



System Performance Committee (SPC) Meeting Minutes

Thursday, Dec. 9th, 2021 || 9:00 AM – 11:00 AM

[Recording of Zoom Meeting.](#) The chat is below the minutes.

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organizations	Yes
Amani Sawires Rapaski	Substance Abuse & Housing Programs	Yes
Avery Holland	Service Provider	No
Cheyenne Caraway	Housing Authority	Yes
Danielle Foster	Local Government	Yes
Dawn Basciano	State Government	Yes
Emily Halcon	Local Government	Yes
Erin Johansen	Mental Health	Yes
Gina Roberson	Domestic Violence	Yes
John Kraintz	Lived Experience	No
Lisa Bates, Co-Chair	Lead Agency	Yes
Lorraine Wilkins	Education & Service Provider	No
Mike Jaske	Faith Community Advocate	Yes
Monica Rocha-Wyatt	Mental Health	Yes

If you have any questions or would like more information about this meeting, contact Scott Clark with Sacramento Steps Forward at sclark@sacstepsforward.org.

Rebecca Sterling	Service Provider	Yes
Sanford Robinson	Veterans	Yes
Sher Singh	Business	Yes
Stefan Heisler, Co-Chair	City of Rancho Cordova	Yes
Tahirh Kraft	Service Provider	Yes

SSF Staff	SSF Title
Christina Heredia	Referral Specialist
Connie Morales	CoC Coordinator
Lisa Bates	Chief Executive Officer
Man Tsui	Data Analyst
Michelle Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Peter Bell	CE Manager
Scott Clark	Data Analytics Manager

Racial Equity Committee Member Liaison

April Marie Dawson

Guests

Alondra Neira, Joseph Smith, and Neil Kurtz.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Approval of 10/28/21 Meeting Minutes	Lisa Bates & Stefan Heisler (Co-Chairs)	9:00 AM (5 minutes)	Information & Action
<p>Stefan called the meeting to order around 9:05 AM. Attendance of 20 participants</p> <p>Motioned for approval of 10/28/21 minutes: 1st - Lisa Bates, 2nd - Alexis Bernard</p> <p>Motion approved.</p>			
II. Announcements (Upcoming Events & Recent Actions)	SPC Co-Chairs, SPC Members, Guests	9:05 AM (5 minutes)	Information
<p>SPC Co-Chairs: None.</p> <p>SPC Members:</p> <ul style="list-style-type: none"> Danielle Foster shared details about the Homeless Hire Tax Credit. The State email address for questions is FTBHHTC@ftb.ca.gov <p>SSF:</p> <ul style="list-style-type: none"> Action Item: SSF Staff to send out the 2/3/22 SPC meeting calendar invite and Zoom details. Completed. <p>Guests: None.</p>			
III. Coordinated Access & Flow Proposal: Phase 1 & Phase 2	Michele Watts, SSF Chief Planning Officer, Peter Bell, Coordinated Entry Manager	9:10 AM (40 minutes)	Information & Discussion
<p>Michele shared an overview on this agenda item. Peter shared a presentation that included details about an operational definition of ending Homelessness “Functional Zero”, key recommendations, challenges and opportunity, vision and values, proposed system improvements, collaborative development and improvement, roadmap, Focus Area 1 with a visual graphic, access points defined, Coordinated Access: Crisis Resources, and the project timeline. Questions were asked during the meeting. Please see the recording and chat for more details.</p>			

IV. SPC Terms Extension	Michele Watts	9:50 AM (5 minutes)	Discussion
<p>Michele shared details about the SPC terms extension, the timeline of terms, efforts to confirm interest and capacity of SPC members as terms approach expiration, and the 12/8/21 CoC Board memo (which was approved by the CoC Board) was shared to provide additional context.</p>			
V. Bezos Day 1 Family Fund Overview	Lisa Bates	9:55 AM (10 minutes)	Information
<p>Lisa discussed the Bezos Day 1 Families Fund Grant award that included details about the funding, plans to create a leadership structure, the process on how people can apply for resources, how to collect data and inform us on how to best assist family homelessness, working with public and private partners with a system level response, and additional details on next steps. Please see the recording and chat for more details.</p>			
VI. Community Updates on Issues Impacting System Performance	SPC Members	10:05 AM (10 minutes)	Information & Discussion
<p>Stefan shared the purpose of this agenda item as an “open space” for members and SSF Staff to share/discuss issues impacting system performance:</p> <ul style="list-style-type: none"> • Danielle Foster asked to revisit the Release of Information and partners involvement • Mike Jaske asked about data from the City and County Rental Assistance Program • Tahirh Kraft mentioned Pathways closing, CalAims efforts/next steps, and additional concerns with HMIS. • Michele Watts shared the 2022 Unsheltered PIT Count dates (Wed, Jan 26 - 27) and additional details about volunteer recruitment. She asked SPC members if they would spread the word. <p>Please see the recording for more details.</p>			
<p>VII. Meeting Adjourned at 10:29 AM. Attendance of 22 participants. Next SPC Meeting: Thursday, February 3rd, 2022 from 9:00am - 11:00am</p>			

SPC Meeting Chat

08:59:36 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Welcome! Here are today's meeting materials:

<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.9.21-SPC-Meeting-Materials-1.pdf>

09:00:05 From Christina H. SSF Referral Specialist to Everyone:
Good morning everyone! I apologize I was having technical difficulties.

09:00:05 From Monica Rocha-Wyatt to Everyone:
brb...coffee

09:00:44 From Christina H. SSF Referral Specialist to Everyone:
I'm right behind you Monica...

09:03:42 From Monica Rocha-Wyatt to Everyone:
back

09:05:06 From Christina H. SSF Referral Specialist to Everyone:
back

09:08:12 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Approval of 10/28/21 Meeting Minutes:

09:08:19 From Erin Johansen to Everyone:
yes

09:08:20 From Monica Rocha-Wyatt to Everyone:
aye

09:08:20 From Lisa Bates (She/Her) - SSF to Everyone:
aye

09:08:20 From Danielle Foster to Everyone:
Aye

09:08:20 From Emily Halcon to Everyone:
abstain (I was absent)

09:08:21 From Rebecca Sterling to Everyone:
Aye

09:08:23 From Alexis Bernard (she/her), Turning Point Community Programs to Everyone:
yes

09:08:23 From Stefan Heisler to Everyone:
yes

09:08:24 From Sanford Robinson Nations Finest to Everyone:
Yes

09:08:24 From Cheyenne Caraway to Everyone:
yes

09:08:25 From Sher Singh she/her/hers to Everyone:
yes

09:08:26 From Dawn Basciano to Everyone:
Yes

09:08:35 From Mike Jaske to Everyone:
yes

09:08:39 From Christina H. SSF Referral Specialist to Everyone:
yes

09:09:11 From Danielle Foster to Everyone:
Thanks!!

09:09:35 From Emily Halcon to Everyone:
Michelle, will you send an outlook meeting for 2/3?

09:10:06 From Christina H. SSF Referral Specialist to Everyone:
brb

09:11:55 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Will do Emily after our meeting today 😊

09:27:35 From Monica Rocha-Wyatt to Everyone:
brb

09:32:30 From Emily Halcon to Everyone:
How can the staff hiring being simultaneous to hiring/training staff? What will they be trained on if the system isn't designed?

09:33:15 From Emily Halcon to Everyone:
Sorry, meant simultaneous to design of the system?

09:34:23 From Alexis Bernard (she/her), Turning Point Community Programs to Everyone:
I'm a bit confused as I don't see how this is significantly different than what we currently have in place.

09:34:52 From Erin Johansen to Everyone:
Staffing is really hard currently so the earlier they start to recruit the more likely they will be ready to start.

09:35:03 From Emily Halcon to Everyone:
I think I meant less about the 211 operations, but what if the design/community input doesn't result in 211 being the main "entry" door?

09:35:16 From Alexis Bernard (she/her), Turning Point Community Programs to Everyone:
Is the difference - that the shelter beds will be managed by 211?

09:37:04 From Dawn Basciano to Everyone:
How are we coordinating efforts with the city and county to ensure we are not duplicating services, outreach etc?

09:39:34 From Neil Kurtz to Everyone:
This is good start, we need more transparency and understanding of sheltering and housing programs.

09:39:38 From Christina H. SSF Referral Specialist to Everyone:
I agree Peter. Unless someone has actually walked the walk it would be difficult to understand.

09:43:56 From Emily Halcon to Everyone:

Sorry, I didn't say (or mean to say) there wasn't community input yet. I was responding to Peter's slide that suggested design work, which I interpreted to not be "are we doing this" but HOW are we doing this?

09:46:36 From Sher Singh she/her/hers to Everyone:

I agree with Neil - I am in Boulevard Park on the association board. There are lots of concerns about the unhoused people and understanding what is being done.

09:49:40 From Alondra Neira Homeless Assistance Program Planner to Everyone:

With the ongoing integration into HMIS for all the current programs and integration for all city, county, etc., what is SSF doing to support HMIS training and integration for all providers that would begin or expand HMIS (program creation in HMIS, training on reporting and HMIS data extraction, direct staff training, etc.)

09:54:18 From Emily Halcon to Everyone:

The County is very involved in this

10:01:02 From Man Tsui to Everyone:



10:06:28 From Tahirih Kraft to Everyone:

Thanks for reinforcing the need for training and growth in HMIS

10:07:01 From Danielle Foster to Everyone:

211 has multi-lingual capacity, correct?

10:09:04 From Danielle Foster to Everyone:

Might be worth looking at their cultural competency as part of the training of 211 expansion

10:09:19 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Review the memo about the SPC Terms Extension on page 64:

<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.8.21-CoC-Board-Materials.pdf>

10:09:28 From Peter Bell (he/him) to Everyone:

Thank you all for your thoughtful contributions and participation in today's conversation.

10:09:33 From Danielle Foster to Everyone:

Thanks Peter!

10:10:34 From Monica Rocha-Wyatt to Everyone:
can't get rid of me that easy

10:12:32 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Details about the Bezos Day 1 Families Fund Grant:
<https://sacramentostepsforward.org/ssf-awarded-5-million-by-bezos-day-1-family-fund-grant/>

10:14:05 From Monica Rocha-Wyatt to Everyone:
can funds be used for bricks and sticks?

10:22:37 From Danielle Foster to Everyone:
The reports on how the SERA funding is being used can be found on this website, at the bottom:

10:22:40 From Danielle Foster to Everyone:
<https://www.shra.org/sera/>

10:22:53 From Danielle Foster to Everyone:
Good question on next steps, Mike

10:23:57 From Cheyenne Caraway to Everyone:
Thanks Danielle!

10:24:07 From Man Tsui to Everyone:
Thank you Danielle!