Sacramento Continuum of Care (CoC) Board Meeting Minutes
Wednesday, March 9th, 2022 | 8:00 AM to 10:00 AM

Recording of Zoom Meeting. The meeting chat is below the minutes.

Attendance:

<table>
<thead>
<tr>
<th>Member</th>
<th>Area of Representation</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexis Bernard</td>
<td>Mental Health Service Organization</td>
<td>Yes</td>
</tr>
<tr>
<td>Amani Sawires Rapaski</td>
<td>Substance Abuse</td>
<td>Yes</td>
</tr>
<tr>
<td>Angela Upshaw - Vice Chair</td>
<td>Veterans</td>
<td>Yes</td>
</tr>
<tr>
<td>April Marie Dawson</td>
<td>People with Disabilities</td>
<td>Yes</td>
</tr>
<tr>
<td>Christie M. Gonzales</td>
<td>Substance Abuse Service Organizations</td>
<td>Yes</td>
</tr>
<tr>
<td>Elyah “Eroz” Williams</td>
<td>Youth with Lived Experience</td>
<td>No</td>
</tr>
<tr>
<td>Emily Halcon</td>
<td>County of Sacramento</td>
<td>Yes</td>
</tr>
<tr>
<td>Erin Johansen - Chair</td>
<td>Mental Health</td>
<td>Yes</td>
</tr>
<tr>
<td>Fatemah Martinez</td>
<td>Shelter Provider</td>
<td>Yes</td>
</tr>
<tr>
<td>Jameson Parker</td>
<td>Business Community &amp; Street Outreach</td>
<td>Yes</td>
</tr>
<tr>
<td>Jenna Abbott</td>
<td>Business Community</td>
<td>Yes</td>
</tr>
<tr>
<td>John Kraintz</td>
<td>Lived Experience</td>
<td>No</td>
</tr>
<tr>
<td>Joseph Smith</td>
<td>Coalition/Network</td>
<td>No</td>
</tr>
<tr>
<td>Julie Davis-Jaffe</td>
<td>Employment Development</td>
<td>Yes</td>
</tr>
<tr>
<td>Juile Hirota</td>
<td>Shelter and/or Housing Provider</td>
<td>No</td>
</tr>
<tr>
<td>MaryLiz Paulson</td>
<td>Housing Authority</td>
<td>Yes</td>
</tr>
</tbody>
</table>
### Mike Jaske
Faith Community Advocate
Yes

### Nicholas Golling
City of Sacramento
No

### Paul Jbeily
Law Enforcement
Yes

### Pixie Pearl - Secretary
Homeless Youth
Yes

### Sarah Bontrager
City of Elk Grove
Yes

### Stefan Heisler
City of Rancho Cordova
Yes

### Stephanie Cotter
City of Citrus Heights
Yes

### Tara Turrentine
Education
Yes

<table>
<thead>
<tr>
<th>SSF Staff</th>
<th>SSF Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christina Heredia</td>
<td>Referral Specialist</td>
</tr>
<tr>
<td>Janet Rice</td>
<td>Chief Financial Officer</td>
</tr>
<tr>
<td>Jillyan McKinney</td>
<td>Racial Equity Specialist</td>
</tr>
<tr>
<td>Josh Lowy</td>
<td>Programming Analyst</td>
</tr>
<tr>
<td>Kaylin Jones</td>
<td>CoC Coordinator</td>
</tr>
<tr>
<td>Lisa Bates</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Man Tsui</td>
<td>Data Analyst</td>
</tr>
<tr>
<td>Michele Watts</td>
<td>Chief Planning Officer</td>
</tr>
<tr>
<td>Peter Bell</td>
<td>CE Manager</td>
</tr>
<tr>
<td>Scott Clark</td>
<td>Data Analysis Manager</td>
</tr>
<tr>
<td>Stacey Fong</td>
<td>Coordinated Entry Analyst</td>
</tr>
<tr>
<td>Theresa Bible</td>
<td>Outreach Navigator – Meadowview</td>
</tr>
<tr>
<td>Vivan Nguyen</td>
<td>Referral Specialist</td>
</tr>
<tr>
<td>Ya-yin Isle</td>
<td>Chief Strategic Initiatives Officer</td>
</tr>
</tbody>
</table>
### I. Welcome & Introductions: Erin Johansen, CoC Board Chair

Erin called the meeting to order around 8:01 AM. Attendance of 91 participants.

### II. Jan. 12th & Feb. 9th, 2022 Minutes: Pixie Pearl, Secretary

**Approval of 1/12/22 & 2/9/22 CoC Board Minutes:**
Motioned for approval 1/12/22: 1st - April Marie Dawson / 2nd - Jenna Abbot- no changes.

Motioned for approval 2/9/22: 1st - Emily Halcon / 2nd - Tara Turrentine-one change: add Nilda Valmore to the guest list.

Motions approved.

### III. CoC Board Chair's Report: Erin Johansen

Erin shared details about the:

- City Council funding approval for the Coordinated Access Proposal.
- CoC Board and that it will be hosting its annual meeting on 4/21/22. She shared the focus will be on the homelessness action plan required for our state HHAP funding allocation.
IV. Sacramento Steps Forward (SSF) CEO's Report: Lisa Bates

Lisa mentioned:

- Sacramento Homeless Policy Council meets this Friday, March 11, 2022.
- A special PIT Count thank you and appreciation to all the outreach professional agencies, mentioning Roads Home, SSF, SSHH, SacCovered, Step Up on Second, Sacramento City DCR, Sacramento County Department of Human Assistance and Hope Cooperative.

V. Announcements: (Upcoming Events & Recent Actions)
CoC Board Chair: None.
CoC Board Members: None.
SSF Staff: None.
Guests: None.
CoC Board Chair, CoC Board Members, SSF Staff & Guests: None.

VI. Consent Agenda – No Consent Items

VII. New Business:

<table>
<thead>
<tr>
<th>A. Membership</th>
<th>April Marie Dawson, Governance Committee Chair &amp; Michele Watts, SSF Chief Planning Office</th>
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<tbody>
<tr>
<td>1. Approve Membership Cap Increase- ACTION</td>
<td>8:25 AM (15 minutes)</td>
</tr>
<tr>
<td>2. Approve New Member Slate ACTION</td>
<td></td>
</tr>
<tr>
<td>3. Approve Executive Committee Slate ACTION</td>
<td>Actions</td>
</tr>
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April mentioned the broader engagement of stakeholders and persons with lived experience were targeted for recruitment for the one open seat on the Board. There were 33 applicants in total. The Governance Committee is proposing three things: 1. increase the Committee from 25 to 30 members, 2. approve the new member slate of Amber Kemp, Monica Rocha-Wyatt, Kimberley Rae Berry, Carl Mason Gizard, and Deisy Madrigal. By doing these items it will help the Board meet the spirit of our goal of diversifying.

VII.A1. Approve membership cap. Motion- Erin Johanseen and task the governance
committee whether there should be specific guidelines. Second- Joe Smith. It was suggested that the Governance Committee consider designating seats for people with lived experience and report back.

VII. A.2. Approve the new member slate. Motion- Tara Turrentine. Second- Mike Jaske. Motion passes.

The 2021 Executive Committee members are all willing to serve another term in 2022. The Governance Committee Chair, April Dawson, solicited other members’ interest in serving on the 2022 Executive Committee via email; no one expressed interest.

VII.A.3. Approve the Executive Committee slate of Erin Johansen (Chair), Angela Upshaw (Vice Chair), Pixie Pearl/now Pixie Popplewell (Secretary). Motion- Jenna Abbott. Second- Christie Gonzalez. Motion passes.

| B. 2022 Unsheltered PIT Count | April Marie Dawson, PITC Co-Chair; Michele Watts, SSF Chief Planning Officer; & Arturo Baiocchi, CSUS | 8:40 AM (10 minutes) | Information |

- April Marie Dawson shared the 2022 Point-In-Time (PITC) is done and commented on the job well done with a great effort. She thanked stakeholders and SSF staff.
- Michele Watts thanked the satellite site locations for stepping up to support. 700 volunteer sign ups with a show rate of 500 volunteers with the majority being Canvassers. Covered 130 map zones. Reached goal by the end of night 2. Michele thanked professional outreach as it was a bigger undertaking than in years past. There was canvassing in Folsom during the early morning after the first count night, with a small team to do surveys and counting. Youth provider community and youth themselves did youth specific volunteering and phone banking to collect surveys to get richer info on young people and young people with children experiencing homelessness.
- In the week following count nights, a new approach to surveys and/or counting were undertaken for large encampments, including an American River Parkway specific effort. Family surveys were conducted at Mustard Seed School and Maryhouse. Next PITC meeting is Thursday March 17th at 9am. CSUS research team is focused on data quality and clean up in order to prepare for submitting data tables that HUD requires. slide show can be found here.
- Lisa Bates thanked SSF staff
• Jenna Abbott suggested producing a map of areas that volunteers went out to serve as an easy visual.
• Zuri Culbert raised concerns about homeless encampments being required to disband or move right before, during, and right after the PIT Count.

B. HHAP-3
Application 1. Local Homelessness Action Plan
2. Schedule

| Ya-yin Isle, SSF Strategic Initiatives Officer | 8:50 AM (5 minutes) | Information |

Ya-Yin gave information on the state’s requirements for what to include in the local homelessness action plan.
The team is currently waiting on baseline data and other guidance from Cal-ICH/the state.
We have initiated gaps analysis work, including working with the SPC to develop the framework for landscape analysis required for the action plan. see her slides here.
The annual meeting on April 21st will focus on the action plan.

D. Coordinated Access System Proposal Update

| Peter Bell, SSF CES Program Manager | 8:55 AM (5 minutes) | Information |

Peter mentioned the City approved $1 million is to go towards the project. The County will approve its allocation in the coming weeks. The proposal is aiming for 3 years of full commitment across all partners (CoC, County, Cities of Sacramento, Elk Grove, Citrus Heights, and Rancho Cordova). The team is hoping to reach their operational milestones to kick off by July 1st. They are continuing to work on HMIS system and making some changes to the platform and products that will be utilized. Peter stated his contact info is on website and if you want to reach him you can via email at pbell@sacstepsforward.org.

VIII. Meeting Adjourned at 9:17 AM. Next Meeting CoC Annual Meeting: April 21, 2022, 9 AM – 12 PM **Regular April CoC Board Meeting is Canceled**

For any questions or concerns, please contact Michele Watts, SSF Chief Planning Officer, at mwatts@sacstepsforward.org

CoC Board Meeting Chat
Pixie Pearl (they/them): Jan Board Meeting Minutes Approval

Erin Johansen: yes

April Marie Dawson: Yes
Emily Halcon: yes

Stefan Heisler: Yes
Tara Turrentine: Yes
Pixie Pearl (they/them): yes
Sarah Bontrager: Yes
Mike Jaske, SacACT: yes
AngelaUpshaw: yes
Joe Smith: yes
Julie Davis-Jaffe - SETA Sacramento Works: Yes
Jenna Abbott: aye
mpaulson: Yes
Amani S: Yes
Nick Golling: aye

Nilda V . My Sister's House: If it matters I believe I was in attendance but late. Nilda Valmores, My Sister's House. Can't see materials.

Pixie Pearl (they/them): February Board Meeting Minutes
Julie Davis-Jaffe - SETA Sacramento Works: Yes
Emily Halcon: yes
Jenna Abbott: aye
mpaulson: Yes  
00:12:38 Nick Golling: aye  
00:12:38 Sarah Bontrager: Yes  
00:12:40 Joe Smith: yes  
00:13:11 Jameson Parker: Yes  
00:13:11 April Marie Dawson: yes  
00:13:14 Mike Jaske, SacACT: yes  
00:13:15 Erin Johansen: yes  
00:13:19 AngelaUpshaw: yes  
00:13:19 Stefan Heisler: Yes  
00:14:05 Tara Turrentine: Yes  
00:14:12 Amani S: Yes  

00:16:02 Ya-yin Isle (she/her), SSF: SHPC Zoom Registration Link:  
https://us02web.zoom.us/webinar/register/WN_20NhdCdeRLWKknmha6-myA  
00:21:52 Robynne Rose-Haymer: Announcement: Career Fair tomorrow @the Center, 12-3.

00:23:23 Amani S: Ditto what jenna said  
00:23:35 Nick Golling: jenna brings up a great point about membership numbers  
00:24:48 Robynne Rose-Haymer: Job Seeker Registration form: https://forms.office.com/r/cqmeXSiu90  

00:28:36 Pixie Pearl (they/them): Increase CoC Membership Cap & Governance Oversight Review  

00:28:44 Michele Watts, she/her/hers, SSF Chief Planning Officer: MEMBERSHIP CAP INCREASE AND DIRECT GOV CMTE TO EXPLORE DESIGNATING SEATS FOR PLE
April Marie Dawson: yes
mpaulson: Yes
Tara Turrentine: Yes
Nick Golling: no
Jenna Abbott: aye
AngelaUpshaw: yes
Julie Davis-Jaffe - SETA Sacramento Works: YEs
Stephanie Cotter: Yes
Joe Smith: yes
Christie Gonzales: yes
Emily Halcon: yes
Sarah Bontrager: Yes
Erin Johansen: yes
Amani S: Yes
Stefan Heisler: Yes
Jameson Parker: Yes
Pixie Pearl (they/them): yes
Vivan Nguyen: yes
Pixie Pearl (they/them): Approve New Member Slate
Michele Watts, she/her/hers, SSF Chief Planning Officer: APPROVE NEW MEMBER SLATE
Julie Davis-Jaffe - SETA Sacramento Works: Yes
April Marie Dawson: Yes
Amani S: Yes
Joe Smith: yes
Jenna Abbott: aye
Emily Halcon: yes
mpaulson: Yes
Tara Turrentine: Yes
Stephanie Cotter: Yes
Erin Johansen: yes
Stefan Heisler: Yes
Elizabeth Elliott, Executive Director, NCIHA, (She, They, Them): Aye
AngelaUpshaw: yes
Mike Jaske, SacACT: yes
Paul Jbeily: yes
Sarah Bontrager: Yes
Mike Jaske, SacACT: yes
Amani S: Yes
Jenna Abbott: aye
Pixie Pearl (they/them): Executive Committee Approval
Angela Upshaw: yes

Stephanie Cotter: yes

Tara Turrentine: Yes
Joe Smith: yes

Alexis Bernard: Yes

April Marie Dawson: yes

Christie Gonzales: yes

Emily Halcon: yes
Erin Johansen: yes

mpaulson: Yes
Stefan Heisler: Yes

Nick Golling: yes
Paul Jbeily: yes

Julie Davis-Jaffe - SETA Sacramento Works: Yes

Elizabeth Elliott, Executive Director, NCIHA, (She, They, Them): yes

Sarah Bontrager: Yes

Nadia Rains: I volunteered several years ago and canvassed this year. It was very well organized, especially considering the number of volunteers flowing in and out. Good job 👏

Jenine Spotnitz: Sacramento CalAIM Roundtable General Stakeholder Session, Meeting Date & Time: March 9, 2022, 12pm-1:30pm
Meeting Registration: https://us06web.zoom.us/meeting/register/tZMvceyhrj4pH9fxt9ZgaUjO9HzsIOveYEx3

Jenine Spotnitz: Everyone is invited to attend. This will be the first in a series
of stakeholder meetings for Sacramento stakeholders hosted by Aetna Better Health, Anthem Blue Cross, Health Net, Kaiser Permanente, Molina Health Care, and the Sacramento County Department of Health Services focused on CalAIM implementation in the County, particularly for Enhanced Care Management (ECM) and Community Supports (CS).

01:20:00 Peter Bell (he/him):
Sacramentostepsforward.org/resources/helpful-materials

01:20:51 Danielle Foster: HMIS sign-up information:
https://sacramentostepsforward.org/about/hmis/

01:20:54 Nilda V. My Sister's House: My Sister's House, 24/7 Help Line 9164283271
nildamsh@gmail.com

01:21:42 Robynne Rose-Haymer: Job Seeker Registration
form:https://forms.office.com/r/cqmeXSiu90

01:22:10 Robynne Rose-Haymer: Career Far @ 1015 20th Street, 12-3, 3/10/2022

01:22:49 Peter Bell (he/him): Our EHV dashboard is now live on our website!
Sacramentostepsforward.org/emergency-housing-vouchers-data/

01:23:04 Robynne Rose-Haymer: Personal Branding
FB Event: https://fb.me/e/35absgqqA

01:23:39 Theresa Luna Shelter Inc (she/her): contact info for Jenna

01:23:54 Jenna Abbott: jenna@riverdistrict.net

01:24:23 Jenna Abbott: Job description at riverdistrict.net under careers