



Coordinated Entry System Committee (CESC) Meeting Minutes

Thursday, Nov 4th, 2021 | 2:30 PM – 3:30 PM

[Recording of Zoom Meeting](#). The chat is below the minutes.

Attendance:

Member	Area of Representation / Organization	Present
Cheyenne Carraway	SHRA	No
Derrick Bane	Turning Point Community Programs	Yes
Erica Plumb	Mercy Housing	No
Gabriel Kendell	2-1-1	Yes
Jenna Abbott (Co-Chair)	River District	Yes
John Foley (Co-Chair)	Sacramento Self Help Housing	Yes
Julie Field	Sac. County Dept. of Human Assistance	No
Kate Hutchinson	Lutheran Social Services	Yes
Kelsey Endo	Cottage Housing	Yes
Maggie Marshall	Kaiser Sacramento	Yes
Monica Rocha-Wyatt	Sac. County Dept. of Behavioral Health	No
Phillip Scott Reed	US Department of Veterans Affairs	No
Stephanie Cotter	City of Citrus, Heights	No
Tina Glover	SACOG	Yes

SSF Staff	SSF Title
Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Peter Bell	CES Program Manager

Sarah Schwartz	RAPS Specialist
Scott Clark	Data Analytics Manager
Stacey Fong	Coordinated Entry Analyst
Tamu Green	System Performance Advisor
Tiffani Reimers	CES Operations Coordinator

Guests
Bella Abrao, Cait Fournier, Christie Gonzales, Genelle Cazarez, Julie McFarland, Meadow Robinson, Ricki Hammett, and Sharna Braucks.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions	John Foley, & Jenna Abbott, CESC, Co-Chairs	2:30 PM (5 minutes)	Informal
John called the meeting around 2:39 PM. Attendance of 22 participants.			
II. Announcements: (Upcoming Events & Recent Actions)	CESC Co-Chairs, CESC Members, & Guests	2:35 PM (5 minutes)	Informational
<p>CESC Co-Chairs:</p> <ul style="list-style-type: none"> Jenna Abbott shared details about Haven for Hope. <p>CESC Members: None.</p> <p>Guests: None.</p> <p>SSF Staff:</p> <ul style="list-style-type: none"> Peter Bell shared that Tiffany Reimers, SSF CES Operations Coordinator will be leaving and a new specialist will be joining the team. 			

III. Approval of CESC Meeting Minutes: <ul style="list-style-type: none"> ● 9/9/2021 ● 10/14/2021 	John Foley	2:40 PM (5 minutes)	Action
<p>Approval of 9/9/21 CESC Meeting Minutes: Motioned for approval: 1st - Gabriel Kendell / 2nd - Kelsey Endo Motion approved.</p> <p>Approval of 10/14/21 CESC Meeting Minutes: Motioned for approval: 1st - Jenna Abbott / 2nd - Tina Glover Motion approved.</p>			
IV. Racial Equity Demonstration Project	Peter Bell, SSF CE Manager & Tamu Green, SSF Systems Performance Advisor, Julie McFarland, Julie McFarland Consulting	2:45 PM (30 minutes)	Informational & Discussion
<p>Tamu shared details about the Racial Equity Demonstration Project that included details about the members (CoC Board/Committee members and SSF Staff) and the purpose. Julie provided additional details about upcoming trainings, the first and second cohorts, and more. Please see the recording for more details.</p>			
V. New CoC Membership Process & Application	Michele Watts, SSF Chief Planning Officer, Tamu Green, Meadow Robinson, Homepage, & Julie McFarland	3:15 PM (10 minutes)	Informational

Michelle shared details about the new CoC membership recruitment process that included the extended period to apply, the new application itself, active recruitment for the CoC Project Review Committee, and upcoming recruitment for the CoC Board and CESC.

Tamu provided additional details about how the new application is more welcoming for PLE, BIPOC, how the application aligns with the [Racial Equity Action Plan](#), how the application will provide more insight who is on our CoC Board and Committees, and provided additional details about the CoC Board and Committees.

Peter and Michele shared details about recent outreach to current CESC members to confirm capacity/interest and the upcoming timeline for recruitment (tentatively to start January 2022) and the goal to have a new CESC slate developed by February/March 2022.

Lastly, Tamu mentioned there is active recruitment for a [Racial Equity Specialist](#) and that there will be additional opportunities available. Please see the recording for more details.

VI. NOFO Update	Michele Watts	3:25 PM (5 minutes)	Informational
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Michele shared details about the NOFO that included an overview, timeline, the CoC Board’s recent approval of Projects Priority list, CoC narrative application, and CoC planning project application, funding details, upcoming deadlines, and more.

Action Item:

- SSF staff to provide a description about the NOFO funding details and how it relates to the Coordinated Entry to be shared at the December CESC meeting.

VIII. Meeting Adjourned at 3:37 PM. Attendance of 14 participants.

Next Meeting: Thursday, Dec. 9th, 2021 (2:30 PM to 4:00 PM)

Potential Topics to cover: Prioritization Scheme, 2022 Work Plan, CES Evaluation Update, Communication Goals (TBD)

The November 11th CESC meeting is canceled.

CESC Meeting Chat

14:30:47 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Welcome! Here are today's materials:

<https://sacramentostepsforward.org/wp-content/uploads/2021/10/11.4.21-CESC-Materials-1-1.pdf>

14:34:32 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:

link to Haven for Hope website: <https://www.havenforhope.org/>

14:36:33 From Julie McFarland (she/her) to Everyone:

I'd like to offer this segment from John Oliver's show last week that is one of the most accurate homelessness segments I've seen (in terms of the facts and data they shared): <https://www.youtube.com/watch?v=liptMbjF3EE>

14:37:07 From Peter Bell (he/him) to Everyone:

I enjoy John Oliver, I will definitely check it out!

14:41:27 From Jenna Abbott to Everyone:

I have heard from several friends about that episode.

14:46:28 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:

Jenna's comments about the Sacramento community's Haven for Hope study mission are great- this model has had success in San Antonio and I think our job now is to take what the team learned in TX and figure out how we apply those learnings to how we operate in our community..

15:06:17 From Kate Hutchinson to Everyone:

I have to jump off for a few minutes. Congratulations, Tamu! This is an exciting opportunity.

15:11:14 From Julie McFarland (she/her) to Everyone:

Getting less jargon-y about coordinated entry is difficult!

15:20:47 From Dr. Tamu Green (she/her) to Everyone:

Racial Equity Specialist:

<https://sacramentostepsforward.org/wp-content/uploads/2021/10/Racial-Equity-Specialist-Job-Description.pdf>

15:24:13 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Approval of 9/9 minutes:

15:24:25 From Jenna Abbott to Everyone:

aye

15:24:25 From Gabriel Kendall to Everyone:

Yes

15:24:26 From Tina Glover (SACOG - she/her) to Everyone:

yes

15:24:27 From Derrick Bane to Everyone:

Yes

15:25:23 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Approval of 10/14 minutes:

15:25:26 From Jenna Abbott to Everyone:

aye

15:25:26 From Tina Glover (SACOG - she/her) to Everyone:

yes

15:25:29 From Kelsey Endo to Everyone:

yes

15:25:35 From Derrick Bane to Everyone:

yes

15:25:36 From Gabriel Kendall to Everyone:

Yes

15:25:39 From Maggie Marshall to Michelle Charlton (She/Her) SSF, CoC Coordinator(Direct Message):

Aye

15:29:36 From Meadow Robinson to Everyone:

Super exciting! Congrats SSF. Great way to bring added capacity to CE (very limited opportunities to fund CE through local/state/fed funds, outside of the CoC Program).

15:35:50 From Derrick Bane to Everyone:

I apologize I have to hop off for a 3:30 meeting

15:36:51 From Bella Abrao (Sacramento Public Library) to Everyone:

Thank you, everyone!