Coordinated Entry System Committee (CESC) Agenda

Thursday, July 14th, 2022 | 2:30 PM – 4:00 PM

SACRAMENTO STEPS FORWARD
Ending Homelessness. Starting Fresh.

[Zoom Meeting](#) | **Meeting ID:** 881 1730 8740 | **Passcode**: 215903

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Agenda Item	Presenter(s)	Time	Item Type
I. Welcome & Introductions	John Foley, & Jenna Abbott, CESC Co-Chairs	2:30 PM (10 minutes)	Informational
II. Announcements: (Upcoming Events & Recent Actions)	CESC Co-Chairs, CESC Members, SSF Staff, & Guests	2:40 PM (5 minutes)	Informational
III. Approval of 6/10/2022 CESC Meeting Minutes	John Foley, CESC Co-Chair	2:45 PM (5 minutes)	Action
IV. CESC Language Materials Report Out	Jillyan Sylvia McKinney, SSF, Racial Equity Specialist, Julie McFarland, Consultant	2:50 PM (10 minutes)	Informational & Discussion
V. Local Homelessness Action Plan & HHAP-3 Report Out	Ya-Yin Isle, SSF, Chief Strategic Officer	3:00 PM (5 minutes)	Informational
VI. Equity in CE - **Racial Equity Initiative Goal Setting**	Jillyan Sylvia McKinney, SSF	3:05 PM (10 minutes)	Informational
VII. Point-In-Time Count Report Out	Ya-Yin Isle, SSF	3:15 PM (25 minutes)	Informational & Discussion

VIII. [2022 Unsheltered Special NOFO](#) Discussion	Ya-Yin Isle, SSF	3:40 PM (10 minutes)	Informational
IX. Coordinated Access (CAN team RFP, system timeline)	Peter Bell, SSF, Coordinated Entry Manager	3:50 PM (10 minutes)	Informational
X. Meeting Adjourned Next Meeting: Thursday, August 12th, 2022, 2:30 PM to 4:00 PM Potential topics to cover: Communication Goals, CES Evaluation Update, & 2022 CESC Work Plan			

Reference the [CoC Meeting calendar](#) for upcoming CoC Board and Committee Meetings. For any questions or concerns, please contact [Kaylin Jones](#), CoC Coordinator, Sacramento Steps Forward.

Coordinated Entry System Committee (CESC) Meeting Minutes

Thursday, June 9th, 2022 | 2:30 PM – 4:00 PM

Recording of Zoom Meeting. The chat is below the minutes.

Attendance:

Member	Area of Representation / Organization	Present
Cheyenne Carraway	SHRA	No
Derrick Bane	Turning Point Community Programs	No
Erica Plumb	Mercy Housing	No
Gabriel Kendell	2-1-1 Sacramento	Yes
Harjit S Gill	Homeless Services Provider	No
Jenna Abbott (Co-Chair)	The River District	Yes
John Foley (Co-Chair)	Sacramento Self Help Housing	Yes
Joseph Smith	Homeless Services Provider	Yes
Julie Field	Sac. County Dept. of Human Assistance	Yes
Kate Hutchinson	Lutheran Social Services	No
Kelsey Endo	Cottage Housing	Yes
Monica Rocha-Wyatt	Sac. County Dept. of Behavioral Health	Yes
Quinn Jones-Hylton	Local Utilities	Yes
Stephanie Cotter	City of Citrus, Heights	No
Tasha DeLeon Lee	DV Representation	Yes
Tina Glover	SACOG	Yes
Valerie Aceves	Veterans Affairs	No

*Informed SSF staff of their absence before the meeting.

SSF Staff	SSF Title
Christina Heredia	Referral Specialist
Jesse Archer	CoC Analyst
Jillyan McKinney	Racial Equity Specialist
Josh Lowy	Programming Analyst
Kaylin Jones	CoC Project Coordinator
Peter Bell	CE Program Manager
Scott Murphy	Data Analyst
Shaitra Ken	Referral Specialist
Stacey Fong	Coordinated Entry Analyst
Theresa Bible	Outreach Navigator
Vivan Nguyen	Coordinated Entry Referral Specialist

Racial Equity Committee Liaisons	
Emily Zelaya, and Quinn Jones-Hylton	

Guests:	
Ardy Akhzari, Renee Grant, Josh Arnold, Lalila Cota, Alondra Neira, Jennifer Zavala, Sarah's iPhone, David Husid, Kasia Elijah, Nicole Piva, Yesenia Huamani, Julie McFarland, Neil Kurtz, Carmen Briscoe, Lee Sorrell, Call-In User_1, Troy Lynch, 19166063969, Call-In User_2, Terese McWilliams, Robynne Rose-Haymer, Ingrid Sanchez, 19166676004	

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions	John Foley, & Jenna Abbott, CESC, Co-Chairs	2:30 PM (5 minutes)	Informational
John called the meeting at 2:33 PM. Attendance of 36 participants.			
II. Announcements: (Upcoming Events & Recent Actions)	CESC Co-Chairs, CESC Members, & Guests	2:35 PM (5 minutes)	Informational
Kelsey Endo shared that Cottage Housing has an open position of Personal development coach. Asked the group to spread the word to apply to others they may know. Jillyan McKinney shared that Sac Pride is back in person and will be this weekend. Tanesha Travis shared that the Oak Park Homeless Project is hosting a Juneteenth event on June 19th at McClatchy Park. Julie Field shared that DHA is hosting a series of cooling centers at their facilities in the lobbies. They are currently open as capacity allows and are running at about 50 percent capacity due to COVID protocols. Jennifer Zavala shared that the PSH youth and adults are having an art show on June 26th.			
III. Approval of 5/12/2022 CESC Meeting Minutes	John Foley CESC Co-Chair	2:40 PM (5 minutes)	Action
Motioned for approval of 5/12/22 minutes: 1st - Jenna Abbott, 2nd - Julie Field Motion approved.			
IV. Data Work Group Dashboard Update	Josh Lowy, SSF Data Developer & Julie McFarland, Consultant	2:45 PM (40 minutes)	Informational & Discussion

Peter Bell shared that the Coordinated Entry (CE) committee tasked a small group within the committee and received additional support from consultant Julie Mcfarland to look at and explore potential dashboards to share information that is relevant to the coordinated entry system's work as well as tell the story of the committee in an easily digestible way.

Josh Lowy shared the draft of the CE dashboard. He gave an overview of what the dashboard would look like to include tabs for goals, assessments, prioritization and eligibility, referrals, enrollments, and move-ins. Targeted questions were asked to prompt comments and participation from the committee to inform the final design of the dashboard.

The slide deck presentation can be found here. The link to the KCRHA dashboard that was referenced in the discussion can be found here.

Questions were asked during the meeting. Please see the recording and chat for more details.

V. Updates: ● **Family Permanent Housing Assessment Tool** ● **CAS: CAN Team & RFP** ● **RAPS First Year**	Peter Bell, SSF CES Program Manager	3:25 PM (15 minutes)	Informational

Peter Bell shared that the Family Permanent Housing Assessment Tool, which is targeted towards families, was approved by the CoC Board last Wednesday at the Board meeting. Thus far 60 households have been assessed and they are looking to start making referrals into permanent housing beds.

The CAN team is a build out of the Coordinated Access System and work is being done to dig into what the team will do. An RFP will be released next week in hopes that the team will be in place by Oct. 1

A recap of the first year of the RAPS program was presented. It can be viewed here. The RAPS pilot is one of the cornerstones that came out of the CE evaluation, primarily related to how folks access and move through the system. The purpose, data outcomes, providers experience and next steps were discussed in the presentation. Other items to note discussed were key measurements, demographic data related to access, and language voice prompts in conjunction with 211.The written annual report may be viewed here.

VI. CESC Language Materials Report Out	Jillyan McKinney, SSF, Racial Equity Specialist, Julie McFarland	3:40 PM (5 minutes)	Informational
Julie McFarland and Jillyan McKinney shared that the language needs survey was sent out to see what the access points needs are surrounding language access. THey are thinking about developing a working group to drive change to see what can be done for needed languages for the access points. Time didn't allow us to have a deep discussion on this topic, tabled for next month.			
VII. Qualitative Data Report Out	Ardy Akhzari, Racial Equity Co-Chair	3:45 PM (10 minutes)	Informational
Ardy Akhzari shared the process used by the Racial Equity Committee to receive qualitative data from the community. The committee came up with a general outline with specific questions they would ask to the community members they encountered. They noted that the most important aspect was how the individuals were approached in order to create a safe space to get accurate data.			
VIII. Local Homelessness Action Plan & HHAP-3 Report Out	Michele Watts, SSF, Chief Planning Officer	3:55 PM (5 minutes)	Informational
Time didn't allow us to have discussion on this topic, tabled for next month.			
IX. Meeting Adjourned 4:01 **Next Meeting: Thursday, July 14th, 2022, 2:30 PM to 4:00 PM** **Potential topics to cover: Communication Goals, CES Evaluation Update, & 2022 CESC Work Plan**			

Reference the [CoC Meeting calendar](#) for upcoming CoC Board and Committee Meetings.

CESC Meeting Chat

14:28:46 From Sacramento Steps Forward to Everyone:
Hi! Today's CESC meeting materials:
https://sacramentostepsforward.org/wp-content/uploads/2022/06/CESC-June-Meeting-Materials.pdf

14:32:31 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Welcome! Here are today's materials:

https://sacramentostepsforward.org/wp-content/uploads/2022/06/CESC-June-Meeting-Materials.pdf

14:36:47 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: https://saccenter.org/event/sacramento-pride-march-and-festival-2022/

14:38:57 From Jennifer Zavala to Everyone: Sunday, June 26, 1:30-4:30 – Sacramento (Antiquite Maison Privee, 2114 P Street)

14:41:04 From Sacramento Steps Forward to Everyone: Motion to approve May minutes

14:41:14 From Gabriel Kendall (he/him), 211 Sacramento to Everyone: Yes

14:41:15 From John Foley to Everyone: yes

14:41:15 From Julie Field- Sacramento County to Everyone: aye

14:41:16 From Tasha Lee - Saint John's to Everyone: yes

14:41:16 From Joseph Smith to Everyone: yes

14:41:18 From Kelsey Endo to Everyone: yes

14:41:20 From Jenna Abbott to Everyone: aye

14:41:26 From Deborah Hicks to Everyone: yes

14:41:27 From Tina Glover (she/her) - (SACOG) to Everyone: yes

14:41:39 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone: Hello everyone! I'm back from my maternity leave. I'm here to assist Kaylin (our SSF host) and the SSF team as needed.

14:42:00 From Joseph Smith to Everyone: Welcome back!

14:51:05 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: Thanks Ardy

14:52:02 From Peter Bell (he/him) to Everyone: Good point.

14:54:18 From Ardy Akhzari to Everyone: if anyone has any additional questions, feel free to email me at: ardy.akhzari@packsforcoldbacks.org

14:54:47 From Julie McFarland (she/her) to Everyone: Thank you, Ardy!

14:56:39 From Julie McFarland (she/her) to Everyone: https://kcrha.org/data-overview/coordinated-entry-for-all/

15:00:29 From Julie McFarland (she/her) to Everyone: Assessment types: just VISPDAT, or include additional assessments done?

15:01:59 From Julie McFarland (she/her) to Everyone: Examples: shelter surveys,

permanent housing assessments based on household types

15:03:42 From Ardy Akhzari to Everyone: I need to drop off. My apologies for leaving early. Appreciate all the work CE is doing!:)

15:08:21 From Christina H SSF Referral Specialist (she, her) to Everyone: I apologize for being late. I had some family assessments to complete.

15:08:35 From Peter Bell (he/him) to Everyone: No worries, welcome!

15:14:19 From Julie Field- Sacramento County to Everyone: I will return shortly.

15:14:39 From Julie McFarland (she/her) to Everyone: https://kcrha.org/data-overview/coordinated-entry-for-all/

15:16:06 From Christina H SSF Referral Specialist (she, her) to Everyone: Good point.

15:22:08 From Scott Murphy to Everyone: Can we show both or have a filter to show one or the other?

15:24:19 From Julie McFarland (she/her) to Everyone: We can always run reports on family # details, right? Filtering by literally homeless, in housing process, etc. etc.?

15:27:30 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: I agree with Peter, Racial Equity to lead

15:27:43 From Christina H SSF Referral Specialist (she, her) to Everyone: I agree also.

15:27:47 From Julie McFarland (she/her) to Everyone: I agree as well, it makes the priority clear.

To Jillyan's earlier question, King County leads w/ household composition and has a drop down for race, ethnicity and 3-4 other demographics.

15:28:12 From Shaitra Ken to Everyone: fair

15:31:10 From Tanesha Travis, SSF PLE Coordinator to Everyone: agreed jillyan

15:35:48 From Julie McFarland (she/her) to Everyone: The gaps analysis will supplement a dashboard - I found that to be a really helpful point.

15:36:10 From Tina Glover (she/her) - (SACOG) to Everyone: This is such a good starting point though.

15:36:25 From Julie McFarland (she/her) to Everyone: I am SO excited about it, honestly. It's really good.

15:36:33 From Julie McFarland (she/her) to Everyone: Really geeking out over here.

15:37:35 From Robynne Rose-Haymer to Everyone: Unfortunately, I have to go to attend another meeting.

15:37:42 From Peter Bell (he/him) to Everyone: Thank you Robynne

15:38:51 From Tina Glover (she/her) - (SACOG) to Everyone: Great job Josh!

15:39:03 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone: Thank you to the working team

15:50:29 From Gabriel Kendall (he/him), 211 Sacramento to Everyone: Awesome

16:00:25 From Gabriel Kendall (he/him), 211 Sacramento to Everyone: ✋

16:00:27 From Julie McFarland (she/her) to Everyone: Dig into Language Needs with us! Let us know if you're interested and we'll reach out.

16:00:35 From Julie McFarland (she/her) to Everyone: Thx, Gabriel!

16:00:43 From Carmen Briscoe to Everyone: I am open and would love to help.

16:01:14 From Jennifer Zavala to Everyone: thankyou

16:01:22 From Emily Zelaya (she/ella) to Everyone: Thank you for the great presentations!

16:02:05 From Vivan Nguyen to Everyone: great presentations :)

SSF's Racial Equity Initiatives 2022

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Language Needs Survey, April 2022

SACRAMENTO CONTINUUM OF CARE (COC)

Background

Trying to understand what access points wanted to expand to provide housing problem solving services

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Racial Equity Action Plan

26 SACRAMENTO COC'S ACTION PLAN: SUMMER 2021

Language Access

Findings

- Because the VI-SPDAT is only offered in English, individuals and families without English as their Native language are at a disadvantage from accessing entry, assessment, resources, and housing at an equitable level.

- While there has been a transition from discouraging translation to allowing bilingual service providers to translate, this adjustment is recent, not widespread knowledge, and leaves a heavy burden on those bilingual service providers to adequately understand, interpret, and translate complex assessment tools.

- With the exception of the consent form, vital documents necessary to navigate successfully through the HMIS process are not translated into languages other than English.

SACRAMENTO STEPS FORWARD

Survey Response Info

- 41 partner agencies / programs received a survey request
  - Identified through "HMIS Active Assessor" list as being a program or agency with staff completing Coordinated Entry assessments with people experiencing homelessness
- 24 responses received

58% Survey Response Rate

Participating Partners

- The Sacramento LGBT Community Center
- WEAVE
- Berkeley Food and Housing Project, SSVF Roads Home in Sacramento
- Sacramento Self-Help Housing North Sacramento County
- LSS 1071 Santiago Ave (office) 2331 Cantalier Ave (office)
- Waking the Village has an access point at The Creation District
- Lutheran Social Services-Transition Age Youth Prevention and Intervention Program. 3200 V street Sac. Ca. 95817 and 1219 S street Sac.Ca. 95811.
- Sacramento County Behavioral Health
- SHRA- three shelters, Shelter Plus Care, EHV vouchers
- Sacramento Self-Help Housing

- Hope Cooperative Homeless Outreach Program and Outreach and Engagement Center
- 211 Sacramento
- El Hogar Regional Support Team
- Next Move - Francis House Center
- Volunteers of America
- Homeless Outreach & Housing Problem Solving
- Wind Youth Services
- Meadowview Navigation Center for Volunteers of America
- 1400 North A street SafeGround Sites EBH-The Grove
- Sacramento Self-Help Housing
- Sacramento Covered Outreach
- Community Against Sexual Harm

SACRAMENTO STEPS FORWARD

Language Needs - Interpretation & Translation at Sites

1 response each
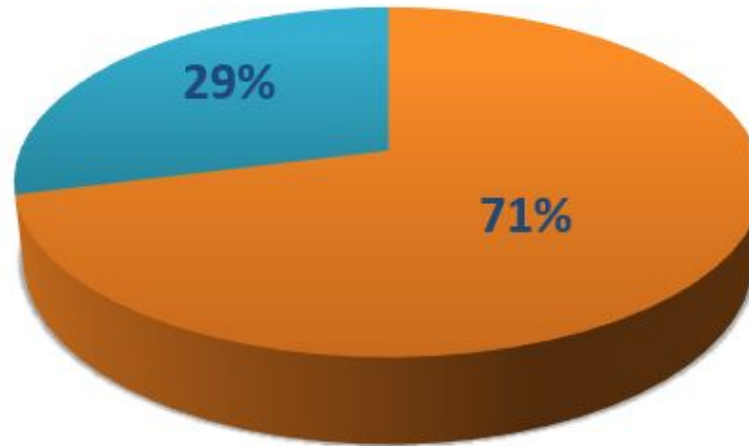Pashto
Dari
Hmong
Vietnamese
Russian

29%

71%

■ Spanish ■ Other

Next Steps and Questions

1. How does this committee move towards to address this disparity?
   a. What are the Next Steps for acquiring Interpreter resources
2. Which documents need to be prioritized first? Secondary documents?
3. Some orgs stated that they did not need Culturally Responsive Training
   a. Can you share your process
4. Follow up working group to determine needs

SACRAMENTO
STEPS FORWARD

CA-REAL Project-January 2022

(*Sacramento County and Sacramento CoC*)

Core Team Members:

- **Angela Upshaw**
- **Angel Uhercik**
- **Peter Bell**

SMARTIE GOALS

- **Jillyan Sylvia McKinney**
- **Scott Clark**

Goal 1: Engage Persons with Lived Expertise to join the Working Group dedicated to Assessment Tools and Prioritization within Coordinated Entry and CORE Initiative.

   Subgoal 1: Develop thresholds of representation for all committee recruitment processes, with consideration given to the inclusion of individuals across the entire CoC, which would reflect incremental growth over time to reflect the population in which we serve.

Goal 2: Survey existing committee members of the CoC (DV, Lived Experience, identifying as Black, Indigenous, People of Color and/or persons with disabilities)

Goal 3: Address inequities where the gaps exist. Prioritize the Black Population and use data from surveys to identify inequities in representation throughout the CoC. Racial Equity Committee finds the recommendations and will present them to the CoC for adoption and implementation.

If you would like to learn more about our teams process please contact (Jillyan Sylvia McKinney jmckinney@sacstepsforward.org)

CORE HUD Initiative Equity Team

Angela Upshaw

Charles Ware

Christina Heredia

Deborah Hicks

John Foley

Jillyan Sylvia McKinney

Karisa Hyppolite

Latesha Royster

Nicholas Royster

Nicholas Peterson

Peter Bell

Deisy Madrigal

Pixie Popplewell

Quinn Jones-Hylton

Dawn Basciano

Zuri K Colbert

Stacey Fong

Yene Zolteji

Darrell Rodgers

Scott Clark

Samantha Earnshaw

SACRAMENTO STEPS FORWARD

Goal #1	Goal #2
Develop a racially equitable assessment process for Single Adults and Families.	Increase access points, referrals and placements into housing for BIPOC community that is not segregated into one area.

Welcoming the partnership with Wilton Rancheria to the Sacramento CoC

April 5, 2022 Wilton Rancheria Tribe passed a Resolution to Authorize the Sacramento CoC to use Tribal Geographic Information to assist persons experiencing homelessness.

Racial Equity Action Plan (T2)

Next Steps:
Establish a workgroup to learn from other communities ie: Wilton Rancheria Tribe to establish best practices. (T2)

LOCAL GOVERNMENT

SACRAMENTO STEPS FORWARD (SSF)*

HEALTHCARE SYSTEM

Sacramento CoC

HOMELESS SERVICES PROVIDERS

BROADER COMMUNITY OF ADVOCATES, BUSINESSES, AND FAITH-BASED GROUPS

PEOPLE WITH LIVED EXPERIENCE OF HOMELESSNESS

WORKS IN PROGESS

➢ Language Accessibility Working group to address language disparities within the system.

➢ Developing community engagement of Black, Indigenous, People of Color and Persons with Lived Expertise to inform the system and process

➢ Creation of the Family Collaborative partnership with BCLC

➢ Execute the Tier 1 recommendations of the Racial Equity Action plan.

➢ Establish Assessment tool for Racial Equity Plan Initiatives (Racial Equity Committee)

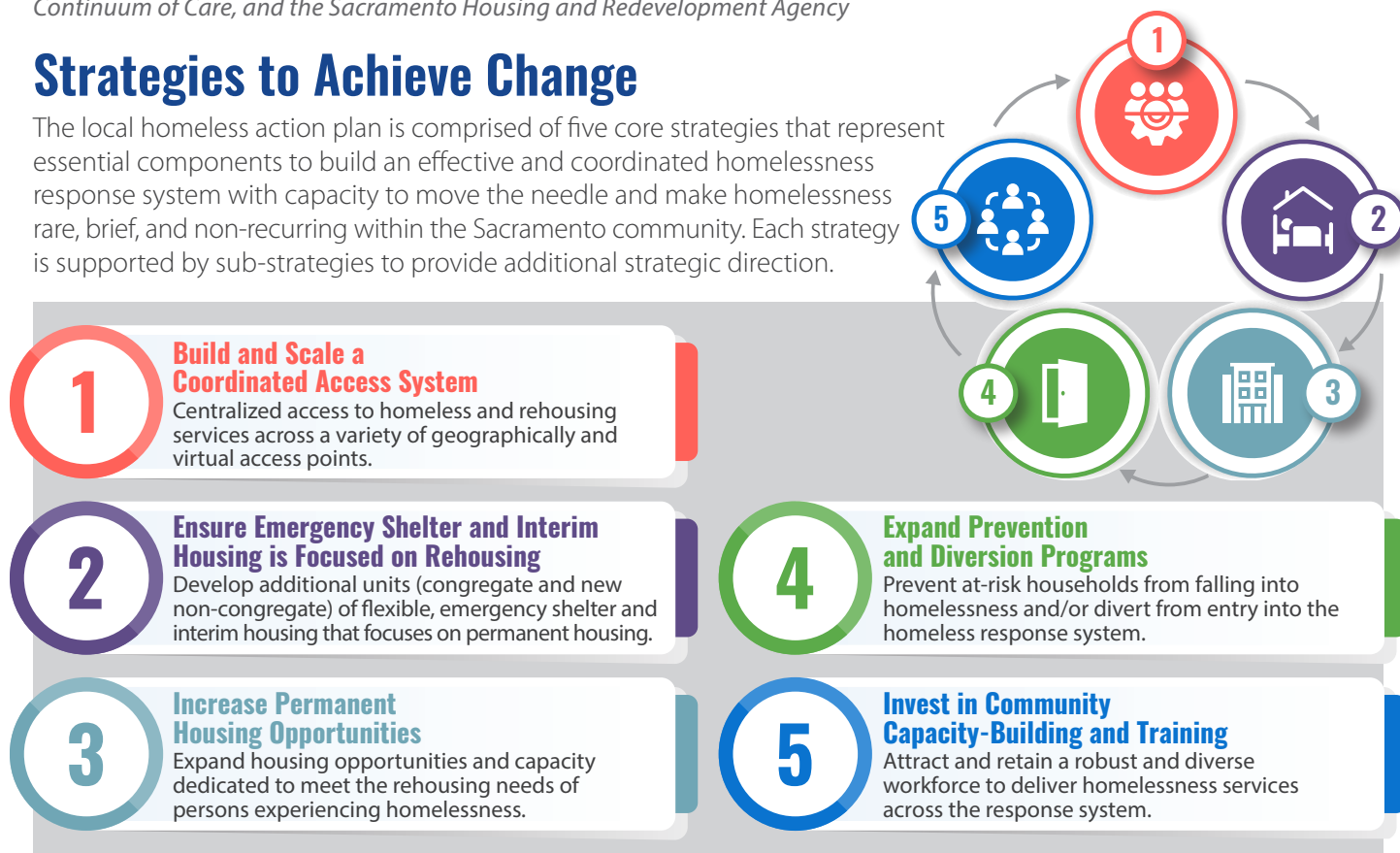# QUESTIONS?

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Local Homeless Action Plan

Developed in partnership with the City of Sacramento, Sacramento County, Sacramento Continuum of Care, and the Sacramento Housing and Redevelopment Agency

Strategies to Achieve Change

The local homeless action plan is comprised of five core strategies that represent essential components to build an effective and coordinated homelessness response system with capacity to move the needle and make homelessness rare, brief, and non-recurring within the Sacramento community. Each strategy is supported by sub-strategies to provide additional strategic direction.

1 Build and Scale a Coordinated Access System
Centralized access to homeless and rehousing services across a variety of geographically and virtual access points.

2 Ensure Emergency Shelter and Interim Housing is Focused on Rehousing
Develop additional units (congregate and new non-congregate) of flexible, emergency shelter and interim housing that focuses on permanent housing.

3 Increase Permanent Housing Opportunities
Expand housing opportunities and capacity dedicated to meet the rehousing needs of persons experiencing homelessness.

4 Expand Prevention and Diversion Programs
Prevent at-risk households from falling into homelessness and/or divert from entry into the homeless response system.

5 Invest in Community Capacity-Building and Training
Attract and retain a robust and diverse workforce to deliver homelessness services across the response system.

One strategic plan outlining the countywide approach to ending homelessness in the Sacramento region that is:

✓ **Actionable**   ✓ **Results Oriented**   ✓ **Roadmap for Future Funding**

Implementation of this plan is supported by guiding principles and includes a commitment to racial equity, inclusion of partners with lived expertise, improved data collection, a person-centered, trauma-informed county-wide response system, which provides access to immediate and on-going supportive service needs (i.e. mental health, substance use, housing retention), and continuation of collaborative planning and decision-making across jurisdictions.

First Steps

Click here for the full plan: sacramentostepsforward.org

➤ Increase dedicated coordinated access navigators to support diversion and system access

➤ Increase emergency shelter, interim, and transitional housing full-service beds dedicated to rehousing

➤ Increase housing exits for households through landlord engagement and increased coordinated rehousing resources

➤ Increase availability of housing problem-solving and diversion services for all people engaged with the Coordinated Access System

➤ Develop and provide educational materials that explains how to access services and navigate the homeless crisis response system

2022 SACRAMENTO COUNTY POINT-IN-TIME HOMELESS COUNT

Every two years Sacramento County, its cities and the Sacramento Homeless Continuum of Care undertake an extensive effort to document every individual in the region experiencing homelessness during a 24-hour period. This effort, known as the "Point-in-Time Homeless Count", provides a single-night snapshot of nearly all individuals and families staying at emergency/transitional shelters in the county, as well as unsheltered individuals, such as those sleeping outside, in tents or vehicles, under bridges, or other places not meant for human habitation.

9,278 INDIVIDUALS EXPERIENCING HOMELESSNESS

HOMELESSNESS HAS INCREASED **67%** IN SACRAMENTO COUNTY SINCE 2019

79% Individuals

15% Families w/Children

5% Youth

72% UNSHELTERED

30% Tents

22% Other

19% Vehicles

28% SHELTERED

12% Emergency Shelters

9% Hotel/Motel Programs

7% Transitional Housing

COUNTY PER CAPITA HOMELESSNESS (PER 10K RESIDENTS)

89	59	52	25
San Francisco	Sacramento	Santa Clara	San Diego

California State University, Sacramento | Sacramento Steps Forward
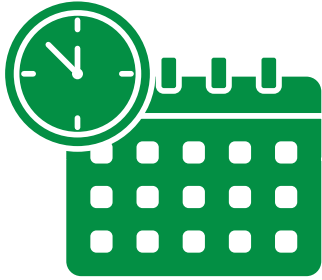
2022 SACRAMENTO COUNTY POINT-IN-TIME HOMELESS COUNT

Most unsheltered individuals in Sacramento County have been facing prolonged challenges with housing insecurity and homelessness **since before the COVID-19 pandemic**

60%

BECAME HOMELESS MORE THAN THREE YEARS AGO

Rents in Sacramento have **substantially increased**, on average by **20 percent**, since the beginning of the pandemic in March of 2020 through November 2021

Veterans experiencing homelessness has **decreased since 2019**. Veterans represent approximately **7% of all persons experiencing homelessness** in Sacramento County in 2022

32% of family households with children were unsheltered, **a 31% decrease since 2019**

BLACK RESIDENTS ARE

3-4X MORE LIKELY TO EXPERIENCE HOMELESSNESS

58%

OF UNSHELTERED ADULTS REPORTED **AT LEAST ONE DISABILITY**

California State University, Sacramento | Sacramento Steps Forward