



## Racial Equity (REQ) Committee Meeting Minutes

Wednesday, August 17th, 2022 || 9:00 AM – 11:00 AM

[Recording of Zoom Meeting](#). The chat is below the minutes.

### Attendance:

Member	Area of Representation	Present
Angela Upshaw, Co-Chair	Veterans	Yes
Ardy Akhzari, Co-Chair	Sacramento	Yes
Bishop Chris Baker	South Sacramento	Yes
Bo Cassell	Sac. Emergency Shelter, Food Assist., Transitional Living, Workforce Dev.	Yes
Crystal Sanchez	Sacramento - Arden	No
Dawn Basciano	Sacramento	Yes
Deborah Hicks	Mental Health Services for Children & Adolescents, Medi-Cal, Special Needs	Yes
Deisy Madrigal	Homelessness Prevention, AB12 & TAY Housing Provider	Yes
Elizabeth Elliott	Pomo & Maidu Federally Recognized Tribal Members	No
Fatemeh Martinez	Sacramento	No
Karisa Hyppolite	Sacramento	No
Kazoua Heu	Sacramento County, Underserved Southeast Asians, Hispanics, Whites	Yes
Lorena Solorio	Sacramento	No

Lorraine Wilkins	Sac. County, Youth, Formerly Incarcerated	Yes
Quinn Jones-Hylton	Sacramento	Yes
Samantha Earnshaw	Northern California, Youth, Families, Single Homeless, Disabilities	Yes
Shalinee Hunter	Sacramento and Statewide	Yes
Steven Seeley	Mental Health Services, Sac. County	No
Stephanie Thompson	Sacramento	Yes
Tiffany Glass	Elk Grove, Sacramento County	No
Viola Wells	South Sacramento	No
Zuri K. Colbert	Sacramento County, Under-Resourced Neighborhoods - BIPOC focused	Yes

\*Informed SSF staff of their absence before the meeting.

SSF Staff	SSF Title
Christina Heredia	Referral Specialist
Jesse Archer	CoC Analyst
Jillyan Sylvia McKinney	Racial Equity Specialist
Kaylin Jones	CoC Project Coordinator
Lisa Bates	Chief Executive Officer
Michelle Charlton	CoC Coordinator
Tanesha Travis	Partners with Lived Experience Coordinator
Vivan Nguyen	Coordinated Entry Referral Specialist

## Guests

Darrin Greer, VOA-7KK0C42, Caitf-Shelter Inc Case Manager, Lessa Hooks, Ivonne Ellis , Tiffany Murphy, Lalila Cota, Nadia Rains, leigha.cornethan, Tia Johnson, Jamar, Onesimo or "O" Cendejas,

Agenda Item	Presenter(s):	Time	Item Type
<p><b>I. Welcome and grounding into the space</b></p> <p>Opener: A time when you were outside of your comfort zone</p> <ul style="list-style-type: none"> <li>• Land Acknowledgement</li> <li>• Community Guidelines</li> </ul>	<p>Ardy Akhzari, REQC Co-Chair &amp; Jillyan Sylvia McKinney Racial Equity Specialist</p>	<p>9:00 AM (5 minutes)</p>	<p>Informational</p>
<p>Jillyan started the meeting with an opener posed to the group. The Land Acknowledgment and the Community Guidelines were shared.</p>			
<p><b>II. "Spotlight on Equity"</b></p>	<p>Emily Zelaya, SOT Project Program Manager, Opening Doors, Inc.</p>	<p>9:05 AM (10 minutes)</p>	<p>Informational &amp; Discussion</p>
<p>Emily shared details about Opening Doors (OD) that included a <a href="#">presentation</a> about the 2022 Survivors of Trafficking Program Report about human trafficking (sex trafficking and labor trafficking), the Survivors of Trafficking Program, about the clients, labor trafficking statistics, OD approach - client centered approach, services, parent support groups: Family Hui, the Welcome House: a safe haven, outcomes to success, keys to success, and members of the SOT Team. Questions were asked. Please see the recording for details.</p>			
<p><b>III. Approval 7/20/22 Meeting Minutes</b></p>	<p>Ardy Akhzari, REQC Co-Chair</p>	<p>9:15 AM (5 minutes)</p>	<p>Action</p>

Motioned for approval of 7/20/22 minutes: 1st - Deisy Madrigal , 2nd - Samantha Earnshaw

Motion approved.

**IV. Announcements  
(Upcoming Events &  
Recent Actions)**

Angela Upshaw,  
REQC Members,  
SSF Staff, &  
Guests

9:20 AM  
(10 minutes)

Informational

**REQ Co-Chairs:** no announcements

**REQC Members:**

- Stephanie shared details about the Harvest and Health festival. Also, details about Oak Park meetings, see the chat for details.
- Emily shared details about [PFLAG](#).
- Zuri shared details about the Dana Maeshia Youth Wellness Fair.

**SSF Staff:**

- Jillyan shared details about our efforts on a human-centered approach and person first language, suggesting we shift our language from “the homeless” to “persons experiencing homelessness”

**Guests:** no announcements

**V. Demographic Survey  
Update**

Jillyan Sylvia  
McKinney

9:30 AM  
(20 minutes)

Informational

Jillyan shared that this will be shared at the next meeting as there isn't a sufficient amount of responses as of yet.

**VI. PRC Liaison Update**

Ardy Akhzari,  
Angela Upshaw

9:50 AM  
(15 minutes)

Informational  
&  
Discussion

Ardy Akhzari shared details about the CoC Board's recent approval of REQC liaisons as voting members on the PRC.

Please see the recording for questions and comments.

<b>VII. REQC Liaison Report Out</b>	CESC (Coordinated Entry System Committee) Liaison(s) <ul style="list-style-type: none"><li>• Deborah Hicks</li><li>• Quinn Jones-Hylton</li><li>• Samantha Earnshaw</li><li>• Deisy Madrigal</li><li>• Emily Zelaya</li></ul> PRC (Project Review Committee) Liaison(s) <ul style="list-style-type: none"><li>• Bishop Chris Baker</li><li>• Stephanie D. Thompson</li></ul> SPC (System Performance Committee) Liaison(s) <ul style="list-style-type: none"><li>• Elizabeth Elliott</li><li>• Steven Seeley</li><li>• Lorraine Wilkins</li><li>• Dawn Basciano</li><li>• Bo Cassell</li></ul> PIT (Point in Time Count Committee) Liaison(s)	10:05 AM (10 minutes)	Informational & Discussion
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	<ul style="list-style-type: none"> <li>● Crystal Sanchez</li> <li>● Gina Nicole Lujan</li> </ul> <p>HDC</p> <ul style="list-style-type: none"> <li>● Zuri K. Colbert</li> <li>● Dawn Basciano</li> <li>● Tiffany Glass</li> <li>● Angela Upshaw</li> </ul> <p>YAB</p> <ul style="list-style-type: none"> <li>● Lorraine Wilkins</li> <li>● Gina Nicole Lujan</li> <li>● Karisa Hyppolite</li> </ul>		
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- **CESC:** Emily shared items discussed during the meeting with details about CE dashboards, staffing impacts, staffing structure, staff vacancies, Special NOFO (focusing on street outreach, serve services needs), NOFO, Housing Problem Solving, Shared Housing and Co-Op living housing options, resource list, and eligibility requirements.
- **PRC:** Stephaine shared items discussed during the meeting with details about the NOFO upcoming activities, the workshop, and Review and Rank process.
- **SPC:** Dawn shared items discussed during the meeting with details about the Gaps Analysis, 2022 PIT Count, Coordinated Entry system (funding goals), and Cal-AIM.
- **PITC:** details not provided.
- **HDC:** didn't meet
- **YAB:** no details to share

<b>VIII. 2022 REQC <a href="#">Workplan</a></b> - August goals	Angela Upshaw	10:15 AM (20 minutes)	Informational & Discussion
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Angela discussed the workplan and started the conversation about the need for the REQC subcommittee. The REQC subcommittee role, time commitment, and purpose was discussed. Contact Jillyan if interested in joining the REQC subcommittee.

Please see the recording for more details.

**IX. CORE HUD Equity Tool Report Out**

Jillyan Sylvia McKinney

10:35 AM  
(10 minutes)

Informational  
&  
Discussion

Jillyan McKinney shared a [presentation](#) with details about the CORE HUD team/leadership, Sacramento Equity group, goals, successes and challenges for Sacramento, and works in progress.

Please see the recording for more details.

**X. PLE Cohort and [Unsheltered Special NOFO](#)**

Tanesha Travis,  
SSF, Partners with  
Lived Expertise  
Coordinator

10:45 AM  
(10 minutes)

Informational  
&  
Discussion

Tanesha introduced herself and shared a [presentation](#) with details about the PLE Cohort, actions, and housing resources on the 211 website.

The PLE's will also be Informing on the Special Unsheltered Notice of Funding Opportunity. PLE's have been involved in all steps of the application. Duties to include: identifying the service need, setting plan priorities, outline what types of projects will be included, and the rank and review panel.

Please see the recording for more details.

**XI. Comments and Questions**

Jillyan Sylvia McKinney

10:55 AM  
(5 minutes)

Discussion

- Ardy mentioned that the invite to the subcommittee would be sent out to the group soon and for all to keep a look out for it.

- Bishop Chris questioned the law enforcements strategy for going to encampments. He will be going on three ride alongs to get a better idea of how to fix it and how to help the unhoused.

**XII. Next REQC Meeting is Wednesday, September 21, 2022 (9:00am to 11:00am)**

**Potential Topics to Cover: Workplan, Racial Equity Action Workplan**

### **REQC Meeting Chat:**

08:56:57 From Sacramento Steps Forward to Everyone:  
Good morning everyone!

08:57:00 From Sacramento Steps Forward to Everyone:  
Hello all! Please view the meeting materials here.

<https://sacramentostepsforward.org/wp-content/uploads/2022/08/REQC-August-meeting-materials.pdf>

08:57:38 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Good Morning Everyone.

08:58:34 From Emily Zelaya (she/ella) to Everyone:

☺ Good morning! Prepared for another HOT day?! 🔥

09:03:07 From Sacramento Steps Forward to Everyone:

Hello all! Please view the meeting materials here.

<https://sacramentostepsforward.org/wp-content/uploads/2022/08/REQC-August-meeting-materials.pdf>

09:03:11 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Opener: Name a time when you were outside of your comfort zone

09:03:55 From ellisi to Everyone:



Ivonne Ellis, she/hers, Honduran/Latino.

09:05:09 From Quinn Jones-Hylton to Everyone:  
Quinn, He/Him, African, going to North Carolina for a 10 month mission .

09:05:11 From ellisi to Everyone:  
Opener: coming to this country and not knowing the language

09:05:27 From Stephanie Thompson, she/her to Everyone:  
Stephanie Thompson (She/Her) / Black/Project team with all men

09:05:43 From LSS Admin to Everyone:

Samantha Earnshaw, She/Her.....,African-American. Opener: Anytime I need to speak in front of a large group of people.

09:05:46 From Emily Zelaya (she/ella) to Everyone:  
Emily Zelaya (she/ella) Hispanic/Latin American, Made an LGBTQ presentation in front of Evangelist and Mormon Christian leaders.

09:05:54 From Shalinee Hunter (She/Her/Hers) to Everyone:  
Shalinee Hunter, She/Her .....the first time I had to speak in public to a large audience

09:06:14 From Deborah Hicks (she/her) to Everyone:  
Deborah she/her White Large groups of people where I don't know anyone

09:06:25 From Kazoua Heu to Everyone:  
Kazoua Heu, She/hers, Asian/Hmong - Public Speaking of any kind

09:06:37 From Bo Cassell to Everyone:  
Bo, he/him, White, outside of comfort zone= anytime I get put on the spot... :-)

09:06:57 From Leesa Hooks, Sacramento County to Everyone:  
Leesa Hooks, she/ hers, Black, anytime I need to give a presentation

09:07:07 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Don't worry Bo, we will not do that to you

09:09:03 From Ardy Akhzari to Everyone:

My connection is bad, having a hard time hearing everyone, going to move out of the office. brb

09:09:56 From Jesse SSF, CoC Analyst to Everyone:

Yayyyy Emily!!!

09:13:47 From Bishop Chris Baker to Everyone:

This is very important as a former board member of a nonprofit that dealt with the trafficking of all sorts , it is very important to pay attention to what is trafficking..

09:14:39 From Bishop Chris Baker to Everyone:

great stuff Emily

09:16:56 From Bishop Chris Baker to Everyone:

Also lets keep in mind it is not just females now its young boys as young 12 yrs old being trafficked around the corridor here..

09:21:44 From Zuri K clapsac.com to Everyone:

Very true Emily! 40% of COVID Cases in California are Latino and Latina. Also very high rate of death. It's astounding

09:23:04 From LSS Admin to Everyone:

Wow. I never thought about men. That is interesting.

09:41:14 From Stephanie Thompson, she/her to Everyone:

Very informative presentation! Thank you Emily for sharing!!! 🙌

09:42:07 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Great presentation Emily!

09:42:39 From Ardy Akhzari to Everyone:

Thank you Emily! That was great :)

09:42:51 From Tiffany Murphy to Everyone:  
I loved this entire presentation. And I appreciate closing it up with focusing on how the staff are supported while they do this meaningful work. Thank you Emily!

09:46:02 From Zuri K clapsac.com to Everyone:  
Great presentation! Opening Doors is an all around great org. It's too bad the needs are greater than the funding or staff bandwidth. Are there any plans to problem solve that issue?

09:47:32 From Ivonne Ellis, DHA to Everyone:  
Amazing presentation! Thank you!

09:48:13 From Zuri K clapsac.com to Everyone:  
So important Shalinee. Thanks for sharing that because it is up to us as community to be the advocates. Very good point

09:48:23 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:  
Thank you so much Emily, this is amazing!

09:49:53 From Samantha Earnshaw (She/Her...) to Everyone:  
Thank you for highlighting that point Shalinee

09:50:11 From Shalinee Hunter (She/Her/Hers) to Everyone:  
Sorry --- just near and dear to my heart.

09:50:13 From Zuri K clapsac.com to Everyone:  
Thank you for speaking up Shalinee. You brought up points I didn't think of. Very important

09:50:22 From Emily Zelaya (she/ella) to Everyone:  
Please email me if you'd like to talk more in detail or have questions:  
Emily@openingdoorsinc.org Thank you!

09:50:39 From Samantha Earnshaw (She/Her...) to Everyone:  
Thank you for that presentation Emily!

09:50:56 From Dawn Basciano to Everyone:

Thank you, great presentation

09:51:09 From AngelaUpshaw to Everyone:  
No need to apologize, Shalinee. We appreciate you and this dialogue. Huge thanks to Emily for a great presentation!

09:51:10 From Sacramento Steps Forward to Everyone:  
Motion to approve July 20 minutes

09:51:20 From Deborah Hicks to Everyone:  
yes

09:51:21 From Quinn Jones-Hylton to Everyone:  
Approve

09:51:21 From AngelaUpshaw to Everyone:  
yest

09:51:22 From Zuri K clapsac.com to Everyone:  
Zuri K., Yes

09:51:23 From AngelaUpshaw to Everyone:  
yes

09:51:24 From Kazoua Heu to Everyone:  
Yes

09:51:24 From Bo Cassell to Everyone:  
Yes

09:51:26 From Shalinee Hunter (She/Her/Hers) to Everyone:  
Shalinee Hunter - yes

09:51:27 From Stephanie Thompson, she/her to Everyone:  
Yes

09:51:28 From Ardy Akhzari to Everyone:  
Yes

09:51:33 From Lorraine Wilkins to Everyone:  
yes

09:51:34 From Deisy Madrigal, She/Her to Everyone:  
Yes

09:51:38 From jamar to Everyone:  
yup

09:51:48 From Tiffany Murphy to Everyone:  
Shalinee, your expressions are appreciated so much. Thank you for the urgency as well as it is needed

09:53:30 From Zuri K clapsac.com to Everyone:  
Thank you Emily for opening this discussion. I appreciate Shalinee!! This is a topic that needs to be re-visited. Shalinee's points were important and things some of us aren't aware of.

09:53:49 From Sacramento Steps Forward to Everyone:  
Hello all! Please click the link to take the 2022 Demographic survey today!  
[https://www.surveymonkey.com/r/Preview/?sm=DMsEt2GAE0uv05djzFcOYIIMghMUjL7\\_2Bdw\\_2FFcP1N9adcaLMuY9xy\\_2F5UE3mPq9OSA](https://www.surveymonkey.com/r/Preview/?sm=DMsEt2GAE0uv05djzFcOYIIMghMUjL7_2Bdw_2FFcP1N9adcaLMuY9xy_2F5UE3mPq9OSA)

09:55:20 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Find here on pg 62:

<https://sacramentostepsforward.org/wp-content/uploads/2022/08/8.10.22-CoC-Board-Meeting-Materials.pdf>

09:57:05 From Zuri K clapsac.com to Everyone:  
The office hours were very helpful for me. Ardy provided a lot of great guidance. Glad that has been added

09:58:10 From Quinn Jones-Hylton to Everyone:  
Agreed about note template!

09:58:15 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Kaylin Jones created the template and is AWESOME!

09:58:21 From Leesa Hooks, Sacramento County to Everyone:

I have to pop off for another meeting. Thank you

10:00:29 From AngelaUpshaw to Everyone:

Awesome job, Kaylin!! Thank you!

10:05:26 From Zuri K clapsac.com to Everyone:

Hi Jillyan, doing good with a partial day off. How are you and your after surgery for your leg?

10:09:27 From Sacramento Steps Forward to Everyone:

Hello all! Please review the REQC workplan.

<https://sacramentostepsforward.org/wp-content/uploads/2022/04/REQC-2022-Workplan-1.pdf>

10:11:25 From Deisy Madrigal, She/Her to Everyone:

What would be the time commitment?

10:12:22 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Possible meetings: once or twice a month

10:16:44 From Zuri K clapsac.com to Everyone:

Can the template be put in the chat?

10:16:50 From Sacramento Steps Forward to Everyone:

Please email Jillyan at [Jmckinney@sacstepsforward.org](mailto:Jmckinney@sacstepsforward.org)

10:19:12 From Deisy Madrigal, She/Her to Everyone:

i'm missing (sad face)

10:19:58 From Sacramento Steps Forward to Zuri K clapsac.com(Direct Message):

Hi Zuri, I emailed it to you. I missed your note in the chat but the note taking template has been emailed to you :)

10:20:45 From Deisy Madrigal, She/Her to Everyone:  
it's totally okay lol. Just wanted to give you a hard time lol

10:26:53 From Jesse SSF, CoC Analyst to Everyone:  
I have another meeting, thanks all!

10:27:42 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

SA: Sexual Assault Survivors

10:29:13 From Ivonne Ellis, DHA to Everyone:  
You are doing great!

10:29:59 From Deborah Hicks to Everyone:  
I have to leave shortly for another meeting. Apologies that I cannot stay for full time.

10:30:52 From Sacramento Steps Forward to Everyone:  
Hello all! To find out more about the Special Unsheltered NOFO, see here.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/specialCoCNOFO](https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO)

10:31:12 From Ardy Akhzari to Everyone:  
brb

10:33:50 From Zuri K clapsac.com to Everyone:  
That was a great summary of the great work you lead Tanesha!! Thank you for all you do to make these overdue equity changes for housing!!

10:35:09 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Wow, thank you so much!

10:35:13 From Samantha Earnshaw (She/Her...) to Everyone:  
Ditto to what Angela said. Tanesha, you are always so great at what you do! 😊

10:35:56 From Tanesha Travis to Everyone:  
you're very kind Zuri. It is a true honor to work alongside you and our team :) you  
all are absolutely amazing and each bring amazing perspective and  
contributions. you are the heart of it all!!

10:36:16 From Tanesha Travis to Everyone:  
thank you all for listening and the encouragement

10:38:35 From Emily Zelaya (she/ella) to Everyone:  
<https://www.pflagsacramento.org/>

10:38:35 From Ivonne Ellis, DHA to Everyone:  
brb

10:39:25 From Stephanie Thompson, she/her to Everyone:  
Events that I mentioned: Oak Park Network Luncheon on August 18th – 11:00am  
– 1:30pm @ Wellsprings Women Center – 3414 4th Ave  
End of Summer Music/Fun Fest – Sept 16th 6-8 – City Church of Sacramento,  
3860 4th Ave  
Harvest and Health Festival - October 22nd , 11:00am – 2:00pm - – City Church  
of Sacramento, 3860 4th Ave

10:44:58 From Zuri K clapsac.com to Everyone:  
Dana Maeshia Youth Wellness Fair with Escape Velocity Resources Foundation  
Inc. Aug. 27th from 4-8pm. There will be free meals, games, prizes, music,  
resources, and centering our youth as Dana always did for the Black community.  
Please call Felicia if you would like to donate items for our youth: 916-399-3952

10:48:42 From Tanesha Travis to Everyone:  
Akso referred to as person first language

10:48:47 From Tanesha Travis to Everyone:  
\*also

10:48:58 From Zuri K clapsac.com to Everyone:  
Thank you so much Jillyan!! Words matter, and you are right on as well Angela

10:49:10 From Ivonne Ellis, DHA to Everyone:  
We use the phrase person experiencing homelessness



10:52:04 From Zuri K clapsac.com to Everyone:  
Right Bishop!! It could be a different approach if community is watching though.

10:56:13 From Christina H SSF Referral Specialist (she, her) to Everyone:  
When there is a "sweep" there should be a location available to relocate.

10:56:17 From Shalinee Hunter (She/Her/Hers) to Everyone:  
Thank you everyone! :)

10:57:02 From Sacramento Steps Forward to Everyone:  
Hello all! Please click the link to take the 2022 Demographic survey today!  
[https://www.surveymonkey.com/r/Preview/?sm=DMsEt2GAE0uv05djzFcOYIIMghMUjL7\\_2Bdw\\_2FFcP1N9adcaLMuY9xy\\_2F5UE3mPq9OSA](https://www.surveymonkey.com/r/Preview/?sm=DMsEt2GAE0uv05djzFcOYIIMghMUjL7_2Bdw_2FFcP1N9adcaLMuY9xy_2F5UE3mPq9OSA)

10:57:36 From Samantha Earnshaw (She/Her...) to Everyone:  
Thanks everyone!