



SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

System Performance Committee (SPC) Meeting Agenda

Thursday, March 24, 2022 || 9:00 AM – 11:00 AM

[Zoom Meeting](#) | Meeting ID: 834 1484 2046 | Passcode: 087264

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Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions	Lisa Bates & Stefan Heisler (Co-Chairs)	9:00 AM (5 minutes)	Information
II. Approval of prior Meeting Minutes	Stefan Heisler	9:05 AM (5 minutes)	Action
III. Announcements (Upcoming Events & Recent Actions)	SPC Co-Chairs, SPC Members, Guests	9:10 AM (5 minutes)	Information
IV. 2022 Gaps Analysis & HHAP Action Plan - HHAP-3 updates - Gaps data review - Discuss assumptions	Tom Albanese, Consultant Scott Clark, SSF Data Analytics Manager	9:15 AM (95 minutes)	Information & Discussion
V. Community Updates on Issues Impacting System Performance	SPC Members	10:50 AM (10 minutes)	Information & Discussion
VI. Meeting Adjourned			

Next SPC Meeting: Thursday, April 14 from 8:30 am to 10:00 am

If you have any questions or would like more information about this meeting, contact Scott Clark, Data Analytics Manager with Sacramento Steps Forward at sclark@sacstepsforward.org.



System Performance Committee (SPC) Meeting Minutes

Thursday, Feb. 3rd, 2022 || 9:00 AM – 11:00 AM

[Recording of Zoom Meeting](#). The chat is below the minutes.

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organizations	Excused
Amani Sawires Rapaski	Substance Abuse & Housing Programs	No
Avery Holland	Service Provider	No
Cheyenne Caraway	Housing Authority	Yes
Danielle Foster	Local Government	Excused
Dawn Basciano	State Government	Yes
Emily Halcon	Local Government	Yes
Erin Johansen	Mental Health	Yes
Gina Roberson	Domestic Violence	Yes
Lisa Bates, Co-Chair	Lead Agency	Yes
Lorraine Wilkins	Education & Service Provider	No
Mike Jaske	Faith Community Advocate	Yes
Monica Rocha-Wyatt	Mental Health	Yes
Rebecca Sterling	Service Provider	Yes

If you have any questions or would like more information about this meeting, contact Scott Clark with Sacramento Steps Forward at sclark@sacstepsforward.org.

Sanford Robinson	Veterans	Yes
Sher Singh	DEI Chair	Yes
Stefan Heisler, Co-Chair	City of Rancho Cordova	Yes
Tahirh Kraft	Service Provider	Yes

SSF Staff	SSF Title
Alicia Music	Executive Assistant
Christina Heredia	Referral Specialist
Jillyan McKinney	Racial Equity Specialist
Josh Lowy	Programmer Analyst
Kaylin Jones	CoC Project Coordinator
Lisa Bates	Chief Executive Officer
Man Tsui	Data Analyst
Michelle Watts	Chief Planning Officer
Peter Bell	CE Manager
Rolf Davidson	Program Director
Scott Clark	Data Analytics Manager
Sherlynn Clifford	Executive Assistant
Tina Wilton	HMIS Manager
Ya-yin Isle	Chief Strategic Initiatives Officer

Racial Equity Committee Member Liaison

Elizabeth Elliott, Dawn Basciano

Guests

Alondra Neira, Brandon Wirth, Cait Fournier, Joe Smith, Josh Arnold, Lalila Cota; Neil Kurtz, Rose Artega; Sharna Braucks; Tom Albanese;

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions: REQC Liaisons	Lisa Bates & Stefan Heisler (Co-Chairs)	9:00 AM (5 minutes)	Information
Co-Chair Stefan Heisler called the meeting to order at 9:08, after quorum was achieved and welcomed those attending the meeting. Attendance was then recorded as above			
II. Approval of 12/9/21 Meeting Minutes	Stefan Heisler	9:05 AM (5 minutes)	Action
Stefan Heisler asked for discussion, comment, or edits to the December committee meeting minutes. There were none. <i>Action: Cheyenne Caraway motioned to approve the minutes as submitted; Erin Johansen seconded. Vote: Unanimous 10 Yes; 0 No; 0 Abstained</i>			
III Announcements (Upcoming Events & Recent Actions)	SPC Co-Chairs, SPC Members, Guests	9:10 AM (90 minutes)	Information
None			
IV. 2022 SPC Work Plan	Stefan Heisler	9:15 AM (15 minutes)	Action

The committee reviewed the 2022 workplan. It was suggested that check-ins with other committees such as the Coordinated Entry Committee and the Project Review Committee be added to the workplan, and was subsequently listed for April.

Action: Motion to accept workplan as modified by Mike Jaske. Seconded by Erin Johansen. Vote: 9 Yes

<p>V. HUD Mandated Data Reports Overview</p>	<p>Rolf Davidson, SSF Program Director, Tina Wilton, SSF HMIS Manager</p>	<p>9:30 AM (20 minutes)</p>	<p>Information</p>
<p>Rolf and Tina reviewed the list of HUD mandated data reports, including timing, purpose, and how used by the CoC. There was discussion about where safe parking programs are reported; people in safe parking are considered unsheltered so will not appear in the Housing Inventory Counts, but the programs can be listed in HMIS as a service only program.</p>			
<p>VI. 2022 Gaps Analysis & HHAP Action Plan</p>	<p>Scott Clark, SSF Data Analytics Manager, Ya-yin Isle, Chief Strategic Initiatives Officer</p>	<p>9:50 AM (60 minutes)</p>	<p>Information & Discussion</p>
<p>Scott and Ya-yin presented information on the Gaps Analysis and its relationship with the HHAP-3 funding application process. The Gaps Analysis will be prepared with assistance from Consultant Tom Albanese, who was introduced. An ad hoc meeting was proposed to explore some of the data methodology in detail before the next SPC meeting. February 11 was proposed as an ad hoc date, but it was noted there were some conflicts and an alternative date would be found after the meeting and shared with those who expressed interest in this committee.</p>			
<p>VII. Community Updates on Issues Impacting System Performance</p>	<p>SPC Members</p>	<p>10:50 AM (10 minutes)</p>	<p>Information & Discussion</p>

Updates included slides from Mike Jaske on Cal-AIM opportunities.
Opportunities and impact related to Afghan refugees were also discussed.

VII. Meeting Adjourned at 10:58 AM.

Next SPC Meeting: Thursday, March 3 from 9:00am to 11:00am

SPC Meeting Chat

08:58:49 From Christina H SSF Referral Specialist (she, her) to Everyone:
BRB

09:02:02 From Brandon Wirth-SHELTER, Inc. to Everyone:
Brandon Wirth, SHELTER, Inc.

09:08:15 From Scott Clark (he/him) to Everyone:
Thanks Dawn!

09:11:20 From Christina H SSF Referral Specialist (she, her) to Everyone:
I apologize my microphone is not working My name is Christina and I am the Referral Specialist with SSF and also on the Racial Equity Committee.

09:11:31 From Stefan Heisler to Everyone:
DECEMBER 9, 2021 MINUTES

09:11:36 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
aye

09:11:39 From Rebecca Sterling to Everyone:
Aye

09:11:39 From Sharna Braucks to Everyone:
Hello and Good Morning from Sharna Braucks, CEO of the YMCA of Superior California.

09:11:39 From Lisa Bates (She/Her) - SSF to Everyone:
approve

09:11:39 From Sanford Robinson to Everyone:
Aye

09:11:39 From Mike Jaske to Everyone:
yes

09:11:40 From Erin Johansen, Hope Cooperative to Everyone:
approved

09:11:43 From Stefan Heisler to Everyone:
yes

09:11:47 From Tahirih Kraft to Everyone:
Yes

09:11:48 From Dawn Basciano to Everyone:
Yes

09:12:48 From Elizabeth Elliott, Executive Director, NCIHA, (She, They, Them) to Everyone:
Aye

09:12:55 From Tahirih Kraft to Everyone:
No announcement

09:13:10 From Elizabeth Elliott, Executive Director, NCIHA, (She, They, Them) to Everyone:
Hello all I am struggling with connectivity. Elizabeth Elliott, NCIHA,

09:13:42 From Scott Clark (he/him) to Everyone:
19 days to the PIT!

<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2022-pit-count/>

09:14:45 From Dawn Basciano to Everyone:
Woot! Thank you Scott

09:15:24 From Sacramento Steps Forward to Everyone:

<https://myemail.constantcontact.com/Join-Us---2022-PIT-Count-Canvassing-Volunteer-Training.html?soid=1133908092307&aid=2maY25x1eIY>

09:15:42 From Sacramento Steps Forward to Everyone:

Link to the PIT volunteer training. Thank you for the support!

09:29:04 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:

<https://sacramentostepsforward.org/wp-content/uploads/2020/02/CoC-Performance-Targets-and-Minimum-Standards-3-14-18.pdf>

CoC Performance Targets

09:30:08 From Stefan Heisler to Everyone:

ACTION PLAN AS MODIFIED

09:30:13 From Emily Halcon to Everyone:

Yes

09:30:14 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:

aye

09:30:17 From Lisa Bates (She/Her) - SSF to Everyone:

aye

09:30:18 From Cheyenne Caraway to Everyone:

Yes

09:30:19 From Stefan Heisler to Everyone:

yes

09:30:19 From Rebecca Sterling to Everyone:

Yes

09:30:20 From Sher Singh she/her/hers to Everyone:

aye

09:30:20 From Sanford Robinson to Everyone:

Yes

09:30:20 From Tahirih Kraft to Everyone:

Yes

09:35:32 From Scott Clark (he/him) to Everyone:

Most of visualizations of our HUD reports Rolf will show are available on our website in Data dropdown tab.

09:36:35 From Scott Clark (he/him) to Everyone:
And our committee has reviewed these at various points.

09:43:32 From Sharna Braucks to Everyone:
I appreciate that clarification! Thank you.

09:46:15 From Scott Clark (he/him) to Everyone:
CA HDIS: <https://bcsh.ca.gov/calich/hdis.html>

09:48:03 From Ya-yin Isle (she/her), SSF to Everyone:
The next HDIS data transfer is happening Feb 10 for data through 12/31/2021!

09:48:36 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
brb

09:51:22 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
back

09:51:51 From Emily Halcon to Everyone:
For the County, we are mostly exploring the use of sleeping cabins, so they will be set up as a shelter, I think.

09:53:00 From Emily Halcon to Everyone:
I think that "Safe Haven" is a very specific project type related to services, and not the same as "SafeGround"

09:57:30 From Neil Kurtz to Everyone:
Good point Erin, we have state funded projects with reports that live outside of HMIS and don't always match the data that can get extracted. SSF has been awesome in those conversations and collaborations, it is a heavy lift by everyone involved.

10:01:50 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:
I am stepping away to take a call, I will be right back.

10:03:15 From Cheyenne Caraway to Everyone:
I'm back :)

10:05:04 From Gina Roberson to Everyone:
sorry to be late, had a conflicting mtg with a funder....

10:05:18 From Scott Clark (he/him) to Everyone:
Welcome Gina!

10:11:44 From Emily Halcon to Everyone:
Not sure what "resolve any outstanding HHAP-3 issues" means on 5/26, but I think that will be too late for BoS/Council agendas to make any changes at that point.

10:16:14 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:
I am back.

10:23:18 From Christina H SSF Referral Specialist (she, her) to Everyone:
Will substance abuse services be included?

10:26:44 From Cheyenne Caraway to Everyone:
When they have to re-enroll do they lose their chronic homeless status? Has anyone reached out to HUD for this?

10:32:33 From Emily Halcon to Everyone:
FYI, 2/11 is a County holiday

10:32:44 From Tahirih Kraft to Everyone:
Interested

10:33:09 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
we do

10:33:17 From Scott Clark (he/him) to Everyone:
sclark@sacstepsforward.org

10:33:22 From Cheyenne Caraway to Everyone:
Interested

10:33:28 From Scott Clark (he/him) to Everyone:
Thanks Cheyenne!

10:34:03 From Sharna Braucks to Everyone:
I'm willing to help as a novice perspective

10:34:08 From Sher Singh she/her/hers to Everyone:
interested

10:34:08 From Cheyenne Caraway to Everyone:
can you change the date if the county is off?

10:34:33 From Mike Jaske to Everyone:
Mike is interested

10:34:56 From Sharna Braucks to Everyone:
that mtg date doesn't work for me however

10:45:27 From Rebecca Sterling to Everyone:
Enhanced Care Management and Community Supports both actually started in Sacramento County this past month, so individuals are already enrolled in ECM/CS.

10:48:05 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
Thanks for clarifying Erin

10:49:52 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
We require our BHS providers to enter in HMIS.

10:51:07 From Erin Johansen, Hope Cooperative to Everyone:
Can we send out a request for information and have providers voluntarily respond?

10:51:10 From Christina H SSF Referral Specialist (she, her) to Everyone:
Mental Health and Substance Abuse.

10:55:53 From Emily Halcon to Everyone:
Have to run! Thanks everyone!

10:56:01 From Erin Johansen, Hope Cooperative to Everyone:
And how can HMIS be streamlined with the reporting we have to do for ECM and CS so we aren't doing dual entry

10:56:25 From Monica Rocha-Wyatt, she/her, Sacramento to Everyone:
have to run

10:57:39 From Scott Clark (he/him) to Everyone:
Next SPC Meeting: Thursday, March 3 from 9:00am to 11:00am

10:58:41 From Alondra Neira Homeless Assistance Program Planner to Everyone:
thank you everyone. I will have to leave to attend another meeting.



System Performance Committee (SPC) Meeting Minutes

Thursday, March 3, 2022 || 9:00 AM – 11:00 AM

[Recording of Zoom Meeting.](#) The chat is below the minutes.

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organizations	No
Amani Sawires Rapaski	Substance Abuse & Housing Programs	Yes
Avery Holland	Service Provider	No
Cheyenne Caraway	Housing Authority	Yes
Danielle Foster	Local Government	Yes
Dawn Basciano	State Government	Yes
Emily Halcon	Local Government	Yes
Erin Johansen	Mental Health	Yes
Gina Roberson	Domestic Violence	No
Lisa Bates, Co-Chair	Lead Agency	Yes
Lorraine Wilkins	Education & Service Provider	No
Mike Jaske	Faith Community Advocate	Yes
Monica Rocha-Wyatt	Mental Health	Yes
Rebecca Sterling	Service Provider	Yes

If you have any questions or would like more information about this meeting, contact Scott Clark with Sacramento Steps Forward at sclark@sacstepsforward.org.

Sanford Robinson	Veterans	No
Sher Singh	Business	No
Stefan Heisler, Co-Chair	City of Rancho Cordova	Yes
Tahirh Kraft	Service Provider	Yes

SSF Staff	SSF Title
Christina Heredia	Referral Specialist
Jillyan McKinney	Racial Equity Specialist
Josh Lowy	Programming Analyst
Kaylin Jones	CoC Project Coordinator
Lisa Bates	Chief Executive Officer
Man Tsui	Data Analyst
Peter Bell	CE Manager
Scott Clark	Data Analytics Manager
Ya-yin Isle	Chief Strategic Initiatives Officer

Racial Equity Committee Member Liaison

Dawn Basciano

Guests

Brandon Wirth, Jessica Jones, Joe Smith, Josh Arnold, Kara Tow, Mark Silverbush, Natasha Deo, Rahel Solomon, Tom Albanese

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions	Lisa Bates & Stefan Heisler (Co-Chairs)	9:00 AM (5 minutes)	Information
Stefan called the meeting to order around 9:02 AM. Attendance of 30 participants.			
II. Announcements (Upcoming Events & Recent Actions)	SPC Co-Chairs, SPC Members, Guests	9:05 AM (5 minutes)	Information
<p>SPC Members:</p> <ul style="list-style-type: none"> • Danielle Foster shared details about the City of Sacramento providing \$1 million for the first year of the Coordinated Access System. Last Thursday, the City was also awarded Pro-housing designation in the State which helps get more funding for affordable housing. • Stefan Heisler shared that the next Homlessness Policy Council meeting is March 11th. 			
III. 2022 Gaps Analysis & HHAP Action Plan - Ad hoc meeting recap - HHAP-3 data requirement updates - Data review - Proposed assumptions	Scott Clark, SSF Data Analytics Manager Tom Albanese, Consultant	9:10 AM (90 minutes)	Information & Discussion
<p>Scott provided a recap of the February 18 ad hoc meeting that reviewed HHAP-3 requirements and Gaps Analysis needs. Scott shared a look at some of the tables from the State’s Local Homeless Action Plan template and noted that some HHAP-3 clarifications and additional data from the State is expected. Scott reviewed guiding thoughts on the Gaps Analysis process. Tom presented ideas and posed questions to the group to determine starting points for the analysis. The group discussed planning assumptions related to service needs and service performance. Agencies with additional information that might guide the assumptions, such as the number of people who are offered housing but don’t take it, are encouraged to share that with Scott. Please review the presentation here. Questions were asked during the meeting. Please see the recording and chat for</p>			

more details.			
IV. Community Updates on Issues Impacting System Performance	SPC Members	10:40 AM (10 minutes)	Information & Discussion
In order to have more time to discuss the previous agenda item, this item was skipped and attendees were encouraged to put any updates in the chat.			
V. Meeting Adjourned at 11:00 AM. Attendance of 30 participants. Next SPC Meeting: Thursday, March 24, 2022 from 9:00am - 11:00am			

SPC Meeting Chat

- 00:31:07 Ya-yin Isle (she/her), SSF:We will be sending out the Zoom registration link for the Sacramento Homeless Policy Council meeting with our SSF newsletter this week. Thank you!
- 01:05:29 Emily Halcon: I agree with Amani
- 01:05:51 Monica Rocha-Wyatt, she/her, Sacramento: BRB
- 01:06:42 Emily Halcon:I think in the heyday of HPRP, there was data that suggested that for every 10 people provided "prevention" services, one would have actually become homeless "but for" that assistance
- 01:07:38 Peter Bell (he/him):Is there a difference between prevention and eviction avoidance? I don't see that reflected on this chart but often see a distinction when this conversation is brought up.
- 01:09:15 Danielle Foster:Agree with Tom that it depends on how we focus the funding and which agencies administer the funding can help with the focus. I have seen prevention programs lead to 15-18% homelessness reduction.
- 01:11:11 Christina H SSF Referral Specialist (she, her):How will we access this information?
- 01:12:44 Scott Clark (he/him):Christina, can you clarify your question?
- 01:13:44 Emily Halcon: BRB

01:18:19 Kara Tow Shelter Inc (She, Her):Many reasons for singles not taking a shelter bed

01:22:15 Monica Rocha-Wyatt, she/her, Sacramento:sorry, have to jump off for 100-Day Challenge Mid-Point Review

01:22:47 Emily Halcon: Back

01:23:27 Peter Bell (he/him):2-1-1 records requests for emergency shelter

01:25:21 Lisa Bates (She/Her) - SSF:Does Sac Covered have data in their platform outside of HMIS that would help. I don't think most outreach programs have done good HMIS data collection

01:26:41 Erin:I am sorry I have to leave for another meeting.

01:30:33 Peter Bell (he/him):I believe the majority of TH programs are for TAY.

01:31:05 Rebecca Sterling:I've been trying to think if we have this data. I'd have to ask our data folks what we could pull, but it might only be how many of our active clients are unsheltered, not how many have declined shelter.

01:33:11 Lisa Bates (She/Her) - SSF:Could we say TH requires program participation

01:33:35 Cheyenne Caraway:Sorry, I have to step away

01:34:52 Christina H SSF Referral Specialist (she, her):TH most often requires participation to graduate or complete successfully. The next phase is usually permanent housing.

01:36:13 Peter Bell (he/him):RRH is usually in the unit they will eventually occupy, right?

01:37:04 Christina H SSF Referral Specialist (she, her):When I was in a TH I paid rent. every month.

01:38:43 Christina H SSF Referral Specialist (she, her):The participation requirements were to find a job and save money to move out when financially stable.

01:41:12 Cheyenne Caraway:I'm back

01:43:00 Emily Halcon:I think there is also a category that needs permanently subsidized housing, but potentially not permanent services.

01:43:27 Ya-yin Isle (she/her), SSF:Yes Emily - I was about to say the same thing. And maybe that is where vouchers come in?

01:54:58 Ya-yin Isle (she/her), SSF: I don't think 30% is too high.

01:56:20 Ya-yin Isle (she/her), SSF:I also think there is another category, clients who need more than PSH, nursing home level care, which has been very difficult to connect clients to.

02:01:20 Ya-yin Isle (she/her), SSF:Tom how do vouchers play into this? Are they considered the inbetween RRH and PSH and how are they accounted for in a gaps analysis?

02:01:26 Peter Bell (he/him):I agree Ya-Yin, connecting with health care systems is key.

02:03:57 Kara Tow Shelter Inc (She, Her):with an aging population, there will be more medical needs and folks will need PSH w/services

02:04:38 Kara Tow Shelter Inc (She, Her): I agree with Tahirih

02:13:39 Amani S:Veterans in ssvf are much more richly resourced then the average non veteran individual so not sure the 90-day timeline holds for non-veteran

02:14:33 Kara Tow Shelter Inc (She, Her):I was thinking about that as well, Amani

02:22:07 Rebecca Sterling:I'm sorry I have to hop off early. Thanks all

02:24:22 Scott Clark (he/him):Next SPC Meeting: Thursday, March 24 from 9:00am to 11:00am

02:24:44 Cheyenne Caraway:Has the invite for the 24th been sent out yet?

02:25:27 Danielle Foster: Thank you!!

02:25:28 Christina H SSF Referral Specialist (she, her): Thank you

