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STEPS FORWARD

Ending Homelessness. Starting Fresh.

## System Performance Committee (SPC) Meeting Agenda

Thursday, April 14, 2022 || 8:30 AM – 10:30 AM

[Zoom Meeting](#) | Meeting ID: 834 1484 2046 | Passcode: 087264

One tap mobile +16699009128,,89816090239#,,,,\*311847# US (Sacramento)

Dial by your location: +1 669 900 9128 US (Sacramento)

Find your local number [here](#).

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome &amp; Introductions</b>	Lisa Bates & Stefan Heisler (Co-Chairs)	8:30 AM (5 minutes)	Information
<b>II. Approval of March 24, 2022 Meeting Minutes</b>	Stefan Heisler	8:35 AM (5 minutes)	Action
<b>III. Announcements (Upcoming Events &amp; Recent Actions)</b>	SPC Co-Chairs, SPC Members, Guests	8:40 AM (5 minutes)	Information
<b>IV. 2022 Gaps Analysis &amp; HHAP Action Plan</b> - HHAP-3 updates - Gaps data review - Discuss assumptions	Tom Albanese, Consultant  Mark Silverbush, Consultant	8:45 AM (95 minutes)	Information & Discussion
<b>V. Community Updates on Issues Impacting System Performance</b>	SPC Members	10:20 AM (10 minutes)	Information & Discussion

**Next SPC Meeting: Thursday, May 26 from 9:00 am to 11:00 am**

If you have any questions or would like more information about this meeting, contact Jesse Archer, CoC Analyst with Sacramento Steps Forward at [jarcher@sacstepsforward.org](mailto:jarcher@sacstepsforward.org).



## System Performance Committee (SPC) Meeting Minutes

Thursday, March 24th, 2022 || 9:00 AM – 11:00 AM

[Recording of Zoom Meeting.](#) The chat is below the minutes.

### Attendance:

Member	Area of Representation	Present
Amani Sawires Rapaski	Substance Abuse & Housing Programs	Yes
Avery Holland	Service Provider	No
Cheyenne Caraway	Housing Authority	Yes
Danielle Foster	Local Government	Yes
Dawn Basciano	State Government	Yes
Emily Halcon	Local Government	Yes
Erin Johansen	Mental Health	Yes
Gina Roberson	Domestic Violence	No
Lisa Bates, Co-Chair	Lead Agency	Yes
Lorraine Wilkins	Education & Service Provider	No
Mike Jaske	Faith Community Advocate	Yes
Monica Rocha-Wyatt	Mental Health	Yes
Rebecca Sterling	Service Provider	Yes
Sanford Robinson	Veterans	No

If you have any questions or would like more information about this meeting, contact Scott Clark with Sacramento Steps Forward at [sclark@sacstepsforward.org](mailto:sclark@sacstepsforward.org).

Sher Singh	DEI Chair	Yes
Stefan Heisler, Co-Chair	City of Rancho Cordova	Yes
Tahirih Kraft	Service Provider	Yes

SSF Staff	SSF Title
Christina Heredia	Referral Specialist
Glenn Merker	Referral Specialist
Josh Lowy	Programmer Analyst
Kaylin Jones	CoC Project Coordinator
Michelle Watts	Chief Planning Officer
Peter Bell	CE Manager
Scott Clark	Data Analytics Manager
Tanesha Travis	PLE Coordinator
Ya-yin Isle	Chief Strategic Initiatives Officer

### Racial Equity Committee Member Liaison

Dawn Basciano

### Guests

Angela Drake, Brian Heller De Leon, Carmen Briscoe, Elissa Southward, Jessica Jones, Joseph Smith, Julie Hirota, Mark Silverbush, Rahel Solomon, Tom Albanese, 13013106661, 9168622582,

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome &amp; Introductions</b>	Lisa Bates & Stefan Heisler (Co-Chairs)	9:00 AM (5 minutes)	Information
<p>Co-Chair Stefan Heisler called the meeting to order at 9:02, after quorum was achieved and welcomed those attending the meeting. Attendance was 34.</p>			
<b>II. Approval of prior Meeting Minutes</b>	Stefan Heisler	9:05 AM (5 minutes)	Action
<p>Stefan Heisler asked for discussion, comment, or edits to the February and March committee meeting minutes. There were none.</p> <p><b>Action:</b> February 3rd minutes: <i>Tahirih Kraft motioned to approve the minutes as submitted; Mike Jaske seconded.</i>            March 3rd minutes: <i>Danielle Foster motioned to approve the minutes as submitted; Tahirih Kraft seconded.</i></p>			
<b>III. Announcements (Upcoming Events &amp; Recent Actions)</b>	SPC Co-Chairs, SPC Members, Guests	9:10 AM (5 minutes)	Information
<p>Stefan Heisler announced that Alexis Bernard resigned from the SPC due to changing job responsibilities.            The next SPC meeting will be April 14th in order to continue the Gaps Analysis and HHAP-3 work and inform the Annual Meeting on April 21st.</p>			
<b>IV. 2022 Gaps Analysis &amp; HHAP Action Plan</b> - HHAP-3 updates - Gaps data review - Discuss assumptions	Tom Albanese, Consultant Mark Silverbush, Consultant Scott Clark, SSF Data Analytics Manager	9:15 AM (95 minutes)	Information & Discussion

Scott Clark and Mark Silverbush shared a slide presentation, which can be seen [here](#). Scott Clark reviewed current activity related to the June 30 deadline for the HHAP 3 application and reminded the committee how it connects to the Gaps Analysis work.

Tom Albanese and Mark Silverbush shared a process to get the estimate. Questions asked please see the chat and recording.

**Action:** Mark and Tom are to bring back the two estimates on the total number of persons experiencing homelessness to the next SPC meeting, along with additional data for the HHAP-3 local homelessness action plan template.

<b>V. Community Updates on Issues Impacting System Performance</b>	SPC Members	10:50 AM (10 minutes)	Information & Discussion
None			
<b>VII. Meeting Adjourned at 11:00 AM.</b> <b>Next SPC Meeting: Thursday, April 14 from 8:30 am to 10:00 am</b>			

### SPC Meeting Chat

00:19:01 Stefan Heisler: FEBRUARY 3 MEETING MINUTES

00:19:07 Erin Johansen: approved

00:19:13 Danielle Foster: abstain (absent)

00:19:18 Rebecca Sterling: Aye

00:19:21 Cheyenne Caraway: Aye

00:19:26 Stefan Heisler: yes

00:19:30 Mike Jaske, SacACT: yes

00:19:35 Dawn Basciano: Aye

00:19:45 Amani S: Yes

00:20:25 Lisa Bates (She/Her) - SSF:Aye to both minutes

00:20:30 Mike Jaske, SacACT: yes

00:20:32 Rebecca Sterling: Yes

00:20:32 Stefan Heisler:MARCH 3 MEETING MINUTES

00:20:32 Amani S: Yes

00:20:37 Stefan Heisler: YES

00:20:38 Cheyenne Caraway: Yes

00:20:41 Erin Johansen: yes

00:20:44 tahirih: Yea

00:20:49 Danielle Foster: yes

00:23:46 Ya-yin Isle (she/her), SSF:Sounds good, I will work with Kaylin Jones on getting that out to the CoC Board members today. Thank you!

00:28:50 Mike Jaske, SacACT:At the last meeting SSF was anticipating a meeting with state officials to clarify HHAP-3 requirements. Has that happened? if so, what was learned that is important to our work?

00:34:47 Christina H SSF Referral Specialist (she, her):I apologize for being late. I had a referral that needed some attention.

00:37:43 Monica Rocha-Wyatt, she/her, BHS: brb

00:45:04 Angela Drake she her UCDH: Isn't it the difference between incidence and prevalence

00:46:43 Angela Drake she her UCDH: Point in time is a snap shot

00:48:44 Cheyenne Caraway: I 100% agree with Erin

00:49:08 tahirih: Also agree

00:51:01 Lisa Bates (She/Her) - SSF: Is the distinction that no move in date or exit

00:54:41 Erin Johansen: That really doesn't make sense if we are trying to measure our housing outcomes if any of those entries are included in shelter number. Why can't we capture those that were housed which is the goal?

01:01:32 Scott Clark (he/him): We have to acknowledge HMIS limitations to the data we have on status of vouchers.

01:02:13 Lisa Bates (She/Her) - SSF: SHRA issued vouchers we don't have data for, but CoC issued vouchers we should have data

01:16:12 Lisa Bates (She/Her) - SSF: Brb

01:17:59 Mike Jaske, SacACT: How are we counting people who use short-term motel programs?

01:18:50 Scott Clark (he/him): Mike, those are captured in Emergency Shelter.

01:23:27 Mike Jaske, SacACT: What is the range between these two options?

01:24:45 Cheyenne Caraway: What percentage are you using when guessing to remove the duplicates?

01:25:35 Christina H SSF Referral Specialist (she, her): I have another meeting and need to excuse myself. Thank you.

01:28:19 Amani S: I vote for using the approach that other communities have operationalized

01:30:00 Erin Johansen: More agencies should use HMIS in order to get us to better data.

01:30:28 Scott Clark (he/him): Last year's year+ long Gaps Analysis process took a time to engage a wide variety of folks along the lines of what you mentioned, Sher. Surveying agencies, individuals, non-HMIS groups, etc.

01:33:02 Josh Lowy (he/him): Tom, can you speak at all to which communities made use of the methodologies you mentioned? And if possible some of their decision making to reach those methodologies/conclusions?

01:35:41 Danielle Foster: That sounds good---a comparison would help

01:45:42 Cheyenne Caraway: BRB

01:48:46 Cheyenne Caraway: Back

01:49:43 Monica Rocha-Wyatt, she/her, BHS: what about # of seniors?

01:50:54 Scott Clark (he/him): Something we could look at as part of the longer Gaps Analysis process beyond the HHAP application

01:52:59 Rebecca Sterling: Be right back

01:56:23 Mike Jaske, SacACT: Developing a gap assessment for # of persons needing mental health services and substane abuse are important. Everyone says our capacity is far too low, but quantities are squishy

01:57:12 Rebecca Sterling: Back

02:02:31 Monica Rocha-Wyatt, she/her, BHS: yes

02:07:50 Monica Rocha-Wyatt, she/her, BHS: [rocha-wyattm@saccounty.net](mailto:rocha-wyattm@saccounty.net)

02:08:45 Danielle Foster: Thanks Monica and Erin!

02:08:50 Mike Jaske, SacACT: If we implement CalAIM correctly, the managed care provider health data linked to HMIS ought to improve estimates of mental health needs.

02:17:12 Danielle Foster: Yes, thanks everyone!