

2A	3. Scoring Factor 2A: Please clearly and fully describe the project's housing design. In your response, please explain:					2A. Award points for a housing design that:	RFI	10	
	How the layout and/or features of the proposed housing will match the population that you plan to serve;					is clearly and fully described			
	How the proposed location(s) will meet the needs of the project's target population;					has a layout or features that are thoughtfully matched to the target population			
	Whether the housing is physically accessible to individuals with disabilities, and if so, how; and					is strategically located to meet the needs of the target population			
	How the housing will help maximize client choice (e.g. by including a plan to evaluate each client's needs, strengths, and preferences in order to determine which mainstream benefits and/or jobs the client could qualify for).					is physically accessible to persons with disabilities			
	Describe how the housing will be designed to protect the safety of the population you serve. [Please limit response to 3000 characters]					will help maximize client choice in the CoC (e.g. by including a plan to evaluate each client's needs, strengths, and preferences in order to determine which mainstream benefits and/or jobs the client could qualify for)			
2B	4. Scoring Factor 2B: Please describe how your project will be ready to start operations within 3 months of receiving HUD CoC funding. In your response, please explain:					2B. Award points if the project will be ready to begin housing clients within 3 months of receiving HUD funding. Consider:	RFI	5	
	How the agency will acquire the necessary housing for the project type (e.g., landlord engagement strategies, acquisition of real estate);					Whether the agency has adequately described how the project will acquire the necessary housing for the project type. For RRH, this may include landlord engagement strategies;			
	Whether the proposed project faces any regulatory obstacles (e.g., tenant displacement, environmental issues, or zoning issues), and if so, how the agency will overcome them;					Whether the project site faces regulatory obstacles such as tenant displacement, environmental issues, or zoning issues;			
	Whether the agency's current staff have the capacity to begin preparing for this project even before funding is received; and					Whether the agency's current staff has the capacity to begin preparing for this project;			
	Whether the agency has policies and/or procedures that can be used as-is or easily adapted for use in a CoC-funded project. [Please limit response to 1000 characters]					Whether the agency already has policies and procedures that can be used as-is or easily adapted for use in a CoC-funded project			
2C	5. Scoring Factor 2C: Please describe the program's realistic and significantly challenging projected outcomes. Please include in your response what percent of clients are expected to experience positive housing outcomes (note, this should be above 85%), and what percent of clients are expected to maintain or increase their total income (note, this should be above 55%). As appropriate, please explain how these outcomes reflect actual performance outcomes from other projects administered by the agency. [Please limit response to 1000 characters]					2C. Award points if:	RFI	10	
						The project's goals are realistic and sufficiently challenging given the scale of the project			

						Outcomes are measurable and appropriate to the population being served, and must meet minimum CoC- adopted targets, including: at least 85% of clients experience positive housing outcomes; at least 55% of adult clients maintain or increase their income from all sources			
						Prospective outcomes reflect actual performance outcomes from other projects administered by the applicant (as appropriate).			
	Services								
3A	6. Scored Factor 3A: Please describe the supportive services the program will offer. In your response, please explain how the project will: provide services that align with Housing First; offer clients ongoing support to stay housed; offer services that are comprehensive and well-coordinated; offer services that include culture-specific elements, and; thoughtfully match its services to the target population.					3A. Award points for services that: use a Housing First approach, offer ongoing support to stay housed, are comprehensive and well-coordinated, include culture-specific elements, and are thoughtfully matched to the target population.	RFI	10	
	Additionally, if the project will be referring specific types of participants to outside services, please explain the agency's specific plan to conduct referrals. In your response, please describe who will be referred; the agencies that will accept the referrals; the types of services to be provided; and the logic behind the referral scheme. Also describe how the services improve the safety of the population you serve. [Please limit response to 3000 characters]					For projects that will be referring specific types of clients to specific outside services, award points if the project explains a concrete plan for referrals, giving examples of: who will be referred; the agencies that will accept referrals; the types of services to be provided; and the logic behind the agency's referral scheme. For Victim Service Providers award points for services that improve the safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking.			
3B	7. Scored Factor 3B: Please describe how your agency's past performance demonstrates an ability to successfully carry out the work proposed in this application and to serve households experiencing homelessness. Please summarize your agency's relevant experience in operating similar projects (e.g., housing search, relocation of tenants). [Please limit response to 3000 characters]					3B. Award points if the agency submitting this application has demonstrated, through past performance, the ability to successfully carry out the work proposed and has successfully served homeless people as a particular group.	RFI	10	
						Consider the experience of the agency in handling a similar project (e.g. if the project will involve relocation of tenants, what experience does the agency have with relocation).			
	Agency Capacity								

4A	8. Submit a clear, complete, and easy to read budget for your proposed new project using the budget template. AND Please explain how your budget shows that the project will: have enough resources to provide high-quality, reliable services to the target population; leverage significant outside resources (e.g., funding, staff, building space, volunteers) rather than rely entirely on CoC funds; and take appropriate measures to contain costs. [Please limit response to 1000 characters]			Download the 2023 New Project Budget Form by clicking the paperclip icon to the left of the Scoring Factor Column. Please save the file name customized to your agency and project name: "OrganizationName_NewProjectBudget_Project Name". Upload by clicking on the paperclip to the left of the Scoring Factor Column, then click "Attach Files to Row" button in the Attachments box to the right, and select "Upload a File" and select file from your computer. After file	4A. Award points based on: project has submitted a budget that is clear, complete, and easy to read; the budget shows that the project will have enough resources to provide high-quality, reliable services to the target population; the budget shows that the project will leverage significant outside resources (funding, staff, building space, volunteers, etc.) rather than rely entirely on CoC funds; and the budget shows that the project is taking appropriate measures to contain costs.	Budget RFI	5	
4B	9. Scored Factor 4B: If your agency has experience administering at least one other federal grant(s), please explain how your agency successfully handled that federal grant(s) or other major grant of this size and complexity, and please identify that grant. If not, please explain why your agency will be able to successfully manage complex reporting requirements. Your response should include:				4B. Award points if agency:	e-LOCCs E-Snaps	10	
	A description of the internal financial controls your agency uses, including: how your agency tracks the use of match funding; how your agency manages a well-maintained financial recordkeeping system; whether your agency has a board of directors, and if so, how the board oversees agency/project operations; whether your agency has a strategy for keeping documentation to show that each of your major expenses corresponds to an eligible cost, and; what strategy your agency will use to ensure adequate drawdowns.				Has successfully handled at least one other federal grant or other major grant of this size and complexity, either in or out of the CoC (or can otherwise demonstrate that it can successfully manage complex reporting requirements).			
	An explanation of how your agency has physical capacity (i.e., is large enough) to handle the expected client case load;				Has sufficient fiscal capacity to manage the grant, including: internal financial controls; grant match tracking; well-maintained records; oversight by a board of directors; a strategy for documenting eligible costs; a strategy for ensuring adequate grant drawdowns.			
	A list of innovative or evidence-based practices with which your agency is familiar; and				Is large enough to handle the expected client case load;			
	Whether your agency includes at least one person with formal training and/or education in a relevant social services field. [Please limit response to 3000 characters]				Is familiar with innovative or evidence-based practices;			
					Includes at least one person with formal training and/or education in a relevant social services field			

4C	10. Scored Factor 4C: Has this agency been audited or monitored by HUD, Sacramento Steps Forward, any financial institution, or any other funder in the past 2 years? If yes, did this audit or monitoring result in any irregularities? For the purposes of this factor, an irregularity is defined as a concern or finding from HUD, a recommendation or finding from SSF, a significant deficiency or material weakness from a financial audit, or a concern or finding from another funding entity.					4C. The agency must report all irregularities resolved or unresolved (e.g., a concern or finding from HUD, a recommendation or finding from SSF (sub-recipients only), a significant deficiency or material weakness from a financial audit, or any type of finding from another funding entity ex. City or County) revealed by any audits or monitoring for the agency (including shared common spaces for projects co-located with non-CoC-funded units) in Sacramento County.	All HUD, SSF, financial audits, or audits/monitoring from other funding entities from the last 2 years. RFI	5	
	a. If this agency has not been audited or monitored, please respond "The project was not audited or monitored."					Upon request, agencies that have irregularities must provide (1) relevant documentation identifying those irregularities (e.g., highlighted sections of a financial report), and (2) the project's plan to rectify program irregularities. If irregularities have been rectified, projects should include any available confirmation letters from relevant oversight entities (e.g. SSF, HUD, Financial entity, Local Jurisdiction);			
	b. If this agency has been audited or monitored, but there were no irregularities found, please respond "Audits or monitoring revealed no irregularities."					4C1. Audit (2.5 points) Award full points (2.5 points) for the project if the agency had a federal audit/single audit conducted every calendar year when required and had no findings.			
	c. If this agency has been audited or monitored AND that process resulted in irregularities that are currently being disputed by the agency, the Review and Rank Panel may request the documentation as described in (i) below, but it is not required to be uploaded at this time. Please provide a written response next to (ii) below if necessary.					Award up to full points (2.5 points) for the project if:			
	(i) Relevant documentation from the entities completing the auditing or monitoring (e.g., a single audit, the findings report from HUD, the findings report from Sacramento Steps Forward); AND					If the agency was not required to have a federal audit/single audit and provided another type of financial audit to demonstrate financial health, or			

	(ii) A written response explaining: (1) the irregularities that were found, and (2) the agency's timeline for disputing the irregularities.					If the agency had findings or irregularities in its single audit or other type of financial audit, the agency provides adequate explanation of any irregularities and provides an adequate explanation to show how any irregularities have been or will be addressed. An adequate explanation includes (1) a brief explanation of the steps the project will take to address the irregularities, (2) the timeline these steps will be completed on, and (3) how the project will avoid similar findings in the future AND provides relevant documentation if requested by the review panel.			
	d. If this project has been audited or monitored AND that process resulted in irregularities that are not being disputed by the agency, the Review and Rank Panel may request documentation as described in (i) below, but it is not required to be uploaded at this time. Please provide a written response next to (ii) below if necessary.					If a project is currently disputing findings from an audit and submits (1) a brief explanation of the irregularities, and (2) the most updated timeline available for disputing the irregularities.			
	(i) Relevant documentation from the entities completing the auditing or monitoring (e.g., a single audit, the findings report from HUD, the findings report from Sacramento Steps Forward); AND					Award up to 1 point if irregularities were found for this agency but the project does not provide an adequate explanation.			
	(ii) A written response explaining: (1) the steps the project will take to address the irregularities, (2) the timeline these steps will be completed on, and (3) how the project will avoid similar irregularities in the future. [Please limit response to 3000 characters]					Award no points if the project does not provide any information regarding audits conducted OR if the project does not submit relevant documentation of reported audit findings upon request of the review panel.			
						4C2. Monitoring (2.5 points) Award full points (2.5 points) for the project if: the agency was not monitored; or if no irregularities have been revealed by any monitoring for this agency's projects in Sacramento County.			
						Award up to full points (2.5 points) for the project if:			
						If the agency has any monitoring findings or irregularities, the agency provides an adequate explanation to show how these have been or will be addressed. An adequate explanation includes (1) a brief explanation of the steps the project will take to address the irregularities, (2) the timeline these steps will be completed on, and (3) how the project will avoid similar findings in the future AND provides relevant documentation if requested by the review panel.			

						If a project is currently disputing findings from a and submits (1) a brief explanation of the irregularities, and (2) the most updated timeline available for disputing the irregularities.			
						Award up to 1 point if monitoring findings or irregularities were found for this agency but the project does not provide an adequate explanation.			
						Award no points if the project does not provide any information regarding monitoring OR if the project does not submit relevant documentation of reported monitoring findings upon request of the review panel.			
4D	11. Scoring Factor 4D: Please note, this question has two required parts – Identifying and Addressing Barriers (i) and BIPOC Representation in Leadership (ii).					4D. Identification of Barriers: Based on the degree to which the organization:	RFI		5
	(i) Identifying and Addressing Barriers: Please describe how the organization has identified barriers to housing and services that disproportionately impact Black, Indigenous, and people of color (BIPOC). Please also describe the concrete steps the organization has taken to lessen the impacts of those barriers. Please note, steps described should be designed to address the specific experiences of BIPOC individuals.					1) Award up to one point if the organization has identified barriers to housing and services that are specifically faced by BIPOC individuals or that disproportionately affect BIPOC individuals; (1 point) and			
	(ii) BIPOC Representation in Leadership: Please respond to one of the following prompts:					2) Award up to one point if the organization has taken concrete steps to address the identified barriers and lessen their impact on BIPOC individuals. Strategies described should be designed to address the specific experiences of BIPOC individuals.			
	If the organization has been committed to serving BIPOC since its founding, please include the organization's original mission statement (or equivalent guiding statement) and a description of the racial and ethnic demographics of the organization's original leadership team.					BIPOC Representation in Leadership:			
	If the organization has not been committed to serving BIPOC since its founding, please (1) list the percentage of salaried leadership team and board of directors members that identify as BIPOC, and (2) describe concrete steps that have been taken to build commitment to racial equity practices within the organization's approach to serving individuals experiencing homelessness. This can include, but is not limited to, opportunities for cultural competency and implicit bias trainings; policies related to language accessibilities; and strategies to ensure that the salaried leadership team is representative of the racial and ethnic population that the organization serves. Please describe the impact or results of these strategies. [Please limit response to 3000 characters]					Award up to three points for the organization's explanation of its commitment to serving Black, Indigenous, and other People of Color (BIPOC) since its founding, as indicated by its original mission statement (or equivalent guiding statement) and the racial and ethnic demographics of its original leadership team.			
						Absent a commitment to serving BIPOC individuals since the organization's start, awards points based on the extent to which the agency demonstrates a commitment to measuring and improving its response to racial disparities and biases. Specifically:			

						Award up to one point if at least 25% of salaried leadership team and board of directors members identify as Black, Indigenous, or other people of color.			
						Award up to two points to the extent that the organization describes concrete steps that have been taken to build commitment to racial equity practices within the organization's approach serving individuals experiencing homelessness. These may include but are not limited to: opportunities for cultural competency and implicit bias trainings; policies related to language accessibility; and strategies to ensure that the salaried leadership team is representative of the racial and ethnic populations that the organization serves. The applicant must also describe the impact or results of their strategies.			
	Prioritization for DV Bonus Housing								
5B1	15. Scored Factor 5B1: Please explain how your project will address the need of survivors of domestic violence in the CoC region. Please include in your response:					5B1. Award points for each of the following items:	RFI		5
	a. A description, supported by data, of how many survivors of domestic violence, dating violence, sexual assault, stalking, and/or trafficking are currently in the Continuum of Care's geographic area (Sacramento County);					The project explains how it proposes to meet the unmet needs of domestic violence survivors, especially with survivors who come from unsheltered situations.			
	b. How this project proposes to meet the unmet needs of domestic violence survivors, especially survivors who come from unsheltered situations;					The project provides data describing the CoC's population of domestic violence survivors.			
	c. How the project will have housing that is specifically designed to accommodate the needs of survivors;					The project will have housing that is specifically designed to accommodate the needs of survivors.			
	d. What skills the project staff will have that are specifically needed to identify and locate survivors, or to persuade survivors to accept and enter housing;					The project's staff has skills that are specifically needed to identify and locate survivors, or to persuade survivors to accept and enter housing.			
	e. How staff utilize trauma-informed and client centered approaches; and					The project's staff utilize trauma-informed and client-centered approaches.			

	f. If the project will meet the priority need identified by HUD in 2021 - permanent supportive housing or rapid re-housing that leverages healthcare resources to support program participants OR leverages Housing Choice Vouchers (HCV) or other non-CoC funding for rental assistance of leasing. [Please limit response to 3000 characters]					The project meets a priority need identified by HUD in 2021: Permanent Supportive Housing or Rapid Re-Housing that leverages healthcare resources to support program participants (as documented with a written commitment from a health care organization); OR Permanent Supportive Housing or Rapid Re-Housing, with Housing Choice Voucher (HCV) or other non- CoC funding for rental assistance of leasing.			
	If you are applying for a housing project that leverages non-CoC or ESG funding for rental assistance or leasing, please upload any letter(s) of commitment, contract(s), or other formal written document(s) that includes the project name and demonstrate(s) the number of subsidies or units being provided to support the program participants anticipated to be served by the project.				Upload documents by clicking on the paperclip to the left of the Scoring Factor Column, then click "Attach Files to Row" button in the Attachments box to the right, and select "Upload a File" and select file from your computer. After file is uploaded, check the box in the Uploaded File column. Please name the attachment in a way that makes clear what the document is (e.g. Agency Name_ Commitment Letter_ Project Name) and	Permanent Supportive Housing or Rapid Re-Housing, with Housing Choice Voucher (HCV) or other non-CoC funding for rental assistance of leasing.			
	If you are applying for a permanent supportive housing or rapid rehousing project that leverages healthcare resources to support program participants, please also upload a formal written agreement from a healthcare organization that includes the project name, the resources to be provided, the value of the commitment, and the specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.).				Upload the agreement by clicking on the paperclip to the left of the Scoring Factor Column, then click "Attach Files to Row" button in the Attachments box to the right, and select "Upload a File" and select file from your computer. After file is uploaded, check the box in the Uploaded File column. Please name the attachment in a way that makes clear what the document is (e.g. Agency Name_ Healthcare Agreement_ Project Name)				
5B2	16. Scored Factor 5B2: Please summarize your agency's experience serving survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking, or, if your agency does not have previous experience, describe your agency's plan to serve this population. In your response, please specifically address how this project will serve survivors who come from unsheltered situations. [Please limit response to 1000 characters]					5B2. Award points if the agency has experience serving, or demonstrates a plan to serve, victims who are fleeing, or attempting to flee, domestic violence, which includes dating violence, sexual assault, stalking, and/or human trafficking, and that experience, or plan, specifically shows that they can serve victims who come from unsheltered situations.	RFI	10	
5B3	17. Scored Factor 5B3: Please describe your project's ability to meet safety outcomes for survivors of domestic violence. In your response, please:					5B3. Award points for each of the following items:	RFI	10	

	a. Articulate your project's specific plan for ensuring that your residents will be safe from further domestic violence,					The project articulates a specific plan for ensuring that its residents will be safe from further domestic violence.			
	b. Suggest quantitative safety targets for your project that are appropriate and realistic, and					The project sets quantitative safety targets that are appropriate and realistic.			
	c. Explain why it is likely your project will be able to achieve these safety targets. [Please limit response to 3000 characters]					The project explains why it is likely to be able to achieve the targeted safety outcomes.			
Community									
6A	18. Scored Factor 6A: Please describe your agency's attendance, participation, and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place since last year's CoC NOFO (i.e., November 2021). Include in your description an explanation of how your agency meaningfully participated in at least 4 voluntary events (e.g., committee meetings, Board meetings, trainings) over the course of the year, or if your agency led at least 1 successful event, training, or initiative over the course of the year. [Please limit response to 1000 characters]					6A. Award points for the agency's attendance, participation, and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place since the last NOFA. Typically, full points should be awarded if the agency meaningfully participated in at least 4 voluntary events over the course of the year, or if the agency led at least 1 successful event, training, or initiative over the course of the year.	RFI	5	
6B						6B. Award full points if the project met all local competition deadlines, including deadlines for turning in supporting documents and attachments.	Analysis	5	
						Award 3 points if any portion of the local application was turned in up to 24 hours late.			
						Award no points if any mandatory portion of the local application was more than 24 hours late.			
						If any mandatory portion of the local application was more than 72 hours late, the project may be disqualified at the discretion of the Panel.			
	19. To confirm that all responses to the 2023 Sacramento New Project Supplemental Questionnaire are true and complete, please respond YES in the Yes/No Column to the right.					Complete this row after all other sections of the application are complete. When Yes is selected in the Yes/No Column to the left, Housing Tools will be notified that your application is complete and the Review & Ranking Committee will begin scoring the application. Click save (upper lefthand corner of this row) after			
Total								105	0