I. Welcome & Introductions: Erin Johansen, CoC Board Chair

II. Review & Approval of March 9th, 2022 Minutes: Pixie Popplewell, Secretary

III. CoC Board Chair’s Report: Erin Johansen

IV. Sacramento Steps Forward (SSF) CEO’s Report: Lisa Bates

<table>
<thead>
<tr>
<th>V. Announcements: CoC Board</th>
<th>8:15 AM</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Upcoming Events &amp; Recent Actions)</td>
<td>Members, SSF Staff &amp; Guests</td>
<td>(10 minutes)</td>
</tr>
</tbody>
</table>

VI. Consent Agenda - Action Items:
A. Coordinated Entry System Committee new member slate
B. Point in Time Committee new member appointment
C. Coordinated Entry System PSH Transfer Policy & Procedures and PSH Termination of Assistance Policy & Procedures

<table>
<thead>
<tr>
<th>VII. New Business:</th>
<th>8:25 AM</th>
<th>Information &amp; Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Local Homelessness Action Plan &amp; HHAP-3 Allocations</td>
<td>Ya-Yin Isle, SSF Chief Strategic Initiatives Officer</td>
<td>(60 minutes)</td>
</tr>
<tr>
<td>● Draft plan presentation</td>
<td>Michele Watts, SSF Chief Planning Officer</td>
<td></td>
</tr>
<tr>
<td>● Allocations discussion</td>
<td>Alisa Orduna, Consultant, &amp;</td>
<td></td>
</tr>
<tr>
<td>● Plan for approving plan and allocations in June</td>
<td>Tom Albanese, Consultant</td>
<td></td>
</tr>
<tr>
<td>B. CalAIM and HHIP Program</td>
<td>Lisa Bates</td>
<td>9:25 AM (20 minutes)</td>
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<tr>
<td>----------------------------</td>
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</tr>
<tr>
<td>C. Actions taken by CoC Executive Committee on behalf of the CoC Board</td>
<td>Michele Watts &amp; Jillyan McKinney, SSF Racial Equity Specialist</td>
<td>9:45 AM (10 minutes)</td>
</tr>
<tr>
<td>● State Family Homelessness Challenge Grant: Authorized SSF to apply for the state family grant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Wilton Rancheria: Approved the addition of Wilton Rancheria to the Sacramento City &amp; County CoC via the HUD FY2022 NOFO Registration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. 2022 Unsheltered PIT Report Update</td>
<td>Michele Watts</td>
<td>9:55 AM (5 minutes)</td>
</tr>
<tr>
<td>VIII. Meeting Adjourned</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Next CoC Board Meeting: Wednesday, June 1st, 2022</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Reference the [CoC Meeting calendar](#) for upcoming CoC Board and Committee Meetings. For any questions or concerns, please contact [Michele Watts](#), SSF Chief Planning Officer.
Sacramento Continuum of Care (CoC) Board Meeting Minutes
Wednesday, March 9th, 2022 | 8:00 AM to 10:00 AM

Recording of Zoom Meeting. The meeting chat is below the minutes.

Attendance:

<table>
<thead>
<tr>
<th>Member</th>
<th>Area of Representation</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexis Bernard</td>
<td>Mental Health Service Organization</td>
<td>Yes</td>
</tr>
<tr>
<td>Amani Sawires Rapaski</td>
<td>Substance Abuse</td>
<td>Yes</td>
</tr>
<tr>
<td>Angela Upshaw - Vice Chair</td>
<td>Veterans</td>
<td>Yes</td>
</tr>
<tr>
<td>April Marie Dawson</td>
<td>People with Disabilities</td>
<td>Yes</td>
</tr>
<tr>
<td>Christie M. Gonzales</td>
<td>Substance Abuse Service Organizations</td>
<td>Yes</td>
</tr>
<tr>
<td>Elyah “Eroz” Williams</td>
<td>Youth with Lived Experience</td>
<td>No</td>
</tr>
<tr>
<td>Emily Halcon</td>
<td>County of Sacramento</td>
<td>Yes</td>
</tr>
<tr>
<td>Erin Johansen - Chair</td>
<td>Mental Health</td>
<td>Yes</td>
</tr>
<tr>
<td>Fatemah Martinez</td>
<td>Shelter Provider</td>
<td>Yes</td>
</tr>
<tr>
<td>Jameson Parker</td>
<td>Business Community &amp; Street Outreach</td>
<td>Yes</td>
</tr>
<tr>
<td>Jenna Abbott</td>
<td>Business Community</td>
<td>Yes</td>
</tr>
<tr>
<td>John Kraintz</td>
<td>Lived Experience</td>
<td>No</td>
</tr>
<tr>
<td>Joseph Smith</td>
<td>Coalition/Network</td>
<td>No</td>
</tr>
<tr>
<td>Julie Davis-Jaffe</td>
<td>Employment Development</td>
<td>Yes</td>
</tr>
<tr>
<td>Juile Hirota</td>
<td>Shelter and/or Housing Provider</td>
<td>No</td>
</tr>
<tr>
<td>MaryLiz Paulson</td>
<td>Housing Authority</td>
<td>Yes</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Answer</td>
</tr>
<tr>
<td>--------------------------</td>
<td>------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Mike Jaske</td>
<td>Faith Community Advocate</td>
<td>Yes</td>
</tr>
<tr>
<td>Nicholas Golling</td>
<td>City of Sacramento</td>
<td>No</td>
</tr>
<tr>
<td>Paul Jbeily</td>
<td>Law Enforcement</td>
<td>Yes</td>
</tr>
<tr>
<td>Pixie Pearl - Secretary</td>
<td>Homeless Youth</td>
<td>Yes</td>
</tr>
<tr>
<td>Sarah Bontrager</td>
<td>City of Elk Grove</td>
<td>Yes</td>
</tr>
<tr>
<td>Stefan Heisler</td>
<td>City of Rancho Cordova</td>
<td>Yes</td>
</tr>
<tr>
<td>Stephanie Cotter</td>
<td>City of Citrus Heights</td>
<td>Yes</td>
</tr>
<tr>
<td>Tara Turrentine</td>
<td>Education</td>
<td>Yes</td>
</tr>
</tbody>
</table>

### SSF Staff | SSF Title
---|---
Christina Heredia | Referral Specialist
Janet Rice | Chief Financial Officer
Jillyan McKinney | Racial Equity Specialist
Josh Lowy | Programming Analyst
Kaylin Jones | CoC Coordinator
Lisa Bates | Chief Executive Officer
Man Tsui | Data Analyst
Michele Watts | Chief Planning Officer
Peter Bell | CE Manager
Scott Clark | Data Analysis Manager
Stacey Fong | Coordinated Entry Analyst
Theresa Bible | Outreach Navigator – Meadowview
Vivan Nguyen | Referral Specialist
Ya-yin Isle | Chief Strategic Initiatives Officer
Guests


<table>
<thead>
<tr>
<th>I. Welcome &amp; Introductions: Erin Johansen, CoC Board Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erin called the meeting to order around 8:01 AM. Attendance of 91 participants.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>II. Jan. 12th &amp; Feb. 9th , 2022 Minutes: Pixie Pearl, Secretary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of 1/12/22 &amp; 2/9/22 CoC Board Minutes: Motioned for approval 1/12/22: 1st - April Marie Dawson / 2nd - Jenna Abbot- no changes.</td>
</tr>
<tr>
<td>Motioned for approval 2/9/22: 1st - Emily Halcon / 2nd - Tara Turrentine-one change: add Nilda Valmores to the guest list.</td>
</tr>
<tr>
<td>Motions approved.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>III. CoC Board Chair's Report: Erin Johansen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erin shared details about the:</td>
</tr>
<tr>
<td>● City Council funding approval for the Coordinated Access Proposal.</td>
</tr>
<tr>
<td>● CoC Board and that it will be hosting its annual meeting on 4/21/22. She shared the focus will be on the homelessness action plan required for our state HHAP funding allocation.</td>
</tr>
</tbody>
</table>
IV. Sacramento Steps Forward (SSF) CEO's Report: Lisa Bates

Lisa mentioned:

- Sacramento Homeless Policy Council meets this Friday, March 11, 2022.
- A special PIT Count thank you and appreciation to all the outreach professional agencies, mentioning Roads Home, SSF, SSHH, SacCovered, Step Up on Second, Sacramento City DCR, Sacramento County Department of Human Assistance and Hope Cooperative.

V. Announcements: (Upcoming Events & Recent Actions)

CoC Board Chair: None.
CoC Board Members: None.
SSF Staff: None.
Guests: None.
CoC Board Chair, CoC Board Members, SSF Staff & Guests: None.

VI. Consent Agenda – No Consent Items

VII. New Business:

<table>
<thead>
<tr>
<th>A. Membership</th>
<th>April Marie Dawson, Governance Committee Chair &amp; Michele Watts, SSF Chief Planning Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Approve Membership Cap Increase- ACTION</td>
<td></td>
</tr>
<tr>
<td>2. Approve New Member Slate ACTION</td>
<td></td>
</tr>
<tr>
<td>3. Approve Executive Committee Slate ACTION</td>
<td></td>
</tr>
</tbody>
</table>

April mentioned the broader engagement of stakeholders and persons with lived experience were targeted for recruitment for the one open seat on the Board. There were 33 applicants in total. The Governance Committee is proposing three things: 1. increase the Committee from 25 to 30 members, 2. approve the new member slate of Amber Kemp, Monica Rocha-Wyatt, Kimberley Rae Berry, Carl Mason Gizard, and Deisy Madrigal. By doing these items it will help the Board meet the spirit of our goal of diversifying.

VII.A1. Approve membership cap. Motion- Erin Johanseen and task the governance
committee whether there should be specific guidelines. Second- Joe Smith. It was suggested that the Governance Committee consider designating seats for people with lived experience and report back.

VII. A.2. Approve the new member slate. Motion- Tara Turrentine. Second- Mike Jaske, Motion passes.

The 2021 Executive Committee members are all willing to serve another term in 2022. The Governance Committee Chair, April Dawson, solicited other members’ interest in serving on the 2022 Executive Committee via email; no one expressed interest.

VII.A.3. Approve the Executive Committee slate of Erin Johansen (Chair), Angela Upshaw (Vice Chair), Pixie Pearl/now Pixie Popplewell (Secretary). Motion- Jenna Abbott. Second- Christie Gonzalez. Motion passes.

| **B. 2022 Unsheltered PIT Count** | April Marie Dawson, PITC Co-Chair; Michele Watts, SSF Chief Planning Officer; & Arturo Baiocchi, CSUS | 8:40 AM (10 minutes) | Information |

- April Marie Dawson shared the 2022 Point-In-Time (PITC) is done and commented on the job well done with a great effort. She thanked stakeholders and SSF staff.
- Michele Watts thanked the satellite site locations for stepping up to support. 700 volunteer sign ups with a show rate of 500 volunteers with the majority being Canvassers. Covered 130 map zones. Reached goal by the end of night 2. Michele thanked professional outreach as it was a bigger undertaking than in years past. There was canvassing in Folsom during the early morning after the first count night, with a small team to do surveys and counting. Youth provider community and youth themselves did youth specific volunteering and phone banking to collect surveys to get richer info on young people and young people with children experiencing homelessness.
- In the week following count nights, a new approach to surveys and/or counting were undertaken for large encampments, including an American River Parkway specific effort. Family surveys were conducted at Mustard Seed School and Maryhouse. Next PITC meeting is Thursday March 17th at 9am. CSUS research team is focused on data quality and clean up in order to prepare for submitting data tables that HUD requires. slide show can be found here.
- Lisa Bates thanked SSF staff
- Jenna Abbott suggested producing a map of areas that volunteers went out to to serve as an easy visual.
- Zuri Culbert raised concerns about homeless encampments being required to disband or move right before, during, and right after the PIT Count.

### B. HHAP-3 Application 1. Local Homelessness Action Plan

<table>
<thead>
<tr>
<th>Officer</th>
<th>8:50 AM (5 minutes)</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ya-yin Isle, SSF Strategic Initiatives Officer</td>
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</table>

- Ya-Yin gave information on the state’s requirements for what to include in the local homelessness action plan.
- The team is currently waiting on baseline data and other guidance from Cal-ICH/the state.
- We have initiated gaps analysis work, including working with the SPC to develop the framework for landscape analysis required for the action plan. [see her slides here.](#)
- The [annual meeting](#) on April 21st will focus on the action plan.

### D. Coordinated Access System Proposal Update

<table>
<thead>
<tr>
<th>Program Manager</th>
<th>8:55 AM (5 minutes)</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peter Bell, SSF CES Program Manager</td>
<td></td>
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</tbody>
</table>

Peter mentioned the City approved $1 million is to go towards the project. The County will approve its allocation in the coming weeks. The proposal is aiming for 3 years of full commitment across all partners (CoC, County, Cities of Sacramento, Elk Grove, Citrus Heights, and Rancho Cordova). The team is hoping to reach their operational milestones to kick off by July 1st. They are continuing to work on HMIS system and making some changes to the platform and products that will be utilized. Peter stated his contact info is on website and if you want to reach him you can via email at pbell@sacstepsforward.org.

**VIII. Meeting Adjourned at 9:17 AM. Next Meeting CoC Annual Meeting: April 21, 2022, 9 AM – 12 PM **Regular April CoC Board Meeting is Canceled**

For any questions or concerns, please contact Michele Watts, SSF Chief Planning Officer, at mwatts@sacstepsforward.org

**CoC Board Meeting Chat**
Pixie Pearl (they/them): Jan Board Meeting Minutes Approval

Erin Johansen: yes

April Marie Dawson: Yes

Emily Halcon: yes

Stefan Heisler: Yes

Tara Turrentine: Yes

Pixie Pearl (they/them): yes

Sarah Bontrager: Yes

Mike Jaske, SacACT: yes

Angela Upshaw: yes

Joe Smith: yes

Julie Davis-Jaffe - SETA Sacramento Works: Yes

Jenna Abbott: aye

mpaulson: Yes

Amani S: Yes

Nick Golling: aye

Nilda V. My Sister's House: If it matters I believe I was in attendance but late. Nilda Valmores, My Sister's House. Can't see materials.

Pixie Pearl (they/them): February Board Meeting Minutes

Julie Davis-Jaffe - SETA Sacramento Works: Yes

Emily Halcon: yes

Jenna Abbott: aye
mpaulson: Yes

Nick Golling: aye

Sarah Bontrager: Yes

Joe Smith: yes

Jameson Parker: Yes

April Marie Dawson: yes

Mike Jaske, SacACT: yes

Erin Johansen: yes

AngelaUpshaw: yes

Stefan Heisler: Yes

Tara Turrentine: Yes

Amani S: Yes

Ya-yin Isle (she/her), SSF: SHPC Zoom Registration Link: https://us02web.zoom.us/webinar/register/WN_20NhdCdeRLWKKnml6-myA

Robynne Rose-Haymer: Announcement: Career Fair tomorrow @the Center, 12-3.

Amani S: Ditto what jenna said

Nick Golling: jenna brings up a great point about membership numbers

Robynne Rose-Haymer: Job Seeker Registration form: https://forms.office.com/r/cqmeXSiu90

Pixie Pearl (they/them): Increase CoC Membership Cap & Governance Oversight Review

Michele Watts, she/her/hers, SSF Chief Planning Officer: MEMBERSHIP CAP INCREASE AND DIRECT GOV CMTE TO EXPLORE DESIGNATING SEATS FOR PLE
April Marie Dawson: yes
mpaulson: Yes
Tara Turrentine: Yes
Nick Golling: no
Jenna Abbott: aye
AngelaUpshaw: yes
Julie Davis-Jaffe - SETA Sacramento Works: YEs
Stephanie Cotter: Yes
Joe Smith: yes
Christie Gonzales: yes
Emily Halcon: yes
Sarah Bontrager: Yes
Erin Johansen: yes
Amani S: Yes
Stefan Heisler: Yes
Jameson Parker: Yes
Pixie Pearl (they/them): yes
Vivan Nguyen: yes
Pixie Pearl (they/them): Approve New Member Slate
Michele Watts, she/her/hers, SSF Chief Planning Officer: APPROVE NEW MEMBER SLATE
00:29:54  Julie Davis-Jaffe - SETA Sacramento Works: Yes
00:29:55  April Marie Dawson: Yes
00:29:55  Amani S: Yes
00:29:55  Joe Smith: yes
00:29:55  Jenna Abbott: aye
00:29:56  Emily Halcon: yes
00:29:57  mpaulson: Yes
00:29:57  Tara Turrentine: Yes
00:29:58  Stephanie Cotter: Yes
00:29:59  Erin Johansen: yes
00:29:59  Stefan Heisler: Yes
00:29:59  Elizabeth Elliott, Executive Director, NCIHA, (She, They, Them): Aye
00:29:59  AngelaUpshaw: yes
00:30:00  Mike Jaske, SacACT: yes
00:30:05  Paul Jbeily: yes
00:30:08  Sarah Bontrager: Yes
00:30:48  Mike Jaske, SacACT: yes
00:30:49  Amani S: Yes
00:30:49  Jenna Abbott: aye
00:30:49  Pixie Pearl (they/them): Executive Committee Approval
00:30:49  Angela Upshaw: yes
00:30:51  Stephanie Cotter: yes
00:30:51  Tara Turrentine: Yes
00:30:51  Joe Smith: yes
00:30:51  Alexis Bernard: Yes
00:30:52  April Marie Dawson: yes
00:30:52  Christie Gonzales: yes
00:30:52  Emily Halcon: yes
00:30:52  Erin Johansen: yes
00:30:53  mpaulson: Yes
00:30:53  Stefan Heisler: Yes
00:30:54  Nick Golling: yes
00:30:54  Paul Jbeily: yes
00:30:55  Julie Davis-Jaffe - SETA Sacramento Works: Yes
00:30:56  Elizabeth Elliott, Executive Director, NCIHA, (She, They, Them): yes
00:31:02  Sarah Bontrager: Yes
00:51:37  Nadia Rains: I volunteered several years ago and canvassed this year. It was very well organized, especially considering the number of volunteers flowing in and out. Good job 👏

01:09:31  Jenine Spotnitz: Sacramento CalAIM Roundtable General Stakeholder Session, Meeting Date & Time: March 9, 2022, 12pm-1:30pm
Meeting Registration: https://us06web.zoom.us/meeting/register/tZMvceyhrj4pH9fxt9ZgaUjO9HzslOveYEx3

01:09:58  Jenine Spotnitz: Everyone is invited to attend. This will be the first in a series
of stakeholder meetings for Sacramento stakeholders hosted by Aetna Better Health, Anthem Blue Cross, Health Net, Kaiser Permanente, Molina Health Care, and the Sacramento County Department of Health Services focused on CalAIM implementation in the County, particularly for Enhanced Care Management (ECM) and Community Supports (CS).

01:20:00 Peter Bell (he/him):
Sacramentostepsforward.org/resources/helpful-materials

01:20:51 Danielle Foster: HMIS sign-up information:
https://sacramentostepsforward.org/about/hmis/

01:20:54 Nilda V. My Sister's House: My Sister's House, 24/7 Help Line 9164283271
nildamsh@gmail.com

01:21:42 Robynne Rose-Haymer: Job Seeker Registration
form:https://forms.office.com/r/cqmeXSiu90

01:22:10 Robynne Rose-Haymer: Career Fair @ 1015 20th Street, 12-3, 3/10/2022

01:22:49 Peter Bell (he/him): Our EHV dashboard is now live on our website!
Sacramentostepsforward.org/emergency-housing-vouchers-data/

01:23:04 Robynne Rose-Haymer: Personal Branding
FB Event: https://fb.me/e/35absgqqA

01:23:39 Theresa Luna Shelter Inc (she/her): contact info for Jenna

01:23:54 Jenna Abbott: jenna@riverdistrict.net

01:24:23 Jenna Abbott: Job description at riverdistrict.net under careers
TO: CoC Board Members
FROM: Jenna Abbott and John Foley, CoC Coordinated Entry System Committee Co-Chairs, and Peter Bell, Coordinated Entry Systems Program Manager
DATE: May 11, 2022

SUBJECT: CoC Coordinated Entry System Committee Slate- ACTION (Consent Calendar)

---

**Background**

**CoC Coordinated Entry System Committee Purpose and Scope**
The Coordinated Entry System Committee (CESC) oversees the design and implementation of the local Coordinated Entry System (CES) and evaluates its functioning and impact on improving access and connection to services to resolve homelessness. Responsibilities include:
- In consultation with ESG jurisdictions and CoC recipients, establishing policies and procedures, including specific policies to guide operations for persons fleeing domestic violence to ensure HUD requirements and local goals are met;
- Developing performance metrics and evaluative tools specific to oversight and administration of the CES;
- Regularly seeking feedback from providers, consumers, and others engaging with the CES; and
- Reporting regularly on the activities of the CES to the Sacramento CoC Board and broader CoC community on access, resources, and functioning.

**Member Roles and Responsibilities**
The role of committee members is to represent their constituencies and the broader CoC community. The commitment to this committee is ongoing, with the expectation that members will serve an initial two-year term which
can be renewed. There are no term limits on CoC Board committees. The Coordinated Entry System Committee meets monthly, at 2:30 PM on the second Thursday of the month, and meetings are currently held via zoom. Member responsibilities include reviewing materials prior to meetings, attending meetings, advising staff in advance if a meeting will be missed, and following up on any additional commitments the member makes over the course of the committee’s work.

Recruitment Timeline
The CESC recruitment took place between February and March 2022. The co-chairs then reviewed the applications and selected new members on April 11, 2022.

Twenty-two (22) applications were submitted. Five (5) applicants are being recommended for an appointment now and staff will follow up with the other seventeen (17) to further assess their area(s) of interest for service.

Proposed Coordinated Entry System Committee Slate

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Harjit S Gill Bay</td>
<td>Bay Area Community Services</td>
</tr>
<tr>
<td>2 Tasha DeLeon Lee</td>
<td>Saint John's Program for Real Change</td>
</tr>
<tr>
<td>3 Valerie Aceves</td>
<td>Nation's Finest</td>
</tr>
<tr>
<td>4 Quinn Jones-Hylton</td>
<td>Community Power</td>
</tr>
<tr>
<td>5 Joseph Smith</td>
<td>Loaves &amp; Fishes</td>
</tr>
</tbody>
</table>

Proposed members on the slate above represent agencies that are critical to the work of CES and align with the work of the Racial Equity Committee goals. The co-chairs may return with additional appointment recommendations in the coming months.

CoC Board Action Requested
Approve the slate for the CoC Board Coordinated Entry System Committee recommended by the committee co-chairs.

An updated Coordinated Entry System Committee roster is attached.
## 2021 Coordinated Entry System Committee Roster

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Area of Representation</th>
<th>Title/Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheyenne Carraway</td>
<td>SHRA</td>
<td>SHRA</td>
</tr>
<tr>
<td>Derrick Bane</td>
<td>PSH, Mental Health</td>
<td>Turning Point</td>
</tr>
<tr>
<td>Erica Plumb</td>
<td>PSH</td>
<td>Mercy Housing</td>
</tr>
<tr>
<td>Gabriel Kendall</td>
<td>211 Sacramento</td>
<td>211 Sacramento</td>
</tr>
<tr>
<td>Harjit S Gill Bay (Proposed member)</td>
<td>Homeless Services Provider</td>
<td>Area Community Services</td>
</tr>
<tr>
<td>Jenna Abbott, Co-Chair</td>
<td>Business Community</td>
<td>Executive Director, The River District</td>
</tr>
<tr>
<td>John Foley, Co-Chair</td>
<td>Homeless Services Provider</td>
<td>Executive Director, Sacramento Self Help Housing</td>
</tr>
<tr>
<td>Joseph Smith (Proposed member)</td>
<td>Homeless Services Provider</td>
<td>Loaves &amp; Fishes</td>
</tr>
<tr>
<td>Julie Field</td>
<td>DHA</td>
<td>Sacramento County DHA</td>
</tr>
<tr>
<td>Kate Hutchinson</td>
<td>PSH, Youth</td>
<td>Lutheran Social Services</td>
</tr>
<tr>
<td>Kelsey Endo</td>
<td>PSH</td>
<td>Cottage Housing</td>
</tr>
<tr>
<td>Monica Roca-Wyatt</td>
<td>Mental Health</td>
<td>Sacramento County Behavioral Health</td>
</tr>
<tr>
<td>Quinn Jones-Hylton (Proposed member)</td>
<td>Local Utilities</td>
<td>Community Power</td>
</tr>
<tr>
<td>Stephanie Cotter</td>
<td>Local Government</td>
<td>City of Citrus Heights</td>
</tr>
<tr>
<td>Tasha DeLeon Lee (Proposed member)</td>
<td>DV Representation</td>
<td>Saint John’s Program for Real Change</td>
</tr>
<tr>
<td>Tina Glover</td>
<td>SACOG</td>
<td>SACOG</td>
</tr>
<tr>
<td>Valerie Aceves (Proposed member)</td>
<td>Veterans Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Questions/Concerns? Please contact Peter Bell, CES Program Manager, SSF

Updated: May 2022
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Page 18 of 71
TO: CoC Board Members

FROM: April Dawson, Cynthia Hunt, Jeff Tardaguila, CoC Point in Time Committee Co-Chairs
Kathreen “Nica” Daria, SSF Volunteer & Training Coordinator

DATE: May 11, 2022

SUBJECT: CoC Point in Time Committee New Member - ACTION
(Consent Calendar)

Background
Jesse Archer from the Sacramento LGBT Community Center stepped down from the Point in Time Committee to join the SSF staff as CoC Analyst. The Sacramento LGBT Community Center asked for Simone Thomas to take his spot on the committee and she submitted an application to seek appointment. Representation of LGBTQ households is critically important for the Point in Time Committee to ensure we are equitably accessing marginalized communities during the point in time count.

CoC Point in Time Committee Purpose and Scope
The role of the Point-In-Time (PIT) Count Committee is to engage the broader CoC community in the planning, implementation, and debriefing of biennial PIT Counts. Activities include:

- Serving as the formal mechanism for the CoC Board to engage with staff and consultants in the planning and implementation of the count;
- Engage with the Lead Agency, including the selection of a research consultant, to review and provide input on the process, methodology, and survey content and the final reporting of results after the count;
- Provide regular updates, as well as recommendations as needed, to the System Performance Committee and/or the CoC Board on the planning of the unsheltered count efforts of the biennial homeless PIT Count; and
- Research and define best practices to ensure representation of all community subpopulations in the PIT Count.

**Member Roles and Responsibilities**
The role of committee members is to represent their constituencies and the broader CoC community. The commitment to this committee is ongoing, with the expectation that members will serve an initial two-year term which can be renewed. There are no term limits on CoC Board committees. The Point in Time Committee meets monthly, at 9:00 AM on the third Thursday of the month, and meetings are currently held via zoom. Member responsibilities include reviewing materials prior to meetings, attending meetings, advising staff in advance if a meeting will be missed, and following up on any additional commitments the member makes over the course of the committee’s work.

**CoC Board Action Requested**
Approve the appointment of Simone Thomas to the CoC Board Point in Time Committee as recommended by the committee co-chairs.

An updated Point in Time Committee roster is attached.
# Point- In-Time Count Committee Roster

<table>
<thead>
<tr>
<th>Member Name</th>
<th>Area of Representation</th>
<th>Title / Organization</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>April Marie Dawson (Co-Chair)</td>
<td>People with Disabilities</td>
<td>Executive Dir., Resources for Independent Living</td>
<td>08/2020 – 08/2022</td>
</tr>
<tr>
<td>Bridget Alexander</td>
<td>Shelter/Housing Youth</td>
<td>Waking the Village</td>
<td>08/2020 – 07/2022</td>
</tr>
<tr>
<td>Crystal Sanchez</td>
<td>Advocate</td>
<td>Sacramento Homeless Union</td>
<td>08/2020 – 07/2022</td>
</tr>
<tr>
<td>Cynthia Hunt (Co-Chair)</td>
<td>Shelter/Housing Cottage Housing</td>
<td>Cottage Housing</td>
<td>08/2020 – 07/2022</td>
</tr>
<tr>
<td>Jeff Tardaguila (Co-Chair)</td>
<td>Advocate</td>
<td>Advocate</td>
<td>08/2020 – 07/2022</td>
</tr>
<tr>
<td>Joseph Smith</td>
<td>Advocate</td>
<td>Loaves &amp; Fishes</td>
<td>08/2020 – 07/2022</td>
</tr>
<tr>
<td>Julie Pederson</td>
<td>Law Enforcement</td>
<td>Sheriff’s Department</td>
<td>08/2020 – 07/2022</td>
</tr>
<tr>
<td>Member Name</td>
<td>Area of Representation</td>
<td>Title / Organization</td>
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<td>-------------------------------</td>
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<td></td>
</tr>
<tr>
<td>Michelle Schumann</td>
<td>Behavioral Health</td>
<td>Behavioral Health Services, Sacramento County</td>
<td></td>
</tr>
<tr>
<td>Niakia &quot;Kia&quot; Phillips</td>
<td>Veterans</td>
<td>Snr Program Mgr, Berkeley Food &amp; Housing Project - Roads Home</td>
<td></td>
</tr>
<tr>
<td>Simone Thomas (proposed member)</td>
<td>LGBTQ</td>
<td>LGBT Community Center</td>
<td></td>
</tr>
<tr>
<td>Stefan Heisler (SPC Chair)</td>
<td>City of Rancho Cordova</td>
<td>Reinvestment Analyst</td>
<td></td>
</tr>
</tbody>
</table>

Questions/Concerns? Please contact Michelle Charlton, CoC Coordinator, SSF

Racial Equity Committee Member Liaisons for the Point-In-Time Count Committee

<table>
<thead>
<tr>
<th>Member Name</th>
<th>Area of Representation</th>
<th>Title / Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ardy Akhzari, REQC Co-Chair</td>
<td>Sacramento</td>
<td>Founder and CEO (Volunteer), Packs for Cold Backs</td>
</tr>
<tr>
<td>Name</td>
<td>Location</td>
<td>Role</td>
</tr>
<tr>
<td>-----------------------</td>
<td>---------------------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Crystal Sanchez</td>
<td>Sacramento - Arden</td>
<td>President, Sac. Homeless Union, SAC Soup, National Union of the Homeless</td>
</tr>
<tr>
<td>Gina Nicole Lujan</td>
<td>Elder Creek, Florin, Southeast Sacramento</td>
<td>CEO, Hacker Lab</td>
</tr>
</tbody>
</table>
TO: The Continuum of Care Board

FROM: Jenna Abbott & John Foley, Coordinated Entry System Committee Co-Chairs
Peter Bell, SSF CES Manager
Stacey Fong, SSF CES Analyst

DATE: May 11th, 2022

RE: Coordinated Entry System Permanent Supportive Housing Transfer & Termination of Assistance Policies & Procedures

This memo outlines the development of Coordinated Entry System (CES) Permanent Supportive Housing (PSH) policies and procedures for program transfers and termination of program assistance. These policies are recommended for approval by the CoC Board by SSF staff and the CES Committee.

Background
To improve and standardize key processes, Sacramento Steps Forward (SSF) developed Permanent Supportive Housing policies and procedures for program transfers and termination of assistance. These policies were developed in tandem because program transfers can be an effective strategy to prevent termination of assistance at the agency or system level. Drafts were posted on SSF’s website for public review and comment from October 4th, 2021 through November 11th, 2021. SSF included changes from feedback in the revised versions, which were approved by the CES Committee April 14, 2022 with direction to seek full CoC Board approval on May 11, 2022.
Summary
The majority of respondents to the public comment solicitation were in agreement with the processes outlined in the draft PSH Transfer and Termination of Assistance Policies and Procedures. Feedback was received from 10 respondents, including 4 committee members. Detailed comments and staff responses are available here. Concerns and recommendations were reviewed with the following revisions made:

Revisions
Transfer Policy and Procedures:

- Require that providers include the reason for transfer for any internal transfers (transfers from one program to another within the same agency). SSF CES staff may ask for additional information including the acknowledgement of client choice.
- In the case of transfer requests submitted to prevent program termination, documents that show the reason for termination and due diligence of explored options, attempts at resolution and reasons for lack of resolution may be requested.
- Added additional context under ‘client choice’ to include geographic preference, if it jeopardizes their health (i.e. proximity to a frequently used service, such as dialysis).

Termination of Assistance Policy and Procedures:

- Clarify that programs are expected to maintain a low-barrier, housing–first approach and only terminate assistance in the most severe cases when the participant is a threat to themselves or another person. Program termination cannot be based solely on non-compliance with property-related requirements that result in housing being jeopardized (i.e. eviction).
- If a transfer request is submitted to prevent program termination and the reasoning meets criteria, programs will notify SSF prior to termination of assistance and give time to explore transfer options.

The final versions of both policies are available here for your review:
PSH-to-PSH Transfers
PSH Termination of Assistance
Requested Action
Approve the Coordinated Entry System PSH Transfer Policies and Procedures and PSH Termination of Assistance Policies and Procedures, as recommended by the Coordinated Entry System Committee and SSF staff.
TO: CoC Board Members

FROM: Michele Watts, Chief Planning Officer

DATE: May 11, 2022

RE: Homeless Housing, Assistance, and Prevention (HHAP) 3 Funding Opportunity

This memo summarizes the background information for the HHAP 3 funding opportunity and the need for a Local Homelessness Action Plan.

**HHAP-3 Overview**

**HHAP-3 Eligible Uses:**
- Rapid Rehousing (including rental assistance and landlord incentives)
- Operating Subsidies and Reserves
- Street Outreach
- Services Coordination (including workforce, education, and training)
- Systems Support to create regional partnerships
- Delivery of Permanent Housing and Innovative Housing Solutions
- Prevention and shelter diversion to permanent housing
- Interim sheltering based on demonstrated need
- Improvements to existing emergency shelters to lower barriers and increase privacy

**HHAP-3 Regional Funding Allocations:**

<table>
<thead>
<tr>
<th>Entity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sacramento Continuum of Care</td>
<td>$8.32 million</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$32.76 million</strong></td>
</tr>
</tbody>
</table>
Local Homelessness Action Plan Overview
A Local Homelessness Action Plan is a requirement for the Sacramento CoC to apply for HHAP-3 funding. Below is an overview of the plan and a detailed PowerPoint can be found here.

Action Plan Goal:
Develop one strategic plan outlining the regional approach to ending homelessness in the Sacramento region:
- Actionable and Relatable
- Approach at a System Level
- Roadmap for future funding

Tasks Completed To-Date:
- Reviewed current plans to create an inventory of activities
- Synthesized key points and created an inventory of current programs and activities
- Designed a Theory of Change based on national best practices and local resources
- Held an in-person visioning session with strategic partners
- Sought input from select CoC Committees

Sacramento Regional 3-Year System Goals
1. Reduce the number of persons who become homeless for the first time by X%
2. Increase the number of people exiting homelessness into permanent housing by X%
3. Reduce the length of time persons remain homeless by X days
4. Reduce the number of persons who return to homelessness after exiting homelessness to permanent housing by X%
5. Increase successful placements from street outreach by X%

Proposed Regional System-Level Strategies
1. Build & scale a Coordinated Access System (CAS)
2. Ensure emergency shelter & interim housing is focused on rehousing
3. Increase permanent housing opportunities
4. Expand prevention and diversion programs
5. Invest in community capacity-building & training
Timeline
Presentation and Discussion at the May CoC Board meeting and approval at the June CoC Board meeting.
Homeless Housing, Assistance and Prevention Program
CoC Funding Discussion
CoC Board Meeting – May 11, 2022

Lisa Bates, Chief Executive Officer
Ya-yin Isle, Chief Strategic Initiatives Officer
Sacramento Steps Forward
HHAP-3 Discussion
Gaps Analysis and Action Plan Strategies
Gaps Analysis: Key Findings

Estimated Annual Number of People who Experience Literal Homelessness in Sacramento
Annually = 16,500 to 20,000

- ~ 45% are unsheltered (1 or more days) and do not or cannot access shelter
- ~ 34% do not currently access any homeless assistance (outreach, shelter, re-housing, etc.)
- ~ 24% of adults are chronically homeless, most are single
- ~ 23% are adults and children in family households
**Estimated Annual Household Assistance Needs - PRELIMINARY**

Based on need (not current capacity); assumes services are available, accessible, welcoming, and are generally utilized **except** for small estimated number expected to not engage in any assistance (~9%)

<table>
<thead>
<tr>
<th>Assistance Type*</th>
<th>Individuals (12,010)</th>
<th>Family Households (1,184)</th>
<th>Estimated Total System Capacity Need</th>
<th>Estimated GAP (Additional Inventory Needed)**</th>
</tr>
</thead>
</table>
| Targeted Homelessness Prevention | ~36% (3,200 individuals) | ~38% (350 families) | ~29 FTEs @ 20 cases/FTE ≥ $7.5M Annual Financial Assistance | Pending further analysis of current capacity  
There is little targeted homelessness prevention. |

**Among those not prevented...**

| Diversion (among those not prevented) | 100% (6,500 individuals) | 100% (700 families) | Pending new 211 coordinated access line and further analysis of baseline need | Pending further analysis of current capacity  
There is little diversion currently available. |

**Among those not diverted...**

| Street Outreach | ~55% (4,700 individuals) | ~36% (300 families) | ~25 FTE @ 40 cases/FTE (avg active cases) | Pending further analysis of current and planned capacity.  
Near-term: pending further analysis of current capacity  
Future: -0- gap assuming fully developed prevention, rehousing assistance |
| Temporary Housing (shelter, transitional) | ~90% (7,800 individuals) | ~98% (700 families) | IND: 2,200 to 2,700 beds  
FAM: 300 to 350 units | Future: -0- gap assuming fully developed prevention, rehousing assistance |
| Short/Medium-Term Rehousing Assistance (rapid rehousing, other rehousing assistance) | ~64% (5,600 individuals) | ~66% (500 families) | IND: 2,800 to 3,400 service slots (avg active cases)  
FAM: 250 to 320 service slots  
~150 FTEs @ 22 cases/FTE  
≥ $9.9M Annual Financial Assistance | COMBINED: 600-750 service slots (avg daily active cases)  
~32 FTEs @ 22 cases/FTE  
≥ $2.0M Annual Financial Assistance |
| Permanent Supportive Housing | ~34% (3,000 individuals) | ~17% (120 families) | COMBINED: ≥ 5,700 units | COMBINED: ≥ 2,900 units |

*alone or in combination with other assistance; **assumes fully funded prevention, diversion, rehousing, permanent supportive housing
1. Estimates will be adjusted as more current and complete data is available (e.g., forthcoming 2022 PIT data).

2. Investments in *prevention*, *diversion*, and *permanent housing solutions* directly reduce the number of people experiencing homelessness.

3. If community continues “business as usual” there will be more cost and more homelessness.

4. Near-term investment in additional shelter capacity is needed but should be flexible to allow for later repurposing/use for housing.

5. The need for affordable, supportive housing options cannot be met by the homeless crisis response system alone.
Factors that will influence needs:
• Population growth and demographic changes
• Availability of affordable housing AND other forms of assisted/supportive housing in the community
• Landlord partnerships
• Fidelity to evidence-based and best practices
• Funding availability and strategic allocation

Next steps:
✓ Additional cost analysis and estimates
✓ Multi-year modeling for build-out of system
Regional 3-Year System Goals

1. Reduce the number of persons who become homeless for the first time

2. Increase the number of people exiting homelessness into permanent housing

3. Reduce the length of time persons remain homeless

4. Reduce the number of persons who return to homelessness after exiting homelessness to permanent housing

5. Increase successful placements from street outreach
Proposed Regional System Level Strategies

Building blocks to reach system performance goals

1. Build & scale a Coordinated Access System (CAS)
2. Ensure emergency shelter & interim housing is focused on rehousing
3. Increase permanent housing opportunities
4. Expand prevention and diversion programs
5. Invest in community capacity-building & training
Guiding Principles in Support of System Strategies

- Strive to make homelessness in Sacramento rare, brief, and non-recurring
- Implement a person-centered, trauma-informed regional response system
- Promote housing-first policies and practices in all homeless programs
- Address racialized systemic outcomes across programs
- Create partnerships that value the experience, voice, and contribution of Partners with Lived Expertise
- Collect quality data and use to inform decisions on program prioritization and resource allocation
- Collaborate planning & decision-making across jurisdictions
### Action Plan Strategies

#### 1. Build and Scale a Coordinated Access System

Centralized access to homeless and rehousing services across a variety of geographically and virtual access points.

**Sub Strategy 1.a** Increase targeted participation in homeless crisis response services

**Sub Strategy 1.b** Grow and embed problem solving and diversion in all system access sites, safe grounds, respite centers, and emergency shelters

**Sub Strategy 1.c** Provide Comprehensive and Aligned Regional Outreach

---

#### 2. Ensure Emergency Shelter and Interim Housing is Focused on Rehousing

Develop additional units (congregate and new non-congregate) of flexible, emergency shelter and interim housing that focuses on permanent housing solutions for clients.

**Sub Strategy 2.a** Align the cities and County’s current and emerging shelter and interim housing programs with the Coordinated Access System to increase regional access and occupancy of available units

**Sub Strategy 2.b** Increase permanent housing exits across all emergency shelter & interim housing programs

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**Action Plan Strategies**

### 3. Increase Permanent Housing Opportunities

Expand housing opportunities and capacity dedicated to meet the rehousing needs of persons experiencing homelessness

**Sub Strategy 3.a** Increase rehousing assistance and improve access to existing and new units in market and subsidized programs

**Sub Strategy 3.b** Increase the stock of permanent supportive housing units and other dedicated affordable housing units for people experiencing homelessness

**Sub Strategy 3.c** Develop a regional landlord engagement partnership program to increase the number of units available in the market that will work with all homeless rehousing programs

### 4. Expand Prevention and Diversion Programs

Prevent at-risk households from falling into homelessness and/or divert from entry into the homeless response system.

**Sub Strategy 4.a** Coordinate and leverage prevention resources across jurisdictions to connect households at imminent risk to stabilization resources and avoid literal homelessness

**Sub Strategy 4.b** Scale existing prevention and diversion programs into a region wide rehousing program
Invest in Community Capacity-Building and Training

Attract and retain a robust and diverse workforce to deliver homelessness services across the regional response system.

Sub Strategy 5.a Create an inclusive & supportive working environment to retain the current workforce and attract new staff from historically under-resourced communities and partners with lived expertise

Sub Strategy 5.b Increase community stakeholder support for regional homelessness activities through increased engagement
Action Plan Next Steps

June: Approval of Action Plan at the sub-strategy level and HHAP-3 required tables by governing bodies

Summer 2022: Development of year one actions/activities to implement Action plan

On-going: Regular updates on action plan implementation and tracking of outcome goals
HHAP-3 Outcome Goals
Proposed 3-Year System Performance Goals

• Increase the number of people accessing services (crisis services and rehousing assistance) who are experiencing homelessness by at least 5%

• Reduce the number of people who become homeless for the first time by 2%

• Increase the number of people exiting homelessness into permanent housing by 10%

• Reduce (stabilize) the average length of time persons remain homeless to 176 days or less

• Reduce the number of people who return to homelessness within six months after obtaining housing to no more than 10%

• Increase successful placements from street outreach by 20%
HHAP-3 Discussion
## HHAP-3 State Application Timeframe

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Notice of Funding Availability</td>
<td>December 17, 2021</td>
</tr>
<tr>
<td>State Application Template Released</td>
<td>February 15, 2022</td>
</tr>
<tr>
<td>Baseline Data Released</td>
<td>April 7, 2022</td>
</tr>
<tr>
<td>Applications Due</td>
<td>June 30, 2022</td>
</tr>
<tr>
<td>State Awards or Requests Amended Application</td>
<td>July 30, 2022</td>
</tr>
<tr>
<td>Applicants Submit Amended Application</td>
<td>August 29, 2022</td>
</tr>
<tr>
<td>Final Application Approval Deadline</td>
<td>September 28, 2022</td>
</tr>
<tr>
<td>CoCs Contractually Obligate 50% of Funds</td>
<td>May 31, 2024</td>
</tr>
<tr>
<td>Expenditure Deadline</td>
<td>June 30, 2026</td>
</tr>
</tbody>
</table>
### HHAP-3 Regional Funding Allocations

$800 million statewide for HHAP-3

<table>
<thead>
<tr>
<th>Entity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sacramento Continuum of Care</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$32.76 million</strong></td>
</tr>
</tbody>
</table>

HHAP-3 allocations are based on 2019 PIT count. HHAP-4 will be based on most recent PIT count available when allocations are determined.
HHAP-3 Eligible Uses

- **Rapid Rehousing** (including rental assistance and landlord incentives)
- **Operating Subsidies and Reserves**
- **Street Outreach**

- **Services Coordination** (including workforce, education and training)
- **Systems Support to create regional partnerships**
- **Delivery of Permanent Housing and Innovative Housing Solutions**

- **Prevention and shelter diversion to permanent housing**
- **Interim sheltering based on demonstrated need**
- **Improvements to existing emergency shelters to lower barriers and increase privacy**
HHAP-1 and HHAP-2 CoC Funding Allocations

- **Administration**: $675,537.00 | 7%
- **Strategic Planning**: $154,982 | 2%
- **Navigation Center and Emergency Shelter**: $1,372,041 | 14%
- **Rapid Rehousing, Rental Assistance, Landlord Engagement**: $1,850,000 | 19%
- **HMIS Support**: $327,544 | 3%
- **RAPS/Coordinated Access System**: $5,270,425 | 55%

**TOTAL CoC Funds**: $9,650,529
Includes HHAP-1 and HHAP-2
HHAP-3 CoC Available Funds

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CoC HHAP Allocation</strong></td>
<td><strong>$8,323,101.56</strong></td>
</tr>
<tr>
<td><strong>Capped Eligible Uses</strong></td>
<td></td>
</tr>
<tr>
<td>Administration 7% max</td>
<td><strong>$582,617.11</strong></td>
</tr>
<tr>
<td><strong>Programs/Projects Funds</strong></td>
<td></td>
</tr>
<tr>
<td>Youth 10% min</td>
<td><strong>$832,310.16</strong></td>
</tr>
<tr>
<td>Remaining Program Funds</td>
<td><strong>$6,908,174.29</strong></td>
</tr>
</tbody>
</table>
HHAP-3 CoC Potential Areas of Funding

Based on Gaps Analysis and Strategies of Action Plan:

- Coordinated Access
- Problem Solving and Diversion
- Gap for staff that was funded with HHAP-1 and HHAP-1 Staffing for lived experience
- HMIS users
- Community capacity building and training
Youth Process for HHAP-3 Funding

- Funding must be used for unaccompanied youth who are between 12-24 years old and experiencing homelessness

- Initiating discussions with the Homeless Youth Task Force in partnership with City Initial discussions look towards continuing previously funded youth shelters

- Funding recommendation to be developed and presented at the June 2022 CoC Board meeting
Goals for Underserved Populations and Populations Disproportionately Impacted by Homelessness

- HHAP-3 application includes identifying focused outcomes for underserved populations and populations disproportionately impacted by homelessness
- Using the approved Racial Equity Plan as starting point
- CoC’s Racial Equity Committee will review focus and goals at their May 18th meeting
- REQC recommendations to be presented at the June CoC Board meeting
Questions and Comments
DHCS Housing and Homelessness Incentive Program (HHIP)

Program Overview for Sacramento Steps Forward Continuum of Care Board Meeting
May 11, 2022
HHIP High-Level Overview
Voluntary DHCS Medi-Cal Managed Care Plan (MCP) Incentive Program: Intended to support delivery and coordination of health and housing services for Medi-Cal members by:

- Rewarding MCPs for developing the necessary capacity and partnerships to connect their members to needed housing services; and
- Incentivizing MCPs to take an active role in reducing and preventing homelessness.

Program Timeline: 1/1/2022 – 12/31/2023, with funding available through 3/31/2024

Total HHIP Incentive Funds: $1.288 billion one-time funds statewide *

- DHCS determined maximum allocations per County based on a range of factors, including MCP membership, revenue, and county point-in-time (PIT) counts of homelessness as of 2019.**
- MCPs, CoCs, and local housing stakeholders must collaborate to meet specific metrics for the MCP to receive the maximum amount of HHIP funds for the county from DHCS.
- DHCS will disburse incentive funds to MCPs, and MCPs will partner with CoCs and other community stakeholders to determine investment strategies.

April 4, 2022: Letters of Intent were submitted to DHCS
June 30, 2022: MCP Local Homelessness Plan (LHP) is due to DHCS; one per county

* $644 million in state funds [ARPA] + $644 million in matching federal funding
** Subject to the requirement of 42 Code of Federal Regulations (CFR) section 438.6(b)(2) that incentive payments not exceed five percent of the value of payments attributable to the enrollees or services covered by the incentive arrangement. DHCS may, at its discretion, use an updated PIT count as appropriate to re-determine the amounts for Program Year 2.
HHIP Two-Year Timeline

**Note:** Although the LHP is due on June 30, 2022, the first measurement period for HHIP began on May 1, 2022.

- **April 4:** LOI submitted to DHCS; one per MCP
- **June 30:** MCP Local Homelessness Plan (LHP) due to DHCS; one per County
- **February 2023:** Report due to DHCS for Measurement Period 1
- **MCP Measurement Period 1:**
  - May 1, 2022, through December 31, 2022 (8 months)
- **December 2023:** Report due to DHCS for Measurement Period 2
- **MCP Measurement Period 2:**
  - January 1, 2023, through October 31, 2023 (10 months)
- **September 2022:** Payment Issued in response to LHP Submission
- **May 2023:** Payment issued in response to Measurement Period 1 Report
- **March 2024:** Final Payment issued in response to Measurement Period 2 Report
- **HHIP Wind Down:** Funds available through March 30, 2024
Local Homelessness Plan (LHP) due June 30, 2022
## Key Takeaways about the Local Homelessness Plan (LHP)

<table>
<thead>
<tr>
<th>LHP Structure and Content due June 30, 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. MCP measurement across three priority areas:</strong></td>
</tr>
<tr>
<td>• Partnerships and capacity to support referrals and services</td>
</tr>
<tr>
<td>• Infrastructure to coordinate and meet member housing needs</td>
</tr>
<tr>
<td>• Delivery of services and member engagement</td>
</tr>
<tr>
<td><strong>2. MCP strategies</strong> to address identified housing and service gaps</td>
</tr>
<tr>
<td><strong>3. Landscape analysis of MCP service area, including member demographics, needs, and gaps</strong>, in alignment with HHAP evaluation criteria</td>
</tr>
</tbody>
</table>
HHIP Program Measures
Overview of HHIP Program Measures

To draw down funds, MCPs must demonstrate progress toward 15 program measures determined by DHCS. MCPs will outline strategies to address these priority areas in the LHP and share our progress to achieving these program measures in subsequent reports. **Four of those program measures align with CoC activities:**

1. **Engage with the CoC**, including, but not limited to attending all Board Meetings, joining the board or participating in CoC subgroups and workgroups (if capacity allows), or attending CoC webinars
2. **Connect and integrate with the local homeless Coordinated Entry System (CES)**
3. **Connect with the local Homeless Information Management System (HMIS)**
4. **Support the collection of the January 2023 Point in Time (PIT) Count**

<table>
<thead>
<tr>
<th>Event Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 4</td>
<td>Letter of Intent submitted to DHCS; one per MCP</td>
</tr>
<tr>
<td>June 30</td>
<td>MCP Local Homelessness Plan (LHP) due to DHCS; one per County</td>
</tr>
<tr>
<td>September 2022</td>
<td>Payment Issued in response to LHP Submission</td>
</tr>
<tr>
<td>February 2023</td>
<td>Report due to DHCS for Measurement Period 1 Report</td>
</tr>
<tr>
<td>May 2023</td>
<td>Payment issued in response to Measurement Period 1 Report</td>
</tr>
<tr>
<td>December 2023</td>
<td>Report due to DHCS for Measurement Period 2 Report</td>
</tr>
<tr>
<td>March 2024</td>
<td>Final Payment issued in response to Measurement Period 2 Report</td>
</tr>
</tbody>
</table>

**Program Design**
- LHP Proposal due
- June 30, 2022

**MCP Measurement Period 1**
- May 1, 2022, through December 31, 2022 (8 months)

**MCP Measurement Period 2**
- January 1, 2023, through October 31, 2023 (10 months)

**HHIP Wind Down**
- Funds available through March 30, 2024
<table>
<thead>
<tr>
<th>Priority Area 1: Partnership and Capacity to Support Referrals for Services</th>
<th>Priority Area 2: Infrastructure to Coordinate and Meet Member Housing Needs</th>
<th>Priority Area 3: Delivery of Services and Member Engagement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Engagement with CoC, such as, but not limited to: attending CoC meetings, joining the CoC board, subgroup or workgroup, and attending CoC webinars. Throughout HHIP, CoCs will respond to surveys administered by DHCS to verify MCP engagement.</td>
<td>2.1 Connection with street medicine team providing healthcare for individuals who are homeless <strong>Priority Measure</strong></td>
<td>3.1 Percent of MCP Members screened for homelessness/risk of homelessness</td>
</tr>
<tr>
<td>1.2 Connection and integration with the local homeless Coordinated Entry System <strong>Priority Measure</strong></td>
<td>2.2 MCP connection with the local Homeless Management Information System (HMIS) <strong>Priority Measure</strong></td>
<td>3.2 MCP Members screened for homelessness/risk of homelessness transitioning from inpatient settings or have been to the emergency department for services two or more times in a 4-month period</td>
</tr>
<tr>
<td>1.3 Outreach and engagement efforts and approach to provide housing-related Community Supports services that MCP members who are experiencing homelessness need and are not receiving</td>
<td>2.3 MCP process for tracking and managing referrals for housing-related Community Supports offered during the measurement period, including: 1. Housing Transition Navigation 2. Housing Deposits 3. Housing Tenancy and Sustaining Services 4. Recuperative Care 5. Short-Term Post-Hospitalization Housing 6. Day Habilitation Programs</td>
<td>3.3 MCP efforts to support the CoC in the collection of point in time (PIT) count of members determined as homeless</td>
</tr>
<tr>
<td>1.4 Partnerships with counties, CoC, and/or organizations that deliver housing services (i.e., interim housing, rental assistance, supportive housing, outreach, prevention/diversion) with whom the MCP has a data sharing agreement that allows for timely exchange of information and member matching <strong>Priority Measure</strong></td>
<td></td>
<td>3.4 MCP Members in the ECM Population of Focus (“Individuals and Families Experiencing Homelessness”) receiving at least one housing related Community Supports, including: 1. Housing Transition Navigation 2. Housing Deposits 3. Housing Tenancy and Sustaining Services 4. Recuperative Care 5. Short-Term Post-Hospitalization Housing 6. Day Habilitation Programs</td>
</tr>
<tr>
<td>1.5 Data sharing agreement with county MHPs and DMC-ODS (if applicable)</td>
<td></td>
<td>3.5 MCP Members who were successfully housed <strong>Priority Measure</strong></td>
</tr>
<tr>
<td>1.6 Partnerships and strategies the MCP will develop to address disparities and equity in service delivery, housing placements, and housing retention (Aligns with HHAP Round 3 Application)</td>
<td></td>
<td>3.6 MCP Members who remained successfully housed <strong>Priority Measure</strong></td>
</tr>
</tbody>
</table>
Next Steps for CoC and MCP Engagement
MCPs and CoCs have less than two (2) months to define the county strategies to include in the MCP Local Homelessness Plan (LHP) due June 30, 2022 – which is the same deadline for HHAP Round 3 applications. With overlapping deadlines in mind, here is our proposed timeline for the next two months:

1. **Now through May 31:**
   - MCPs and CoC to define HHIP strategies and share the HHAP Round 3 data needed for the LHP. This will include discussions on local county needs and required engagement related to the CoC Governing Board, CES, HMIS, and the 2023 PIT Count.
     - MCPs will write the application itself, so we hope to define strategies by the end of May to ensure our internal staff have ample time to compile the LHP.
   - MCPs will collaborate with the CoC to obtain the HHAP Round 3 data that MCPs must include in the LHP.

2. **Throughout May and June:**
   - All MCPs will attend monthly CoC Board Meetings and partner with CoCs to share our HHIP strategies with the community at CoC stakeholder forums.

3. **By June 30:** MCPs to submit LHPs to DHCS
Any questions or input about HHIP?

James Trout (Aetna): TroutJ@aetna.com
Kris Kuntz (Anthem): Kristopher.Kuntz@anthem.com
Amber Kemp (Health Net): Amber.Kemp@cahealthwellness.com
Vanessa Davis (Kaiser Permanente): Vanessa.W.Davis@kp.org
Blanca Martinez (Molina): Blanca.Martinez@MolinaHealthcare.com
TO: CoC Board Members
FROM: Jillyan McKinney, Racial Equity Specialist
DATE: May 11, 2022
RE: CoC Executive Committee Approved SSF to apply for the
  Family Homelessness Challenge Grant

This memo summarizes the background on this topic and the urgent action taken by the CoC Executive Committee on the Board’s behalf as permitted by the CoC Governance Charter. Notice of award date is June 29, 2022, and if awarded SSF will develop a more detailed presentation to the CoC.

Background
Housing Families First seeks to build a system-level coordinated response to ending family homelessness in Sacramento. Using innovative best practices and leveraging support from Community Solutions as a Built for Zero community, the effort will expand the capacity to collect real-time quality data on families experiencing or imminently at risk of homelessness, develop shared goals and strategies across systems of care to address family homelessness and build cross-agency case conferencing by using an established quality by name list of homeless families in our community. The Family Homelessness Challenge Grant resources will also leverage SSF’s Day1 Family Fund and connect to Black Child Legacy Campaign to address the racial disparities of those experiencing homelessness, particularly among our Black/African American community, which is in full alignment with the SSF’s Racial Equity Action plan that was adopted by the Sacramento Continuum of Care in 2021.

Action Taken
On April 25, 2022, the Executive Committee approved the following urgent action on behalf of the full CoC Board, as permitted in the CoC Governance
Charter. Action was needed urgently to submit The California Interagency Council on Homelessness (Cal ICH) Family Homelessness Challenge Grant by April 29, 2022, prior to the May 11, 2022, CoC Board meeting.

Action
In the interest of progressing toward goals identified in the Racial Equity Action Plan and expanding the CoC’s capacity to support families, the CoC Executive Committee approved SSF to apply for the Cal ICH Family Homelessness Challenge Grant.
TO: CoC Executive Committee
FROM: Michele Watts, SSF Chief Planning Officer
DATE: April 28, 2022
RE: Question of Wilton Rancheria Joining the Sacramento CoC

This memo summarizes the background on this topic and recommends action for the committee’s approval today.

**Background**
SSF Racial Equity Specialist Jillyan McKinney began outreach to Wilton Rancheria (WR) shortly after being hired, as part of operationalizing Racial Equity Action Plan recommendations. After several conversations with WR leadership, including an independent session with Homebase, on April 5, 2022, WR passed a tribal resolution to join the Sacramento City & County Continuum of Care.

Support for WR joining the Sacramento CoC can be found in several local or federal sources, described below.

**Racial Equity Action Plan**
- Re. Wilton Rancheria (p. 31)
  - Finding: Federally recognized tribes have the authority to create their own CoCs. There is one federally recognized tribe in the Sacramento area, Wilton Rancheria.
  - Recommendation: Offer formal support and allyship to Wilton Rancheria in the creation and sustainability of a CoC.
- Overarching Support of Racial Equity Action Plan Goals
  - Creating community connections with WR will provide the CoC better understanding and guidance for a demographic of peoples that have been historically erased from the system.
- Indigenous and Persons with Lived Expertise (PLE) voice is necessary to further the racial equity work that is designated by the Racial Equity Action Plan.

**FY2021 CoC NOFO Summary**
The Consolidated Appropriations Act, 2021 included language allowing the participation of Indian Tribes and Tribally Designated Housing Entities (TDHEs) in the Continuum of Care (CoC) Program.

On August 18, 2021, HUD published the Notice of Funding Opportunity (NOFO) for the Fiscal Year (FY) 2021 CoC Program Competition on Grants.gov. The NOFO permits a Collaborative Applicant to add to their formula area in order to apply for a project in a formula area that is not a non-entitlement area, metro city, or urban county, provided that a Tribal resolution authorizes the Collaborative Applicant to claim the applicable geography.

**FY2022 CoC Registration**
The CoC Registration, the first step in the annual HUD NOFO competition, was due April 7, 2022. Adding a jurisdiction or splitting a multi-jurisdictional CoC are activities that take place within the registration. The week that registration was due, HUD announced that CoCs looking to add tribal jurisdictions into their structure could seek a registration extension of up to 30 days to allow sufficient time for tribal entities to pass resolutions and for coordination, communication, and other activities. SSF requested an extension on behalf of the Sacramento CoC for this purpose.

Additional thoughts for the committee’s consideration are provided below.

**Guidance to Wilton Rancheria on Joining CoC from Homebase**

**Advantages**
- Slightly simplify the process of serving people experiencing homelessness on Wilton Rancheria with CoC funds.
- Potentially increase the amount of funding available to the Sacramento CoC,
- Reflect Wilton Rancheria’s commitment to working with the Sacramento CoC.
Considerations

- If Wilton Rancheria would like to establish its own CoC in the future, it will require a formal CoC split.
- Wilton Rancheria likely does not need to pass a tribal resolution to apply for CoC NOFO funding.

Uncertainties Identified by SSF

Although HUD is encouraging existing CoCs and tribal jurisdictions to unite, very little additional guidance is available. For example, no information has been provided on whether a CoC’s allocation will increase due to the addition of a tribal jurisdiction. It is also unclear how CoC Planning grant funds may be impacted by the change. Changing current practice for determining CoC allocation amounts and eligible planning activities would represent substantive changes to what is currently articulated in the HEARTH Act.

Recommendation

Because the CoC Board is not meeting until after the CoC Registration is due, the Executive Committee is asked to take the following action. The outcome of this action item will be agendized and reported on at the May CoC Board meeting.

Recommended Action

In the interest of strengthening the CoC’s relationship with Wilton Rancheria, and in alignment with what HUD’s FY2021 NOFO and FY2022 Registration guidance suggests, as well as in alignment with the CoC’s Racial Equity Action Plan, approve the addition of Wilton Rancheria to the Sacramento City & County CoC via the FY2022 NOFO Registration. Direct staff to work with the Governance Committee and Wilton Rancheria leadership to amend the Governance Charter to reflect this addition to the CoC and to clarify roles and responsibilities for all parties.