



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

## PIT Count (PITC) Committee Meeting Agenda

Thursday, January 20th, 2022 | 9:00 AM – 10:30 AM

[Zoom Meeting](#) | Meeting ID: 843 2786 8631 | Passcode: 797272

One tap mobile: +16699009128,,84327868631#,,,,\*797272# US (Sacramento)

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Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome/Introductions &amp; Approval of 12/16/21 Minutes</b>	April Marie Dawson, PITC Co-Chair	9:00 AM (5 minutes)	Information
<b>II. Announcements: (Upcoming Events &amp; Recent Actions)</b>	PITC Co-Chairs, PITC Members, SSF Staff, & Guests	9:05 AM (10 minutes)	Information & Discussion
<b>III. 2021 CoC Committee Overview Presentation Review</b>	Michele Watts, SSF Chief Planning Officer	9:15 AM (10 minutes)	Information & Discussion
<b>IV. 2022 PIT Count Updates:</b> <ul style="list-style-type: none"><li>• New Dates: 2/23-2/24</li><li>• Volunteer Details</li><li>• Event Logistics</li></ul>	Michele Watts, Arturo Baiocchi, CSUS, & Kathreen “Nica” Daria, SSF Volunteer & Training Coordinator	9:25 AM (30 minutes)	Information & Discussion
<b>V. Encampment Protocol</b>	Arturo Baiocchi	9:55 AM (15 minutes)	Discussion
<b>VI. Service Based Surveys</b>	Arturo Baiocchi	10:10 AM (15 minutes)	Discussion
<b>VII. Meeting Adjourned</b> <b>Next PIT Count Committee Meeting: Thursday, February 17th, 2022</b>			

Reference the [CoC Meeting calendar](#) for upcoming CoC Board and Committee Meetings. For any questions or concerns, please contact Michele Watts (mwatts@sacstepsforward.org), Chief Planning Officer, Sacramento Steps Forward.



## 2021 PIT Count (PITC) Committee Meeting Minutes

Thursday, December 16th, 2021 || 9:00 AM – 10:30 AM

[Recording of Zoom Meeting](#). The chat is below the minutes.

### Attendance:

Member	Area of Representation/Organization	Present
April Marie Dawson (Co-Chair)	People with Disabilities	*No
Bridget Alexander	Shelter/Housing Youth Waking the Village	Yes
Crystal Sanchez	Advocate Sacramento Homeless Union	Yes
Cynthia Hunt (Co-Chair)	Shelter/Housing Cottage Housing	Yes
Jeff Tardaguila (Co-Chair)	Advocate	Yes
Jesse Archer	Housing/Shelter Youth, LGBTQ LGBT Community Center	Yes
Joseph Smith	Advocacy, Loaves & Fishes	Yes
Julie Pederson	Law Enforcement Sheriff's Department	Yes
Michelle Schumann	Behavioral Health County Behavioral Health Services	Yes
Niakia "Kia" Phillips	Case Manager Supervisor, Veteran Services	No
Stefan Heisler (SPC Chair)	Reinvestment Analyst, City of Rancho Cordova	Yes

\*Informed SSF staff of their absence before the meeting.

SSF Staff	SSF Title
Kathreen "Nica" Daria	Volunteer & Training Coordinator
Kaylin Jones	CoC Projects Coordinator
Man Tsui	Data Analyst

Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Scott Clark	Data Analytics Manager
Dr. Tamu Green	Systems Performance Advisor
Ya-Yin Isle	Chief Strategic Initiatives Officer

### Racial Equity Committee Liaisons

Ardy Akhzari and Gina Lujan

### Guests:

Arturo Baiocchi (CSUS), Janel Fletcher, Jessica Newham (CSUS), JGreen - Hope Coop, John Holden, John Kraintz, Justin Morris (CSUS), Kim Lau, Sharna Braucks, Susanna Curry (CSUS), and Yesenia Huamani.

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome/Introductions &amp; Approval of 11/18/21 Minutes</b>	April Marie Dawson, PITCC Co-Chair	9:00 AM (5 minutes)	Information
<p>Cynthia welcomed everyone and started the meeting around 9:02 AM. Attendance count was not captured.</p> <p>Motioned for approval of 11/18/21 minutes: 1<sup>st</sup> - Jeff Tardaguila, 2<sup>nd</sup> - Bridget Alexander</p> <p>Motion approved.</p>			

<b>II. Announcements: (Upcoming Events &amp; Recent Actions)</b>	PITC Co-Chairs, PITC Members, & Guests	9:05 AM (10 minutes)	Information & Discussion
Announcements were not captured in the recording or chat. We apologize for this inconvenience.			
<b>III. 2022 PIT Count Survey Tool</b>	Michele Watts, SSF Chief Planning Officer & Arturo Baiocchi, CSUS	9:15 AM (10 minutes)	Action
<p>Michele provided an overview on this agenda item. Arturo and the CSUS team (Jessica Newham, Justin Morris, and Susanna Curry) shared a <a href="#">presentation</a> that included details about the 5-Part PIT Survey Instrument (HUD REQ's), HMIS matching, Race &amp; Ethnicity, Sexual Orientation question, Forced to move question, Zip code information, and discussed questions to possibly remove.</p> <p>Throughout the presentation a poll was run, asking PITC members “Do you agree with this proposed change?” with members voting “yes” “no” or “I don't know/not sure” in relation to the presentation and questions prompted. Please see the recording and chat for details.</p>			
<b>IV. 2022 PIT Count Updates:</b> <ul style="list-style-type: none"> <li>● <b>Pre-Mapping Tool</b></li> <li>● <b>Volunteer Details</b></li> <li>● <b>Event Logistics</b></li> </ul>	Michele Watts & Kathreen “Nica” Daria, SSF Volunteer & Training Coordinator	9:25 AM (40 minutes)	Information
<p>Michele and Nica shared details on:</p> <ul style="list-style-type: none"> <li>● <b>The Pre-Mapping Tool:</b> specifics on the survey questions, a Master Google Map, how testing will occur early Jan. 2022, and finalized maps will be used on PIT Count nights.</li> <li>● <b>Volunteer &amp; Event Logistics:</b> details on Timecounts as the Volunteer platform to sign up, the satellite sites, and the volunteer recruitment goal of 450 volunteers over the two nights.</li> </ul>			

Contact [Nica](#) for any questions or concerns. Please see the recording for more details.

**V. 2022 PITC Work Plan**

Michele Watts &  
Kathreen “Nica”  
Daria

10:05 AM  
(10 minutes)

Information

Given the time, Nica briefly discussed the activities and event planning within the Work Plan. Please see the recording for details.

**VI. Meeting Adjourned at 10:31 AM. Attendance of 26 participants.  
Next PIT Count Committee Meeting: Thursday, January 20th, 2022**

## PITC Meeting Chat

09:02:04 From Dr. Tamu Green (she/her) Sacramento Steps Forward to Everyone:  
Good morning! Just finishing up some breakfast and will then come on camera

09:14:24 From Michele Watts, she/her/hers, SSF Chief Planning Officer to  
Everyone:  
**approval of minutes**

09:14:32 From Joseph Smith to Everyone:  
yes

09:14:40 From Waking the Village to Everyone:  
yes

09:14:55 From Stefan Heisler to Everyone:  
Yes

09:14:56 From Julie Pederson to Everyone:  
yes

09:15:03 From Edward Mariscal to Everyone: (not a PITC member)

~~Yes~~

09:15:05 From Jesse (He/Him) to Everyone:

yes

09:15:10 From chunt to Everyone:

yes

09:15:12 From Jeffery Tardaguila to Everyone:

yes on minutes

09:15:22 From Michelle Schuhmann to Everyone:

yes

09:15:30 From Crystal Sanchez She /her Nisenan land to Everyone:

I have another meeting at 930 so I will have to jump off unfortunately

09:22:50 From arturobaiocchi to Everyone:

I'm here early

09:23:25 From Crystal Sanchez She /her Nisenan land to Everyone:

is this recorded or can I meet with someone about our role.

09:49:11 From Jessica Newham (she/her/hers) to Everyone:

[jessica.newham@csus.edu](mailto:jessica.newham@csus.edu)

09:52:06 From Waking the Village to Everyone:

I am so stoked we are asking this question. It is an issue that is so important to folks experiencing homelessness and it communicates that this survey is willing to address actual concerns they have. Also, this will give us data to speak to the impact of sweeps on service delivery.

09:54:21 From Scott Clark (he/him) to Everyone:

Good point, John

09:59:30 From Dr. Tamu Green (she/her) Sacramento Steps Forward to Everyone:

Sorry, I have to hop off in a minute for another call. Great questions/concerns being raised!

10:00:02 From Scott Clark (he/him) to Everyone:

I have to drop off too. Good ideas and discussion. Thank you.

10:00:48 From Kim Lau 刘真 to Everyone:

Hi, sorry I'm late, hospital rounds went long, is there a way I can get slides or meeting notes?

10:01:29 From Michelle Schuhmann to Everyone:

I think the follow up question regarding belongings is important

10:16:28 From Waking the Village to Everyone:

I like that question and think we should add it to the top to make clear at the start that we are in solidarity. Likely will get us more buy in. Maybe retool the questions to eliminate the option for open response? Like maybe ask to pick the top two issues. I also want to have that data that housing is the issue.

10:17:20 From Kim Lau 刘真 to Everyone:

+1 to bridget

10:22:31 From Kathreen Daria (She/Her) SSF, Volunteer & Training Coordinator to Everyone:

[kdaria@sacstepsforward.org](mailto:kdaria@sacstepsforward.org) for PIT pre-mapping Qs

10:23:01 From JGreen Hope Coop (she/her) to Everyone:

Are there meeting notes ?

10:25:21 From Kathreen Daria (She/Her) SSF, Volunteer & Training Coordinator to Everyone:

**For 2022 PIT updates:**

<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2022-pit-count/>

10:26:33 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:



@JGreen, Today's meeting minutes, chat and materials will be provided after the meeting within a few days. Visit here:

<https://sacramentostepsforward.org/continuum-of-care-meetings/#pitc>

10:26:52 From Ardy Akhzari (he/him) to Everyone:

I should be able to get a bunch of volunteers from my nonprofit, will you provide SM content and email marketing material for us to send out?

10:27:10 From Kathreen Daria (She/Her) SSF, Volunteer & Training Coordinator to Everyone:

Hi Ardy - That's wonderful! We'll follow up with you

10:27:58 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

**The 2022 PIT Count dates are: Wednesday, January 26 – Thursday, January 27.**

10:28:10 From Jesse (He/Him) to Everyone:

[Jesse.archer@Saccenter.org](mailto:Jesse.archer@Saccenter.org)

10:29:40 From Jesse (He/Him) to Everyone:

I have a meeting at 10:30, thanks folks!

10:31:18 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

**Here are today's meeting materials:**

<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.16.21-PITC-Meeting-Materials.pdf>