



Coordinated Entry System Committee (CESC) Meeting Minutes

Thursday, April 13th, 2023 | 2:30 PM – 4:00 PM

[Recording of Zoom Meeting](#). The chat is below the minutes.

Attendance:

Member	Area of Representation / Organization	Present
Erica Plumb	Mercy Housing	No
Gabriel Kendell	2-1-1 Sacramento	Yes
Harjit S Gill	Homeless Service Provider	Yes
Joseph Smith (Co-Chair)	Homeless Service Provider	Yes
Julie Field	Sac. County Dept. of Human Assistance	No
Kate Hutchinson	Lutheran Social Services	No
Kelsey Endo	Cottage Housing	Yes
Monica Rocha-Wyatt (Co-Chair)	Mental Health	Yes
Quinn Jones-Hylton	Lead Agency	Yes
Samantha Earnshaw	Northern California	No
Tina Glover	SACOG	No

SSF Staff	SSF Title
Ardy Akhzari	CoC Program Manger
Kaylin Jones	CoC Project Coordinator
Peter Bell	Director of Planning

Sarah Schwartz	RAPS Analyst
Sarah Fletcher	Communications Specialist
Shaitra Ken	Referral Specialist
Tanesha Travis	PLE Coordinator
Ya-Yin Isle	Chief Strategic Planning Officer

Guests
<p>Alejandra Villa, Cait Fournier, Cristina Navarro, Deborah Hicks, Dulce Delgadillo, EL MAHDI OUTBIR, Emily Zelaya, Erica States, Gabrielle Watson, Iphone, Irene Chu, James Landreth, Lourdes Salinas, Jezelle Nelson, Kathy Simms, Ken Cooley, Lorrie Lorell, muriel strand, Ray Kemp, Shelley Sedenquist, Varun Arora</p>

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions <ul style="list-style-type: none"> ● JoeSmith & Michelle Reedus 	Monica Rocha-Wyatt, CESC Co-Chair	2:30 PM (5 minutes)	Informational
<p>Monica called the meeting to order at 2:35 PM. Attendance of participants.</p> <p>New guest intros:</p> <ul style="list-style-type: none"> ● Joe Smith- new Co-chair for CESC 			

<ul style="list-style-type: none"> Michelle Reedus- wasn't in attendance. Peter represented her in new role as CE Manager Lourdes Salinas introduced herself and is new to the meetings Sarah Fletcher introduced herself as part of SSF staff Dulce Esteban newly assigned CE Specialist with Dept of Veterans affairs 			
II. Announcements: (Upcoming Events & Recent Actions)	CESC Co-Chairs, CESC Members, SSF Staff, & Guests	2:35 PM (10 minutes)	Informational
<p>Monica spoke to the attendance of the group, emphasizing the importance of making the meetings so that action items could be moved forward when necessary.</p> <p>No other announcements were made</p>			
III. Approval of 3/9/2023 Meeting Minutes	Monica Rocha-Wyatt, CESC Co-Chair	2:45 PM (5 minutes)	Action
<p>Quorum was not reached. Will revisit this action next month.</p>			
IV. CAS Policy & Procedure <ul style="list-style-type: none"> Waitlist management Shelter prioritization 	Peter Bell, SSF, Program Director	2:50 PM (20 minutes)	Informational & Discussion
<p>Peter shared a draft policy on the waitlist management and prioritization. See that here. The policy and procedures for the waitlist were shared.</p> <p>Questions were asked during the meeting. Please see the recording and chat for details.</p>			
V. LHAP Update	Ya-Yin Isle, SSF, Chief Strategic Initiative Officer	3:10 PM (10 minutes)	Informational

Ya-Yin shared that she was interested in getting feedback from the group instead of her talking through the [Local Homeless Action Plan](#). She was able to [present](#) some of the actions and activities with the group. She shared the first year plan with the group, see [here](#).

Please see the recording and chat for more details.

VI. YHDP Update	Jesse Archer, SSF CoC Analyst	3:20 PM (5 minutes)	Informational
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Jesse was out. No update was given.

VII. CAS Data Update	Peter Bell	3:25 PM (15 minutes)	Informational
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Peter shared that the Coordinated Access System is one piece of the Local Homeless Action Plan. He mentioned that the quarterly report is on the website. He shared the March report, please see [here](#).

Questions and comments were made. Please see the chat for more details

VIII. Housing Updates <ul style="list-style-type: none"> ● Properties leasing up ● Case conferencing ● CES Housing Program Spotlight 	Shiatra Ken,SSF, Referral Specialist	3:40 PM (15 minutes)	Informational
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Shaitra shared the [incoming projects](#) that will begin leasing up and explained the process they will be following to get leased up. A focus group was done with all case conferencing to find out about support services on the SSF side. A one hour presentation to learn about services, eligibility and documents for referral will be held. A full calendar will be sent out soon. [Spotlight on Housing](#)

Questions and comments can be viewed in the chat or on the recording

IX. Questions & Comments	CESC Co-Chairs, CESC Members, SSF Staff, & Guests	3:55 PM (5 minutes)	Discussion
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No questions or comments were shared.

Please see the chat and recording for more information.

X. Meeting Adjourned at 4:01PM

Next Meeting: Thursday, May11th, 2023, 2:30PM to 4:00PM Potential topics to cover: Updated Policies & Procedures

CESC Meeting Chat

14:27:13 From Sacramento Steps Forward to Everyone: Hello all! Here are today's meeting materials:

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:1369ec43-a151-3b84-b5f9-656606628bc0>

14:31:29 From Sacramento Steps Forward to Everyone: Hello all! Here are today's meeting materials:

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:1369ec43-a151-3b84-b5f9-656606628bc0>

14:35:10 From Harjit Singh Gill he/him, BACS to Everyone: sorry about that team, had a call go over a few min.

14:35:22 From Peter Bell (he/him) to Everyone: No worries, welcome

14:37:26 From Monica Rocha-Wyatt to Everyone: Welcome aboard!

14:37:48 From Sacramento Steps Forward to Everyone: A special thank you and welcome to Joe Smith and Michelle Reedus!

14:38:45 From Sacramento Steps Forward to Everyone: Welcome Sarah!

14:40:41 From Harjit Singh Gill he/him, BACS to Everyone: brb

14:42:26 From Sacramento Steps Forward to Everyone: Recruitment will be ramping up in the summer of 2023

14:43:02 From Sacramento Steps Forward to Everyone: CoC Board meeting website: <https://sacramentostepsforward.org/continuum-of-care-meetings/>

14:45:28 From Ken Cooley (Fmr) California Assemblyman to Everyone: Thank you all for your participation. I'll offer a good word on service from Rabindranath Tagore who in 1913 won the Nobel Prize for Literature. He penned these words: "I slept and dreamt that life was joy. I awoke and saw that life was service. I acted, and behold, service was joy." So along that line, thank you for serving.

14:45:54 From Varun Arora to Everyone: Reacted to "Thank you all for yo..." with 🙌

14:46:04 From Lourdes Salinas she/her/hers- Alternative Housing Alliance, LLC. to Everyone: Reacted to "Thank you all for yo..." with ❤️

14:47:10 From Jezelle Nelson to Everyone: Reacted to "Thank you all for yo..." with ❤️

14:50:14 From Monica Rocha-Wyatt to Everyone: Reacted to "Thank you all for yo..." with ❤️

14:55:40 From Sacramento Steps Forward to Everyone: Here is more on CAS:
<https://sacramentostepsforward.org/coordinated-access-system/?highlight=cas>

15:02:06 From Varun Arora to Everyone: Very meticulous work, Peter!

15:03:01 From Harjit to Everyone: Thank you Peter!!

Apologies I have a 3pm conflict, will try to maintain a clear time block going forward

15:03:36 From Sacramento Steps Forward to Everyone: Here is the LHAP page for more details:
<https://sacramentostepsforward.org/sacramento-local-homeless-action-plan/?highlight=lhap>

15:19:44 From Lourdes Salinas she/her/hers- Alternative Housing Alliance, LLC. to Everyone: I hope to increase affordable housing stock in attractive, sustainable shipping container housing for the needy. I look forward to speaking to some of you about our vision and mission.

15:19:55 From Jezelle Nelson to Everyone: Will this Power Point be made available via email?

15:20:38 From Sacramento Steps Forward to Everyone: Yes, it will be within the meeting materials and is on our website. Please go here for more information. Here is the LHAP page for more details:

<https://sacramentostepsforward.org/sacramento-local-homeless-action-plan/?highlight=lhap>


15:21:27 From Jezelle Nelson to Everyone: Thank you. I have another meeting at 3:30 so I have to log off soon. I just didn't want to miss anything. I appreciate this meeting.

15:22:02 From Sacramento Steps Forward to Everyone: Sure thing. Thank you for joining. Enjoy the rest of the day

15:22:19 From Lourdes Salinas she/her/hers- Alternative Housing Alliance, LLC. to Everyone: The state is supposed to be streamlining permitting processes for all of us who plan to help house vulnerable people. If all goes as plans, our stock is increased and safety net programs to help people remain housed.

15:22:22 From muriel strand to Everyone: not just local gov't chambers of commerce have a responsibility

15:22:24 From Jezelle Nelson to Everyone: Replying to "Sure thing. Thank yo..."
Enjoy the rest of your day as well. I will stay on as long as possible.

15:22:29 From Sacramento Steps Forward to Everyone: Reacted to "Enjoy the rest of yo..." with 

15:22:44 From Lourdes Salinas she/her/hers- Alternative Housing Alliance, LLC. to Everyone: I have to hop off to another meeting. Thank you for the information here.

15:23:44 From Monica Rocha-Wyatt to Everyone: Good point, there are incentives.

15:24:47 From Monica Rocha-Wyatt to Everyone: Same on the contracted provider level.

15:25:24 From Ken Cooley (Fmr) California Assemblyman to Everyone: May I jump in with a comment?

15:29:29 From Monica Rocha-Wyatt to Everyone: everyone has something to contribute and we appreciate different views and approaches

15:29:51 From Monica Rocha-Wyatt to Everyone: brb

15:30:02 From Ya-yin Isle (she/her), SSF to Everyone: Thank you everyone. We hope to see you on Monday for our All In Convening!

15:30:29 From Jezelle Nelson to Everyone: Replying to "Thank you everyone. ..." Please send me a link. JezelleNelson@tpcp.org. Thank you.

15:31:27 From Monica Rocha-Wyatt to Everyone: back

15:31:56 From Sacramento Steps Forward to Everyone: Reacted to "back" with 👍

15:32:27 From Sacramento Steps Forward to Everyone: This is the LHAP page for the upcoming convening on April 17th!

<https://sacramentostepsforward.org/lhap-convening/?highlight=lhap>

15:35:04 From Jezelle Nelson to Everyone: Replying to "This is the LHAP pag..." I appreciate it.


15:35:12 From Jezelle Nelson to Everyone: Thank you.

15:35:19 From Ken Cooley (Fmr) California Assemblyman to Everyone: My keys are kept on a handmade key fob my Assembly staff had made.. It has those 3 words inscribed: Impossible, Improbable, Inevitable. Its my mantra.

15:35:41 From Ray Kemp Sac County to Everyone: I would love a copy of this Peter. Thank you


15:36:22 From Ya-yin Isle (she/her), SSF to Everyone: Reacted to "My keys are kept on ..." with 👍

15:37:10 From Sacramento Steps Forward to Everyone: This report will soon be on the SSF website. Please see here for the current reports and more information on CAS <https://sacramentostepsforward.org/coordinated-access-system/?highlight=cas>

15:37:20 From Sacramento Steps Forward to Dulce(Direct Message): Reacted to "Thank you, I will ch..." with 

15:39:49 From muriel strand to Everyone: given recent exit from cover spending, what kind of sudden effects might be seen in the near future?

15:42:50 From Sacramento Steps Forward to Everyone: If interested in becoming an access point please email Peter Bell at pbell@sacstepsforward.org

15:44:34 From Cristina Navarro to Everyone: Reacted to "If interested in bec..." with 

15:48:19 From Monica Rocha-Wyatt to Everyone: Case Conferencing is awesome! Been very successful!

15:49:05 From Sacramento Steps Forward to Everyone: Properties that are leasing up, can be found here: <https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:b7013c41-9a69-3312-84fe-b1842ca48d09>

15:50:54 From muriel strand to Everyone: could some affordable apartments be rent-to-own?

15:52:03 From muriel strand to Everyone: <https://www.occ.gov/topics/consumers-and-communities/cra/index-cra.html>

15:53:23 From Sacramento Steps Forward to Everyone: CES Housing Program Spotlight: <https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:afd65662-aed2-3c4c-9f80-f45f9136fb22>

15:55:24 From Peter Bell (he/him) to Everyone: Please excuse me for a moment.

15:55 :37 From Sacramento Steps Forward to Everyone: Sure thing. No problem Peter

15:56:24 From muriel strand to Everyone: this program for vets could be synergistic with housing <https://www.armedtofarm.org/>

15:59:12 From Monica Rocha-Wyatt to Everyone: have to jump off for another meeting

16:00:21 From Ray Kemp Sac County to Everyone: Great Job Shaitra

16:00:45 From Dulce Delgadillo Santisteban to Everyone: Hello, everyone... can you please send me the presentations that were shared on here today? For some reason I cannot open them via the link that was provided. Thank you!

16:01:07 From Dulce Delgadillo Santisteban to Everyone:
dulce.delgadillosantisteban@va.gov