



SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

Racial Equity Committee (REQC) Meeting Agenda

Wednesday, April 20, 2022 | 9:00 AM – 11:00 AM

[Zoom Meeting](#) | Meeting ID: 838 5034 2087 | Passcode: 033400

One tap mobile: +16699009128,,83850342087#,,,,*033400# US (San Jose)

Dial by your location: +1 669 900 9128 US (San Jose)

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Agenda Item	Presenter(s)	Time	Item Type
I. Welcome and grounding the space. Opener: What's a helpful or wise thing you heard someone say lately?	Angela Upshaw, REQC Co-Chair & Jillyan McKinney Racial Equity Specialist Introductions of new Staff Members: Tanesha Travis, Partners with Lived Expertise Coordinator, SSF Jesse Archer, CoC Analyst, SSF	9:00 AM (15 minutes)	Informational
II. "Spotlight on Equity"	REQC member Crystal Sanchez, President, Sacramento Homeless Union	9:15 AM (15 minutes)	Informational & Discussion
III. Approval 3/16/22 Meeting Minutes and REQC Work Plan	Angela Upshaw, REQC Co-Chair, Ardy Akhzari REQC Co-Chair	9:30 AM (5 minutes)	Action
IV. Announcements (Upcoming Events & Recent Actions)	REQC Co-Chairs, REQC Members, & Guests & Joy Balinbin, Homebase	9:35 AM (15 minutes)	Informational & Discussion

<p>VI. Liaison Report-Outs</p>	<p>CESC (Coordinated Entry System Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Deborah Hicks ● Quinn Jones-Hylton ● Samantha Earnshaw ● Deisy Madrigal ● Ejiro Okoro ● Emily Zelaya <p>PRC (Project Review Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Bishop Chris Baker ● Viola Wells ● Fatemah Martinez ● Stephanie D. Thompson ● Kazoua Heu <p>SPC (System Performance Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Elizabeth Elliott ● Steven Seeley ● April Marie Dawson ● Lorraine Wilkins ● Dawn Basciano <p>PIT (Point in Time Count Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Ardy Akhzari ● Crystal Sanchez ● Gina Nicole Lujan ● April Marie Dawson <p>HMIS</p> <ul style="list-style-type: none"> ● Zuri K. Colbert ● Dawn Basciano ● Tiffany Glass ● Angela Upshaw 	<p>9:50 AM (15 minutes)</p>	<p>Informational & Discussion</p>
<p>VI. CES Updates</p>	<p>Peter Bell, SSF, Coordinated Entry Manager</p>	<p>10:05 AM (20 min)</p>	<p>Informational & Discussion</p>

VII. REQC Liaisons review and YAB	Jillyan Sylvia McKinney, SSF, Racial Equity Specialist	10:25am (25 min)	Discussion
VIII. Comments and Questions	Jillyan Sylvia McKinney, SSF, Racial Equity Specialist	10:50 AM (10 min)	Discussion
IX. Meeting Adjourned Next REQC Meeting is Wednesday, May 18, 2022 (9:00am to 11:00am) Potential Topics to Cover: HHAP 3 Application, REQC Liaisons guidance and possibility of becoming voting members of committees, Youth Engagement.			

Reference the [CoC Meeting calendar](#) for upcoming CoC Board and Committee Meetings. For any questions or concerns, please contact [Jillyan McKinney](#), Racial Equity Specialist, Sacramento Steps Forward.



Racial Equity (REQ) Committee Meeting Minutes

Wednesday, March 16th, 2022 || 9:00 AM – 11:00 AM

[Recording of Zoom Meeting](#). The chat is below the minutes.

Attendance:

Member	Area of Representation	Present
Angela Upshaw, Co-Chair	Veterans	Yes
April Marie Dawson	People with Disabilities	No
Ardy Akhzari, Co-Chair	Sacramento	Yes
Bishop Chris Baker	South Sacramento	No
Bo Cassell	Sac. Emergency Shelter, Food Assist., Transitional Living, Workforce Dev.	Yes
Crystal Sanchez	Sacramento - Arden	Yes
Dawn Basciano	Sacramento	No
Deborah Hicks	Mental Health Services for Children & Adolescents, Medi-Cal, Special Needs	Yes
Deisy Madrigal	Homelessness Prevention, AB12 & TAY Housing Provider	Yes
Ejiro Okoro	Sacramento, Affordable Housing, Individuals with Low Income	No
Elizabeth Elliott	Pomo & Maidu Federally Recognized Tribal Members	No
Emily Zelaya	Sacramento, Refugees, Immigrants, Survivors of Human Trafficking	Yes

Fatemah Martinez, MSW	South Sacramento, Unsheltered, Non-Profit, Outreach	Yes
Gina Nicole Lujan	Elder Creek, Florin, Southeast Sac.	No
Karisa Hyppolite	Sacramento	No
Kazoua Heu	Sacramento County, Underserved Southeast Asians, Hispanics, Whites	Yes
Lorraine Wilkins	Sac. County, Youth, Formerly Incarcerated	No
Quinn Jones-Hylton	Sacramento	Yes
Samantha Earnshaw	Northern California, Youth, Families, Single Homeless, Disabilities	Yes
Shalinee Hunter	Sacramento and Statewide	Yes
Stephanie D Thompson	Oak Park and Marina Vista	Yes
Steven Seeley	Mental Health Services, Sac. County	No
Tiffany Glass	Elk Grove, Sacramento County	No
Viola Wells	South Sacramento	No
Zuri K. Colbert	Sacramento County, Under-Resourced Neighborhoods - BIPOC focused	Yes

*Informed SSF staff of their absence before the meeting.

SSF Staff	SSF Title
Christina Heredia	CE Referral Specialist
Glenn Merker	Referral Specialist
Jillyan McKinney	Racial Equity Specialist
Kaylin Jones	CoC PProject Coordinator

Man Tsui	Data Analyst
Michele Watts	Chief Planning Officer
Peter Bell	CE Manager
Tanesha Travis	PLE Coordinator
Ya-Yin Isle	Chief Strategic Initiatives Officer

Guests

Alisa Osunfunke Orduna, Antoinette Carter, LeeAnne Brown, Joseph Smith, Koby Rodriguez, and Tina Glover.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome and grounding into the space	Jillyan Sylvia McKinney, Racial Equity Specialist SSF Introductions of new Staff Member: Tanesha Travis, Persons with Lived Experience Coordinator, SSF	9:00-9:10 AM (10 minutes)	Informational
<ul style="list-style-type: none"> Jillyan McKinney welcomed all and started the meeting around 9:00 AM. Attendance of 29 participants. Grounding question for this meeting was asked (Where would you want to go in the next five minutes?) Please see chat for answers. 			

II. HHAP (Homeless, Housing, Assistance and Prevention Grant Program)	Alisa Osunfunke Orduna	9:10-9:20am	Informational & Discussion
<p>Alisa shared background information on the HHAP Grant Program. Mentioning that there are two components to the Program. One is the application and the other is developing regional plans. Different buckets of work have been engaged in and an open discussion is ongoing on how it will help the community. Alisa wants to ensure REQC can help and have input. Please see slides provided on the discussion.</p>			
III. Approval 2/16/22 Meeting Minutes	Angela Upshaw, REQC Co-Chair	9:20-9:35 AM (5 minutes)	Action
<p>Motioned for Approval of 2/16/22 Meeting Minutes: 1st - Ardy Akhzari, 2nd - Deisy Madrigal. Motion approved.</p>			
V. Announcements (Upcoming Events & Recent Actions)	Angela Upshaw, REQC Co-Chair Michele Watts, Chief Program Officer, SSF PIT Count Reflection	9:50-10 AM (10 minutes)	Informational & Discussion
<ul style="list-style-type: none"> Jillyan McKinney welcomed her new team member Tanesha Travis as she steps into the role of Persons with Lived Experience Coordinator. Michele Watts shared the PIT Count is complete and the goals were reached. This was the first year of using satellite sites. She thanked the outreach partners and youth organizations. There were youth specific surveys conducted and a special event at the Sac LGBT center along with a phone banking effort. The CSUS research team is now focused on data clean up and final reports will be out in June. Please see slides. Crystal Sanchez shared a call out for anyone interested in participating in Project Room Key. 			

- Antoinette Carter shared information about the upcoming virtual summit hosted by Consumers Self Help Center on the 23rd and 24th of March for policy makers and consumers in mental health. [CAMHPRO | Mental Health Peer Support Organization](#)
- Zuri shared that CLAP will be holding an event in the Arden/Arcade area with the Black Child Legacy and are asking other organizations and services to join to table or bring a resource for the unhoused, sheltered families. Saturday 3/26/22 - 4-7 pm 2427 MARCONI AVENUE SACRAMENTO, CA 95821

VI. Liaison Report-Outs	<p>CECSC (Coordinated Entry System Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Deborah Hicks ● Quinn Jones-Hylton ● Samantha Earnshaw ● Deisy Madrigal ● Ejiro Okoro ● Emily Zelaya <p>PRC (Project Review Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Bishop Chris Baker ● Viola Wells ● Fatemah Martinez ● Stephanie D. Thompson ● Kazoua Heu 	10-10:15 AM (15 minutes)	Informational & Discussion
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	SPC (System Performance Committee) Liaison(s) <ul style="list-style-type: none"> • Elizabeth Elliott • Steven Seeley • April Marie Dawson 		
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REQC Co-Chairs: Angel .Upshaw shared it's important to have the participation of the Liaisons as it has an influence throughout

CESC Members:

- Shared that they are considering expanding membership. They are also interested in connecting with members of REQC to help with the recruitment process.

PRC Members:

- Shared that they are currently working on their onboarding process and may consider using different terminology.

PIT Members:

- Shared that they did reach the expected goals of the PIT Count.

SPC Members:

- Shared that they are working on gaps analysis information to help with the HHAP 3 project.

Guests: None.

Please see the recording and chat for more details.

VIII. 2022 REQC Work Plan	Angela Upshaw, REQC Co-Chair, Ardy Akhzari REQC Co-Chair	10:15-10:55 AM (40 minutes)	Informational & Discussion
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- **Angela Upshaw** shared that the work plan is delayed in being turned in and would like to get it completed but wanted to share the plan with the group prior to.
- **Group** discussed that the VI-SPAT may not be able to be changed which would hinder the group from getting the assessment to be more inclusive. Removing it was questioned by the group. With this goal three may have to be looked at and replaced. New verbiage being considered.
- **Kazoua Heu** shared that reading accessibility for all forms is necessary and should be at appropriate literacy levels.

- **Zuri Colbert shared that the verbiage in goal 3 may not be appropriate for certain groups of people and may need to be adjusted.**
- **The group worked on and completed goals one and two. Goal three was not completed.**

VIII. Comments and Questions

10:55 AM (5 minutes)

Please see the recording and chat for more details.

IX. Meeting Adjourned at 11:00

**Next REQC Meeting is Wednesday, April 13, 2022 (9:00am to 11:00am)
Potential Topics to Cover: Liaison Report-Outs, Racial Equity Action Workplan, HAAP Grant.**

REQC Meeting Chat:

08:57:44 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Welcome everyone\

09:00:07 From Emily Zelaya (she/ella) to Everyone:

Good morning... great music to start the day. 🌸

09:00:22 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Welcome into the space everyone, we will start soon.

09:21:44 From Antoinette Carter (she/her) to Everyone:

Good morning from Antoinette Carter at Consumers Self Help Center

09:26:23 From Stephanie Thompson to Everyone:

Panama

09:26:30 From Ardy Akhzari to Everyone:

Galapagos Islands

09:26:31 From Samantha Earnshaw, She/Her to Everyone:
Eswatini

09:26:31 From Tina Glover (she/her) - (SACOG) to Everyone:
New Zealand

09:26:36 From AngelaUpshaw to Everyone:
Zanzibar

09:26:37 From Christina H SSF Referral Specialist (she, her) to Everyone:
Rosarito Mexico

09:26:38 From Crystal Sanchez to Everyone:
Bali

09:26:40 From Tanesha Travis (she/her) SSF PLE Coordinator to Everyone:
Phuket, Thailand

09:26:40 From Emily Zelaya (she/ella) to Everyone:
Argentina

09:26:42 From Shalinee Hunter (She/Her/Hers) to Everyone:
Capetown

09:26:44 From Antoinette Carter (she/her) to Everyone:
Paris

09:26:49 From Man Tsui (he/him) SSF to Everyone:
Cabo

09:26:50 From Kazoua Heu to Everyone:
Hawaii - Any of the islands.

09:26:52 From Zuri KColbert CLAP to Everyone:
A safe space where Black people, moms, families do not have to prove their humanity
in order to have basic rights

09:26:53 From Deborah Hicks to Everyone:
Rocky Mountains in Colorado

09:26:58 From Quinn Jones-Hylton to Everyone:
Ghana

09:27:06 From Deisy Madrigal, She/Her to Everyone:
Out of this world

09:27:16 From Fatemah Martinez to Everyone:
Nigeria

09:28:17 From Samantha Earnshaw, She/Her to Everyone:
Welcome Tanesha!

09:28:28 From Tina Glover (she/her) - (SACOG) to Everyone:
welcome Tanesha!

09:28:31 From Man Tsui (he/him) SSF to Everyone:
Welcome Tanesha!

09:28:42 From Deborah Hicks to Everyone:
Welcome, Tanesha!

09:28:42 From Shalinee Hunter (She/Her/Hers) to Everyone:
Welcome Tanesha :)

09:28:49 From Zuri KColbert CLAP to Everyone:
Welcome Tanesha!! So glad you're here!!

09:28:49 From Tanesha Travis (she/her) SSF PLE Coordinator to Everyone:
Thank you all!

09:28:50 From AngelaUpshaw to Everyone:
Welcome, Tanesha! So happy to have you with us :)

09:28:51 From Deisy Madrigal, She/Her to Everyone:
Welcome Tanesha! Glad you are on board.

09:28:52 From Christina H SSF Referral Specialist (she, her) to Everyone:
Welcome Tanesha!

09:28:57 From Ardy Akhzari to Everyone:
Welcome!!!! Stoked to have you

09:30:13 From AngelaUpshaw to Everyone:
Meeting Minutes from 2/16/22

09:30:19 From Ardy Akhzari to Everyone:
yes

09:30:20 From Bo Cassell to Everyone:
Yes/Approve

09:30:23 From Zuri KColbert CLAP to Everyone:
Approve

09:30:23 From Shalinee Hunter (She/Her/Hers) to Everyone:
Yes

09:30:24 From Samantha Earnshaw, She/Her to Everyone:
Yes

09:30:24 From AngelaUpshaw to Everyone:
yes

09:30:24 From Deborah Hicks to Everyone:
Yes

09:30:24 From Kazoua Heu to Everyone:
Yes

09:30:25 From Emily Zelaya (she/ella) to Everyone:
Yes

09:30:26 From Stephanie Thompson to Everyone:
Approve/yes

09:30:28 From Crystal Sanchez to Everyone:
absain

09:30:29 From Deisy Madrigal, She/Her to Everyone:
Yes

09:33:42 From Christina H SSF Referral Specialist (she, her) to Everyone:
Yes that is correct.

09:40:09 From Ya-yin Isle (she/her), SSF to Everyone:
I wanted to share that the systems performance committee is going to be working on a gaps analysis this spring and has started framing the work. Encourage anyone interested to attend!

09:43:01 From Zuri KColbert CLAP to Everyone:
CLAP will be holding an event in the Arden/Arcade area with the Black Child Legacy, Mutual Assistance and are asking other organizations and services to join to table or bring a resource for the unhoused, sheltered families. Arden and Arcade area has a growing number of unhoused community members and resources needed for those who are sheltered. Saturday 3/26/22 - 4-7 pm 2427 MARCONI AVENUE SACRAMENTO, CA 95821

PLEASE GO TO CLAPSAC.COM FOR MORE INFO or EMAIL: clap@clapsac.com

09:43:09 From Ardy Akhzari to Everyone:
brb

09:47:49 From Antoinette Carter (she/her) to Everyone:
Consumers Self Help Center, in partnership with the California Association of Mental Health Peer Run Organizations (CAMHPRO), invites you to attend their

Virtual Summit: “My People, My Wellness, My Life”

“Mi Gente, Mi Bienestar, Mi Vida”

Wednesday, March 23rd

Thursday, March 24th
10:00 am – 2:45 pm

Keynote speaker:

Dr. B.J. Davis, Senior Manager of Training and Clinical Quality at WellSpace Health

09:48:34 From Antoinette Carter (she/her) to Everyone:
Please Register Prior for the Event at: camhpro.org/lead/summits

Click on “Sacramento County” to register!

Contacts:

Star Cannon, Peer Program Coordinator
(916) 485-4175
scannon@consumersselfhelp.org

Michael Wilner, Wellness Mentor
(916) 504-2120
mwilner@consumersselfhelp.org

09:56:31 From Deisy Madrigal, She/Her to Everyone:
any idea on when the numbers will actually be available?

09:59:14 From Deisy Madrigal, She/Her to Everyone:
I conducted youth surveys and it definitely went smother this time around.

10:00:41 From Crystal Sanchez to Everyone:
i have to jump off to other meeting thanks!

10:11:35 From Shalinee Hunter (She/Her/Hers) to Everyone:
Maybe include 'using best practices....'

10:15:48 From Emily Zelaya (she/ella) to Everyone:
CLAS standards

10:17:01 From Samantha Earnshaw, She/Her to Everyone:
Culturally and Linguistically Appropriate Services (CLAS)

10:19:25 From Samantha Earnshaw, She/Her to Everyone:
<https://thinkculturalhealth.hhs.gov/clas/what-is-clas>

10:24:14 From Samantha Earnshaw, She/Her to Everyone:
agreed

10:25:54 From Stephanie Thompson to Everyone:
1

10:25:55 From Emily Zelaya (she/ella) to Everyone:
1

10:25:56 From Deborah Hicks to Everyone:
I agree with Goal 1

10:25:58 From Samantha Earnshaw, She/Her to Everyone:

1

10:25:58 From Christina H SSF Referral Specialist (she, her) to Everyone:

1

10:26:03 From Kazoua Heu to Everyone:

10:26:04 From AngelaUpshaw to Everyone:

1

10:26:06 From Quinn Jones-Hylton to Everyone:

1

10:26:09 From Ardy Akhzari to Everyone:

1

10:26:20 From Man Tsui (he/him) SSF to Everyone:

1

10:26:22 From Tanesha Travis (she/her) SSF PLE Coordinator to Everyone:

1 agree to capture those with recent experience without excluding those who have transitioned beyond the 5-7 year mark because the ripple effect of the trauma/effect of homeless continues on well past the 5-7 year mark.

10:26:48 From Deisy Madrigal, She/Her to Everyone:

1

10:28:15 From Bo Cassell to Everyone:

1

10:29:02 From Zuri KColbert CLAP to Everyone:

1

10:29:29 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Goal 2

10:29:50 From Deborah Hicks to Everyone:

2

10:29:51 From Ardy Akhzari to Everyone:

2

10:30:04 From Man Tsui (he/him) SSF to Everyone:

2

10:36:46 From Fatemah Martinez to Everyone:

1

10:37:36 From Deborah Hicks to Everyone:

Have to leave a bit early. Thanks, everyone.

10:40:30 From Emily Zelaya (she/ella) to Everyone:

This is just semantics but I think Subgoal 2.2 and Subgoal 2.3 are actually Strategies, not Subgoals.

10:45:39 From Emily Zelaya (she/ella) to Everyone:

2

10:45:42 From Jillyan Sylvia McKinney (she/her) SSF, Racial Equity Specialist to Everyone:

Goal 2

10:45:43 From Samantha Earnshaw, She/Her to Everyone:

2

10:45:44 From AngelaUpshaw to Everyone:

2

10:45:44 From Ardy Akhzari to Everyone:

2

10:45:47 From Kazoua Heu to Everyone:

2

10:45:48 From Deisy Madrigal, She/Her to Everyone:

2

10:45:50 From Christina H SSF Referral Specialist (she, her) to Everyone:

2

10:45:51 From Stephanie Thompson to Everyone:

2

10:45:52 From Man Tsui (he/him) SSF to Everyone:

2

10:45:54 From Zuri KColbert CLAP to Everyone:

2

10:45:58 From Bo Cassell to Everyone:

2

10:50:58 From Ardy Akhzari to Everyone:

I have to go early today. I have a work call in 5 minutes, thank you all. Chat Soon!

10:53:56 From Stephanie Thompson to Everyone:

Thank you for today's meeting! I will need to drop off to attend my office working meeting

11:01:00 From Christina H SSF Referral Specialist (she, her) to Everyone:

Thank you

11:01:36 From Zuri KColbert CLAP to Everyone:

Thank you for a great meeting. We are on a great start!!!

11:01:45 From Bo Cassell to Everyone:

Thank you.

11:01:47 From Tanesha Travis (she/her) SSF PLE Coordinator to Everyone:

thank you all



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Racial Equity Committee Work Plan 2022

Racial Equity Committee Goals

Goal 1: Engage Persons with Lived Expertise to join the Working Group dedicated to Assessment Tools and Prioritization within Coordinated Entry and CORE HUD Initiative.

Subgoal 1.2 Prioritize candidates who have local, lived experience within 5-7 years.

Goal 2: To reach equitable representation in the CoC that is reflective of the population of service.

Subgoal 2.2: Increase the number of CoC participation of underrepresented groups to reflect the population of service.

Goal 3: Ensure language accessibility, including best practices and adaptability for all outreach and materials, forms, etc

Subgoal 3.1: Translate the VI-SPDAT professionally via Culturally and Linguistically Appropriate Services Standards. Prioritize replacing VI-SPDAT.

Subgoal 3.2 Train all facilitators conducting assessments utilizing CLAS Standards and cultural competency.

Subgoal 3.3 All new assessment tools will be translated and conducted using CLAS Standards and cultural competency.

Goal 4: Clarify and define REQC Liaisons roles and responsibilities and process.

Annual Plan (WIP)

Month	Activities
December 2021-February 2022	<ul style="list-style-type: none">• Assign REQC Liaisons to actively participate at various CoC subcommittee meetings• Establish SMARTIE Goals for CA Real and HUD CORE Initiative
March 2022-May 2022	<ul style="list-style-type: none">• Provide feedback to the Coordinated Entry team for RAPS evaluation.• Develop the demographic survey of existing committee members of the CoC (DV, Lived Experience, identifying as Black, Indigenous, People of Color and/or persons with disabilities).• Provide feedback and insight for the Homeless Housing Assistance Prevention (HHAP) Application with a Racial Equity lens.
June 2022-August 2022	<ul style="list-style-type: none">• Conduct the demographic survey and analyze survey results• Create a subcommittee to enact Racial Equity Plan and supervise its effectiveness.
September 2022-December 2022	<ul style="list-style-type: none">• Racial Equity Committee will regularly conduct surveys quarterly.• Review Permanent Housing Assessment as a possible framework for replacing the VI-SPDAT.