



Coordinated Entry System Committee (CESC) Meeting Minutes

Thursday, February 9th, 2023 | 2:30 PM – 4:00 PM

[Recording of Zoom Meeting](#). The chat is below the minutes.

Attendance:

Member	Area of Representation / Organization	Present
Derrick Bane	Turning Point Community Programs	No
Erica Plumb	Mercy Housing	Yes
Gabriel Kendell	2-1-1 Sacramento	Yes
Harjit S Gill	Homeless Service Provider	Yes
John Foley (Co-Chair)	Sacramento Self Help Housing	No
Joseph Smith	Homeless Service Provider	Yes
Julie Field	Sac. County Dept. of Human Assistance	Yes
Kate Hutchinson	Lutheran Social Services	Yes
Kelsey Endo	Cottage Housing	Yes
Monica Rocha-Wyatt (Co-Chair)	Mental Health	Yes
Quinn Jones-Hylton	Lead Agency	Yes
Samantha Earnshaw	Northern California	No
Tina Glover	SACOG	Yes
Valerie Aceves	US Department of Veterans Affairs	No

SSF Staff	SSF Title
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Anthony Robinson	Racial Equity Specialist
Ardy Akhzari	CoC Manager
Christina Heredia	Referral Specialist
Jesse Archer	CoC Analyst
Josh Lowy	Data Analyst
Kaylin Jones	CoC Project Coordinator
Michele Charlton	CoC Coordinator
Peter Bell	Director of Planning
Rachael Bereza	Deputy CEO
Stacey Fong	CAS Manager
Trenton Simmons	Data Analytics Manager
Ya-Yin Isle	Chief Strategic Planning Officer

Guests
Alejandra Villa, Amira Lindbloom, Andrea Henson, Christina Kitchen, Chynell Freeman, Cristina Navarro, Drayla Vanrachack, El Mahdi Outbir, Emily Zelaya, Erica Jaramillo, Genelle Cazares, Haimanot Ashenafi, Jennifer Cohen, Jonathan Russell, Joseph Pacheco, Juana Rodriguez, Julie McFarland, Lorrie Lorell, Margarita Dodatko, Muriel Strand, Quinta Davenport, Reanna Benton, Troy Lynch, Whitney Wakefield, and Yesenia Huamani.

Agenda Item	Presenter(s):	Time	Item Type
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I. Welcome & Introductions	Monica Rocha-Wyatt, CESC Co-Chair	2:30 PM (10 minutes)	Informational
<p>Monica called the meeting at 2:34 PM. Attendance of 50 participants.</p> <p>New guest intros:</p> <ul style="list-style-type: none"> ● Muriel from Community Connections Advisory Board ● Amira Lin Director of Care Coordination and Peach Tree Health ● Cristina Navarro Program Manager for the River District ● Andrea Hensen Criminal Defense and Civil Rights attorney in Sacramento ● Juana Coordinated Navigator Supervisor from Elica Health ● Anthony Robinson Racial Equity Specialist ● Drayla Housing Navigator for Titanium Health Care 			
II. Announcements: (Upcoming Events & Recent Actions)	CESC Co-Chairs, CESC Members, SSF Staff, & Guests	2:40 PM (5 minutes)	Informational
<p>Monica asked the group if there were any new events or actions from the community. No responses.</p>			
III. Approval of 1/12/2023 Meeting Minutes	Monica Rocha-Wyatt, CESC Co-Chair	2:45 PM (5 minutes)	Action
<p>Motion to approve: 1st- Joe Smith , 2nd- Gabriel Kendall Motion passed.</p>			
IV. 2022 CoC Overview Presentation - CESC Slides	Peter Bell, SSF, Planning Director	2:45 PM (5 minutes)	Informational

Peter shared the key products and accomplishments of the CESC in 2022. These slides will be shared with the CoC Board at the next meeting, March 8th. Peter also shared the CESC goals for 2023.

Questions were asked during the meeting. Please see the recording and chat for details.

V. New CES Dashboard Reveal	Trent Simmons, Data Analytics Manager	2:50 PM (15 minutes)	Informational
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Trent Simmons introduced Elizabeth, the lead Data Analyst that developed the dashboard. Elizabeth shared a dashboard that will help track the CES data. This will be updated regularly as data becomes available. The dashboard will include definitions and the process of the CES.

Please see the recording and chat for more details.

VI. Coordinated Access System Update	Stacey Fong, SSF, CAS Operations Manager	3:05 PM (15 minutes)	Informational & Discussion
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Stacey shared a CAS update that started with an overview of the system to ensure all in the meeting have the knowledge of the system. There are three main components: Crisis line, housing crisis navigators, and housing problem-solving funds. Stacey shared some initial CAS data coming in from December 2022.

See the the recording and chat for more details.

VII. LEAP Presentation	Harjit Singh Gill, MA, LCSW, Regional Director of Programs, Bay Area Community Services	3:20 PM (30 minutes)	Informational
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Harjit S. Gill shared a [presentation](#) on the history, mission, services, care spectrum and vision of LEAP, mentioning it is a partnership between BACS and Sacramento County.

Yesenia Huamani shared the ramping up process and the four phases of implementation.			
VIII. Questions & Comments	CESC Co-Chairs, CESC Members, SSF Staff, & Guests	3:50 PM (10 minutes)	Discussion
Questions around the process of Coordinated Entry were asked and discussed.			
Please see the chat and recording for more information.			
VIII. Next Meeting: Thursday, March 9th, 2023, 2:30 PM to 4:00 PM Potential topics to cover: REQ assessment and prioritization recommendations			

CESC Meeting Chat

14:31:18 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Welcome! Here is today's CESC Meeting Agenda:

https://sacramentostepsforward.org/wp-content/uploads/2023/02/2_9_23-CESC-Meeting-Agenda-.pdf

14:31:19 From Monica Rocha-Wyatt to Everyone: brb need water

14:33:35 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Welcome! Here is today's CESC Meeting Agenda:

https://sacramentostepsforward.org/wp-content/uploads/2023/02/2_9_23-CESC-Meeting-Agenda-.pdf

14:42:18 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: Update: We have quorum.

14:48:26 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Approval of 1/12/2023 CESC Meeting Minutes:

14:48:31 From Tina Glover (she/her) - (SACOG) to Everyone:

yes

14:48:33 From Monica Rocha-Wyatt to Everyone:

yes

14:48:33 From Kelsey Endo to Everyone:

yes

14:48:33 From Joseph Smith to Everyone:

yes

14:48:36 From Gabriel Kendall to Everyone:

Yes

14:48:39 From Kate Hutchinson to Everyone:

yes

14:48:42 From julie to Everyone:

Yes

14:48:47 From Harjit Singh Gill, LCSW to Everyone:

Yes

14:48:52 From Erica Plumb to Everyone:

Yes

14:50:39 From Monica Rocha-Wyatt to Everyone: brb

14:50:55 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone: Details about the Coordinated Access System (CAS):

<https://sacramentostepsforward.org/coordinated-access-system/>

14:55:43 From Drayla Vanrachack to Everyone: Is it possible to get access of that list of shelters?

14:56:22 From Peter Bell (he/him) to Everyone: The slides will be sent out with the meeting minutes and available on our website.

14:56:40 From Drayla Vanrachack to Everyone: 👍

14:57:49 From Peter Bell (he/him) to Everyone: At risk or unstably housed*

14:59:36 From Erica Jaramillo, SacCo BHS to Everyone: is there a reason why Hispanic and Latin percentages weren't shared?

15:00:08 From Erica Jaramillo, SacCo BHS to Everyone: and AAPI as well

15:01:17 From Peter Bell (he/him) to Everyone: This was a short presentation of a larger data set that will be shared soon.

15:01:27 From Erica Jaramillo, SacCo BHS to Everyone: thanks Peter

15:06:29 From Drayla Vanrachack to Everyone: That's been my experience as well so far

15:06:33 From Peter Bell (he/him) to Everyone: Call 2-1-1 press 8 and then 2

15:07:29 From Monica Rocha-Wyatt to Everyone: Andrea, Do your folks have mental health treatment needs? We can communicate offline, Rocha-WyattM@saccounty.gov

15:09:53 From Erica Plumb to Everyone: Have to step away for a few.

15:10:04 From Gabriel Kendall to Everyone: Agency backline is 916-898-9811

15:11:03 From Julie McFarland (she/her) to Everyone: The team who worked on this dashboard looked at other community examples and leaned on the Seattle/King County model

15:12:00 From Andrea Henson to Everyone: Thank you Monica. I sent you an email.

15:12:19 From Andrea Henson to Everyone: Thank you Gabriel! I really appreciate that you shared this number.

15:13:11 From Andrea Henson to Everyone: Thank you Peter for that information.

00:49:20 Drayla Vanrachack: Thank you for sharing!

00:49:43 Julie McFarland (she/her): Really fabulous work!! So exiting to see this revealed.

00:49:43 Tina Glover (she/her) - (SACOG): Looks great!

00:51:42 Erica Jaramillo, SacCo BHS: how often is the data captured and updated?

00:59:13 Erica Jaramillo, SacCo BHS: OHI - Office of Homeless Initiatives (Sac County)

01:03:15 muriel strand: what's RFTA?

01:05:05 Troy Lynch: Request for Tenancy Approval (RFTA), this is the document voucher holders have a landlord fill out to start the lease up process with the acting Housing authority SHRA.

01:06:01 Erica Jaramillo, SacCo BHS:@Troy - where do they send that completed form?

01:06:22 Yesenia Huamani: Thanks Troy for answering that

01:07:26 Troy Lynch: HCV voucher clients can have the landlord fax paper RFTA's to 916-449-1285 or in the drop box at 630 I street. SHRA also has an eRFTA option that once a landlord and client sign goes directly into our system.

01:08:37 Erica Jaramillo, SacCo BHS: thank you Troy

01:16:51 Gabriel Kendall: Coordinated Access Specialists

01:21:46 Peter Bell (he/him):

<https://sacramentostepsforward.org/resources/helpful-materials/>

01:22:04 Yesenia Huamani: I invite everyone to visit DSHS website-

<https://devschs.saccounty.gov/Pages/default.aspx>

01:22:50 Erica Jaramillo, SacCo BHS: Here is a link to behavioral health services for people experiencing homelessness <https://dhs.saccounty.gov/BHS/Pages/HEART.aspx>

01:24:24 Cristina Navarro: Reacted to "Here is a link to be..." with 👍

01:24:28 Cristina Navarro: Reacted to "https://sacramentost..." with 👍

01:25:01 Gabriel Kendall: gkendall@211sacramento.org

01:25:20 Peter Bell (he/him): There are some hotel/motel voucher programs but they primarily target families with minor children. DHA is a good entry point for those.

01:25:44 Monica Rocha-Wyatt: Do your folks have mental health treatment needs? We can communicate offline, Rocha-WyattM@saccounty.gov

01:25:49 Peter Bell (he/him): Department of Human Assistance (DHA)

01:26:04 Yesenia Huamani: Correction: Here is the right link to Dept. of Homeless Services and Housing <https://schs.saccounty.gov/pages/default.aspx>

01:26:16 Andrea Henson: Is there a way to get the links from this chat after this meeting?

01:27:07 Kaylin Jones, SSF, CoC Projects Coordinator: Sure, Andrea. I will send them out in the meeting notes located on the SSF website <https://sacramentostepsforward.org/continuum-of-care-meetings/#cesc> under the meeting materials

01:27:38 Andrea Henson: great! Thanks.

01:28:01 Gabriel Kendall: Joe, thanks for queueing up the geographic challenges around shelter access. And also to the City and SSF for helping remove those barriers to placement.