentation showing that the rents paid with grant funds are reasonable for the market
- May be used to pay 100% of the leasing costs to provide housing or supportive services for up to 3 years.
- May **NOT** be used to lease units or structures owned by the recipient, subrecipient, or any related entities
- May be used to pay utilities if included in the rent. If not included in rent, they are an operating cost (except for supportive service facilities)
- May be used to pay Security deposits



# 2023 NOFO Overview

## Eligible Costs- Rental Assistance

- Must be administered by a State, unit of local government, or a public housing agency
- Tenant-based— 5 yr. contract
- Sponsor-based— 5 yr. contract
- Project-based— 15 yr. contract
- Fair Market Rent— published annually by HUD
- [https://www.huduser.gov/portal/datasets/fmr.html - year2024](https://www.huduser.gov/portal/datasets/fmr.html-year2024)



# 2023 NOFO Overview

## Eligible Costs- Supportive Services

- Must be necessary to assist program participants obtain and maintain housing
- Must conduct an annual assessment of participants' service needs
- Eligible costs: annual assessment of service needs, moving costs, case management, childcare, education, employment assistance and job training, food, housing search and counseling, legal services, life skills training, mental health services, outpatient health services, outreach services, substance abuse treatment, transportation, utility deposits, direct provision of services by recipient or subrecipient



# 2023 NOFO Overview

## Eligible Costs- Operating Costs

- May be used to pay the costs of day-to-day operation of transitional and permanent housing
- Program Funds may **NOT** be used for rental assistance and operating costs in the same project
- May **NOT** be used for operating costs of emergency shelter and SSO facilities
- Eligible costs: maintenance and repair of housing; property taxes and insurance; replacement reserve deposits; building security; electricity, gas, and water; furniture; and equipment



# 2023 NOFO Overview

## Eligible Costs- HMIS

- May be used to pay the costs of contributing data to the CoC HMIS
- Eligible costs: computers; software and licenses; telephones, fax machines, and furniture; technical support; office space; utilities incl. high-speed data transmission; salaries for HMIS operation; travel for training and intake; HMIS participation fees



# 2023 NOFO Overview

## Eligible Costs- Admin

- Up to 10% of grant may cover administrative costs related to the planning and execution of CoC activities
- Does **NOT** include staff and overhead costs directly related to carrying out activities, as those costs are covered by other cost categories
- Eligible costs: preparing budgets and schedules; developing compliance systems; preparing agreements to carry out program activities; monitoring; reporting; managing audits; program evaluation; training on CoC requirements; environmental review





# 2023 NOFO Overview

## Required Match

Grant recipients must match all CoC grant funds, except for leasing funds, with at least 25% of funds from other sources.

- Can include in-kind contributions (property, equipment, goods, services)
- Can use other federal non-CoC sources, State, local, private sources
- Cash match must be used for CoC Program eligible costs



# 2023 NOFO Overview

## HUD Funding Process

- Tier 1 is equal to 93% of the ARD minus Round 2 or later YHDP, CoC Planning, and UFA Costs.
- Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, Round 1 YHDP Renewal, and CoC Bonus.
- If a project application straddles Tier 1 and 2, HUD will conditionally select the project up to the funding amount that falls within Tier 1.



# 2023 NOFO Overview

## Reference Documents

- SSF Website: <https://sacramentostepsforward.org/2023-continuum-of-care-coc-program-competition/>
- HUD 2023 NOFO Website: <https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>
- HUD CoC Program Eligibility Requirements: <https://www.hudexchange.info/programs/coc/coc-program-eligibility-requirements/>



# Review and Ranking Process

## Schedule— Application Period

Activity	Date
Project Application Workshop	August 1
Intent to Apply Form submission deadline	August 8
Application portal access emailed to applicants	August 9
Technical Assistance Workshop #1	August 10
Technical Assistance Workshop #2	August 17
Local Competition Applications due Complete e-Snaps Budget for Renewal Projects Complete Project Budget for New Projects	August 22



# Review and Ranking Process

## Schedule— Review & Rank Period

Activity	Date
Review & Rank Panel announced	August 28
Review & Rank Meeting	September 5 & 6
Clarifying questions emailed to applicants	September 5
Responses to clarifying questions due	September 6
Review & Rank Panel posts recommended Priority Listing	September 7
Deadline to submit formal appeals	September 9
Determination by Appeals Panel	September 10
CoC Board review & approval of Project Priority Listing	September 12
Deadline for posting Project Priority Listing	September 13
CoC Consolidated Applications Due	September 28



# Review and Ranking Process

## Renewal Projects- APR

How will my APR-based application questions be used in the scoring process?

- SSF will provide Housing Tools with the APR data you vetted with HMIS staff in June
- Housing Tools will enter these data points into your project-specific application prior to the application due date
- Review these responses and inform Housing Tools if the information is incorrect
- Housing Tools will correct data entry errors or communicate with SSF HMIS and the provider to address other errors
- If you already know you need to update APR data previously vetted, please inform Housing Tools at [admin@housing-tools.com](mailto:admin@housing-tools.com)



# Review and Ranking Process

## Ranked List Procedures

1. One ranked list is prepared based on a compilation of Review & Rank Panel raw scores for each application.
2. Applications that do not meet threshold requirements will not be included in the ranked list.
3. The Review & Rank Panel determines if funding for a Renewal Project should be reallocated to a New Project.
4. Renewal Projects with less than 18 months of operating data are placed in the bottom of Tier 1.
5. If a project consolidates, the the fully consolidated project will be treated as a renewal project. The data for all components will be combined for scoring.



# Review and Ranking Process

## Ranked List Procedures

6. If a Renewal Project meets the threshold factors and all the following performance metrics, that project will be ranked in the top of Tier 1 and will not be required to complete the application supplemental questions.

Factor	Metric
2A/B: Housing Retention/Placement	PSH: 98% or one negative hslid exit
	RRH: 80% or one negative hslid exit
3A: Increase or Maintain Income	PSH: 75%
	RRH: 65%
4A: Bed/Unit Utilization	ALL: 95%
4B: Grant Spenddown	ALL: 95%





# Review and Ranking Process

## Ranked List Procedures

7. New Housing Projects that have not demonstrated an ability to enhance system performance may be prioritized directly below Renewal Projects that have met the following performance requirements.
  - Meets a unique or prioritized need within the community
  - Sponsor has a strong track record of performance
  - Sponsor has developed a plan for achieving better outcomes



# Review and Ranking Process

## Review and Rank Panel Discretion

Review & Rank Panel has discretion to adjust a scaled score up or down based on:

- Understanding of project performance context through written explanations or responses to emailed clarifying questions
- Panel should not adjust a score by more than 25% of the maximum value for that scoring factor



# Review and Ranking Process

## Reallocation

- HUD expects CoCs to reallocate funds from non-performing or under-performing projects to higher priority community needs that align with HUD priorities and goals.
- Sacramento CoC has identified a need for additional permanent housing, with targeted services for youth, seniors, or individuals with conditions contributing to higher risk of COVID-19 infection.
- To encourage voluntary reallocation, existing projects may convert their project to permanent housing or another eligible new project type and be given the first option in accessing the funds reallocated from their existing project.



# Review and Ranking Process

## Priority Listing

1. After creating the ranked list, the Review & Ranking Panel may recommend programs for reallocation based “Reallocation of Funds” policy.
2. After the Review & Rank Meeting, a Priority Listing will be compiled.
3. Project applicants will be notified of the scoring results within three business days of the Review & Rank Meeting.
4. Project applicants will receive a full list of project scores and may request a scoring breakdown for their own project.



# Review and Ranking Process

## Appeals— Eligible Projects

A Project may appeal if:

- It is recommended for reallocation
- It is placed in Tier 2
- It may fall into Tier 2 if another appeal is successful
- It is a New Project not recommended for funding

If the Project is submitted by a collaboration of agencies, only one joint appeal may be made.



# Review and Ranking Process

## Appeals— Process

1. Notice of Appeal sent by Project Applicant (within 24 hours of posting Priority Listing)
2. The CoC contacts the appealing Applicant to determine if the appeal can be resolved without a formal hearing
3. If unresolved, appealing Project Applicant submits a formal appeal
4. An Appeal Hearing is convened with the appealing Applicant
5. The Appeal Panel makes a final decision



# Application Process

## Revisions for 2023: Audit and Monitoring

- Split question into two sections- audit and monitoring
- Will require documentation of findings and irregularities upon request
- Still requires applicants to report all findings and irregularities from HUD, SSF, and other funders



# Application Process

## Revisions for 2023: Bed or Unit Utilization

For Renewal Projects, bed and unit utilization question allows for projects serving both single adults in shared housing (beds), and adults and families in non-shared housing (units), to score more accurately on utilization.





# Application Process

## Revisions for 2023: COVID-19 Preference

For New Projects, removed the preference for projects serving people at high risk of negative impacts from COVID-19.



# Application Process

## Revisions for 2023: New Project Scoring

New Projects that are funded will be placed automatically in Tier 1 in their first 18 months of operations, for a maximum of two competition cycles.



# Application Process

## Application Portal



- Applications will be completed and saved within Smartsheet
- Attachments will be uploaded within Smartsheet
- No need to submit application or attachments by email or hard copy



# Application Process

1. Attend Mandatory Project Application Workshop on August 1st
2. Submit [Intent to Apply Form](#) by 5:00 PM on August 8th
3. Housing Tools will email a project-specific application portal link to the applying organization's primary contact by August 9<sup>th</sup>
4. Submit complete application by 5:00 PM on August 22nd



# Application Process

## Technical Assistance

- Technical Assistance Workshops
  - August 10 at 9:00 AM
  - August 17 at 3:00 PM
- Application submission questions— [admin@housing-tools.com](mailto:admin@housing-tools.com)
- Review & Ranking questions— [admin@housing-tools.com](mailto:admin@housing-tools.com)



# Q & A

