

Sacramento Continuum of Care (CoC) Board Meeting Minutes
Wednesday, December 8th, 2021 | 8:00 AM to 10:00 AM



**SACRAMENTO
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

[Recording of Zoom Meeting](#). The meeting chat is below the minutes.

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	No
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw - Vice Chair	Veterans	Yes
April Marie Dawson	People with Disabilities	Yes
Chevon Kothari	County Health Services	No
Christie M. Gonzales	Substance Abuse Service Organizations	Yes
Christie Lynn	Law Enforcement	No
Elyah "Eroz" Williams	Youth with Lived Experience	Yes
Emily Halcon	County of Sacramento	Yes
Erin Johansen - Chair	Mental Health	Yes
Fatemah Martinez	Shelter Provider	Yes
Jameson Parker	Business Community & Street Outreach	Yes
Jenna Abbott	Business Community	Yes
John Kraintz	Lived Experience	No
Joseph Smith	Coalition/Network	Yes
Julie Davis-Jaffe	Employment Development	Yes

Juile Hirota	Shelter and/or Housing Provider	Yes
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Nicholas Golling	City of Sacramento	Yes
Pixie Pearl - Secretary	Homeless Youth	Yes
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes
Stephanie Cotter	City of Citrus Heights	No
Tara Turrentine	Education	Yes

SSF Staff	SSF Title
Christina Heredia	Referral Specialist
Connie Morales	CoC Coordinator
Janet Rice	Chief Financial Officer
Kathreen "Nica" Daria	Volunteer & Training Coordinator
Kaylin Jones	CoC Coordinator
Lisa Bates	Chief Executive Officer
Man Tsui	Data Analyst
Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Peter Bell	CE Manager
Scott Clark	Data Analysis Manager
Ya-yin Isle	Chief Strategic Initiatives Officer

Guests

Alyxe Lett, Analee, Benjamin Uhlenhop, Bishop Chris Baker, Bo Cassell, Brandon Wirth, Cait Fournier, Cheyenne Caraway, Cynthia Pimentel, Danielle Foster, Dawn Basciano, Deborah Hicks, Deisy Madrigal, Elyah Williams, Emily Zelaya, Erica Plumb, Gina Roberson, HyppoliteK, Jack Barnes, Janel Fletcher, Janet Rice, Jeff Tardaguila, Jenna Yoast, Julie Field, Karisa, Monica Rocha-Wyatt, Nilda V., Noel Kammermann, Pixie Pearl, Quinn Jone-Hylton, Richelle Cullen, Robynne Rose-Haymer, Rosario Arteaga, Roseanne Lopez, Sanforard Robinson, Sarah Bontrager, Sarah's iPhone, Sharna Braucks, Sher Singh, St. John's Program, Tiffany Rayford, Troy Lynch, William White, and Zuri K Colbert.

I. Welcome & Introductions: Erin Johansen, Chair

Erin called the meeting to order around 8:02 AM. Attendance of 36 participants.

II. Review & Approval of Oct. 29th, 2021 Minutes: Pixie Pearl, Secretary

Approval of 10/29/21 CoC Board Minutes:

Motioned for approval: 1st - Jenna Abbott / 2nd - MaryLiz Paulson
Motion approved.

III. Chair's Report: Erin Johansen

Erin shared details about the Coordinated Access & Flow Proposal:

- the Framework is focused on improving coordination around "front door" services and physical/virtual access points
- the proposal is reflective of the recommendations put forward by the Gaps Analysis, REQ Action Plan, and CE Evaluation
- the proposal is working through committees this and next week
- currently in negotiations with the City and County to contribute resources
- and Housing Problem-Solving (diversion and rapid resolution) is a central tenant

IV. CEO's Report: Lisa Bates

Lisa mentioned:

- a special Thank you to SSF Staff and Community Partners for their work on 2021 HUD NOFO application
- SSF is preparing for the 2022 Unsheltered Point-In-Time (PIT) Count this upcoming January. Specific details will be shared in upcoming months. We look forward to collaborating with our partners and community, looking for support and feedback throughout the planning and at the PIT Count.

V. Announcements:

CoC Board Chair: Erin shared details, in response to Zuri's announcement, about the 24/7 Hour Mental Health Respite Center efforts.

CoC Board Members: None.

SSF Staff: None.

Guests:

- Danielle Foster shared details about the [Homeless Hire Tax Credit](#). The State email address for questions is FTBHHTC@ftb.ca.gov
 - **Action Item:** SSF to distribute information to the CoC Community.
- Zuri Colbert mentioned the need for Black hygiene products, asking the community to purchase these supplies from Black owned businesses within our community. She shared details about the City of Sacramento Redistricting meeting tonight. For more details visit clapsac.com. Lastly, she shared detail about sexual assault within the homeless and shelter community.
 - **Action Item:** SSF to distribute information to the CoC Community.
- Bishop Chris Baker mentioned that Walmart and Sam's Clubs collaborate with the Homeless Community who are in need of hygiene products mentioned by Zuri.
- Jeffery Tardaguila shared details about an article on the Business Circle clearing and details about the Cal Health Commission meeting date change.
- Monica Rocha-Wyatt shared details about Wellness Crisis Call Center and Response Community Stakeholder Feedback Report:
 - Here is the main link to [Wellness Crisis Call Center and Response \(formerly Alternatives to 911 for Mental Health\)](#) site
 - Here is the upcoming meeting [flyer](#)
 - [Wellness Crisis Call Center and Response Program Upcoming Employment Opportunity](#) site
- Gina Roberson shared details about the Rights Center regarding assisting sexual assault victims as a community.
- Karisa shared details about the Alternative 911 incentive and community listening sessions.

Please see the recording and chat for more details.

VI. Consent Agenda - Action Item:
A. System Performance Committee Extended Terms

Approval of Consent Agenda Item:

Motioned for approval: 1st - April Marie Dawson / 2nd - Tara Turrentine
Motion approved.

VII. New Business:

A. HUD CoC NOFO Updates:

Michele Watts, SSF
Chief Planning Officer

8:40 AM
(5 minutes)

Information

Michele thanked the Community Partners, Providers, Homebase, and SSF staff for all their hard work and time spent to complete the 2021 HUD NOFO application. She shared details about application submission efforts, meetings, timeline, and more. Erin, CoC Board Chair, also thanked Homebase for their involvement.

B. 2022 Unsheltered PIT Count Update:

- **Research & Methodology**
- **Volunteer Recruitment**
- **Event Logistics**

April Marie Dawson,
PITC Co-Chair,
Michele Watts, &
Kathereen "Nica"
Darla, SSF Volunteer
& Training Coordinator

8:45 AM
(15 minutes)

Information

April and Michele shared:

- The 2022 Point-In-Time (PITC) planning is underway and is being coordinated for Wednesday, January 26, 2022 to Thursday, January 27, 2022.
- The PITC will vote on the survey at the [December 16th meeting](#) and pre-mapping outreach is in progress. [Nica Darla](#), SSF Volunteer & Training Coordinator, will be hosting another office hour today: December 8th at 11am to answer survey and pre-mapping questions.
- The primary deployment site is being organized at the CSU Sacramento main campus. The 2022 PIT will also be piloting satellite sites across the county. A toolkit is currently being developed for satellite site partners, which will include details on roles, event and site preparation guidelines, designated SSF liaisons, and more. Partners who joined the previous satellite call will be receiving updates soon.
- SSF is preparing to launch the PIT volunteer registration portal in the coming days. The community will have options to help with canvassing, set up/clean up, check in/check out, preparing/distributing canvassing packets and supplies, and more. As

Board members, you will be asked to help spread the word about these PIT volunteer opportunities. Please stay tuned for more details!

- SSF is creating an FAQ page to help answer common event and volunteer-related questions and will be sending updates as more logistics are finalized. We're also preparing a PIT email account where the community questions will be reviewed regularly. Though at this time, you can contact [Michele Watts](#) and [Nica Daria](#) directly.

C. Bezos Day 1 Families Fund Grant Update & Next Steps:	Lisa Bates, SSF CEO	9:00 AM (10 minutes)	Information
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Lisa shared details about the [recent grant award](#), the process how people/families can apply for resources, the interest to collect data to inform us on how to best assist family homelessness, the focus to work with public and private partners for a system level response, and additional details on next steps. Please see the recording for more details.

D. Encampment Outreach: 100 Day Challenge	Ya-yin Isle, Chief Strategic Initiatives Officer & Michele Watts	9:10 AM (5 minutes)	Information
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Ya-Yin shared details about the 100 day challenge, the cohort of other Counties, establishing a team of Providers, Outreach Navigators, and Persons with Lived Expertise, workshops before the official start date of Jan. 4th, 2022, commitment of hours for the team, and that more details will be provided in upcoming months.

E. HHAP Updates	Ya-yin Isle	9:15 AM (5 minutes)	Information
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Ya-yin shared details about the application requirements, the Homeless Action Plan, the focus of goal and outcome goals, the Action Plan template, and that more details will be shared at the Jan. 2022 CoC Board meeting.

VII. Meeting Adjourned around 9:01 AM. Attendance of approximately 65 participants. The next CoC Board Meeting is Wednesday, January 12th, 2022.

CoC Board Meeting Chat

07:58:16 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Welcome! Here are today's meeting materials:

<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.8.21-CoC-Board-Materials.pdf>

08:02:04 From Pixie Pearl (they/them) to Everyone:

We have met quorum

08:02:15 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Welcome! Here are today's meeting materials:

<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.8.21-CoC-Board-Materials.pdf>

08:07:29 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Approval of 10/29/21 CoC Board Minutes:

08:07:39 From Amani Sawires-Rapaski to Everyone:

yes

08:07:40 From Pixie Pearl (they/them) to Everyone:

Yes

08:07:41 From Stefan Heisler to Everyone:

Yes

08:07:41 From Joseph Smith to Everyone:

yes

08:07:42 From Emily Halcon to Everyone:

yes

08:07:42 From Zuri KColbert CLAP to Everyone:

Yes

08:07:43 From Sarah Bontrager to Everyone:

Yes

08:07:44 From St. John's Program to Everyone: *(non CoC Board member - vote doesn't count)*

Yes

08:07:45 From MaryLiz Paulson to Everyone:
Yes

08:07:45 From Jenna Abbott to Everyone:
aye

08:07:45 From Nick Golling City of Sacramento to Everyone:
yes

08:07:46 From Erin Johansen, Hope Cooperative to Everyone:
yes

08:07:49 From angela upshaw to Everyone:
Yes

08:07:54 From Tara Turrentine to Everyone:
Yes

08:07:58 From Jameson Parker (He/Him) to Everyone:
Yes

08:07:59 From Dawn Basciano to Everyone:
Yes

08:11:28 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
View upcoming CoC meetings here:
<https://sacramentostepsforward.org/continuum-of-care-meetings/#calendar>

08:11:34 From St. John's Program to Everyone:
What was the name again?

08:17:48 From Nick Golling City of Sacramento to Everyone:
thank you Danielle!

08:20:42 From Zuri KColbert CLAP to Everyone:
snsequity@gmail.com

08:21:06 From Danielle Foster to Everyone:
Homeless Hire Tax Credit- website:
<https://www.ftb.ca.gov/file/business/credits/homeless-hiring-tax-credit/index.html>
email address for questions: FTBHHTC@ftb.ca.gov

state

08:22:46 From Zuri KColbert CLAP to Everyone:

Visit us clapsac.com

08:22:58 From Bishop Chris Baker to Everyone:

[chrissenior64@gmail] I'm open just send days that are good for you, i also would like to introduce you to a prefabricated home executive....Bishop Chris Baker [916]821-6111

08:25:38 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

**Approval of Consent Agenda Item - System Performance Committee
Extended Terms:**

08:25:41 From Julie Davis-Jaffe - SETA Sacramento Works to Everyone:

Yes

08:25:41 From Zuri KColbert CLAP to Everyone: *(non CoC Board member - vote doesn't count)*

Yes

08:25:42 From Pixie Pearl (they/them) to Everyone:

Yes

08:25:42 From Christie Gonzales to Everyone:

yes

08:25:42 From Jameson Parker (He/Him) to Everyone:

Yes

08:25:44 From April Marie Dawson to Everyone:

yes

08:25:44 From Tara Turrentine to Everyone:

Yes

08:25:44 From angela upshaw to Michelle Charlton (She/Her) SSF, CoC Coordinator(Direct Message):

Yes

08:25:45 From Erin Johansen, Hope Cooperative to Everyone:

yes

08:25:45 From St. John's Program to Everyone: (*non CoC Board member - vote doesn't count*)

~~Yes~~

08:25:45 From Sarah Bontrager to Everyone:

Yes

08:25:47 From Joseph Smith to Everyone:

yes

08:25:47 From Nick Golling City of Sacramento to Everyone:

yes

08:25:47 From Emily Halcon to Everyone:

yes

08:25:47 From Stefan Heisler to Everyone:

Yes

08:25:50 From MaryLiz Paulson to Everyone:

Yes

08:25:51 From angela upshaw to Everyone:

Yes

08:25:59 From Julie Hirota Saint John's to Everyone:

yes

08:26:03 From Amani Sawires-Rapaski to Everyone:

yes

08:29:09 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

For more details and stay informed, visit here:

<https://sacramentostepsforward.org/2021-continuum-of-care-coc-program-competition/>

08:32:00 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Stay informed and explore the 2022 PIT Count webpage:

<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2022-pit-count/>

08:33:09 From Kathreen Daria (She/Her) SSF, Volunteer & Training Coordinator to Everyone:

For more 2022 PIT Info:

<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2022-pit-count/>

08:34:15 From Robynne Rose-Haymer to Everyone:
Has the date been released?

08:34:49 From Robynne Rose-Haymer to Everyone:
Thanks for the repeat.

08:35:29 From Gina Roberson to Everyone:
Good question

08:37:00 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
mcharlton@sacstepsforward.org

08:39:06 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Details about the Bezos Day 1 Families Fund Grant:
<https://sacramentostepsforward.org/ssf-awarded-5-million-by-bezos-day-1-family-fund-grant/>

08:41:11 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:
For anyone who missed the verbal report on the 2022 Unsheltered PIT, the dates selected for the count are January 26th & 27th.

08:44:35 From Quinn Jones-Hylton to Everyone:
qjhylton21@gmail.com

08:45:51 From Rosario Arteaga to Everyone:
Rarteaga@sacrt.com I would like to learn more about the 100 day challenge.

08:46:23 From Robynne Rose-Haymer to Everyone:
Ya-yin: I'd like to share the information with my colleagues.
robynne.rose-haymer@saccenter.org

08:46:25 From Sher Singh she/her/hers to Everyone:
I also would like to learn more about the 100 day challenge

08:46:39 From Sher Singh she/her/hers to Everyone:

dei@nfbpwc.org

08:50:57 From Cait Fournier to Everyone:

its the wellness crisis call center report back meeting next Monday. formerly the alternatives to 911 project.

08:50:57 From Zuri KColbert CLAP to Everyone:

Thank you for bringing this up! The Alternatives to 911 was not supposed to be just about mental health so now that the Wellness Crisis Line is concerned. We were hoping that it would be a support of other issues that may not require the police but need mediation for our unhoused or marginalized community

08:51:13 From Emily Halcon to Everyone:

Wellness Call Center meeting flyer attached

08:51:19 From Monica Rocha-Wyatt to Everyone:

BHS Wellness Crisis Call Center and Response Community Stakeholder Report Back, December 13, 2021, from 3:00 – 5:00 PM,

https://www.zoomgov.com/join/1618782856?tk=hBvDnOv1xIxpIqVZ_yHVfQnkNFD9Wo4-Yz_vWBZJ5-w.DQMAAAAYHyqiBZWLUtETF9FbVJKT2pGZ0NHUji6R3VRAAAAAAAAAAAAAA

08:51:37 From Deborah Hicks HeartLand Child and Family Services she/her/hers to Everyone:

I have another meeting to facilitate at 9 a.m. so have to drop off now. Thank you all for your intensive work.

08:51:42 From Lisa Bates (She/Her) - SSF to Everyone:

Maybe something to bring up in the 100 day challenge effort

08:52:01 From Monica Rocha-Wyatt to Everyone:

Thanks Emily, stakeholder participation is greatly appreciated

08:52:24 From Deborah Hicks HeartLand Child and Family Services she/her/hers to Everyone:

Thank you for pointing this out to Sac PD.

08:53:04 From Gina Roberson to Everyone:

Sounds good I will pull data. Thx

08:56:28 From Monica Rocha-Wyatt to Everyone:

Thanks Cait for the clarification.

08:57:49 From Zuri KColbert CLAP to Everyone:

We most definitely need the mental health piece to it but we also need other 911 Alternatives support and not just Wellness or we will be leaving many community members out.

09:03:31 From Sharna Braucks to Everyone:

thank you and happy holidays!