

2023 New Project Scoring Tool (Approved)

Summary of Factors & Point Allocations	
1. Threshold Factors	N/A
2. Housing	25 points
3. Services	20 points
4. Agency Capacity	25 points
5. Prioritization, option of: a. Prioritization for New Projects Except for DV Bonus b. Prioritization for DV Bonus	25 points
6. Community	10 points
TOTAL	105 points

1. THRESHOLD FACTORS

Name	Description	Met/Not Met
Housing First	The project’s policies will include a commitment to identifying and lowering its barriers to housing and provide housing and services in line with a Housing First approach.	Met/Not Met
Coordinated Entry	The project will participate in coordinated entry to the full extent possible for this project type.	Met/Not Met
HMIS	The project will enter data for all CoC-funded beds into HMIS (or parallel database for domestic violence services).	Met/Not Met
Formerly Homeless Input	The agency includes homeless or formerly homeless individual in feedback and decision-making processes.	Met/Not Met
Basic Compliance with HUD Policies	The agency has adequate internal financial controls, adequate record maintenance and management, and adequate policies regarding termination of assistance, client appeals, ADA requirements, and confidentiality.	Met/Not Met
Eligible Clients	The project will only accept new participants if they can be documented as eligible for this project’s program type based on their housing and disability status.	Met/Not Met
Eligible Applicant	Neither the applicant nor the sub-recipients (if any) are for-profit entities.	Met/Not Met
Equal Access	The project will provide equal access and fair housing without regard to sexual orientation, gender identity, or local residency status.	Met/Not Met

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Match	Agency will be able to provide 25% match per grant.	Met/Not Met
Affirmatively Furthering Fair Housing	Agency will actively prevent discrimination by affirmatively accommodating people based on differences in: race, color, ancestry, or national origin; religion; mental or physical disability; sex, gender, or sexual orientation; marital or familial status, including pregnancy, children, and custody arrangements; genetic information; source of income; other arbitrary characteristics not relevant to a person's need or suitability for housing	Met/Not Met
Budget	Project has made a good faith effort to complete the budget template provided, showing both CoC and non-CoC funding sources for the project.	Met/Not Met
For DV Bonus Projects Only: Serving DV	Project is 100% dedicated to serving victims who are fleeing or attempting to flee domestic violence, including dating violence, sexual assault, stalking, and/or human trafficking who came from sheltered or unsheltered situations. The project must follow a Housing First model and utilize trauma-informed and client-centered approaches.	Met/Not Met

2. HOUSING (25 pts.)

Name	Description	Sources	Score
2.A. Fully Described and Appropriate Housing	<p>Award points for a housing design that:</p> <ul style="list-style-type: none"> • is clearly and fully described • has a layout or features that are thoughtfully matched to the target population • is strategically located to meet the needs of the target population • is physically accessible to persons with disabilities • will help maximize client choice in the CoC (e.g. by including a plan to evaluate each client's needs, strengths, and preferences in order to determine which mainstream benefits and/or jobs the client could qualify for) <p>Additionally, for Victim Service Providers:</p> <ul style="list-style-type: none"> • is designed to protect the safety of the population they serve 	RFI	Up to 10 points
2.B. Ready to Start	Award points if the project will be ready to begin housing clients within 3 months of receiving HUD funding. Consider:	RFI	Up to 5 points

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	<ul style="list-style-type: none"> • Whether the agency has adequately described how the project will acquire the necessary housing for the project type. For RRH, this may include landlord engagement strategies; • Whether the project site faces regulatory obstacles such as tenant displacement, environmental issues, or zoning issues; • Whether the agency's current staff has the capacity to begin preparing for this project; • Whether the agency already has policies and procedures that can be used as-is or easily adapted for use in a CoC-funded project 		
2.C. Program Outcomes	<p>Award points if:</p> <ul style="list-style-type: none"> • The project's goals are realistic and sufficiently challenging given the scale of the project • Outcomes are measurable and appropriate to the population being served, and must meet minimum CoC-adopted targets, including: <ul style="list-style-type: none"> ○ At least 85% of clients experience positive housing outcomes ○ At least 55% of adult clients maintain or increase their income from all sources • Prospective outcomes reflect actual performance outcomes from other projects administered by the applicant (as appropriate). 	RFI	Up to 10 points

3. SERVICES (20 pts.)

Name	Description	Sources	Score
3.A. Appropriate Supportive Services	<p>Award points for services that:</p> <ul style="list-style-type: none"> • use a Housing First approach, • offer ongoing support to stay housed, 	RFI	Up to 10 points

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	<ul style="list-style-type: none"> • are comprehensive and well-coordinated, • include culture-specific elements, and • are thoughtfully matched to the target population <p>For projects that will be referring specific types of clients to specific outside services, award points if the project explains a concrete plan for referrals, giving examples of:</p> <ul style="list-style-type: none"> • Who will be referred; • The agencies that will accept referrals; • The types of services to be provided; and • The logic behind the agency’s referral scheme <p>For Victim Service Providers award points for services that improve the safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking</p>		
<p>3.B. Relevant Experience</p>	<p>Award points if the agency submitting this application has demonstrated, through past performance, the ability to successfully carry out the work proposed and has successfully served homeless people as a particular group.</p> <p>Consider the experience of the agency in handling a similar project (e.g. if the project will involve relocation of tenants, what experience does the agency have with relocation).</p>	<p>RFI</p>	<p>Up to 10 points</p>

4. AGENCY CAPACITY (20 pts.)

Name	Description	Sources	Score
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<p>4.A. Budget</p>	<p>Award points based on the bullet points below:</p> <ul style="list-style-type: none"> • Project has submitted a budget that is clear, complete, and easy to read. • The budget shows that the project will have enough resources to provide high-quality, reliable services to the target population. • The budget shows that the project will leverage significant outside resources (funding, staff, building space, volunteers, etc.) rather than rely entirely on CoC funds. • The budget shows that the project is taking appropriate measures to contain costs. 	<p>Budget RFI</p>	<p>Up to 5 points</p>
<p>4.B. Agency Capacity</p>	<p>Award points if agency: Has successfully handled at least one other federal grant or other major grant of this size and complexity, either in or out of the CoC (or can otherwise demonstrate that it can successfully manage complex reporting requirements).</p> <ul style="list-style-type: none"> • Has sufficient fiscal capacity to manage the grant, including: <ul style="list-style-type: none"> ○ internal financial controls ○ grant match tracking ○ well-maintained records ○ oversight by a board of directors ○ a strategy for documenting eligible costs ○ a strategy for ensuring adequate grant drawdowns • Is large enough to handle the expected client case load; • Is familiar with innovative or evidence-based practices; • Includes at least one person with formal training and/or education in a relevant social services field 	<p>e-LOCCs E-Snaps</p>	<p>Up to 10 points</p>
<p>4.C. Audit and Monitoring Findings</p>	<p>The agency must report all irregularities resolved or unresolved (e.g., a concern or finding from HUD, a recommendation or finding from SSF (sub-recipients only), a significant deficiency or</p>	<p>All HUD, SSF, financial audits, or audits/</p>	<p>Up to 5 points</p>

	<p>material weakness from a financial audit, or any type of finding from another funding entity ex. City or County) revealed by any audits or monitoring for the agency (including shared common spaces for projects co-located with non-CoC-funded units) in Sacramento County.</p> <p>Upon request, agencies that have irregularities must provide (1) relevant documentation identifying those irregularities (e.g., highlighted sections of a financial report), and (2) the project's plan to rectify program irregularities. If irregularities have been rectified, projects should include any available confirmation letters from relevant oversight entities (e.g. SSF, HUD, Financial entity, Local Jurisdiction);</p> <p>4C1. Audit (2.5 points) Award full points (2.5 points) for the project if:</p> <ul style="list-style-type: none"> • The agency had a federal audit/single audit conducted every calendar year when required and had no findings <p>Award up to full points (2.5 points) for the project if:</p> <ul style="list-style-type: none"> • If the agency was not required to have a federal audit/single audit and provided another type of financial audit to demonstrate financial health, or • If the agency had findings or irregularities in its single audit or other type of financial audit, the agency provides adequate explanation of any irregularities and provides an adequate explanation to show how any irregularities have been or will be addressed. An adequate explanation includes (1) a brief explanation of the steps the project will take to address the irregularities, (2) the timeline these steps will be completed on, and (3) how the project will avoid similar 	<p>monitoring from other funding entities from the last 2 years.</p> <p>RFI</p>	
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	<p>findings in the future AND provides relevant documentation if requested by the review panel.</p> <ul style="list-style-type: none"> • If a project is currently disputing findings from an audit and submits (1) a brief explanation of the irregularities, and (2) the most updated timeline available for disputing the irregularities. <p>Award up to 1 point if irregularities were found for this agency but the project does not provide an adequate explanation.</p> <p>Award no points if the project does not provide any information regarding audits conducted OR if the project does not submit relevant documentation of reported audit findings upon request of the review panel.</p> <p>4C2. Monitoring (2.5 points) Award full points (2.5 points) for the project if:</p> <ul style="list-style-type: none"> • The agency was not monitored; or • If no irregularities have been revealed by any monitoring for this agency's projects in Sacramento County. <p>Award up to full points (2.5 points) for the project if:</p> <ul style="list-style-type: none"> • If the agency has any monitoring findings or irregularities, the agency provides an adequate explanation to show how these have been or will be addressed. An adequate explanation includes (1) a brief explanation of the steps the project will take to address the irregularities, (2) the timeline these steps will be completed on, and (3) how the project will avoid similar findings in the future AND provides relevant documentation if requested by the review panel. • If a project is currently disputing findings from a and submits (1) a brief explanation of the irregularities, and (2) the most updated timeline 		
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	<p>available for disputing the irregularities.</p> <p>Award up to 1 point if monitoring findings or irregularities were found for this agency but the project does not provide an adequate explanation.</p> <p>Award no points if the project does not provide any information regarding monitoring OR if the project does not submit relevant documentation of reported monitoring findings upon request of the review panel.</p>		
<p>Factor 4D. Organizational Commitment to Racial Equity</p>	<p><u>Identification of Barriers:</u> Based on the degree to which the organization:</p> <p>1) Award up to one point if the organization has identified barriers to housing and services that are specifically faced by BIPOC individuals or that disproportionately affect BIPOC individuals; (1 point) and</p> <p>2) Award up to one point if the organization has taken concrete steps to address the identified barriers and lessen their impact on BIPOC individuals. Strategies described should be designed to address the specific experiences of BIPOC individuals.</p> <p><u>BIPOC Representation in Leadership:</u></p> <p>Award up to three points for the organization’s explanation of its commitment to serving Black, Indigenous, and other People of Color (BIPOC) since its founding, as indicated by its original mission statement (or equivalent guiding statement) and the racial and ethnic demographics of its original leadership team.</p> <p>Absent a commitment to serving BIPOC individuals since the organization’s start,</p>	<p>RFI</p>	<p>Up to 5 points</p>

	<p>awards points based on the extent to which the agency demonstrates a commitment to measuring and improving its response to racial disparities and biases. Specifically:</p> <ul style="list-style-type: none"> • Award up to one point if at least 25% of salaried leadership team and board of directors members identify as Black, Indigenous, or other people of color. • Award up to two points to the extent that the organization describes concrete steps that have been taken to build commitment to racial equity practices within the organization’s approach serving individuals experiencing homelessness. <ul style="list-style-type: none"> ○ These may include but are not limited to: <ul style="list-style-type: none"> ▪ Opportunities for cultural competency and implicit bias trainings; ▪ Policies related to language accessibility; and ▪ Strategies to ensure that the salaried leadership team is representative of the racial and ethnic populations that the organization serves. ○ The applicant must also describe the impact or results of their strategies. 		
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5A. PRIORITIZATION FOR NEW PROJECTS EXCEPT DV BONUS (25 pts.)

*If this application is for a **DV Bonus-funded** new project, please skip this section and move to the next.*

Name	Description	Sources	Score
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<p>5.A.1. Community Priority</p>	<p>Award points if the project addresses the priority need identified by the Advisory Committee in 2019: Permanent Supportive Housing, with targeted services for either youth or seniors.</p> <p>Please note that HUD may require that Permanent Supportive Housing be dedicated to persons experiencing Chronic Homelessness.</p> <p>Please note, projects can receive points for both the Community Priority (5.A.1) and HUD Priority (5.A.2) factors if they meet the criteria.</p>	<p>E-snaps RFI</p>	<p>Up to 10 points</p>
<p>5.A.2. HUD Priority</p>	<p>Award points if the project addresses the priority needs identified by HUD in 2021:</p> <ul style="list-style-type: none"> • Permanent Supportive Housing or Rapid Re-Housing that leverages healthcare resources to support program participants (as documented with a written commitment from a health care organization); <u>OR</u> • Permanent Supportive Housing or Rapid Re-Housing, with Housing Choice Voucher (HCV) or other non-CoC funding for rental assistance of leasing. <p>Please note, projects can receive points for both the Community Priority (5.A.1) and HUD Priority (5.A.2) factors if they meet the criteria.</p>	<p>E-snaps RFI</p>	<p>Up to 5 points</p>
<p>5.A.3. Severity of Needs & Special Considerations</p>	<p>Award points to projects that will serve population(s) with severe needs and vulnerabilities (e.g. chronically homeless, history of domestic violence), and will also fill an important gap in housing and services for persons experiencing homelessness in the Sacramento region (e.g., serving a unique population, leveraging certain funding, maintaining site based housing).</p> <p>Applicants should specifically consider the needs and vulnerabilities of youth or seniors or for those experiencing health</p>	<p>RFI APR</p>	<p>Up to 10 points</p>

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	conditions identified by the CDC as making someone vulnerable to COVID-19. For a full list of conditions, see here .		
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5B. PRIORITIZATION FOR DV BONUS HOUSING (25 pts.)

Use this section instead of the previous page if the project is applying for DV Bonus funding. For all scoring purposes, “domestic violence” also includes dating violence, sexual assault, stalking, and/or trafficking.

Name	Description	Source	Score
5.B.1. How Project will Address Need	<p>Award points for each of the following items:</p> <ul style="list-style-type: none"> • Project provides data describing the CoC’s population of domestic violence survivors • Project explains how it proposes to meet the unmet needs of domestic violence survivors, especially with survivors who come from unsheltered situations. • The project will have housing that is specifically designed to accommodate the needs of survivors. • The project’s staff has skills that are specifically needed to identify and locate survivors, or to persuade survivors to accept and enter housing. • The project’s staff utilize trauma-informed and client-centered approaches. • The project meets a priority need identified by HUD in 2021: <ul style="list-style-type: none"> ○ Permanent Supportive Housing or Rapid Re-Housing that leverages healthcare resources to support program participants (as documented with a written commitment from a health care organization); <u>OR</u> ○ Permanent Supportive Housing or Rapid Re-Housing, with Housing Choice Voucher (HCV) or other non-CoC funding for rental assistance of leasing. 	RFI	Up to 5 points
5.B.2. Previous Performa nce	Award points if the agency has experience serving, or demonstrates a plan to serve, victims who are fleeing, or attempting to flee, domestic violence, which includes dating violence, sexual assault, stalking, and/or human trafficking, and that	RFI	Up to 10 points

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	experience, or plan, specifically shows that they can serve victims who come from unsheltered situations.		
5.B.3. Ability to Meet Safety Outcomes	<p>Award points for each of the following items:</p> <ul style="list-style-type: none"> • The project articulates a specific plan for ensuring that its residents will be safe from further domestic violence. • The project sets quantitative safety targets that are appropriate and realistic. • The project explains why it is likely to be able to achieve the targeted safety outcomes. 	RFI	Up to 10 points

6. COMMUNITY (10 pts.)

Name	Description	Sources	Score
6.A. Participation in CoC Activities	<p>Award points for the agency’s attendance, participation, and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place since the last NOFA. Typically, full points should be awarded if the agency meaningfully participated in at least 4 voluntary events over the course of the year, or if the agency led at least 1 successful event, training, or initiative over the course of the year.</p>	RFI	Up to 5 points
6.B. Local Competition Deadlines	<p>Award full points if the project met all local competition deadlines, including deadlines for turning in supporting documents and attachments.</p> <ul style="list-style-type: none"> • Award 3 points if any portion of the local application was turned in <u>up to</u> 24 hours late. • Award no points if any mandatory portion of the local application was <u>more than</u> 24 hours late. • If any mandatory portion of the local application was more than 72 hours late, the project may be disqualified at the discretion of the Panel. 	Analysis	Up to 5 points