



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

## Racial Equity Committee (REQC) Meeting Minutes

Wednesday, August 17, 2022 | 9:00 AM – 11:00 AM

[Zoom Meeting](#) | Meeting ID: 838 5034 2087 | Passcode: 033400

One tap mobile: +16699009128,,83850342087#,,,,\*033400# US (San Jose)

Dial by your location: +1 669 900 9128 US (San Jose)

Find your local number [here](#)

Agenda Item	Presenter(s)	Time	Item Type
<p><b>I. Welcome and grounding into the space</b></p> <p>Opener: A time when you were outside of your comfort zone</p> <ul style="list-style-type: none"> <li>Land Acknowledgement</li> <li>Community Guidelines</li> </ul>	Angela Upshaw,REQC Co-Chair & Jillyan Sylvia McKinney, SSF, Racial Equity Specialist	9:00 AM (5 minutes)	Informational
<b>II. “Spotlight on Equity”</b>	Emily Zelaya, SOT Project Program Manager, Opening Doors, Inc.	9:05 AM (10 minutes)	Informational & Discussion
<b>III. Approval 7/20/22 Meeting Minutes</b>	Ardy Akhzari, REQC Co-Chair	9:15 AM (5 minutes)	Action
<b>IV. Announcements (Upcoming Events &amp; Recent Actions)</b>	Angela Upshaw,REQC Members, & Guests	9:20 AM (10 minutes)	Informational
<b>V. Demographic Survey Update</b>	Jillyan Sylvia McKinney	9:30 AM (20 minutes)	Informational

<b>VI. PRC Liaison Update</b>	Ardy Akhzari, Angela Upshaw	9:50 AM (15 minutes)	Informational & Discussion
<b>VII. REQC Liaison Report Out</b>	<p>CESC (Coordinated Entry System Committee) Liaison(s)</p> <ul style="list-style-type: none"> <li>● Deborah Hicks</li> <li>● Quinn Jones-Hylton</li> <li>● Samantha Earnshaw</li> <li>● Deisy Madrigal</li> <li>● Emily Zelaya</li> </ul> <p>PRC (Project Review Committee) Liaison(s)</p> <ul style="list-style-type: none"> <li>● Bishop Chris Baker</li> <li>● Viola Wells</li> <li>● Fatemah Martinez</li> <li>● Stephanie D. Thompson</li> <li>● Kazoua Heu</li> </ul> <p>SPC (System Performance Committee) Liaison(s)</p> <ul style="list-style-type: none"> <li>● Elizabeth Elliott</li> <li>● Steven Seeley</li> <li>● April Marie Dawson</li> <li>● Lorraine Wilkins</li> <li>● Dawn Basciano</li> </ul> <p>PIT (Point in Time Count Committee) Liaison(s)</p> <ul style="list-style-type: none"> <li>● Crystal Sanchez</li> <li>● Gina Nicole Lujan</li> </ul> <p>HDC</p> <ul style="list-style-type: none"> <li>● Zuri K. Colbert</li> <li>● Dawn Basciano</li> <li>● Tiffany Glass</li> <li>● Angela Upshaw</li> </ul>	10:05 am (10 minutes)	Informational

	YAB <ul style="list-style-type: none"> <li>● Lorraine Wilkins</li> <li>● Gina Nicole Lujan</li> <li>● Bo Cassell</li> <li>● Karisa Hyppolite</li> </ul>		
<b>VIII. 2022 REQC Workplan</b> - August goals	Angela Upshaw	10:15 AM (20 minutes)	Informational & Discussion
<b>IX. CORE HUD Equity Tool Report Out</b>	Jillyan Sylvia McKinney	10:35 AM (10 minutes)	Informational & Discussion
<b>X. PLE Cohort and Unsheltered Special NOFO</b>	Tanesha Travis, SSF, Partners with Lived Expertise Coordinator	10:45 AM (10 minutes)	Informational & Discussion
<b>XI. Comments and Questions</b>	Jillyan Sylvia McKinney	10:55 AM (5 minutes)	Discussion
<b>XII. Next REQC Meeting is Wednesday, September 21, 2022 (9:00am to 11:00am)</b> <b>Potential Topics to Cover: Workplan, Racial Equity Action Workplan</b>			

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Reference the [CoC Meeting calendar](#) for upcoming CoC Board and Committee Meetings. For any questions or concerns, please contact [Jillyan McKinney](#), Racial Equity Specialist, Sacramento Steps Forward.



## Racial Equity (REQ) Committee Meeting Minutes

Wednesday, July 20th, 2022 || 9:00 AM – 11:00 AM

**Recording of Zoom Meeting.** The chat is below the minutes.

### Attendance:

Member	Area of Representation	Present
Angela Upshaw, Co-Chair	Veterans	Yes
Ardy Akhzari, Co-Chair	Sacramento	Yes
Bishop Chris Baker	South Sacramento	Yes
Bo Cassell	Sac. Emergency Shelter, Food Assist., Transitional Living, Workforce Dev.	Yes
Brenda-Joyce	Oak Park	No
Crystal Sanchez	Sacramento - Arden	Yes
Dawn Basciano	Sacramento	Yes
Deborah Hicks	Mental Health Services for Children & Adolescents, Medi-Cal, Special Needs	Yes
Deisy Madrigal	Homelessness Prevention, AB12 & TAY Housing Provider	Yes
Elizabeth Elliott	Pomo & Maidu Federally Recognized Tribal Members	No
Fatemeh Martinez	Sacramento	Yes
Karisa Hyppolite	Sacramento	No
Kazoua Heu	Sacramento County, Underserved Southeast Asians, Hispanics, Whites	No

Lorena Solorio	Sacramento	No
Lorraine Wilkins	Sac. County, Youth, Formerly Incarcerated	No
Quinn Jones-Hylton	Sacramento	Yes
Samantha Earnshaw	Northern California, Youth, Families, Single Homeless, Disabilities	Yes
Shalinee Hunter	Sacramento and Statewide	Yes
Steven Seeley	Mental Health Services, Sac. County	No
Stephanie Thompson	Sacramento	Yes
Tiffany Glass	Elk Grove, Sacramento County	Yes
Viola Wells	South Sacramento	No
Zuri K. Colbert	Sacramento County, Under-Resourced Neighborhoods - BIPOC focused	*No

\*Informed SSF staff of their absence before the meeting.

SSF Staff	SSF Title
Christina Heredia	CE Referral Specialist
Jesse Archer	CoC Analyst
Jillyan Sylvia McKinney	REQ Specialist
Kaylin Jones	CoC Project Coordinator
Lisa Bates	CEO
Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Tanesha Travis	PLE Coordinator
Trent Simmons	Data Analytics Manager

## Guests

Amanda Osterhout, Emily Zelaya, Ivonne Ellis, Joseph Smith, Renee Grant, Sher Singh, and Tiffany Murphy, 13156518754.

Agenda Item	Presenter(s):	Time	Item Type
<p><b>I. Welcome and grounding into the space</b></p> <p>Opener: How do you show love or care to people?</p> <p>Land Acknowledgement</p>	<p>Ardy Akhzari, REQC Co-Chair &amp; Jillyan Sylvia McKinney Racial Equity Specialist</p>	<p>9:00 AM (5 minutes)</p>	<p>Informational</p>
<p>Jillyan welcomed all and started the meeting around 9:04 AM. Attendance of 28 participants.</p>			
<p><b>II. “Spotlight on Equity”</b></p>	<p>Antionette Carter, Consumers Self Help Center</p>	<p>9:05 AM (15 minutes)</p>	<p>Informational &amp; Discussion</p>
<p>This was skipped as the presenter was no longer available.</p>			
<p><b>III. Approval 6/15/22 Meeting Minutes</b></p>	<p>Ardy Akhzari, REQC Co-Chair</p>	<p>9:20 AM (5 minutes)</p>	<p>Action</p>
<p>Motioned for approval of 6/15/22 minutes: Motioned 1st - Tiffany Glass , 2nd - Angela Upshaw</p> <p>Motion approved.</p>			
<p><b>IV. Announcements (Upcoming Events &amp; Recent Actions)</b></p>	<p>REQC Co-Chairs, REQC Members, &amp; Guests &amp; Jillyan</p>	<p>9:25 AM (10 minutes)</p>	<p>Informational &amp; Discussion</p>

	Sylvia McKinney (SSF)		
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**REQC Co-Chairs:**

- Angela Upshaw shared that the overall goal for her program is to get 38,000 veterans housed for the year. Additional funding to get more landlords and for housing navigation services would be available.
- Ardy Akhzari shared details about a recent event with Pack for Cold Backs where they went out to distribute backpacks and set up at Cesar Chavez Park to provide resources and sign people up for their housing program. Ardy will soon share a presentation for the group.

**REQC Members:**

- Stephanie Thompson’s program is hosting an event in the Oak Park area geared towards the community. Resources will be available to provide information on the health side. She is looking for vendors to participate and will provide a flyer. Please see the chat for more details..
- Bishop Chris Baker shared that he was invited to take a seat at a Supreme Court roundtable to discuss Roe vs Wade.

**SSF Staff & Guests:** None

<b>V. Point-In-Time Count Report Out</b>	Michele Watts, SSF, Chief Planning Officer	9:30 AM (20 minutes)	Informational & Discussion
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Michele Watts shared the results of 2022 unsheltered PIT Count and thanked all for their participation as it was a huge community effort.

- Michele shared a [presentation](#) about the sheltered vs unsheltered, previous PIT Count data, data per capita by County, data on racial compositions of Sacramento County, data on age distribution of people experiencing homelessness, data on gender distribution of people experiencing homelessness, data on conditions and challenges, data on first time homeless, subpopulations 2022 vs 2019, top reasons for unsheltered, themes on how to better help people experiencing homelessness, key takeaways, and policy implications.

- Lisa Bates shared details about the [LHAP](#) and GAPS Analysis in relation to the 2022 PIT Count Report.

Questions/Comments were asked during the meeting. Please see the chat/recording for more details.

<b>VI. PRC Liaison Structure</b>	Ardy Akhzari, REQC Co-Chair	9:50 AM (10 minutes)	Informational & Discussion
<ul style="list-style-type: none"> <li>• Ardy Akhzari shared details about two REQC liaisons who are now voting members for the PRC. There will be an alternate member selected in the future.</li> <li>• Michele Watts shared information on the process to select voting members for all Committees.</li> </ul> <p>Please see the recording for questions and comments.</p>			
<b>VII. Liaison Report-Outs</b>	<p>CESC (Coordinated Entry System Committee) Liaison(s)</p> <ul style="list-style-type: none"> <li>• Deborah Hicks</li> <li>• Quinn Jones-Hylton</li> <li>• Samantha Earnshaw</li> <li>• Deisy Madrigal</li> <li>• Emily Zelaya</li> </ul> <p>PRC (Project Review Committee) Liaison(s)</p> <ul style="list-style-type: none"> <li>• Bishop Chris Baker</li> <li>• Stephanie D. Thompson</li> </ul>	10:00 AM (15 minutes)	Informational & Discussion



	<p>SPC (System Performance Committee) Liaison(s)</p> <ul style="list-style-type: none"> <li>● Elizabeth Elliott</li> <li>● Steven Seeley</li> <li>● Lorraine Wilkins</li> <li>● Dawn Basciano</li> <li>● Bo Cassell</li> </ul> <p>PIT (Point in Time Count Committee) Liaison(s)</p> <ul style="list-style-type: none"> <li>● Crystal Sanchez</li> <li>● Gina Nicole Lujan</li> </ul> <p>HDC</p> <ul style="list-style-type: none"> <li>● Zuri K. Colbert</li> <li>● Dawn Basciano</li> <li>● Tiffany Glass</li> <li>● Angela Upshaw</li> </ul> <p>YAB</p> <ul style="list-style-type: none"> <li>● Lorraine Wilkins</li> <li>● Gina Nicole Lujan</li> <li>● Karisa Hyppolite</li> </ul>		
<ul style="list-style-type: none"> <li>● CESC: Quinn Jones-Hylton reported that there was a presentation on language needs. The CE team and REQc are working together to address the issue of language needs. There was a NOFO presentation discussing the project review and ranking system for the special NOFO. The reflected main criteria is to engage ones with lived expertise.</li> <li>● PRC: Stephanie Thompson reported that the group went through the scoring process and took a survey. The presenters mentioned there is a process to learn how to score that may take some time. It was mentioned that the NOFO hasn't yet arrived and the online data validation tool Presto will be used when needed.</li> </ul>			

<ul style="list-style-type: none"> <li>HDC: Angela Upshaw gave an overview of HMIS and Data Committee. Rolf Davidson did a presentation and introduced new members on the HMIS team. The focus is to build up the team that will support HMIS. New hires to come. Data integration for agencies was discussed so that they won't have to put information into two programs as that can prove difficult. The HMIS team has a renewed focus on data quality.</li> </ul>			
<b>VIII. 2022 <a href="#">Unsheltered Special NOFO Discussion</a></b>	Michele Watts, SSF, Chief Planning Officer	10:10 AM (25 minutes)	Informational & Discussion
Michele shared the <a href="#">presentation</a> on the Special Unsheltered NOFO. She went over the eligible project types for funding, eligible applicants, the point system for scoring, the plan to include strategy to identify ones who are housed, prioritize unsheltered households, and shared the proposed timeline. A key item required for the Special Unsheltered NOFO is: PLE workgroup.			
<b>IX. 2022 REQC <a href="#">Workplan</a></b> <ul style="list-style-type: none"> <li><b>Demographic survey</b></li> </ul>	Jillyan Sylvia McKinney, SSF, Racial Equity Specialist	10:35 AM (10 minutes)	Informational & Discussion
<p>Jillyan McKinney shared the <a href="#">demographic survey</a> with the group. There were updates made to the current survey with suggestions from the REQC members and guests.</p> <p>Questions/Comments were asked during the meeting. Please see the chat/recording for more details.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>Jillyan will add Ardy as a collaborator to allow him to add a link or blurb to be inserted in the Gender question.</li> </ol>			
<b>X. 2022 REQC <a href="#">Workplan</a></b> <ul style="list-style-type: none"> <li><b>Supervise effectiveness of REQ plan</b></li> </ul>	Ardy Akhzari, REQC Co-Chair, Angela Upshaw, REQC Co-Chair	10:45 AM (10 minutes)	Informational & Discussion

Time didn't allow discussion on this. Will be revisited next month.			
<b>XI. Comments and Questions</b>	Jillyan Sylvia McKinney	10:55 AM (5 minutes)	Discussion
Time didn't allow for questions/comments.			
<b>XII. Meeting Adjourned at 11:00am</b> <b>Next REQC Meeting is Wednesday, August 17, 2022 (9:00am to 11:00am)</b> <b>Potential Topics to Cover: Workplan, Racial Equity Action Workplan,</b>			

**REQC Meeting Chat:**

08:58:12 From Sacramento Steps Forward to Everyone:  
 Good morning! Here are the materials for today's meeting!  
<https://sacramentostepsforward.org/wp-content/uploads/2022/07/REQC-meeting-materials-7.20.22-1.pdf>

09:00:31 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: Hello All, we will start in just a moment. So excited to see you all here today.

09:01:43 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone: Welcome! Here are today's materials:  
<https://sacramentostepsforward.org/wp-content/uploads/2022/07/REQC-meeting-materials-7.20.22-1.pdf>

09:01:43 From Sacramento Steps Forward to Everyone: Good morning! Here are the materials for today's meeting!  
<https://sacramentostepsforward.org/wp-content/uploads/2022/07/REQC-meeting-materials-7.20.22-1.pdf>

09:03:17 From Tiffany Glass, Perm Program Planner to Everyone: Hello All, I am experiencing unstable internet and will keep my camera off to see if that helps. Thank you.

09:04:11 From Shalinee Hunter (She/Her/Hers) to Everyone: Good morning everyone

09:07:43 From Tiffany Glass, Perm Program Planner to Everyone: Tiffany Glass, She/Her, Black, I show love by being a safe space for people to share their feelings/thoughts etc.

09:07:46 From Shalinee Hunter (She/Her/Hers) to Everyone: I show love by doing those things that my family considers protective....

09:08:04 From Tanesha Travis, SSF PLE Coordinator to Everyone: Pronouns are she/her. identify at Black mixed race woman. show love by making time to check on people and spend time with them

09:08:19 From AngelaUpshaw to Everyone: Angela Upshaw, She/Her, Black, positive affirmations, kind words, a warm smile

09:08:33 From Deborah Hicks to Everyone: Deborah (she/her) Caucasian I show love by doing things to help; by verbally expressing love and care; by listening compassionately.

09:08:47 From Jesse (he/him) SSF, CoC Analyst to Everyone: Jesse, He/Him, White/Mexican, and I enjoy giving gifts or acts of services.

09:08:50 From Emily Zelaya (she/ella) to Everyone: Emily Zelaya (she/ella) and I identify as a queer Latina (Nicaraguan and Spanish) and I show my love through listening, showing compassion, and through laughter. 😊

09:09:00 From Stephanie Thompson, she/her to Everyone: Stephanie Thompson (She/Her)/ Black/I show love by listening and being present!

09:09:07 From Bo Cassell to Everyone: Bo Cassell, he/him, I identify as caucasian, and come from European, Portuguese background. To show I care, I try to listen to others.

09:09:11 From Fatemah Martinez to Everyone: Pronoun: She/Her black American woman... I show love to others by showing up and being dependable especially in times of need

09:09:25 From Dawn Basciano to Everyone: Miwok and Black, show love by listening, sharing, hearing them, touch, cooking

09:09:55 From Ardy Akhzari to Everyone: Good Morning! My name is Ardy Akhzari, (he, him ), I'm Iranian but moved to Canada when I was less than a year old, and then the US when I was 5. I show love by serving others and I'm big on hugs lol

09:10:18 From Deisy Madrigal, She/Her to Everyone: Good Morning, my name is Deisy, she/her. i'm Mexican and i show love through compassion and offering assistance.

09:11:25 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: One Mic: Ensure only one person is speaking at a time. We will try to use different strategies to open the space for different ways of engaging in the discussion - call on, step up, type response in chat, etc.

Wait, Why am I Talking?: Be conscious of the space you take up in the discussion.

Collaboration, Not Competition: Encourage working together instead of against each other. "1s in the chat"

Move Up, Move Back: Know when to get the conversation started and when to listen.

Trust the Process: Know things may not always go as planned. Be patient with the process. (Zoom is a beautiful mess!)

09:11:33 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: Positive Procedures

09:12:46 From Sacramento Steps Forward to Everyone: Motion to move June minutes

09:13:00 From Deisy Madrigal, She/Her to Everyone: yes.

09:13:02 From Deborah Hicks to Everyone: yes

09:13:02 From Bo Cassell to Everyone: Yes/Approve

09:13:03 From Shalinee Hunter (She/Her/Hers) to Everyone: Yes

09:13:03 From Ardy Akhzari to Everyone: YES

09:13:06 From AngelaUpshaw to Everyone: yes

09:13:13 From Quinn Jones-Hylton to Everyone: Approve

09:13:16 From Emily Zelaya (she/ella) to Everyone: I abstain (I wasn't present at the last meeting.)

09:13:18 From Tiffany Glass, Perm Program Planner to Everyone: yes

09:13:19 From Bishop Chris Baker to Everyone:yes

09:13:22 From Dawn Basciano to Everyone: yes/approve

09:13: 4 From Fatemah Martinez to Everyone: Yes

09:13:56 From Stephanie Thompson, she/her to Everyone: I believe I was present at the last meeting

09:15:34 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: So Exciting Angela!

09:15:44 From Ardy Akhzari to Everyone: That's Rad!!!!!!!

09:16:43 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: If anyone has any upcoming events that you would like to share, please email me directly at [jmckinney@sacstepsforward.org](mailto:jmckinney@sacstepsforward.org)

09:17:12 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: Yes Ardy!!!! I will be there next time

09:17:22 From Emily Zelaya (she/ella) to Everyone: Exciting!!

09:18:29 From Bishop Chris Baker to Everyone: I will have the opportunity as I was invited to take part in a discussion called the supreme round table [roe&wade] this will be with lawyers and judges and others..

09:18:42 From Bishop Chris Baker to Everyone: court

09:19:47 From Stephanie Thompson, she/her to Everyone: Harvest and Health Festival on October 22, 2022 from 11:00am-2:00pm at City Church of Sacramento, 3860 4th Avenue, Sac CA 95817 (more information will be provide at our next meeting)

09:34:01 From Joseph Smith to Everyone: California (161,548) · New York (91,271) · Florida (27,487) · Texas (27,229) · Washington (22,923) · Massachusetts (17,975)

09:37:52 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: American Indian and Alaskan Indian are HUD Terms. We try to use Indigenous or Native in this space.

09:41:41 From Fatemah Martinez to Everyone: These stats are jarring

09:42:21 From Fatemah Martinez to Everyone: Really brings to light the importance of the work we are doing

09:42:27 From Tiffany Glass, Perm Program Planner to Everyone: I was thinking the same Fatemah.

09:42:39 From Ardy Akhzari to Everyone: Absolutely

09:47:28 From Ardy Akhzari to Everyone: Thanks so much for sharing Michele!

09:47:35 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone: Access PIT Count materials (the report, infographic, photos, press release, etc.) here:

<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2022-pit-count/>

09:51:05 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone: Details about the Sacramento Local Homeless Action Plan:

<https://sacramentostepsforward.org/sacramento-local-homeless-action-plan/>

09:51:39 From Sacramento Steps Forward to Everyone: Please read more on the Local Homeless Action Plan :

<https://sacramentostepsforward.org/sacramento-local-homeless-action-plan/>

09:52:22 From Bishop Chris Baker to Everyone: Can you email those plans to us...

09:52:40 From Sacramento Steps Forward to Everyone: Sure thing! I have your email address

09:56:39 From Emily Zelaya (she/ella) to Everyone: Great discussion happening! I'm sorry but I have to leave for another meeting. Stay safe everyone.

09:58:35 From Sher Singh NFBWC Pronouns She/her/hers to Everyone: 34% is psychological - more mental help needed - to regulate our citizens who need it

10:07:38 From Christina H SSF Referral Specialist (she, her) to Everyone: I have another meeting and need to hop off. Thank you everyone.

10:08:03 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: Thanks for being here Christina. Appreciate you!

10:08:21 From Tiffany Murphy to Everyone: I unfortunately have to leave early as well. I appreciate this conversation and look forward to receiving the materials. Thank you!



10:12:55 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone: I have a presentation on the SPecial NOFO Quinn is reporting on coming up next.

10:20:09 From Tiffany Glass, Perm Program Planner to Everyone: Thank you Angela for reporting out.

10:21:29 From Sacramento Steps Forward to Everyone: Sure, just one second

10:21:55 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone: CONTINUUM OF CARE SUPPLEMENTAL TO ADDRESS UNSHELTERED AND RURAL HOMELESSNESS (SPECIAL NOFO):  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/specialCoCNOFO](https://www.hud.gov/program_offices/comm_planning/coc/specialCoCNOFO)

10:25:59 From Ardy Akhzari to Everyone: Can we hav access to this slide deck please?

10:26:55 From Sacramento Steps Forward to Everyone: Yes, we can get it out to you all

10:28:14 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone: Here is this presentation - the Special NOFO Opportunity & Local Response Process & Timeline (page 43):  
<https://sacramentostepsforward.org/wp-content/uploads/2022/07/7.13.22-CoC-Board-Minutes-Packet.pdf>

10:33:43 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: [jmckinney@sastepsforward.org](mailto:jmckinney@sastepsforward.org) or [ttravis@sacstepsforward.org](mailto:ttravis@sacstepsforward.org)

10:36:30 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone: Find here with today's materials (pg 21):  
<https://sacramentostepsforward.org/wp-content/uploads/2022/07/REQC-meeting-materials-7.20.22-1.pdf>

10:49:30 From aosterhout to Everyone: good point

10:54:30 From Tiffany Glass, Perm Program Planner to Everyone: I think a blurb with explanations will be helpful.

10:55:09 From Dawn Basciano to Everyone: yes, explanation would be helpful

10:58:27 From Tiffany Glass, Perm Program Planner to Everyone: Looks ready to me.

10:59:23 From Deborah Hicks to Everyone: Great work on developing this tool.

10:59:51 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone: Thank you and see you at the next REQc meeting on August 17th at 9am!

Join upcoming CoC Committee Meetings:

Point In Time Count Committee: Tomorrow, Thur, 7/21/22 at 9am

System Performance Committee: Thur, 7/28/22 at 9am

CoC Board Meeting: Wed, 8/10/22 at 8am

Coordinated Entry Committee: Thur, 8/11/22 at 2:30pm

Access CoC meeting materials and Zoom details here:

<https://sacramentostepsforward.org/committees/>

# CoC Demographic Survey 2022

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\* Required

1. Email \*

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Why are we asking this? We collect information to help us identify potential inequities or disparities in access to opportunities or outcomes for our community.

2. Last Name \*

---

3. First Name \*

---

4. Phone Number \*

---

5. Are you a person with current or past experience of homelessness? \*

*Mark only one oval.*

Yes

No

6. Are you a person with current or past experience of homelessness within the last 7 \*  
years?

*Mark only one oval.*

Yes

No

7. If comfortable, please describe which services you used?

---

8. Job Title or current role \*

---

9. Which organization if any, do you represent?

---

10. What is the preferred language? \*

*Check all that apply.*

English

Spanish

Chinese (Incl. Mandarin, Cantonese)

Vietnamese

Other

11. Specify to question 7

---

12. Do you identify as a person living with a permanent or long-term disability? \*

*Mark only one oval.*

Yes

No

13. Do you or your family identify as family Black, Indigenous, or other People of Color \* (BIPOC)?

*Mark only one oval.*

Yes

No

14. I identify as (select all that apply):

*Check all that apply.*

Asian

Pacific Islander

Black/African American

White/European

Hispanic/Latinx

Middle Eastern

Native American/Indigenous

More than two or more races

Prefer not to answer

Other: \_\_\_\_\_

15. Other Specify

\_\_\_\_\_

16. If Asian/Pacific Islander, are you (select all that apply):

*Check all that apply.*

- Cambodian
- Hmong
- Laotian
- Vietnamese
- Indonesian
- Singaporean
- Bangladeshi
- Indian
- Pakistani
- Malaysian
- Taiwanese
- Chinese
- Korean
- Japanese
- Thai
- Filipino/a
- Sri Lankan
- Samoan/Pacific Islander
- Not listed here

## 17. If Hispanic/Latinx, are you (select all that apply)

*Check all that apply.*

- Argentinian
- Bolivian
- Brazilian
- Chilean
- Colombian
- Costa Rican
- Cuban
- Dominican
- Ecuadorian
- Salvadorian
- Guatemalan
- Honduran
- Mexican
- Nicaraguan
- Panamanian
- Paraguayan
- Peruvian
- Puerto Rican
- Uruguayan
- Venezuelan
- Prefer not to answer
- Not listed here

## 18. Gender and Sexual Identity, Gender identity or expression?

*Check all that apply.*

- Agender
- Cisgender Woman
- Cisgender Male
- Genderfluid
- Genderqueer
- Intersex
- Nonbinary
- Transgender Woman
- Transgender Man
- Two Spirit
- Unknown/Declined

## 19. If not listed above, please specify

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## 20. Sexual identity → I am:

*Check all that apply.*

- Lesbian
- Gay
- Bisexual
- Queer
- Straight
- Prefer not to answer
- Not listed here

## 21. if not listed above, please specify

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22. Are you a veteran \*

*Mark only one oval.*

- Yes
- No
- Do not wish to answer

23. Continuum of Care Membership \*

*Check all that apply.*

- Coordinated Entry System Committee
- HMIS & Data Committee
- Point-In-Time Count Committee
- Project Review Committee
- Racial Equity Committee
- System Performance Committee
- Youth Advisory Board
- Executive Committee
- Governance Committee

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STEPS FORWARD

Ending Homelessness. Starting Fresh.

# Racial Equity Committee Work Plan 2022

## Racial Equity Committee Goals

**Goal 1:** Engage Persons with Lived Expertise to join the Working Group dedicated to Assessment Tools and Prioritization within Coordinated Entry and CORE HUD Initiative.

**Subgoal 1.2** Prioritize candidates who have local, lived experience within 5-7 years.

**Goal 2:** To reach equitable representation in the CoC that is reflective of the population of service.

**Subgoal 2.2:** Increase the number of CoC participation of underrepresented groups to reflect the population of service.

**Goal 3:** Ensure language accessibility, including best practices and adaptability for all outreach and materials, forms, etc

**Subgoal 3.1:** Translate the VI-SPDAT professionally via Culturally and Linguistically Appropriate Services Standards. Prioritize replacing VI-SPDAT.

**Subgoal 3.2** Train all facilitators conducting assessments utilizing CLAS Standards and cultural competency.

**Subgoal 3.3** All new assessment tools will be translated and conducted using CLAS Standards and cultural competency.

**Goal 4:** Clarify and define REQC Liaisons roles and responsibilities and process.

Annual Plan (WIP)

Month	Activities
December 2021-February 2022	<ul style="list-style-type: none"><li>• Assign REQC Liaisons to actively participate at various CoC subcommittee meetings</li><li>• Establish SMARTIE Goals for CA Real and HUD CORE Initiative</li></ul>
March 2022-May 2022	<ul style="list-style-type: none"><li>• Provide feedback to the Coordinated Entry team for RAPS evaluation.</li><li>• Develop the demographic survey of existing committee members of the CoC (DV, Lived Experience, identifying as Black, Indigenous, People of Color and/or persons with disabilities).</li><li>• Provide feedback and insight for the Homeless Housing Assistance Prevention (HHAP) Application with a Racial Equity lens.</li></ul>
June 2022-August 2022	<ul style="list-style-type: none"><li>• Conduct the demographic survey and analyze survey results</li><li>• Create a subcommittee to enact Racial Equity Plan and supervise its effectiveness.</li></ul>
September 2022-December 2022	<ul style="list-style-type: none"><li>• Racial Equity Committee will regularly conduct surveys quarterly.</li><li>• Review Permanent Housing Assessment as a possible framework for replacing the VI-SPDAT.</li></ul>