## Coordinated Entry System Committee (CESC) Meeting Minutes

**Thursday, September 8th, 2022 | 2:30 PM – 4:00 PM**

**Recording of Zoom Meeting.** The chat is below the minutes.

### Attendance:

<table>
<thead>
<tr>
<th>Member</th>
<th>Area of Representation / Organization</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheyenne Carraway</td>
<td>SHRA</td>
<td>No</td>
</tr>
<tr>
<td>Derrick Bane</td>
<td>Turning Point Community Programs</td>
<td>No</td>
</tr>
<tr>
<td>Erica Plumb</td>
<td>Mercy Housing</td>
<td>Yes</td>
</tr>
<tr>
<td>Gabriel Kendell</td>
<td>2-1-1 Sacramento</td>
<td>Yes</td>
</tr>
<tr>
<td>Harjit S Gill</td>
<td>Area Community Services</td>
<td>No</td>
</tr>
<tr>
<td>John Foley (Co-Chair)</td>
<td>Sacramento Self Help Housing</td>
<td>Yes</td>
</tr>
<tr>
<td>Joseph Smith</td>
<td>Loaves &amp; Fishes</td>
<td>Yes</td>
</tr>
<tr>
<td>Julie Field</td>
<td>Sac. County Dept. of Human Assistance</td>
<td>No</td>
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<tr>
<td>Kate Hutchinson</td>
<td>Lutheran Social Services</td>
<td>Yes</td>
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<tr>
<td>Kelsey Endo</td>
<td>Cottage Housing</td>
<td>Yes</td>
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<tr>
<td>Monica Rocha-Wyatt</td>
<td>Sac. County Dept. of Behavioral Health</td>
<td>Yes</td>
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<tr>
<td>Quinn Jones-Hylton</td>
<td>Community Power</td>
<td>Yes</td>
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<tr>
<td>Tasha DeLeon Lee</td>
<td>Saint John's Program for Real Change</td>
<td>No</td>
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<tr>
<td>Tina Glover</td>
<td>SACOG</td>
<td>No</td>
</tr>
<tr>
<td>Valerie Aceves</td>
<td>Nation's Finest</td>
<td>No</td>
</tr>
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<table>
<thead>
<tr>
<th>SSF Staff</th>
<th>SSF Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christina Heredia</td>
<td>Referral Specialist</td>
</tr>
<tr>
<td>Jesse Archer</td>
<td>CoC Analyst</td>
</tr>
<tr>
<td>Josh Lowy</td>
<td>Programming Analyst</td>
</tr>
</tbody>
</table>
John Foley called the meeting at 2:38 PM. Attendance of 38 participants.

II. Announcements: (Upcoming Events & Recent Actions) CESC Co-Chairs, CESC Members, & Guests

Discussions and Comments around:

- Peter shared that the HUD Technical Assistance group along with Racial Equity Committee will discuss a possible replacement for the VI-SPDAT at the next
meeting.
- Monica shared a flier within the chat about their behavioral health services transformation. All programs will have drop in centers.

Please see the recording and chat for more details.

<table>
<thead>
<tr>
<th>III. Approval of 8/11/2022 Meeting Minutes</th>
<th>John Foley CESC Co-Chair</th>
<th>2:45 PM (5 minutes)</th>
<th>Action</th>
</tr>
</thead>
</table>

Motioned for Approval of 8/11/2022 Meeting Minutes: 1st - Gabriel Kendall, 2nd - Erica Plumb

Motion approved.

<table>
<thead>
<tr>
<th>IV. Approval to Authorize SSF CAN Contract with Elica</th>
<th>Peter Bell, SSF Planning Director</th>
<th>2:50 PM (15 minutes)</th>
<th>Action</th>
</tr>
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Peter Bell shared the CAN team is a part of the CAS system. These teams are folks that are essentially covering the entire geographic area for ones that can’t access housing immediately. The CAN team will do limited case carrying for ones that are attempting to access housing to keep folks connected and engaged so that they can either divert or avoid homelessness altogether.

Questions were asked during the meeting. Please see the recording and chat for more details.

Approval to Authorize SSF CAN Contract with Elica: 1st - Joseph Smith / 2nd - Monica Rocha-Wyatt

<table>
<thead>
<tr>
<th>V. Special NOFO - SSO Outreach project</th>
<th>Peter Bell</th>
<th>3:05 PM (10 minutes)</th>
<th>Informational</th>
</tr>
</thead>
</table>

Peter Bell shared details about the Special NOFO and let folks know that Sacramento Steps Forward (SSF) is also applying to do an augmentation of the Coordinated Access Navigator (CAN) team. It’s an opportunity to essentially expand some of the capacity and have a greater impact on what that team can achieve. Exploring different options as well.
**VI. Language Needs Update**

| Julie McFarland, Consultant & Jillyan Sylvia McKinney, SSF Racial Equity Specialist | 3:15 PM (10 minutes) | Informational |

Julie McFarland and Jillyan shared details about the working group made up of 5 to 6 members to identify concrete action items when it comes to better access to folks whose primary language isn’t English. The group is working through priorities and anticipate bringing protocols to the group in the next few months. This will be done in a tiered system.

Please see the chat and recording for questions and comments.

**VII. CAS Soft Launch Updates**

| Peter Bell | 3:25 PM (30 minutes) | Informational |

Peter shared a CAS presentation that included details about the CAS soft launch process, soft launch timeline (phases 1-4, public launch: Dec 5th, 2022. Note the dates are subject to change), and referrals/shelter resources.

Questions were asked during the meeting. Please see the recording and chat for more details.

3:43pm

Meeting Adjourned

Next Meeting: Thursday, October 13th, 2022, 2:30-4:00 PM

Potential topics to cover: REQ assessment and prioritization recommendation

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CESC Meeting Chat
danaderholt@yahoo.com


00:18:24 Julie McFarland (she/her): Apologies for spotty audio, everyone. If I need to put anything in the chat for clarity please let me know.

00:21:04 Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist: That is a
great summary Gabriel, thanks so much

00:21:09 Julie McFarland (she/her): Language Needs Working Group members: Myself, Jillyan M, Gabriel Kendall, Deisy Madrigal, Carmen Briscoe, Kazoua Heu, Rejie Marie Baloyos

00:22:32 Michelle Charlton (She/Her) CoC Coordinator, SSF: Coordinated Entry System Committee Meeting webpage for more details: https://sacramentostepsforward.org/continuum-of-care-meetings/#cesc

00:24:12 Gabriel Kendall: Sorry, I have to step aside for a moment.

00:24:55 Monica Rocha-Wyatt (she/her), Sacramento: sorry, med appointment

00:34:21 Peter Bell (he/him): Feel free to send me the list and I can submit it to SHRA for their housing locators. pbell@sacstepsforward.org

00:35:22 Michelle Charlton (She/Her) CoC Coordinator, SSF: Details about the 2022 Special Notice of Funding Opportunity (NOFO):

00:35:26 Michelle Charlton (She/Her) CoC Coordinator, SSF: https://sacramentostepsforward.org/2022-coc-special-nofo/

00:36:00 Michelle Charlton (She/Her) CoC Coordinator, SSF: more info here: https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO

00:36:59 Monica Rocha-Wyatt (she/her), Sacramento: brb

00:37:31 Michelle Charlton (She/Her) CoC Coordinator, SSF: Find details on the "Coordinated Access Navigation (CAN)" tab here: https://sacramentostepsforward.org/provider-funding-opportunities/

00:45:30 Michelle Charlton (She/Her) CoC Coordinator, SSF: The CoC Board meeting is next week, Sept 14th at 8am: https://sacramentostepsforward.org/continuum-of-care-meetings/#board

00:48:31 Michelle Charlton (She/Her) CoC Coordinator, SSF: Approval to Authorize SSF CAN Contract with Elica:

00:48:45 Daniel Aderholt: I want you to know most of the homeless on American River Parkway will NOT go to a shelter.. they don't trust shelters at all ! also these shelters only allow 1 pet.... people living on American River Parkway have 3 to 4 dogs
and won't surrender their emotional support animals. They are hoping SHRA or County Board of Supervisors will give them the homes they were promised and they wouldn't have to get rid of their 3 to 4 pets by Sacramento Board of Supervisors. Just letting you know and we have found 87 homes that accept emergency housing vouchers that will allow their 3 to 4 pets. The Homeless living on American River Parkway won't trust anyone without me being there to speak on their behalf. I am the voice for most of the homeless on the American River Parkway.

00:48:58 Michelle Charlton (She/Her) CoC Coordinator, SSF: Approval to Authorize SSF CAN Contract with Elica:

00:49:00 Joe Smith, L&F: aye
00:49:01 Kelsey Endo: yes
00:49:01 Kate Hutchinson: Aye
00:49:03 Gabriel Kendall: Yes
00:49:04 John Foley: yes
00:49:05 Monica Rocha-Wyatt (she/her), Sacramento: Aye
00:49:06 Quinn Jones-Hylton: Approve
00:49:11 Erica Plumb (she, her): Aye

01:02:41 Daniel Aderholt: Raise hand doesn't show on my zoom

01:06:23 Joseph Pacheco, FSC: Daniel - Raise Hand is an option in the "Reactions" tab

01:17:31 Michelle Charlton (She/Her) CoC Coordinator, SSF: Approval of 8/11/2022 Meeting Minutes:

01:17:39 Kelsey Endo: yes
01:17:43 Erica Plumb (she, her): Aye
01:17:43 Monica Rocha-Wyatt (she/her), Sacramento: aye
01:17:43 Gabriel Kendall: Yes
Joe Smith, L&F: aye

John Foley: yes

Kate Hutchinson: yes

Quinn Jones-Hylton: Yes

Andrea Adayan (she/ella) Opening Doors Inc.: Have to hop off client emergency.

Julie McFarland (she/her): Does “data issues” mean data dashboard?

Peter Bell (he/him): Yes, I believe so, Julie.

Julie McFarland (she/her): SSF is beginning the dashboard build out this month, in September. Exciting!

Julie McFarland (she/her): That’s all for an update there, for now.