



## Coordinated Entry System Committee (CESC) Meeting Minutes

Thursday, Dec. 9th, 2021 | 2:30 PM – 4:00 PM

[Recording of Zoom Meeting](#). The chat is below the minutes.

### Attendance:

Member	Area of Representation / Organization	Present
Cheyenne Carraway	SHRA	*No
Derrick Bane	Turning Point Community Programs	Yes
Erica Plumb	Mercy Housing	Yes
Gabriel Kendell	2-1-1 Sacramento	Yes
Jenna Abbott (Co-Chair)	The River District	Yes
John Foley (Co-Chair)	Sacramento Self Help Housing	Yes
Julie Field	Sac. County Dept. of Human Assistance	No
Kate Hutchinson	Lutheran Social Services	Yes
Kelsey Endo	Cottage Housing	Yes
Maggie Marshall	Kaiser Sacramento	No
Monica Rocha-Wyatt	Sac. County Dept. of Behavioral Health	Yes
Phillip Scott Reed	US Department of Veterans Affairs	No
Stephanie Cotter	City of Citrus, Heights	No
Tina Glover	SACOG	Yes

\*Informed SSF staff of their absence before the meeting.

SSF Staff	SSF Title
Christina Heredia	Referral Specialist
Connie Morales	CoC Coordinator

Man Tsui	Data Analyst
Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Peter Bell	CE Program Manager
Sarah Schwartz	CE RAPS Specialist
Stacey Fong	Coordinated Entry Analyst

### Racial Equity Committee Member Liaisons

Deisy Madrigal, Emily Zelaya, Quinn Jones-Hylton, and Samantha Earnshaw.

### Guests

Andrea Adayan, Anne Salvatori, Cait Fournier, Erin Lund, Joshua Arnold, Meadow Robinson, Raymond Kemp, Robynne Rose-Haymer, Rosario Arteaga, Tasha Lee, T. McWilliams, and Vivan Nguyen.

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome &amp; Introductions</b>	John Foley, & Jenna Abbott, CESC, Co-Chairs	2:30 PM (5 minutes)	Informal
John called the meeting around 2:33 PM. Attendance of 24 participants.			
<b>II. Announcements: (Upcoming Events &amp; Recent Actions)</b>	CESC Co-Chairs, CESC Members, & Guests	2:35 PM (5 minutes)	Informational

No announcements from the CESC Co-Chairs, CESC Members, or Guests.

**SSF Staff:**

- Peter discussed and recommended the CESC to vote if they would like to continue to use the COVID Prioritization Scheme. Please see the recording for more details.

**Action Item: Completed.**

- SSF staff to (1) provide a memo with more details about the proposed timeline and next steps for the COVID Prioritization Scheme and (2) to follow up with CESC members to vote via email if they want to continue to use the COVID Prioritization Scheme.

<p><b>III. Approval of CESC 11/4/21 Meeting Minutes</b></p>	<p>John Foley CESC Co-Chair</p>	<p>2:40 PM (5 minutes)</p>	<p>Action</p>
<p>Motioned for approval: 1st - Monica Rocha-Wyatt, 2nd - Tina Glover Motion approved.</p>			
<p><b>IV. Coordinated Access &amp; Flow Proposal: Phase 1 &amp; Phase 2</b></p>	<p>CESC Co-Chairs &amp; Peter Bell, SSF CE Manager</p>	<p>2:45 PM (70 minutes)</p>	<p>Informational &amp; Discussion</p>
<p>John Foley and Michele Watts, SSF Chief Planning Officer, provided an overview on this agenda item. Peter shared a <a href="#">presentation</a> that included details about an operational definition of ending Homelessness “Functional Zero”, key recommendations, challenges and opportunity, vision and values, proposed system improvements, collaborative development and improvement, roadmap, Focus Area 1 with a visual graphic, access points defined, Coordinated Access: Crisis Resources, and the project timeline. Questions were asked during the meeting. Please see the recording and chat for more details.</p>			
<p><b>V. 2021 NOFO Funding Relationship to Coordinated Entry</b></p>	<p>Michele Watts, SSF Chief Planning Officer</p>	<p>3:55 PM (5 minutes)</p>	<p>Informational</p>

Michelle shared an overview about the 2021 NOFO competition, renewal funding, Permanent Housing funding, Domestic Violence funding, previous efforts to fund CE, privacy and security needs, recent request for funding, the CE budget and recruitment (a referral specialist, an analyst, an operations, a manager, and a communications coordinator), and timeline of funding (early 2022 - possibly Feb. 2022). Please see the recording for more details.

**Action Item:**

- SSF Staff to provide an update on NOFO funding and timeline at the January 2022 CESC meeting (if available to share).

**VI. Meeting Adjourned at 4:00 PM. Attendance of 29 participants.**

**Next Meeting: Thursday, Jan. 13th, 2022 (2:30 PM to 4:00 PM)**

**Potential Topics to cover:** CESC Recruitment, 2022 Work Plan, CES Evaluation Update, Prioritization Scheme, and Communication Goals.

## CESSC Meeting Chat

14:37:50 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Welcome! Here are today's meeting materials:

<https://sacramentostepsforward.org/wp-content/uploads/2021/12/12.9.21-CESSC-meeting-materials.pdf>

14:38:17 From Quinn Jones-Hylton to Everyone:

driving

14:42:20 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

**Approval of CESC 11/14/21 Meeting Minutes:**

14:42:26 From Jenna Abbott to Everyone:

aye

14:42:27 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

**\*11/4/21**

14:42:28 From John Foley to Everyone:

yes

14:42:29 From Tina Glover (SACOG - she/her) to Everyone:

yes

14:42:31 From Monica Rocha-Wyatt (she/her), BHS to Everyone:

Aye

14:42:33 From Kelsey Endo to Everyone:

yes

14:42:34 From Erica Plumb (She/Her) to Everyone:

Yes

14:42:35 From Derrick Bane to Everyone:

aye

14:42:35 From Gabriel Kendall to Everyone:

yes

14:42:35 From Quinn Jones-Hylton to Everyone: (non-CESC member)

aye

15:10:09 From Monica Rocha-Wyatt (she/her), BHS to Everyone:

brb

15:20:43 From Monica Rocha-Wyatt (she/her), BHS to Everyone:

back

15:29:11 From Peter Bell (he/him) to Everyone:

If you have thoughts or comments you can also drop them in the chat.

15:33:34 From Erica Plumb (She/Her) to Everyone:

Hi all,

15:33:39 From Erica Plumb (She/Her) to Everyone:

I'll have to hop off. thank you

15:40:39 From Robynne Rose-Haymer to Everyone:

Unfortunately I have to leave to address another matter. Have a great holiday season all!

15:40:47 From Peter Bell (he/him) to Everyone:

Take care!

15:44:47 From Meadow Robinson (she/her) to Everyone:

No juicy updates on our end!

15:57:32 From Deisy Madrigal, She/Her to Everyone:

Thanks 😊

15:58:58 From Monica Rocha-Wyatt (she/her), BHS to Everyone:

agreed

15:59:08 From Tina Glover (SACOG - she/her) to Everyone:

I agree John, thank you.

16:00:13 From Erin Lund (She/Her) to Everyone:

Thank you everyone!