

# Coordinated Entry System Committee (CESC) Meeting Minutes

Thursday, August 11th, 2022 | 2:30 PM – 4:00 PM

[Recording of Zoom Meeting](#). The chat is below the minutes.



**SACRAMENTO  
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

## Attendance:

Member	Area of Representation / Organization	Present
Cheyenne Carraway	SHRA	No
Derrick Bane	Turning Point Community Programs	No
Erica Plumb	Mercy Housing	No
Gabriel Kendell	2-1-1 Sacramento	Yes
Harjit S Gill	Area Community Services	No
Jenna Abbott (Co-Chair)	The River District	No
John Foley (Co-Chair)	Sacramento Self Help Housing	Yes
Joseph Smith	Loaves & Fishes	Yes
Julie Field	Sac. County Dept. of Human Assistance	No
Kate Hutchinson	Lutheran Social Services	Yes
Kelsey Endo	Cottage Housing	Yes
Monica Rocha-Wyatt	Sac. County Dept. of Behavioral Health	Yes
Quinn Jones-Hylton	Community Power	Yes
Stephanie Cotter	City of Citrus, Heights	No
Tasha DeLeon Lee	Saint John's Program for Real Change	Yes
Tina Glover	SACOG	Yes
Valerie Aceves	Nation's Finest	No

SSF Staff	SSF Title
Christina Heredia	Referral Specialist

Jesse Archer	CoC Analyst
Josh Lowy	Programming Analyst
Kaylin Jones	CoC Project Coordinator
Michelle Charlton	CoC Coordinator
Peter Bell	CE Program Manager
Scott Clark	Data Analytics Manager
Stacey Fong	Coordinated Entry Analyst
Tanesha Travis	Lived Experience Coordinator
Vivan Nguyen	Coordinated Entry Referral Specialist

Guests
Afi Farrar, Alejandra Villa Public Defender, Andrea Adayan, Cait Fournier, Carmen Briscoe, Christy Hahn, David Husid, Emily Zelaya, Erica States, Jennifer Zavala, Josh Arnold, Julie McFarland, Lalila Cota, LSS Admin, Mary Parker, Rose (Rosario Arteaga), Sarah's iPhone, Sharna Braucks, Tahirih Kraft, Troy Lynch, tseringl, and 19166625163.

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome &amp; Introductions</b>	John Foley, & Jenna Abbott, CESC, Co-Chairs	2:30 PM (10 minutes)	Informational
Peter Bell called the meeting at 2:36 PM. Attendance of 35 participants.			
<b>II. Announcements: (Upcoming Events &amp; Recent Actions)</b>	CESC Co-Chairs, CESC Members, & Guests	2:40 PM (5 minutes)	Informational

Gabriel Kendall announced that 2-1-1 is recruiting for management and lead roles on the Access System Team.			
<b>III. Approval of 7/14/2022 CESC Meeting Minutes</b>	John Foley CESC Co-Chair	2:45 PM (5 minutes)	Action
<p><b>Motioned for approval:</b> 1st - Tasha DeLeon Lee, 2nd - Gabriel Kendall</p> <p>Motion approved.</p>			
<b>IV. Staffing Impacts and Structure</b>	Peter Bell, SSF, Coordinated Entry System Manager	2:50 PM (45 minutes)	Informational
<p>Julie McFarland gave a quick update on the data dashboard. There are SSF staff members working on the dashboard and they are looking to come to next month's meeting to present the progress that's been made.</p> <p>Peter Bell shared a <a href="#">slide presentation</a> on Coordinated Access System staffing and future needs for the Coordinated Entry team. The presentation included information on the</p> <ul style="list-style-type: none"> <li>● current staffing structure at Sacramento Steps Forward <ul style="list-style-type: none"> <li>○ There will be a total of 12 staff members when the project is fully funded, with 7 direct staff members and 4 support staff members</li> </ul> </li> <li>● current gaps and needs of the team <ul style="list-style-type: none"> <li>○ The team is looking to engage in developing the Survivor System</li> </ul> </li> <li>● projected future impacts <ul style="list-style-type: none"> <li>○ The team is looking for new developments to come online soon to include a potential shared housing project</li> </ul> </li> </ul> <p>Questions were asked during the meeting. Please see the recording and chat for more details.</p>			
<b>V. Special NOFO and Coordinated Entry</b>	Jesse Archer, SSF CoC Analyst	3:35 PM (25 minutes)	Informational & Discussion

Jesse shared details and slides about the 2022 Special NOFO that included the intent of funding, funds available to the Sacramento CoC, project types, local process and timeliness (July - October), the third party consultant, and focus on PLE. He shared questions asking for suggestions/thoughts: (1) what does a successful street outreach, targeting unhoused community members with severe service needs, look like? (2) How could this street outreach program impact CE?, (3) Are there additional services, strategies, etc. that we should consider when conducting street outreach to unhoused community members with server service needs to better support them in staying connected to CE? Contact [Jesse](#) for any questions/concerns. Questions were asked during the meeting. Please see the recording for more details.

## **VI. Meeting Adjourned at 3:50PM**

**Next Meeting: Thursday, September 8, 2022, 2:30 PM to 4:00 PM**

**Potential topics to cover: Coordinated Access**

## **CESC Meeting Chat**

4:27:42 From Sacramento Steps Forward to Everyone:

Hello all! Please find the meeting materials :

<https://sacramentostepsforward.org/wp-content/uploads/2022/08/8.11.22-CESC-Meeting-Agenda-3.pdf>

14:28:57 From Monica Rocha-Wyatt to Everyone:

Friyay!

14:31:10 From Sacramento Steps Forward to Everyone:

Hello all! Please find the meeting materials :

<https://sacramentostepsforward.org/wp-content/uploads/2022/08/8.11.22-CESC-Meeting-Agenda-3.pdf>

14:36:43 From Christina H SSF Referral Specialist (she, her) to Everyone:

Welcome!

14:39:47 From Sacramento Steps Forward to Peter Bell (he/him)(Direct Message):

**Motion to approve July minutes**

14:39:48 From Quinn Jones-Hylton to Everyone:  
Approve

14:39:48 From Joe Smith, L&F to Everyone:  
yes

14:39:51 From Tasha DeLeon Lee to Everyone:  
age

14:39:53 From Gabriel Kendall to Everyone:  
Yes

14:39:53 From Monica Rocha-Wyatt to Everyone:  
yes

14:39:54 From Tasha DeLeon Lee to Everyone:  
aye\*

14:39:54 From Kelsey Endo to Everyone:  
Yes

14:39:59 From Tina Glover (she/her) - (SACOG) to Everyone:  
aye

14:41:30 From Christina H SSF Referral Specialist (she, her) to Everyone:  
New providers and guests are welcome to share their contact information here in the chat.

14:41:48 From Gabriel Kendall to Everyone:  
<https://www.211sacramento.org/211/jobs/>

14:46:51 From Sacramento Steps Forward to Everyone:  
Hello all! Here are our open positions! Career Opportunities - Sacramento Steps Forward

14:47:09 From Sacramento Steps Forward to Everyone:  
<https://sacramentostepsforward.org/about/become-a-team-member/>

114:55:15 From Tasha DeLeon Lee to Everyone:  
I need to step out for a moment

14:57:08 From Sacramento Steps Forward to Everyone:

Hello all! This is the webpage for the Coordinated Entry Committee.  
<https://sacramentostepsforward.org/continuum-of-care-meetings/#cesc>

14:57:12 From Sacramento Steps Forward to Everyone:

Feel free to also look at our Coordinated Entry webpage for general information. <https://sacramentostepsforward.org/coordinated-entry/>

15:00:44 From Julie McFarland (she/her) to Everyone:

I'm curious about supporting roommates and folx who want to live together.

15:01:21 From Emily Zelaya (she/ella) to Everyone:

Would love to see more co-op housing options.

15:07:13 From Christina H SSF Referral Specialist (she, her) to Everyone:

Good idea Emily.

15:08:28 From Christina H SSF Referral Specialist (she, her) to Everyone:

Acres of Hope in Auburn has this type of housing.

15:09:33 From Tanesha Travis to Everyone:

are there going to be efforts made to house a resource list of housing providers and service providers that will contain what services are provided, eligibility requirements, how to apply for , etc. that is updated on a regular basis for the whole system to access?

15:10:03 From Julie McFarland (she/her) to Everyone:

SHARE Self Help is who I referenced as an example.

Las Vegas is about to launch a similar approach.

Quite a few examples out there for sure.

15:10:43 From Christina H SSF Referral Specialist (she, her) to Everyone:

I am all for this type of housing. It works.

15:10:53 From Julie McFarland (she/her) to Everyone:

<https://shareselfhelp.org/programs-share-the-self-help-and-recovery-exchange/share-collaborative-housing/>

15:11:42 From Christina H SSF Referral Specialist (she, her) to Everyone:  
Especially for families.

15:11:43 From Cait Fournier, Sac County BHS to Everyone:  
I'm curious how to get buy in from those who would live in the co-housing. I think it's a great model, but I hear on a regular basis that clients do not want shared housing.

15:15:51 From Emily Zelaya (she/ella) to Everyone:  
I think folks may not fully understand all the benefits that come from co-housing. For me it was until I visited one, took a tour, and spoke to residents, that made me really become a fan of the model. Perhaps we can ask clients what about shared housing does not appeal to them and then educate and clarify any misconceptions.

15:18:40 From Julie McFarland (she/her) to Everyone:  
I love that idea, Emily. We see it “programmatized” and then not be of interest (rules, restrictions) as opposed to just an option for people that’s so common in the community.

Even the language of “shared housed” seems to be a problem or potential hinderance.

15:18:54 From Christina H SSF Referral Specialist (she, her) to Everyone:  
Acres of Hope is a non-profit faith based. They have 15 mobile homes fully furnished. It's like a residential/transitional model. One family per unit, community meals, on-site groups, regular meeting with a case manager. Families learn life skills, encouraged to find jobs to save money so they can transition into their own home. Staff available onsite 24/7.

15:19:15 From Tanesha Travis to Everyone:  
thank you. just wanted to discuss while we had a chance

15:19:16 From Cait Fournier, Sac County BHS to Everyone:  
Education is key for sure!

15:21:03 From Christina H SSF Referral Specialist (she, her) to Everyone:  
It is difficult to live in shared housing. From my experience having your own personal space was important. I gained so much from those opportunities.

15:22:36 From Emily Zelaya (she/ella) to Everyone:

Residents in co-housing communities live in separate apartments/homes. The only "shared" space is a community room, playground, large kitchen for community meals.

15:25:34 From Sacramento Steps Forward to Everyone:  
Peter Bell : [pbell@sacstepsforward.org](mailto:pbell@sacstepsforward.org)

15:26:41 From Sacramento Steps Forward to Everyone:  
Hello all! Find out more about the Special NOFO.

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/specialCoCNOFO](https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO)

15:30:30 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
Details about the 2022 Special NOFO:

<https://www.hudexchange.info/news/coc-program-supplemental-nofo-address-unseltered-and-rural-homelessness/>

15:30:43 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:  
and more:

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/specialCoCNOFO](https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO)

15:39:15 From Christina H SSF Referral Specialist (she, her) to Everyone:  
Maybe incorporate case management or aftercare so that housing stability and self sufficiency could be followed and documented as successful.

15:40:03 From Monica Rocha-Wyatt to Everyone:  
yes!

15:40:11 From Christina H SSF Referral Specialist (she, her) to Everyone:  
yes. Thank you Peter.

15:41:13 From Afi Farrar - Sac Regional FJC to Everyone:

I agree case management is definitely important where at least 3-6 months of engagement happens for someone to access and have a guide through the different systems based on their needs.

15:45:55 From Tanesha Travis to Everyone:

sorry I have to jump to another call, but thank you for including me. learned a lot from meeting today

15:47:17 From Jesse SSF, CoC Analyst to Everyone:



[jarcher@sacstepsforward.org](mailto:jarcher@sacstepsforward.org)

15:48:38 From Afi Farrar - Sac Regional FJC to Everyone:

Please feel free to share the Sacramento Human Trafficking Hotline with any and all who may have a need or a question: 1-844-664-7233. The hotline is 24 hours 7 days a week.

15:49:00 From Julie McFarland (she/her) to Everyone:

Language Needs work group update!

15:49:31 From Christina H SSF Referral Specialist (she, her) to Everyone:

RSVP for Housing Problem Solving

15:50:33 From Tasha DeLeon Lee to Everyone:

thank you!

15:50:37 From Afi Farrar - Sac Regional FJC to Everyone:

thank you