Recording of Zoom Meeting. The chat is below the minutes.

Attendance:

<table>
<thead>
<tr>
<th>Member</th>
<th>Area of Representation</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexis Bernard</td>
<td>Mental Health Service Organizations</td>
<td>Excused</td>
</tr>
<tr>
<td>Amani Sawires Rapaski</td>
<td>Substance Abuse &amp; Housing Programs</td>
<td>No</td>
</tr>
<tr>
<td>Avery Holland</td>
<td>Service Provider</td>
<td>No</td>
</tr>
<tr>
<td>Cheyenne Caraway</td>
<td>Housing Authority</td>
<td>Yes</td>
</tr>
<tr>
<td>Danielle Foster</td>
<td>Local Government</td>
<td>Excused</td>
</tr>
<tr>
<td>Dawn Basciano</td>
<td>State Government</td>
<td>Yes</td>
</tr>
<tr>
<td>Emily Halcon</td>
<td>Local Government</td>
<td>Yes</td>
</tr>
<tr>
<td>Erin Johansen</td>
<td>Mental Health</td>
<td>Yes</td>
</tr>
<tr>
<td>Gina Roberson</td>
<td>Domestic Violence</td>
<td>Yes</td>
</tr>
<tr>
<td>Lisa Bates, Co-Chair</td>
<td>Lead Agency</td>
<td>Yes</td>
</tr>
<tr>
<td>Lorraine Wilkins</td>
<td>Education &amp; Service Provider</td>
<td>No</td>
</tr>
<tr>
<td>Mike Jaske</td>
<td>Faith Community Advocate</td>
<td>Yes</td>
</tr>
<tr>
<td>Monica Rocha-Wyatt</td>
<td>Mental Health</td>
<td>Yes</td>
</tr>
<tr>
<td>Rebecca Sterling</td>
<td>Service Provider</td>
<td>Yes</td>
</tr>
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If you have any questions or would like more information about this meeting, contact Scott Clark with Sacramento Steps Forward at sclark@sacstepsforward.org.
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sanford Robinson</td>
<td>Veterans</td>
<td>Yes</td>
</tr>
<tr>
<td>Sher Singh</td>
<td>DEI Chair</td>
<td>Yes</td>
</tr>
<tr>
<td>Stefan Heisler, Co-Chair</td>
<td>City of Rancho Cordova</td>
<td>Yes</td>
</tr>
<tr>
<td>Tahirh Kraft</td>
<td>Service Provider</td>
<td>Yes</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th><strong>SSF Staff</strong></th>
<th><strong>SSF Title</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Alicia Music</td>
<td>Executive Assistant</td>
</tr>
<tr>
<td>Christina Heredia</td>
<td>Referral Specialist</td>
</tr>
<tr>
<td>Jillyan McKinney</td>
<td>Racial Equity Specialist</td>
</tr>
<tr>
<td>Josh Lowy</td>
<td>Programmer Analyst</td>
</tr>
<tr>
<td>Kaylin Jones</td>
<td>CoC Project Coordinator</td>
</tr>
<tr>
<td>Lisa Bates</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Man Tsui</td>
<td>Data Analyst</td>
</tr>
<tr>
<td>Michelle Watts</td>
<td>Chief Planning Officer</td>
</tr>
<tr>
<td>Peter Bell</td>
<td>CE Manager</td>
</tr>
<tr>
<td>Rolf Davidson</td>
<td>Program Director</td>
</tr>
<tr>
<td>Scott Clark</td>
<td>Data Analytics Manager</td>
</tr>
<tr>
<td>Sherlynn Clifford</td>
<td>Executive Assistant</td>
</tr>
<tr>
<td>Tina Wilton</td>
<td>HMIS Manager</td>
</tr>
<tr>
<td>Ya-yin Isle</td>
<td>Chief Strategic Initiatives Officer</td>
</tr>
</tbody>
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**Racial Equity Committee Member Liaison**

Elizabeth Elliott, Dawn Basciano
## Agenda Item

<table>
<thead>
<tr>
<th>I. Welcome &amp; Introductions: REQC Liaisons</th>
<th>Presenter(s): Lisa Bates &amp; Stefan Heisler (Co-Chairs)</th>
<th>Time: 9:00 AM (5 minutes)</th>
<th>Item Type: Information</th>
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</thead>
</table>

Co-Chair Stefan Heisler called the meeting to order at 9:08, after quorum was achieved and welcomed those attending the meeting. Attendance was then recorded as above.

<table>
<thead>
<tr>
<th>II. Approval of 12/9/21 Meeting Minutes</th>
<th>Presenter(s): Stefan Heisler</th>
<th>Time: 9:05 AM (5 minutes)</th>
<th>Item Type: Action</th>
</tr>
</thead>
</table>

Stefan Heisler asked for discussion, comment, or edits to the December committee meeting minutes. There were none.

*Action*: Cheyenne Caraway motioned to approve the minutes as submitted; Erin Johansen seconded. Vote: Unanimous 10 Yes; 0 No; 0 Abstained

<table>
<thead>
<tr>
<th>III Announcements (Upcoming Events &amp; Recent Actions)</th>
<th>Presenter(s): SPC Co-Chairs, SPC Members, Guests</th>
<th>Time: 9:10 AM (90 minutes)</th>
<th>Item Type: Information</th>
</tr>
</thead>
</table>

None

<table>
<thead>
<tr>
<th>IV. 2022 SPC Work Plan</th>
<th>Presenter(s): Stefan Heisler</th>
<th>Time: 9:15 AM (15 minutes)</th>
<th>Item Type: Action</th>
</tr>
</thead>
</table>
The committee reviewed the 2022 workplan. It was suggested that check-ins with other committees such as the Coordinated Entry Committee and the Project Review Committee be added to the workplan, and was subsequently listed for April.

**Action:** Motion to accept workplan as modified by Mike Jaske. Seconded by Erin Johansen. Vote: 9 Yes

<table>
<thead>
<tr>
<th>V. HUD Mandated Data Reports Overview</th>
<th>Rolf Davidson, SSF Program Director, Tina Wilton, SSF HMIS Manager</th>
<th>9:30 AM (20 minutes)</th>
<th>Information</th>
</tr>
</thead>
</table>

Rolf and Tina reviewed the list of HUD mandated data reports, including timing, purpose, and how used by the CoC. There was discussion about where safe parking programs are reported; people in safe parking are considered unsheltered so will not appear in the Housing Inventory Counts, but the programs can be listed in HMIS as a service only program.

<table>
<thead>
<tr>
<th>VI. 2022 Gaps Analysis &amp; HHAP Action Plan</th>
<th>Scott Clark, SSF Data Analytics Manager, Ya-yin Isle, Chief Strategic Initiatives Officer</th>
<th>9:50 AM (60 minutes)</th>
<th>Information &amp; Discussion</th>
</tr>
</thead>
</table>

Scott and Ya-yin presented information on the Gaps Analysis and its relationship with the HHAP-3 funding application process. The Gaps Analysis will be prepared with assistance from Consultant Tom Albanese, who was introduced. An ad hoc meeting was proposed to explore some of the data methodology in detail before the next SPC meeting. February 11 was proposed as an ad hoc date, but it was noted there were some conflicts and an alternative date would be found after the meeting and shared with those who expressed interest in this committee.

<table>
<thead>
<tr>
<th>VII. Community Updates on Issues Impacting System Performance</th>
<th>SPC Members</th>
<th>10:50 AM (10 minutes)</th>
<th>Information &amp; Discussion</th>
</tr>
</thead>
</table>
Updates included slides from Mike Jaske on Cal-AIM opportunities. Opportunities and impact related to Afghan refugees were also discussed.

VII. Meeting Adjourned at 10:58 AM.
Next SPC Meeting: Thursday, March 3 from 9:00am to 11:00am

SPC Meeting Chat

08:58:49 From Christina H SSF Referral Specialist (she, her) to Everyone:
BRB

09:02:02 From Brandon Wirth-SHELTER, Inc. to Everyone:
Brandon Wirth, SHELTER, Inc.

09:08:15 From Scott Clark (he/him) to Everyone:
Thanks Dawn!

09:11:20 From Christina H SSF Referral Specialist (she, her) to Everyone:
I apologize my microphone is not working My name is Christina and I am the Referral Specialist with SSF and also on the Racial Equity Committee.

09:11:31 From Stefan Heisler to Everyone:
DECEMBER 9, 2021 MINUTES

09:11:36 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
aye

09:11:39 From Rebecca Sterling to Everyone:
Aye

09:11:39 From Sharna Braucks to Everyone:
Hello and Good Morning from Sharna Braucks, CEO of the YMCA of Superior California.

09:11:39 From Lisa Bates (She/Her) - SSF to Everyone:
approve

09:11:39 From Sanford Robinson to Everyone:
Aye
09:11:39 From  Mike Jaske to Everyone:
   yes

09:11:40 From  Erin Johansen, Hope Cooperative to Everyone:
   approved

09:11:43 From  Stefan Heisler to Everyone:
   yes

09:11:47 From  Tahirih Kraft to Everyone:
   Yes

09:11:48 From  Dawn Basciano to Everyone:
   Yes

09:12:48 From  Elizabeth Elliott, Executive Director, NCIHA, (She, They, Them) to Everyone:
   Aye

09:12:55 From  Tahirih Kraft to Everyone:
   No announcement

09:13:10 From  Elizabeth Elliott, Executive Director, NCIHA, (She, They, Them) to Everyone:
   Hello all I am struggling with connectivity. Elizabeth Elliott, NCIHA,

09:13:42 From  Scott Clark (he/him) to Everyone:
   19 days to the PIT!

09:14:45 From  Dawn Basciano to Everyone:
   Woot! Thank you Scott

09:15:24 From  Sacramento Steps Forward to Everyone:

09:15:42 From  Sacramento Steps Forward to Everyone:
Link to the PIT volunteer training. Thank you for the support!

09:29:04 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:


09:30:08 From Stefan Heisler to Everyone:

ACTION PLAN AS MODIFIED

09:30:13 From Emily Halcon to Everyone:

Yes

09:30:14 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:

aye

09:30:17 From Lisa Bates (She/Her) - SSF to Everyone:

aye

09:30:18 From Cheyenne Caraway to Everyone:

Yes

09:30:19 From Stefan Heisler to Everyone:

yes

09:30:19 From Rebecca Sterling to Everyone:

Yes

09:30:20 From Sher Singh she/her/hers to Everyone:

aye

09:30:20 From Sanford Robinson to Everyone:

Yes

09:30:20 From Tahirih Kraft to Everyone:

Yes

09:35:32 From Scott Clark (he/him) to Everyone:

Most of visualizations of our HUD reports Rolf will show are available on our website in Data dropdown tab.
And our committee has reviewed these at various points.

I appreciate that clarification! Thank you.

CA HDIS: https://bcsh.ca.gov/calich/hdis.html

The next HDIS data transfer is happening Feb 10 for data through 12/31/2021!

brb

back

For the County, we are mostly exploring the use of sleeping cabins, so they will be set up as a shelter, I think.

I think that "Safe Haven" is a very specific project type related to services, and not the same as "SafeGround"

Good point Erin, we have state funded projects with reports that live outside of HMIS and don't always match the data that can get extracted. SSF has been awesome in those conversations and collaborations, it is a heavy lift by everyone involved.

I am stepping away to take a call, I will be right back.

I'm back :)

sorry to be late, had a conflicting mtg with a funder....
Welcome Gina!

10:11:44 From Emily Halcon to Everyone:
Not sure what "resolve any outstanding HHAP-3 issues" means on 5/26, but I think that will be too late for BoS/Council agendas to make any changes at that point.

10:16:14 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:
I am back.

10:23:18 From Christina H SSF Referral Specialist (she, her) to Everyone:
Will substance abuse services be included?

10:26:44 From Cheyenne Caraway to Everyone:
When they have to re-enroll do they lose their chronic homeless status? Has anyone reached out to HUD for this?

10:32:33 From Emily Halcon to Everyone:
FYI, 2/11 is a County holiday

10:32:44 From Tahirih Kraft to Everyone:
Interested

10:33:09 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
we do

10:33:17 From Scott Clark (he/him) to Everyone:
sclark@sacstepsforward.org

10:33:22 From Cheyenne Caraway to Everyone:
Interested

10:33:28 From Scott Clark (he/him) to Everyone:
Thanks Cheyenne!

10:34:03 From Sharna Braucks to Everyone:
I'm willing to help as a novice perspective

10:34:08 From Sher Singh she/her/hers to Everyone:
interested
10:34:08 From Cheyenne Caraway to Everyone: 
can you change the date if the county is off?

10:34:33 From Mike Jaske to Everyone: 
Mike is interested

10:34:56 From Sharna Braucks to Everyone: 
that mtg date doesn't work for me however

10:45:27 From Rebecca Sterling to Everyone: 
Enhanced Care Management and Community Supports both actually started in Sacramento County this past month, so individuals are already enrolled in ECM/CS.

10:48:05 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone: 
Thanks for clarifying Erin

10:49:52 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone: 
We require our BHS providers to enter in HMIS.

10:51:07 From Erin Johansen, Hope Cooperative to Everyone: 
Can we send out a request for information and have providers voluntarily respond?

10:51:10 From Christina H SSF Referral Specialist (she, her) to Everyone: 
Mental Health and Substance Abuse.

10:55:53 From Emily Halcon to Everyone: 
Have to run! Thanks everyone!

10:56:01 From Erin Johansen, Hope Cooperative to Everyone: 
And how can HMIS be streamlined with the reporting we have to do for ECM and CS so we aren't doing dual entry

10:56:25 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone: 
have to run

10:57:39 From Scott Clark (he/him) to Everyone: 
Next SPC Meeting: Thursday, March 3 from 9:00am to 11:00am

10:58:41 From Alondra Neira Homeless Assistance Program Planner to Everyone: thank you everyone. I will have to leave to attend another meeting.