



PIT Count (PITC) Committee Meeting Minutes

Thursday, Aug. 17th, 2023 | 9:00 AM – 10:30 AM

[Recording of Zoom Meeting](#). The chat is below the minutes.

Attendance:

Member	Area of Representation/Organization	Present
Angela Hassell	Homeless Services, Loaves & Fishes	No
Bridget Alexander	Shelter/Housing Youth Waking the Village	Yes
Crystal Sanchez	Advocate Sacramento Homeless Union	No
Cynthia Hunt (Co-Chair)	Shelter/Housing Cottage Housing	Yes
Jeff Tardaguila (Co-Chair)	Advocate	Yes
Joseph Smith (Co-Chair)	Mental Health, HOPE Cooperative	Yes
Michelle Schumann	Behavioral Health, County Behavioral Health Services	Yes
Niakia “Kia” Phillips	Senior Program Manager, Insight Housing	No
Stefan Heisler	Reinvestment Analyst, City of Rancho Cordova	Yes

SSF Staff	SSF Title
Anthony Robinson	Racial Equity Specialist
Ardy Akhzari	CoC Program Manager
Jesse Archer	CoC Analyst
Katherine “Nica” Daria	Volunteer & Training Coordinator
Kaylin Jones	CoC Projects Coordinator
Michelle Charlton	CoC Coordinator

Michelle Reedus	CE Systems Program Manager
Rachel Bereza	Deputy CEO
Sarah Fletcher	Communication Specialist
Tanesha Travis	PLE Coordinator

Guests
Angela Drake, AnnElise Matthies, Chris Pitcher, Derek Smith, Dulce Delgadillo Santisteban, Greg Stupplebeen, Haimanot Ashenafi, Jasmine Sanchez, Ken Cooley, Kevin Simtech, Matt Simmonds, Noni Plasichuk, Paige Kieffer, Rodger Freeman, Shannen Padilla, Sharna Braucks, Tami's OtterPilot, and TJ Swanson.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions	Joseph Smith, PITC Co-Chairs	9:00 AM (5 minutes)	Informational
<p>Attendance of 27 participants.</p> <p>Joe welcomed everyone and started the meeting around 9:03 AM. New participants introduced themselves.</p>			
II. Announcements (Upcoming Events & Recent Actions)	PITC Co-Chairs, PITC Members, SSF Staff, & Guests	9:05 AM (5 minutes)	Informational
<p>Attendance of 29 participants.</p> <p>Nica mentioned to register for the required CoC/ESG training on DV & Human Trafficking. Register here.</p>			

<p>III. Approval of 7/20/23 Meeting Minutes:</p> <p>Supporting Material:</p> <ul style="list-style-type: none"> • 7/20/23 Meeting Minutes 	Joseph Smith	9:10 AM (5 minutes)	Action
<p>Attendance of 32 participants.</p> <p>Motioned for approval of 7/20/23 meeting minutes: 1st- Cynthia Hunt, 2nd- Stefan Heisler</p> <p>Motion Approved.</p>			
<p>IV. Simtech Solutions PIT Count Presentation</p>	Simtech Solutions Team	9:15 AM (60 minutes)	Discussion
<p>Attendance of 32 participants.</p> <p>Matt shared a presentation discussing the Simtech previous work/efforts, counting stats of 8/11/23, Annual PIT Count trends, CoC NOFO Competition, details about the Counting Us app, optional features for Sacramento, pre-count planning, pre-mapping with known locations survey, establish regions and count team areas, SSF volunteer registration portal, sources of volunteers, customizing the surveys, print friendly maps, PIT Count methodology, sampling set up, a live demo, and opened the space for questions/comments. Questions and comments were asked during the meeting. Please see the recording and chat for details.</p>			
<p>V. Enforcement Activities Work Group Update (EAWG)</p>	PITC Co-Chairs & Michele Watts, SSF Chief Planning Officer	10:15 AM (15 minutes)	Discussion
<p>Attendance of 31 participants.</p> <p>Joe shared details about the EAWG and that a survey will be shared with the community this week. Access the survey here.</p>			

**VI. Meeting Adjourned at 10:29 AM. Attendance of 31 participants.
Next PIT Count Committee Meeting: Thursday, Sept. 21, 2023 at 9:00AM**

PITC Meeting Chat

09:00:58 From Ken Cooley (Fmr) California Assemblyman to Everyone:
Good morning one and all!

09:01:07 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Welcome! Here is today's agenda:

<https://acrobat.adobe.com/link/track?uri=urn%3Aaaid%3AscDs%3AUS%3A9b578384-f71b-3b02-8a37-a542b93cfbc0>

09:01:13 From Greg Stupplebeen - HOP Program Manager to Everyone:
Greetings All

09:01:50 From Ken Cooley (Fmr) California Assemblyman to Everyone:
Good morning Joe. I did eventually drop the dog cage and books by. Your staff was great and made it very easy.

09:02:20 From Joseph Smith to Everyone:
Thanks, Ken! We appreciate you

09:03:17 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Today's agenda:

<https://acrobat.adobe.com/link/track?uri=urn%3Aaaid%3AscDs%3AUS%3A9b578384-f71b-3b02-8a37-a542b93cfbc0>

09:03:26 From Ken Cooley (Fmr) California Assemblyman to Everyone:
On this topic I am just a hod carrier to the real artisans.

09:03:36 From Chris Pitcher to Everyone:
Chris Pitcher, HUD TA working with Wilton Rancheria, thanks for having me

09:04:24 From Sharna Braucks to Everyone:
Hello! It's been a while since I've been here. I'm Sharna and I am with the YMCA.

09:04:43 From Bridget Alexander (she/her) Waking the Village to Everyone:

Hi! Been here forever. 😊 Bridget Alexander with Waking the Village. We provide housing and support to youth and children experiencing homelessness.

09:05:04 From Derek Smith to Everyone:

Hi I am Derek Smith, a new developer at Simtech Solutions. It's my first meeting as well.

09:06:15 From Sharna Braucks to Everyone:

Reacted to "Hi I am Derek Smith,..." with 👍

09:06:49 From Kathreen "Nica" Daria (She) SSF, Capacity Building & Training Manager to Everyone:

Register for Required CoC/ESG Training on DV & Human Trafficking:

https://us02web.zoom.us/webinar/register/WN_j4IlgvMySzijCq2fbFaqEQ#/registration

09:07:23 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Approval of 7/20/23 meeting minutes:

09:07:28 From Stefan Heisler to Everyone:

yes

09:07:33 From Joseph Smith to Everyone:

yes

09:07:34 From Jeffery Tardaguila Sactru Sac.ca. to Everyone:

Second yes to minutes

09:07:35 From Bridget Alexander (she/her) Waking the Village to Everyone:

yes

09:07:35 From Cynthia Hunt to Everyone:

yes

09:07:38 From Michelle Schuhmann to Everyone:

Yes

09:10:44 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

This presentation:

<https://sacramentostepsforward.org/wp-content/uploads/2023/08/Automating-the-2024-PIT-Count-in-Sacramento-8-16-2024.pdf>

09:23:31 From Angela Drake to Everyone:

Are there any health or mental health question?

09:28:32 From Paige Kieffer to Everyone:

Matt- I believe you are speak from the next slide and we are not seeing it yet

09:44:55 From Kevin - Simtech to Everyone:

Here is the link to our framework introduction video:

<https://www.youtube.com/watch?v=4pMWv4GgsA4>

09:45:17 From Kathreen "Nica" Daria (She) SSF, Capacity Building & Training Manager to Everyone:

Reacted to "Here is the link to ..." with 👍

09:54:57 From Angela Drake to Everyone:

Love this!!!

09:55:11 From Paige Kieffer to Everyone:

Reacted to "Love this!!!" with ❤️

09:57:56 From Chris Pitcher to Everyone:

Matt, we will be attempting a PIT focused on Tribal Nations members with Wilton Rancheria, any guidance on a new effort like that?

10:05:49 From Sharna Braucks to Everyone:

Reacted to "Love this!!!" with ❤️

10:08:24 From Dulce Delgadillo Santisteban, DPA, LCSW (VA CES) to Everyone:

I might have missed it, but how do we get the setup key for the app?

10:12:16 From Paige Kieffer to Everyone:

@Dulce Delgadillo Santisteban, DPA, LCSW (VA CES) I believe right now the key is sacramento24, but its a preliminary setup and subject to change depending on what the committee agree upon!

10:12:16 From Paige Kieffer to Everyone:

[This is an encrypted message]

10:13:25 From Dulce Delgadillo Santisteban, DPA, LCSW (VA CES) to Everyone:

Replying to "@Dulce Delgadillo Sa..."

Thank you! 😊 Did they also say when the PIT will be happening?

10:14:07 From Chris Pitcher to Everyone:

Replying to "@Dulce Delgadillo Sa..."

the agenda had a link to 2023 PIT planning document that said 1.27-1.28

10:14:35 From Paige Kieffer to Everyone:

[This is an encrypted message]

10:14:56 From Chris Pitcher to Everyone:

Replying to "@Dulce Delgadillo Sa..."

<https://acrobat.adobe.com/link/track?uri=urn%3Aaaid%3Aascds%3AUS%3Afc616072-1096-3253-8287-befcf9051881>

10:14:56 From Kathreen "Nica" Daria (She) SSF, Capacity Building & Training Manager to Everyone:

Replying to "@Dulce Delgadillo Sa..."

We're currently finalizing dates and venues and hope to announce the official PIT count dates soon. 1/27-28 was a tentative time frame. Thanks for your patience.

10:15:09 From Paige Kieffer to Everyone:

Reacted to "We're currently fi..." with 👍

10:15:15 From Chris Pitcher to Everyone:

Reacted to "We're currently fina..." with 👍

10:17:48 From Chris Pitcher to Everyone:

Matt: Are the race and ethnicity data elements going to align with the 2024 HMIS Data Standards?

10:18:02 From Kathreen "Nica" Daria (She) SSF, Capacity Building & Training Manager to Everyone:

PIT Count/Pre-Mapping Outreach Questions:

sacpitcount@sacstepsforward.org

10:19:42 From Sharna Braucks to Everyone:

Reacted to "We're currently fina..." with 👍

10:23:55 From Paige Kieffer to Everyone:
Replying to "Matt: Are the race..."

Hi Chris. That is correct. Come october all the HUD questions will reflect the updates.

10:24:54 From Chris Pitcher to Everyone:
Replying to "Matt: Are the race a..."

Thanks, I assumed

10:25:41 From Sharna Braucks to Everyone:
Thank you Matt- great information!

10:27:14 From Paige Kieffer to Everyone:
Reacted to "PIT Count/Pre-Mapp..." with 👍

10:27:36 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
This survey: <https://www.surveymonkey.com/r/PITCWorkGroup>

10:28:37 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Next PIT Count Committee Meeting: Thursday, Sept.21, 2023 at 9:00AM

10:28:41 From Sharna Braucks to Everyone:
Thank you

10:28:48 From Cynthia Hunt to Everyone:
Thank you everyone