



SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

Racial Equity Committee (REQC) Meeting Minutes

Wednesday, March 16, 2022 | 9:00 AM – 11:00 AM

[Zoom Meeting](#) | Meeting ID: 838 5034 2087 | Passcode: 033400

One tap mobile: +16699009128,,83850342087#,,,,*033400# US (San Jose)

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Agenda Item	Presenter(s)	Time	Item Type
I. Welcome and grounding into the space	Jillyan Sylvia McKinney, Racial Equity Specialist SSF Introductions of new Staff Member: Tanesha Travis, Persons with Lived Experience Coordinator, SSF	9:00-9:10 AM (10 minutes)	Informational
II. HHAP (Homeless, Housing, Assistance and Prevention Grant Program)	Alisa Osunfunke Orduna	9:10-9:20am	Informational & Discussion
III. Approval 2/16/22 Meeting Minutes	Angela Upshaw, REQC Co-Chair	9:20-9:35 AM (5 minutes)	Action
IV. “Spotlight on Equity”	REQC member Elizabeth Elliott, Northern Circle Indian Housing Authority	9:35-9:50 AM (15 minutes)	Informational & Discussion

<p>V. Announcements (Upcoming Events & Recent Actions)</p>	<p>Angela Upshaw, REQC Co-Chair</p> <p>Michele Watts, Chief Program Officer, SSF</p> <p>PIT Count Reflection</p>	<p>9:50-10 AM (10 minutes)</p>	<p>Informational & Discussion</p>
<p>VI. Liaison Report-Outs</p>	<p>CESC (Coordinated Entry System Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Deborah Hicks ● Quinn Jones-Hylton ● Samantha Earnshaw ● Deisy Madrigal ● Ejiro Okoro ● Emily Zelaya <p>PRC (Project Review Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Bishop Chris Baker ● Viola Wells ● Fatemah Martinez ● Stephanie D. Thompson ● Kazoua Heu <p>SPC (System Performance Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Elizabeth Elliott ● Steven Seeley ● April Marie Dawson 	<p>10-10:15 AM (15 minutes)</p>	<p>Informational & Discussion</p>

	<ul style="list-style-type: none"> ● Lorraine Wilkins ● Dawn Basciano <p>PIT (Point in Time Count Committee) Liaison(s)</p> <ul style="list-style-type: none"> ● Ardy Akhzari ● Crystal Sanchez ● Gina Nicole Lujan ● April Marie Dawson 		
VIII. 2022 REQC Work Plan	Angela Upshaw, REQC Co-Chair, Ardy Akhzari REQC Co-Chair	10:15-10:55 AM (40 minutes)	Informational & Discussion
VIII. Comments and Questions		10:55 AM (5 minutes)	
<p>IX. Meeting Adjourned Next REQC Meeting is Wednesday, April 13, 2022 (9:00am to 11:00am) Potential Topics to Cover: Liaison Report-Outs, Racial Equity Action Workplan, HAAP Grant.</p>			

Reference the [CoC Meeting calendar](#) for upcoming CoC Board and Committee Meetings. For any questions or concerns, please contact [Jillyan Sylvia McKinney](#), Racial Equity Specialist, Sacramento Steps Forward.



Racial Equity Committee Work Plan 2022

CA REAL Goals

Goal 1: Engage Persons with Lived Expertise to join the Working Group dedicated to Assessment Tools and Prioritization within Coordinated Entry and CORE Initiative.

Subgoal 1: Across the entire CoC, incremental growth over time to reflect the population of service. (to committee, how do we cast a wide lens)

- CoC Board-increased amount of people on the Board
- 33 applicants-folx with Lived Experience, added 5 new spots

Goal 2: Survey existing committee members of the CoC (DV, Lived Experience, identifying as Black, Indigenous, People of Color and/or persons with disabilities) for demographic data.

Goal 3: Address inequities where the gaps exist. Prioritize the Black Population and use data from surveys to identify inequities in representation throughout the CoC. Racial Equity Committee finds the recommendations and will present them to the CoC for adoption and implementation.

Racial Equity Community Development Goals

Goal 1: Engage Persons with Lived Expertise to join the Working Group dedicated to Assessment Tools and Prioritization within Coordinated Entry and CORE Initiative.

Subgoal 1: Across the entire CoC, incremental growth over time to reflect the population of service. (to committee, how do we cast a wide lens)

- CoC Board-increased amount of people on the Board
- 33 applicants-folx with Lived Experience, added 5 new spots

Goal 2: Survey existing committee members of the CoC (DV, Lived Experience, identifying as Black, Indigenous, People of Color and/or persons with disabilities) for demographic data.

Goal 3:	Language accessibility for outreach and materials, forms, etc (all docs) and readability. (Needs further development to be more specific) Subgoal 3.1: VI-SPDAT should be translated by a professional translators Subgoal 3.2 Any NEW assessment tool should have translations
Goal 4:	Clarify and refine REQC Liaisons roles and responsibilities and process.

Annual Plan (WIP)

Month	Activities
December 2021-February 2022	<ul style="list-style-type: none"> ● Assign REQC Liaisons to attend COC subcommittee ● Establish SMARTIE Goals for CA Real and HUD CORE Initiative
March 2022-May 2022	<ul style="list-style-type: none"> ● Provided feedback to the Coordinated Access Entry team for RAPS evaluation. ● Develop a Demographic survey tool for all CoC members upon entry. ● HHAP Application-Racial Equity Lens
June 2022-August 2022	
September 2022-December 2022	