



SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

Racial Equity Committee (REQC) Meeting Agenda

Wednesday, January 19th, 2022 | 9:00 AM – 11:00 AM

[Zoom Meeting](#) | Meeting ID: 838 5034 2087 | Passcode: 033400

One tap mobile: +16699009128,,83850342087#,,,,*033400# US (San Jose)

Dial by your location: +1 669 900 9128 US (San Jose)

Find your local number [here](#)

Agenda Item	Presenter(s)	Time	Item Type
I. Welcome and Introduction of Jillyan McKinney, REQ specialist	Angela Upshaw, REQC Co-Chair & Jillyan McKinney	9:00 AM (20 minutes)	Informational
II. “Spotlight on Equity”	REQC member (TBD)	9:20 AM (15 minutes)	Informational & Discussion
III. Approval 12/15/21 Meeting Minutes	Angela Upshaw	9:35 AM (5 minutes)	Action
IV. Announcements (Upcoming Events & Recent Actions)	REQC Co-Chair, REQC Members, & Guests Rolf Davidson (Persons with Lived Experience Independent Contractor Agreement)	9:40 AM (10 minutes)	Informational
V. Liaison Report-Outs	<ul style="list-style-type: none">PIT (Point in Time) Count Committee Liaison (TBD)	9:50 AM (15 minutes)	Informational & Discussion

	<ul style="list-style-type: none"> • HMIS and Data Committee Liaison (TBD) • Coordinated Entry System Committee Liaison (TBD) 		
VI. 2022 Unsheltered PIT Count Update	Michele Watts, SSF Chief Planning Officer & Kathreen “Nica” Daria, SSF Volunteer & Training Coordinator	10:05 AM (15 minutes)	Informational & Discussion
VII. 2021 CoC Committee Overview Presentation Review	Michele Watts, SSF Chief Planning Officer	10:20 AM (20 minutes)	Informational & Discussion
VIII. 2022 REQC Work Plan	REQC Co-Chairs & Dr. Tamu Green, Equity and Wellness Institute CEO	10:40 AM (10 minutes)	Informational & Discussion
VIII. Updates to Coordinated Access	Peter Bell, SSF, Coordinated Entry Manager	10:50 AM (10 minutes)	Informational & Discussion
IX. Meeting Adjourned Next REQC Meeting is Wednesday, Feb. 16th, 2022 (9:00am to 11:00am) Potential Topics to Cover: Liaison Report-Outs, Racial Equity Action Plan Tracker, Updates to Bezos Family Fund and HHAP Planning.			

Reference the [CoC Meeting calendar](#) for upcoming CoC Board and Committee Meetings. For any questions or concerns, please contact [Jillyan McKinney](#), Racial Equity Specialist, Sacramento Steps Forward.



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Racial Equity (REQ) Committee Meeting Minutes

Wednesday, Dec. 15th, 2021 || 9:00 AM – 10:00 AM

[Recording of Zoom Meeting](#). The chat is below the minutes.

Attendance:

Member	Area of Representation	Present
Angela Upshaw, Co-Chair	Veterans	Yes
April Marie Dawson	People with Disabilities	No
Ardy Akhzari, Co-Chair	Sacramento	Yes
Bishop Chris Baker	South Sacramento	Yes
Bo Cassell	Sac. Emergency Shelter, Food Assist., Transitional Living, Workforce Dev.	Yes
Crystal Sanchez	Sacramento - Arden	Yes
Dawn Basciano	Sacramento	Yes
Deborah Hicks	Mental Health Services for Children & Adolescents, Medi-Cal, Special Needs	Yes
Deisy Madrigal	Homelessness Prevention, AB12 & TAY Housing Provider	Yes
Ejiro Okoro	Sacramento, Affordable Housing, Individuals with Low Income	Yes
Elizabeth Elliott	Pomo & Maidu Federally Recognized Tribal Members	Yes
Emily Zelaya	Sacramento, Refugees, Immigrants, Survivors of Human Trafficking	Yes

Fatemah Martinez, MSW	South Sacramento, Unsheltered, Non-Profit, Outreach	Yes
Gina Nicole Lujan	Elder Creek, Florin, Southeast Sac.	No
Karisa Hyppolite	Sacramento	Yes
Kazoua Heu	Sacramento County, Underserved Southeast Asians, Hispanics, Whites	Yes
Lorraine Wilkins	Sac. County, Youth, Formerly Incarcerated	No
Quinn Jones-Hylton	Sacramento	Yes
Samantha Earnshaw	Northern California, Youth, Families, Single Homeless, Disabilities	Yes
Shalinee Hunter	Sacramento and Statewide	Yes
Stephanie D Thompson	Oak Park and Marina Vista	No
Steven Seeley	Mental Health Services, Sac. County	*No
Tiffany Glass	Elk Grove, Sacramento County	No
Viola Wells	South Sacramento	No
Zuri K. Colbert	Sacramento County, Under-Resourced Neighborhoods - BIPOC focused	Yes

*Informed SSF staff of their absence before the meeting.

SSF Staff	SSF Title
Christina Heredia	CE Referral Specialist
Connie Morales	CoC Coordinator
Glenn Merker	Referral Specialist
Man Tsui	Data Analyst

Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Peter Bell	CE Manager
Sarah Schwartz	RAPS Specialist
Dr. Tamu Green	Systems Performance Advisor

Guests

Antoinette Carter, Darrin Greer, Erin Lund, Jennifer Bert, Joseph Smith, Julie Davis-Jaffee, Koby Rodriguez, Stephanie Hopkins, Tiffany Rayford, Tiffany's Phone, and Tina Glover.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & “Spotlight on Equity”: Fees & Fines from Zuri Colbert	Angela Upshaw, & Ardy Akhzari, REQC Co-Chairs, & Zuri Colbert, REQC member	9:00 AM (15 minutes)	Informational & Discussion
<p>Angela welcomed all and started the meeting around 9:03 AM. Attendance of 24 participants.</p> <p>Zuri shared a presentation that included details about the Sacramento City and County Fines through an Equity Lens. Please see the recording link above for details.</p> <p>At the Nov. 17th, 2021 REQC meeting, Angela shared a presentation during the “Spotlight on Equity”: Serving Those Who Have Served Our Country.</p>			
II. Approval 11/17/21 Meeting Minutes	Angela Upshaw	9:15 AM (5 minutes)	Action

Motioned for Approval of 11/17/21 Meeting Minutes: 1st - Deisy Madrigal, 2nd - Shalinee Hunter/Fatemah Martinez.

Motion approved.

III. REQC Liaisons

Assignments:

- **Upcoming CoC Committee Meetings**
- **Liaisons Responsibilities**

Ardy Akhzari

9:20 AM
(5 minutes)

Informational

Ardy shared a [presentation](#) and provided details about the upcoming CoC committee meetings and liaisons responsibilities. Questions were asked during the meeting. Please see the recording link for more details.

IV. Coordinated Access & Flow Proposal

Peter Bell, SSF
CE Manager

9:25 AM
(15 minutes)

Informational
&
Discussion

Peter shared a [presentation](#) that included details about an operational definition of ending Homelessness “Functional Zero”, key recommendations, challenges and opportunity, vision and values, proposed system improvements, collaborative development and improvement, roadmap, Focus Area 1 with a visual graphic, access points defined, Coordinated Access: Crisis Resources, and the project timeline. Please see the recording and chat for more details.

V. 2022 Unsheltered PIT Count Update

Michele Watts,
SSF Chief
Planning Officer

9:40 AM
(15 minutes)

Informational
&
Discussion

Michele shared details about the [2022 unsheltered PIT Count](#), the launch of the volunteer registration portal, how additional details will be sent to the community in upcoming weeks, and asked the REQC and the community to share details about the upcoming PIT Count with your friends, family, network, and colleagues.

VI. Announcements:

- **Upcoming Events**
- **Recent Actions**

REQC
Co-Chairs,

9:55 AM
(5 minutes)

Informational

	REQC Members, Guests		
<p>REQC Co-Chairs: None.</p> <p>REQC Members:</p> <ul style="list-style-type: none"> • Karisa Hyppolite shared details about the Mental Health Ward. <p>SSF Staff:</p> <ul style="list-style-type: none"> • Dr. Tamu Green shared she will be a SSF consultant starting in Jan. 2022. SSF has hired a REQ Specialist who will assist the REQC starting the week of Jan. 3rd, 2022. <p>Guests: None.</p> <p>Please see the recording and chat for more details.</p>			
<p>VII. Meeting Adjourned at 10:01am. Attendance of 34 participants.</p> <p>Next REQC Meeting: Wednesday, Jan. 19th, 2022 from 9:00am to 11:00am</p> <p>Potential Topics to Cover: the 2022 REQC Work Plan, Liaisons Next Steps, & the Racial Equity Plan Implementation Tracker</p>			

REQC Meeting Chat:

09:00:37 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Welcome! Here are today's meeting materials:

<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.15.21-REQC-Meeting-Materials.pdf>

09:02:26 From Shalinee Hunter to Everyone:
Good morning everyone

09:02:50 From Dawn Basciano to Everyone:
Good morning everyone

09:06:02 From Jennifer Bert She/Her/Hers to Everyone:
Good morning

09:06:41 From Tamu to Everyone:
Good morning everyone!

09:06:50 From Emily Zelaya (she/ella) to Everyone:
Good morning everyone! 😊

09:06:54 From Peter Bell (he/him) to Everyone:
Good morning!

09:07:07 From Crystal Sanchez she/her Nisenan Land to Michelle Charlton (She/Her) SSF, CoC Coordinator(Direct Message):
I have to jump off at 925 to jump on the 100 day challenge call

09:07:10 From Man Tsui - SSF to Everyone:
Good morning!

09:09:10 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Welcome! Here are today's meeting materials:
<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.15.21-REQC-Meeting-Materials.pdf>

09:10:42 From HyppoliteK to Everyone:
I'm sorry. I hit send too soon on that attachment.

09:10:56 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Update: We have quorum

09:12:31 From Jennifer Bert She/Her/Hers to Everyone:
Awesome!

09:29:04 From HyppoliteK to Everyone:
Zuri will you be able to provide these slides?

09:29:47 From Tamu to Everyone:
I see that there are questions but I think you're going to need to ask Zuri outside of this meeting because of our packed agenda this morning

09:30:28 From Tamu to Everyone:
Or if you put your questions in the chat, Zuri can answer them in the chat or follow up with you

09:30:36 From HyppoliteK to Everyone:
Ok

09:31:16 From Shalinee Hunter (She/Her/Hers) to Everyone:

Thanks for the great work and sharing the information. I will be sharing it out with my network.

09:31:26 From Elizabeth Elliott to Everyone:

Thank you for this I sat on a rural CoC restructuring yesterday and the county prioritized law enforcement and voted to eliminate bipod and tribal representation. I am so grateful for ssf and this Co

09:31:34 From Tamu to Everyone:

So much great info!

09:31:38 From Elizabeth Elliott to Everyone:

CoC

09:32:02 From Elizabeth Elliott to Everyone:

*BIPOC

09:32:42 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Great PPT Zuri! Please share and I can include within the meeting minutes packet.

09:34:54 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Approval of 11/17/21 REQC Meeting Minutes:

09:35:01 From Ardy Akhzari to Everyone:

Approve

09:35:02 From Bishop Chris Baker to Everyone:

bishop chris baker

09:35:02 From Bo Cassell to Everyone:

Yes.

09:35:04 From Tiffany's iPhone to Everyone:

Approved

09:35:04 From Emily Zelaya (she/ella) to Everyone:

Approve

09:35:05 From angela upshaw to Everyone:

yes

09:35:07 From Deisy Madrigal, She/Her to Everyone:

Yes

09:35:08 From Shalinee Hunter (She/Her/Hers) to Everyone:

yes

09:35:10 From HyppoliteK to Everyone:

yes

09:35:11 From Jennifer Bert She/Her/Hers to Everyone: (non-REQC member)

Yes

09:35:11 From Deborah Hicks to Everyone:

Approve

09:35:11 From Kazoua Heu to Everyone:

Approve

09:35:11 From Fatemah Martinez to Everyone:

approve

09:35:15 From Christina H. SSF Referral Specialist to Everyone: (non-REQC member)

yes

09:35:20 From Dawn Basciano to Everyone:

Yes

09:36:38 From Tamu to Everyone:

There may still be some shifts in these assignments. Bo, I think you're one of the folks shifting.

09:36:45 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Details about the CoC Committee Meetings, visit here:

<https://sacramentostepsforward.org/committees/>

09:37:10 From Bishop Chris Baker to Everyone:

can you make that viewable

09:37:35 From Bo Cassell to Everyone:

Yes-- could not make the meeting time of previous assignment, now on PIT committee.

Thank you.

09:41:06 From Ardy Akhzari to Everyone:

Here is the presentation on the Committee Liaisons

09:42:50 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Access these slides on pg 53 within today's meeting materials:

<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.15.21-REQC-Meeting-Materials.pdf>

09:54:03 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

For the more details on the 2022 PIT Count, visit here:

<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2022-pit-count/>

09:54:05 From Jennifer Bert She/Her/Hers to Everyone:

Great information

09:56:29 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

The PIT Count is being coordinated to occur on Wednesday, January 26 – Thursday, January 27.

09:57:33 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Apply to volunteer:

https://docs.google.com/forms/d/e/1FAIpQLSf4PQokjzQzh6amFpNAc1fdDfB5KyFzLUt4BANXED_ovibAvw/viewform

09:59:17 From Shalinee Hunter (She/Her/Hers) to Everyone:

Thank you

10:00:44 From Shalinee Hunter (She/Her/Hers) to Everyone:

Thank you to Angela, Tamu, Michelle, Ardy and all the folks who make sure we are on track and able to dedicate our time and energy to this important work.

10:00:44 From Darrin Greer to Everyone:

Thank you all for your support of the community. 🙌

10:01:03 From Peter Bell (he/him) to Everyone:

We're so grateful for Dr. Tamu's ongoing support and expertise!

10:01:10 From Jennifer Bert She/Her/Hers to Everyone:

Thank you for inviting me to your meeting.

10:01:24 From Tamu to Everyone:
So kind, thank you!

10:01:46 From angela upshaw to Everyone:
Ditto that, Peter!!



SACRAMENTO CONTINUUM OF CARE (COC)

Racial Equity Committee January 19, 2022

ACTION PLAN:

Findings &
Recommendations
from the CoC Racial
Equity Committee

NISENAN LAND ACKNOWLEDGMENT

A hand is shown from the bottom, holding a glowing blue and white globe. The globe is overlaid with a network of white lines and dots, resembling a digital or neural network. The background is a gradient of orange and yellow, suggesting a sunset or sunrise.

We acknowledge that the Nisenan people are still here among us today, though nearly invisible.

We understand that we are on Nisenan land that was never ceded and the original Tribal families have yet to recover from the near genocide of their people.

As residents and visitors of the Nisenan land, we support the Nevada City Rancheria Nisenan Tribe in efforts to stabilize their people as well as their campaign to restore Federal Recognition.

Jillyan Sylvia McKinney

she/her

Latinx/Latina





Potential Racial Equity Committee 2022 Workplan Goals

For Discussion
January 19, 2022



Racial Equity Committee (REQC)

Incorporate racial equity goals and tools into each of the CoC Board's committees when they develop their annual work plans. Have the REQC advise on the development and implementation of these goals and tools.
(T2)

Data with a Racial Equity Lens

To include a clearer picture of the BIPOC homelessness experience:

- Collect, analyze, and report qualitative data when exploring issues related to equity. (T2)

Data with a Racial Equity Lens

To make data on racial equity more meaningful:

- Provide contextual information prepared with REQC input when presenting quantitative data. (T1)

Develop and provide input to HUD on mandated race and ethnicity data process. – Explore opportunity to collaborate with other CoCs. (T1) If HUD presents an opportunity for community input on the definition of homelessness, advocate for a broader definition. (T1)

Data with a Racial Equity Lens

To incorporate more BIPOC voices :

- Discuss racial equity data initiatives with the REQC and other racial equity advocates to get input on key aspects such as data definitions, data collection, analysis, and findings. (T1)
- Work with the REQC to identify racial equity key performance measures. (T1)

Training & Education/ Normalizing Conversations

- Provide ongoing training and educational opportunities that are free and open to the entire community. The trainings should be determined by the needs that are demonstrated and expressed to better understand and promote racial equity, including intersectional needs. Note: Free disability training is available through the local independent living center (RIL). (T1)
- Adapt the national Culturally and Linguistically Appropriate Services (CLAS) Standards to provide guidance to the homelessness sector, and provide training on how to implement the standards. (T2)
- Draw on local and national expertise to provide this education, uplifting the experience and voice of BIPOC with lived experience of homelessness in the process. (T2)

Staff & Leadership Diversity

When recruiting for the CoC Board and committees, replicate the process of recruitment for the REQ, intentionally seeking overrepresentation of BIPOC, especially those with lived experience. (T1)

Partnerships

Conduct outreach into the community to develop a more comprehensive database of organizations and institutions that could aid the efforts of the CoC. Include these potential partners in communications about funding opportunities, board and committee meetings and openings for membership, forums, trainings, and other engagement that will strengthen case management/case conferencing, housing development and placement, HMIS utilization, and collaborative program design. (T1)



Sacramento Continuum of Care Racial Equity Committee



Sacramento Continuum of Care Racial Equity Committee

Our Purpose: to uncover the scope, causes, and potential solutions of race serving as a predictor for homelessness in Sacramento.

Our 2021 Key Products:

- Three-part training series (materials, professional development assignments, & courageous conversations)
- Two stakeholder forums
- BIPOC & PLE interviews & report
- [Racial Equity Action Plan](#)

Our 2021 Accomplishments:

- 2021 CoC Annual meeting breakout session
- Adoption of Racial Equity Action Plan by the CoC Board
- Transitioned from an ad hoc to a standing committee with a diverse slate, including BIPOC & PLE
- Assignment & plan of standing committee member liaisons



Sacramento Continuum of Care Racial Equity Committee

Our Purpose: to uncover the scope, causes, and potential solutions of race serving as a predictor for homelessness in Sacramento.

Our 2022 Goals:

- Implementation of tiered recommendations from Racial Equity Action Plan to guide the CoC Board & Committees over the next three to five years.
- Embed liaisons into each of the CoC Board's open committees, to incorporate racial equity goals & tools when they develop their annual work plans.
- Advise ongoing on the development & implementation of these goals & tools.
- Advise & provide feedback to institutional partners as warranted.
- Successfully complete participation in the HUD Technical Assistance project to develop a more racially equitable Coordinated Entry System.
- Generate knowledge of & resources for underserved communities.