



SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

Sacramento Continuum of Care (CoC) Board Agenda

Friday, October 29th, 2021 || 8:00 AM – 10:00 AM

[Zoom Meeting](#) || Meeting ID: 864 9140 5264 || Passcode: 714352

One tap mobile: +16699009128,,86491405264#,,, *714352# US (San Jose)

Dial by your location: +1 669 900 9128 US (San Jose)

Find your local number [here](#)

I. Welcome & Introductions: Erin Johansen, Chair			
II. Review & Approval of Oct. 13th, 2021 Minutes: Pixie Pearl, Secretary			
III. Chair's Report: Erin Johansen			
IV. CEO's Report: Lisa Bates			
V. Announcements: (Upcoming Events & Recent Actions)	Erin Johansen, CoC Chair, CoC Board Members, & Guests	8:25 AM (10 minutes)	Information
VI. Consent Agenda - Action Items: A. Adoption of 2020 HMIS Plans for 2021 B. Point-In-Time Count Committee Slate Appointment (Part B)			
VII. New Business:			
A. HUD CoC NOFO: <ul style="list-style-type: none">• Projects Priority List Approval• CoC Application (narrative)• Planning Grant Application	Angel Uhercik, PRC Co-Chairs, Meadow Robinson & Maddie Nation, Homebase, & Michele Watts, SSF Chief Planning Officer	8:40 AM (35 minutes)	Action
B. Coordinated Entry RAPS Metrics Update	John Foley, CESC Co-Chair & Peter Bell, SSF CES Program Manager	9:15 AM (20 minutes)	Information

VIII. Meeting Adjourned

Next CoC Board Meeting: Wednesday, December 8th, 2021

(The November 10th CoC Board meeting is canceled)



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October 13th, 2021 CoC Board Minutes

Sacramento Continuum of Care (CoC) Board Meeting Minutes

Wednesday, October 13th, 2021 | 8:00 AM to 10:00 AM



SACRAMENTO
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Ending Homelessness. Starting Fresh.

[Recording of Zoom Meeting](#). The meeting chat is below the minutes.

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	Yes
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw - Vice Chair	Veterans	Yes
April Marie Dawson	People with Disabilities	No
Chevon Kothari	County Health Services	Yes
Christie M. Gonzales	Substance Abuse Service Organizations	Yes
Christie Lynn	Law Enforcement	No
Elyah "Eroz" Williams	Youth with Lived Experience	Yes
Emily Halcon	County of Sacramento	Yes
Erin Johansen - Chair	Mental Health	Yes
Fatemah Martinez	Shelter Provider	Yes
Jameson Parker	Business Community & Street Outreach	No
Jenna Abbott	Business Community	Yes
John Kraintz	Lived Experience	Yes
Joseph Smith	Coalition/Network	Yes
Julie Davis-Jaffe	Employment Development	Yes
Juile Hirota	Shelter and/or Housing Provider	Yes
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Nicholas Golling	City of Sacramento	Yes
Pixie Pearl - Secretary	Homeless Youth	Yes
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes

Stephanie Cotter	City of Citrus Heights	Yes
Tara Turrentine	Education	Yes

SSF Staff	SSF Title
Andrew Geurkink	Continuum of Care Specialist
Christina Heredia	Referral Specialist
Kathreen “Nica” Daria	Volunteer & Training Coordinator
Glenn Merker	Referral Specialist
Janet Rice	Chief Financial Officer
Lisa Bates	Chief Executive Officer
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Peter Bell	Coordinated Entry Manager
Sarah Schwartz	Field Administrator
Scott Clark	Systems Performance Analysis
Stacey Fong	Coordinated Entry Analysis
Tamu Green	Systems Performance Advisor
Ya-yin Isle	Chief Strategic Initiatives Officer

Guests
<p>Ardy, Bishop Chris Baker, Bo Cassell, Brandon Wirth, Bruce Kuban, Celia Yniguez, Cheyenne Caraway, Cynthia Hunt, Cynthia Pimentel, Danny Marques, David Husid, David Panush, Debbie Hughes, Deisy Madrigal, Edward Mariscal, Elizabeth Elliott, Emily Zelaya, Erica Plumb, G. Herrera, Genelle Cazares, Harjit Singh Gill, HyppoliteK, Isabella Garcia, Jeffery Tardaguila, Jesse Williams, John Foley, Joshua Collver, Julie Field, Karisa, Kate Hutchinson, Kyle Stefano, Leesa Hooks, Monica Rocha-Wyatt, NCIHA, Patti Uplinger, Peter Muse, QJ, Richelle Cullen, Robynne Rose-Haymer, Sharna Braucks, SHERandez, Tiffany Rayford, Troy Lynch, William White, WSACA, and Zuri.</p>

I. Welcome & Introductions: Erin Johansen, Chair
Erin called the meeting to order around 8:03 AM. Attendance of 47 participants.

II. Review & Approval of Sept. 8th Minutes: Pixie Pearl, Secretary

Approval of 9/8/21 CoC Board minutes

Motioned for approval: 1st - Emily Halcon / 2nd - Tara Turrentine

Motion approved.

III. Chair's Report: Erin Johansen

Erin mentioned:

- The CoC Board and Committees have new Zoom details to allow more participants to join the meetings. Calendar invites, the [SSF CoC meeting webpage](#), and upcoming agendas have the updated Zoom details. Please be sure to join the new Zoom meeting rooms per CoC meeting.
- We will not have a Nov. CoC Board meeting. **Our next CoC Board Meeting is Fri., 10/29/21 from 8am to 10am.** This special Board meeting will focus on NOFO business items. A calendar invite has been sent out. The agenda and materials will be provided closer to the meeting date.

IV. CEO's Report: Lisa Bates

Lisa shared details about:

- the NOFO competition (mid November)
- the 2022 Point-In-Time Count and how SSF will take on a great role in the coordination which will occur in Jan. 2022

V. Announcements:

CoC Board Chair: None.

CoC Board Member: Angela Upshaw, CoC Vice Chair, shared details about the Supportive Services for Veteran Families's (SSVF) Shallow Subsidy Service program.

Community: Jeff Tardaguila shared details about the new law changes regarding the homeless students population and CalTrans sweeps on X street.

Please see the recording for more details.

VI. Consent Agenda - Action Items:

A. Racial Equity Committee Slate Appointment

B. Point-In-Time Count Committee Slate Appointment (Part A)

C. HHAP-3 Update

Approval of (A) Racial Equity Committee Slate Appointment with the amendment to remove Brenda-Joyce Newman from the slate

Motioned for approval: 1st - Sarah Bontrager / 2nd - Christie M. Gonzales

Motion approved.

Approval of (B) Point-In-Time Count Committee Slate Appointment (Part A) and (C) HHAP-3 Update

Motioned for approval: 1st - Angela Upshaw / 2nd - Jenna Abott

Motion approved.

VII. New Business:

A. Homeless Advocacy Effort	Joseph Smith, Loaves & Fishes & CoC Board Member, Mike Jaske, Sacramento ACT & CoC Board Member, & David Panush, California Health Policy Strategies	8:40 AM (30 minutes)	Information
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A short video was shared with an interview of 2 homeless persons discussing Medi-Cal and healthcare access. Joseph shared details about the video. The video highlighted that the medical community isn't well connected with the homeless community.

Mike discussed the presentation, provided within the meeting materials, that included details about the participants, how the group started around Nov. 2020, issues, what is CalAIM, mandatory populations of focus, details about ECM, community supports (in lieu of services ILOS), CalAIM incentives payments and other funding opportunities, key implementation questions, and concluded with a open discussion with the meeting participants.

Chevon, CoC Board member, shared details about a CalAIM workshop on Tuesday, Oct. 19th, 2021 at 2:30pm and mentioned the focus on cost savings, investments, limitations on services, and how the plans have been under discussion with the City and County.

David shared details about CalAIM which included details about the services, the plans, a timeline, and the funding opportunity.

Lisa Bates shared details how SSF staff is looking at this from a system level and

their efforts.

Questions were asked during the meeting. Please see the recording for more details.

B. HUD CoC NOFO Updates:

- **Projects Competition**
- **CoC Application (narrative)**
- **Planning Grant Application**

Michele Watts, SSF
Chief Planning Officer

9:10 AM
(25 minutes)

Information

Michele shared details that included the Providers efforts, how materials are currently under active review of the rank panelists in the Project Review Committee (18 renewals and about 10 new project applications), how the panel meetings will occur over multiple days in the week of 10/18/21 and will discuss scores and priority recommendations, that a list of recommendations will be shared for the CoC Board approval. She mentioned CoC Board members aren't required to provide comments but are welcome to share feedback.

Homebase is coordinating the drafting of this year's application. SSF staff has provided a variety of information to support Homebase in developing narrative and have collected information from Providers. SSF is anticipating to review the full draft in late October and will send it to the CoC Board to authorize SSF to submit the application. Projects and the CoC application will be posted on the SSF website if approved. The planning project grant application is the third big project of the local application and SSF is the collaborative applicant; these funds support activities under HEARTH Act.

An Emergency Housing Vouchers (EHV) update from Cheyenne Caraway, SHRA, shared that 100 vouchers have been provided as of today, 3 vouchers have been sent out, and that they are working on 300 more applications. Questions were asked during the meeting. Please see the recording for more details.

C. HOME-ARP City & County Allocation Plans

Celia Yniguez,
Sacramento Housing
and Redevelopment
Agency (SHRA)

9:35 AM
(15 minutes)

Information
&
Action

Celia shared details about the HOME-ARP City & County Allocation Plans which included the funds types, project needs, HUD's funding, the consolidated/action plan, the 2021 amendments to funds, types of categories, 3 NOFA's over the next 3 years, and more. Questions were asked during the meeting. Please see the recording for more details.

This discussion led to the proposal of the following set of recommendations to SHRA regarding implementation of the HOME-ARP allocation plans:

- Projects funded with HOME-ARP funds should participate in the Coordinated Entry System (CES), regardless of whether CES participation is required by any leveraged funding streams;
- Projects funded with HOME-ARP funds should serve the most vulnerable people experiencing homelessness, specifically people experiencing chronic homelessness;
- Funds should be used to increase the supply of Permanent Supportive Housing.

Approval of HOME-ARP City & County Allocation Plans Recommendations

Motioned for approval: 1st - Mike Jaske / 2nd - Tara Turrentine

Motion approved.

D. 2022 Unsheltered PIT Count Update	April Marie Dawson, PITC Co-Chair & Michele Watts	9:50 AM (5 minutes)	Information
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Michele and Kathreen "Nica" discussed the volunteer and planning efforts which included the next PITC focus will be on the data collection tool, finalizing the scope and budget with CSUS, the volunteer trainings, materials, application, and communications efforts. Please see the recording for more details.

E. YHDP Update	Michele Watts & Kathreen Daria, SSF Volunteer & Training Coordinator	9:55 AM (5 minutes)	Information
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Michele and Kathreen shared details about the application, when HUD will announce the results, and more. Please see the recording for more details.

VIII. Meeting Adjourned at 9:46 AM. Attendance of 71 participants.

Next CoC Board Meeting: Friday, Oct. 29th, 2021 (8:00 AM to 10:00 AM)

The November 10th CoC Board meeting is canceled.

CoC Board Meeting Chat

07:58:08 From Mike Jaske to Everyone:
Good morning

07:58:27 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Welcome! Here are today's meeting materials:
<https://sacramentostepsforward.org/wp-content/uploads/2021/10/10.13.21-CoC-Board-Packet.pdf>

08:00:48 From chunt to Everyone:
Good morning everyone, this is Cynthia Hunt from Cottage Housing Inc.

08:01:37 From David Husid, Cottage Housing to Everyone:
David Husid Cottage Housing

08:02:15 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Welcome! Here are today's meeting materials:
<https://sacramentostepsforward.org/wp-content/uploads/2021/10/10.13.21-CoC-Board-Packet.pdf>

08:02:29 From Patti Uplinger to Everyone:
Patti Uplinger STEP Inc Housing Access Services

08:02:32 From Kyle Stefano to Everyone:
Kyle Stefano, Sacramento Covered

08:02:35 From Debbie Martinez Next Move/PRK to Everyone:
Debbie Martinez Next Move and Project Room Key

08:02:39 From iPhone to Everyone:
Tamyra Dow HRS Hope Coop

08:02:44 From John Foley to Everyone:
John Foley, Sacramento Self Help Housing

08:03:07 From Genelle Cazares to Everyone:
Genelle Cazares, El Hogar Community Services

08:03:21 From Jeffery Tardaguila to Everyone:

08:03:42 From Christina H. SSF Referral Specialist to Everyone:
Christina Heredia Sacramento Steps Forward Referral Specialist

08:04:24 From Dr. Tamu Green (she/her) SSF Systems Performance Advisor to Everyone:
Good morning, everyone. Tamu Green, Systems Performance Advisor at SSF.

08:05:10 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Next CoC Board Meeting: Fri., Oct. 29th, 2021 (8:00 AM to 10:00 AM)

08:05:17 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
The November 10th CoC Board meeting is canceled.

08:07:04 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Approval of Sept. 8th, 2021 Minutes

08:07:11 From Jenna Abbott to Everyone:
aye

08:07:11 From Tara Turrentine to Everyone:
Yes

08:07:12 From AngelaUpshaw to Everyone:
yes

08:07:12 From Emily Halcon to Everyone:
Yes

08:07:12 From Julie Davis-Jaffe - SETA Sacramento Works to Everyone:
Yes

08:07:12 From Christie Gonzales to Everyone:
yes

08:07:14 From Joseph Smith to Everyone:
yes

08:07:17 From Pixie Pearl (they/them) to Everyone:
yes

08:07:17 From Erin Johansen, Hope Cooperative to Everyone:

yes

08:07:18 From Mike Jaske to Everyone:
yes

08:07:18 From mpaulson to Everyone:
Yes

08:07:23 From Fatemah Martinez to Everyone:
Yes

08:07:27 From Pixie Pearl (they/them) to Everyone:
yes

08:07:29 From Chevon Kothari - DHS to Everyone:
yes

08:07:35 From Stefan Heisler to Everyone:
yes

08:13:43 From Sarah Bontrager to Everyone:
Motion

08:13:58 From Chevon Kothari - DHS to Everyone:
Yes

08:14:00 From Julie Hirota Saint John's to Everyone:
yes

08:14:00 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Approval of Racial Equity Committee Slate Appointment

08:14:03 From Sarah Bontrager to Everyone:
Yes

08:14:03 From Pixie Pearl (they/them) to Everyone:
yes

08:14:04 From Stefan Heisler to Everyone:
yes

08:14:06 From Amani Sawires to Michelle Charlton (She/Her) SSF, CoC

Coordinator(Direct Message):

Yes

08:14:06 From Christie Gonzales to Everyone:

yes

08:14:06 From Emily Halcon to Everyone:

yes

08:14:07 From Erin Johansen, Hope Cooperative to Everyone:

yes

08:14:07 From Mike Jaske to Everyone:

yes

08:14:09 From mpaulson to Everyone:

Yes

08:14:10 From Tara Turrentine to Everyone:

yes

08:14:10 From Julie Davis-Jaffe - SETA Sacramento Works to Everyone:

Yes

08:14:11 From Jenna Abbott to Everyone:

aye

08:14:13 From Joseph Smith to Everyone:

yes

08:14:15 From AngelaUpshaw to Everyone:

yes

08:14:16 From Amani Sawires to Everyone:

Yes

08:14:19 From Fatemah Martinez to Everyone:

Yes

08:14:49 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Approval of Point-In-Time Count Committee Slate Appointment (Part A) and HHAP-3 Update:

08:14:52 From Pixie Pearl (they/them) to Everyone:
yes

08:14:53 From Nick Golling City of Sacramento to Everyone:
yes

08:14:53 From Sarah Bontrager to Everyone:
Yes

08:14:53 From Chevon Kothari - DHS to Everyone:
Yes

08:14:54 From Stefan Heisler to Everyone:
yes

08:14:55 From Emily Halcon to Everyone:
yes

08:14:55 From Erin Johansen, Hope Cooperative to Everyone:
yes

08:14:56 From Christie Gonzales to Everyone:
yes

08:14:57 From mpaulson to Everyone:
Yes

08:14:57 From Jenna Abbott to Everyone:
aye

08:14:59 From Julie Hirota Saint John's to Everyone:
yes

08:14:59 From Mike Jaske to Everyone:
yes

08:15:00 From Joseph Smith to Everyone:
yes

08:15:01 From AngelaUpshaw to Everyone:
yes

08:15:04 From Tara Turrentine to Everyone:
yes

08:23:06 From Erin Johansen, Hope Cooperative to Everyone:
Health Authority Commission

08:50:56 From Jenna Abbott to Everyone:
How does this fit in with the EHV that were recently provided? And were we able to use all that we were provided for the city?

08:56:28 From Edward Mariscal to Everyone:
DHCS submitted two requests to CMS: (1) the CalAIM Section 1115 demonstration (formerly entitled Medi-Cal 2020 Section 1115 demonstration) for a five-year renewal, with amendment; and (2) the CalAIM Section 1915(b) waiver for a five-year renewal, with amendment. DHCS is requesting approval by December 2021 to enable implementation in January 2022.
It's on the DHCS website: CalAIM 1115 and 1915(b) Waiver Renewals

09:02:37 From chunt to Everyone:
I have a question with the 10 new projects, if approved do they take priority over renewal projects?

09:03:52 From Bishop Chris Baker to Everyone:
looking forward to some exciting things..

09:12:06 From mpaulson to Everyone:
Sorry I need to jump off. Thank you.

09:13:36 From Emily Halcon to Everyone:
Cheyenne how many of the 100 vouchers have been leased up?

09:13:47 From Emily Halcon to Everyone:
Sorry, missed that, thanks Erin!

09:14:33 From Bishop Chris Baker to Everyone:
im juggling two zooms , other is correctional reentry were i am on the advisory board..

09:18:13 From Bishop Chris Baker to Everyone:
How about prefabricated housing in which i am working with them on future projects in south sacramento???

09:22:22 From Emily Halcon to Everyone:

Celia, isn't there a State allocation of HOME-ARP as well that non-entitlement jurisdictions can apply for?

09:25:24 From Emily Halcon to Everyone:

FYI, in the HUD HOME-ARP allocation amounts, there is \$1555,003,054 for "CA Non Entitlement". Typically, this is distributed through HCD

<https://www.hud.gov/sites/dfiles/CPD/documents/HOME-ARP.pdf>

09:25:40 From Emily Halcon to Everyone:

Typo - \$155,003,054!

09:26:11 From Elizabeth Elliott, Executive Director,(NCIHA, She, They, Them) to Everyone:

The audio is really terrible when Bishop Baker is speaking

09:27:00 From Stephanie Cotter to Everyone:

the Sacramento county allocation includes the surrounding cities because we're in a consortium

09:27:17 From Stephanie Cotter to Everyone:

so we couldn't apply for the no entitlement

09:28:42 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

Approval of HOME-ARP City & County Allocation Plans:

09:28:49 From AngelaUpshaw to Everyone:

yes

09:28:49 From Nick Golling to Everyone:

yes

09:28:50 From Julie Hirota to Everyone:

yes

09:28:50 From Erin Johansen, Hope Cooperative to Everyone:

yes

09:28:51 From Emily Halcon to Everyone:

yes

09:28:51 From Pixie Pearl (they/them) to Michelle Charlton (She/Her) SSF, CoC Coordinator(Direct Message):

yes,

09:28:52 From Stephanie Cotter to Everyone:

yes

09:28:52 From Sarah Bontrager to Everyone:

Yes

09:28:53 From Jenna Abbott to Everyone:

aye

09:28:53 From Fatemah Martinez to Everyone:

Yes

09:28:54 From Stefan Heisler to Everyone:

yes

09:28:55 From Julie Davis-Jaffe - SETA Sacramento Works to Everyone:

Yes

09:28:57 From Pixie Pearl (they/them) to Everyone:

yes

09:29:00 From Amani Sawires to Everyone:

Yes

09:29:01 From Tara Turrentine to Everyone:

yes

09:29:10 From Mike Jaske to Everyone:

yes

09:34:36 From Elyah Williams to Everyone:

When will the details for the pit count training and registration be released

09:41:17 From Ardy to Everyone:

I'd like my organization and our volunteers to be involved in the upcoming PIT. Please keep me posted on registration details:)

09:42:02 From Michele Watts, she/her/hers, SSF Chief Planning Officer to Everyone:

Will do, Ardy, thank you!

09:42:29 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
More details about the 2022 PITC, see here:

<https://sacramentostepsforward.org/continuum-of-care-point-in-time-pit-count/2022-pit-count/>

09:44:03 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Access all details about CoC meeting, see here:

<https://sacramentostepsforward.org/committees>

09:44:56 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:
Access the CoC Policies here:

<https://sacramentostepsforward.org/coc-program-comp/policies/>

09:45:07 From Michelle Charlton (She/Her) SSF, CoC Coordinator to Everyone:

We want your feedback! Access the survey to provide feedback on the drafts listed above. **Feedback is due by Thursday, Nov. 4th, 2021 by 5:00 PM.**

09:46:11 From Sharna Braucks to Everyone:

Thank you!



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Adoption of 2020 HMIS Plans for 2021 Memo



TO: Sacramento CoC Board

FROM: Jameson Parker and Erica Plumb, CoC HMIS & Data
Committee Co-Chairs
Michele Watts, SSF Chief Planning Officer

CC: Keri Arnold, SSF HMIS Coordinator
Michelle Charlton, SSF CoC Coordinator

DATE: October 29, 2021

SUBJECT: Adoption of 2020 HMIS Plans for 2021 - ACTION (Consent)

Background

The 2020 Sacramento CoC Homeless Management Information System (HMIS) [HMIS Privacy & Security Plan](#) and [HMIS Data Quality Plan](#) outline the roles and responsibilities of the HMIS Administrator (SSF) and HMIS Users (provider agencies and their staff entering data into the system) in the areas of privacy, security, and data quality. HUD requires CoCs to have Privacy & Security and Data Quality Plans and to re-adopt these plans on an annual basis. The 2020 versions of both plans currently in place were vetted by the CoC HMIS and Data Committee (HDC) in September and October of 2020 and the CoC Board approved the plans based on the committee's recommendation in November 2020. Both plans are built upon a strong foundation of best practices for privacy, security, and data quality, however, due to challenges including staff capacity and COVID-19 impacts, there are elements of the 2020 plans that were not fully implemented in the last year.

Staff capacity challenges that interfered with implementation of all elements of the 2020 HMIS plans also interfered with SSF's ability to support the committee in meaningful consideration of revisions for 2021. Because the 2020 HMIS Privacy & Security and Data Quality plans were vetted by the HDC and approved by the CoC Board as presented in November 2020, to address the HUD requirement that plans be approved annually, staff asked the HDC to consider recommending that the 2020 plans be approved without changes for 2021. At the October 14, 2021 HDC meeting, this proposal was presented and a majority of members present agreed with the staff recommendation. To allow more time for new members to review the plans more closely, the committee agreed to conduct its official vote on this action via email. The email vote was conducted October 20-21, 2021, with the following recommendation receiving unanimous approval:

The HMIS & Data Committee (HDC) recommends that the CoC Board approve the 2020 HMIS Privacy & Security and Data Quality Plans without changes for 2021. The HDC will undertake a comprehensive review of both plans starting in January 2022 and continuing throughout the year and may return before November 2022 with recommendations for revisions to one or both plans based on this year-long process.

CoC Board Action Requested

Approve the HMIS & Data Committee recommendation stated above.



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Point-In-Time Count Committee Slate Appointment (Part B) Memo



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TO: Sacramento CoC Board

FROM: April Marie Dawson, CoC Point-in-Time Count Committee
Co-Chair
Michele Watts, SSF Chief Planning Officer
Michelle Charlton, SSF CoC Coordinator

DATE: October 29, 2021

SUBJECT: CoC Point-In-Time Count Committee (PITC) Slate Appointment
Part B - ACTION (Consent)

This memo outlines the process of developing the slate of renewing and new additions to the CoC Point-in-Time Count Committee (PITC) and presents this slate for the CoC Board's approval.

Background

At the August 2021 CoC Board meeting, the Point-In-Time Count Subcommittee was adopted as a standing Point-In-Time Count Committee (PITC) as part of the [2021 Governance Charter](#) revisions. At the August and September 2021 PITC meetings, the members present agreed to a two-part recruitment process as follows: Part A, ask all current members to renew their commitment to participation or to recommend a replacement for their area of representation and to conduct targeted recruitment from areas of representation missing from the committee and Part B, continue to conduct targeted recruitment from missing areas of representation.

Membership Renewal & Recruitment Timeline

The timeline for PITC committee membership renewal and targeted recruitment for slate development is outlined below.

CoC PIT Committee Membership Renewal & Recruitment Timeline	
Activity	Date(s)
Part A (renewals & targeted recruitment)	
Assess Interest from Current PITC Co-Chairs and Members in Extending Their Terms via a Survey & Email	Tues., Sept. 21st - Tues., Sept. 28th
SSF Staff Outreach to Targeted Recruitment Areas of Representation	Fri., Sept. 17th - Thurs., Oct. 7th
SSF Staff Recommend Renewal Slate to PITC Co-Chairs & Executive Committee for Approval	Fri., Oct. 8th
CoC Board Approval of Slate - Part A	Wed., Oct. 13th
Part B (continued targeted recruitment)	
SSF Staff Continue Outreach to Targeted Recruitment Areas of Representation	Thurs., Oct 7th -Thurs., Oct. 21st
SSF Staff Recommend Slate additions to PITC Co-Chairs & Executive Committee for Approval	Thurs., Oct. 21st
CoC Board Approval of Slate - Part B	Wed., Oct. 29th

Proposed 2021 PIT Committee Slate:

	Member Name	Area of Representation	Title / Organization	Renewing or New Member
1	April Marie Dawson (Co-Chair)	People with Disabilities	Executive Dir., Resources for Independent Living	Renewing
2	Bridget Alexander	Shelter/ Housing	Waking the Village	Renewing

		Youth		
3	Crystal Sanchez	Advocate	Sacramento Homeless Union, National Union Of the Homeless, SAC S.O.U.P, Reckless Charity Entertainment & The National Poor Peoples' Campaign	Renewing
4	Cynthia Hunt (Co-Chair)	Shelter/ Housing Cottage Housing	Cottage Housing	Renewing
5	Jeff Tardaguila (Co-Chair)	Advocate	Advocate	Renewing
6	Jesse Archer	Housing/ Shelter Youth, LGBTQ	LGBT Community Center	Renewing
7	Joseph Smith	Advocate	Loaves & Fishes	Renewing
8	Julie Pederson	Law Enforcement	Sheriff's Department	Renewing
9	Michelle Schumann	Behavioral Health	Behavioral Health Services, Sacramento County	Renewing

10	Niakia “Kia” Phillips	Veterans	Case Manager Supervisor, Veteran Services	New
11	Stefan Heisler (SPC Co-Chair)	City of Rancho Cordova	Reinvestment Analyst	Renewing

There are several areas of representation identified for targeted recruitment that remain unfilled at this time. However, there are multiple requests pending with community partners and it’s likely the PIT Committee will return with more additions to its slate in December. Areas of representation for which SSF staff have active recruitment efforts still underway include the following:

- Adult Protective Services/Health/Behavioral Health
- Domestic Violence
- Sacramento Police Department
- Sacramento Regional Transit
- Shelter/Housing
- Women’s Empowerment

In addition to continuing efforts to recruit representatives from these areas to serve on the PITC, all of the entities listed above and many more will also be contacted to contribute to the 2022 PIT Count by participating in focus groups or 1:1 discussions to confidentially map locations where people are unsheltered.

CoC Board Action Requested

Approve the recommended slate as presented.



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HUD CoC NOFO Materials

**Sacramento County Continuum of Care
2021 Continuum of Care Final Priority Listing
October 26, 2021**

Annual Renewal Demand \$26,381,539
CoC Bonus Funding Available \$1,319,077
DV Bonus Funding Available \$1,498,148
Total *Ranked* Funding Available \$29,198,764

CoC Planning (Not Ranked) \$791,446
Total Funding Available (includes planning) \$29,990,210

Tier 1 Available \$ 26,381,539
Tier 2 Available \$ 1,319,077
Tier 1 + Tier 2 Total \$ 27,700,616

Tier 1 Recommended List

Rank	Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
1	No	100.8	Home At Last	Next Move	PH	22	22	Singles 55+	\$ 427,687
2	No	100	Achieving Change Together (ACT)	LSS	PH	33	33	Singles	\$ 491,435
3	No	99.9	Mather Veterans Village	Mercy Housing	PH	12	12	Adult Singles	\$ 175,780
4	No	97.95	Quinn Cottages	Cottage Housing	PH	70	60	Adult Singles/Families	\$ 318,083
5	No	97.4	Mutual Housing at the Highlands	LSS	PH	21	21	Adult Singles	\$ 431,709
6	No	97.1	Step Up Sacramento	Next Move	PH	196	130	Adults, TAY Singles, Families	\$ 3,204,405
7	No	97	Building Bridges Program	LSS	PH	212	124	Adults, TAY Singles, Families	\$ 373,275
8	No	95.6	Connections	LSS	PH	19	16	TAY Singles and Families	\$ 542,634
9	No	95.6	Omega Permanent Supportive Housing Project	Next Move	PH	80	37	Adults, Singles, Families	\$ 452,641
10	No	95.6	Boulevard Court (Budget Inn)	SHRA	PH	14	14	Adult Singles	\$ 196,418
11	No	94.1	Lavender Court	LSS	PH	24	24	Singles 62+, LGBTQ or ally	\$ 310,450
12	No	93.6	Friendship Housing Expansion II	SSHH	PH	144	30	Adult Singles	\$ 1,813,639
13	No	93.6	New Community	SSHH	PH	64	13	Adult Singles	\$ 910,509
14	No	91.7	TPCP Pathways Alternative Housing Program	Turning Point	PH	60	25	Adult Singles/Families	\$ 539,377
15	No	90.6	TPCP Fairview Programs	Turning Point	PH	42	12	Adult Singles/Families	\$ 200,336
16	No	88.7	Saybrook Permanent Supportive Housing Project	LSS	PH	184	55	Adults, TAY Singles, Families	\$ 570,536
17	No	88.4	Shelter Plus Care TRA	SHRA	PH	699	349	Adults, TAY Singles, Families	\$ 6,120,687
18	No	79.7	ReSTART Permanent Supportive Housing	VOA	PH	176	132	Adult Singles/Families	\$ 3,372,233
19	No	77.5	HOPE RA	TLCS	PH	235	180	Adult Singles/Families	\$ 2,716,957
20	No	Auto	Senior Connect*	LSS	PH	35	25	Senior Adult Singles	\$ 579,844
21	No	Auto	Youth Connect*	LSS	PH	20	15	TAY Singles and Families	\$ 402,238
22	No	Auto	MSH Rehousing Project*	MSH	PH	17	10	DV, Adult Singles/Families	\$ 286,085
23	No	Auto	Survivors of Human Trafficking*	Opening Doors	PH	46	28	DV, Adult Singles/Families	\$ 687,368
24	No	Auto	Shared Community*	SSHH	PH	50	13	Adult Singles	\$ 910,245
25	No	Auto	Sacramento HMIS*	SSF	Other	N/A	N/A	N/A	\$ 273,194
26	No	72.4	Shasta Hotel	SHRA	PH	18	18	Adult Singles	\$ 73,774

Tier 2 Recommended List

Rank	Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
26	Yes	72.4	Shasta Hotel	SHRA	PH	See above	See above	See above	\$118,301
27	No	80.5	Sacramento CES**	SSF	Other	N/A	N/A	N/A	\$300,000
28	No	79.9	Northview Point**	TLCS	PH	66	66	Adult Singles	\$300,000
29	Yes	64.5	Possibilities (TH-RRH)***	TLCS	PH	33	22	Adult Singles	\$600,776

DV Bonus Funds

Rank	Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
30	Yes	84.8	Sacramento DV CES****	SSF	Other	N/A	N/A	N/A	\$ 325,658
31	Yes	74.7	Joy of Living	LFCD	PH	60	15	DV, Adult Singles/Families	\$ 446,833
32	Yes	72.7	DV Rapid Re-Housing****	SHELTER, Inc.	PH	24	9	DV, Adult Singles/Families	\$ 725,658

Not Ranked Per NOFA Guidelines

Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
2019 Planning Grant	SSF	Planning	N/A	N/A	N/A	\$ 791,446

Rejected

Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
Yes	63.9	Affinity Community	SSHH	PH	30	7	Adult Singles	\$ 625,004
Yes	54.1	Mini Home Villages Between W & X	YMCA	Other	430	200	Families and Youth	\$ 2,710,732

*Projects automatically placed in Tier 1 because they have less than 18 months of operations data, or are HMIS, per the R&R policies.

**Panel use of discretion to rank new projects directly below eligible renewal projects per the R&R policies.

***Renewal grant amount reduced by \$288,318 in order to remain within the remaining amount of Tier 2 funding available. The units/beds currently listed in the chart do not yet take into account the reallocation/reduction in funding.

Updates/reductions to beds/units will be finalized after NOFO awards are announced.

****DV CES and DV Rapid Re-Housing grant amounts reduced by \$72,490.50 in order to remain within the amount of DV Bonus funding available.



CoC NOFO Application

CoC Board

October 29, 2021

Background on the CoC Application

CoC Application Structure

- **CoC Application** provides information about the CoC planning body, governance structure, overall performance, and the strategic planning process.
- Includes four parts:
 1. Continuum of Care
 2. Data Collection
 3. Other Policies
 4. Domestic Violence & Attachments

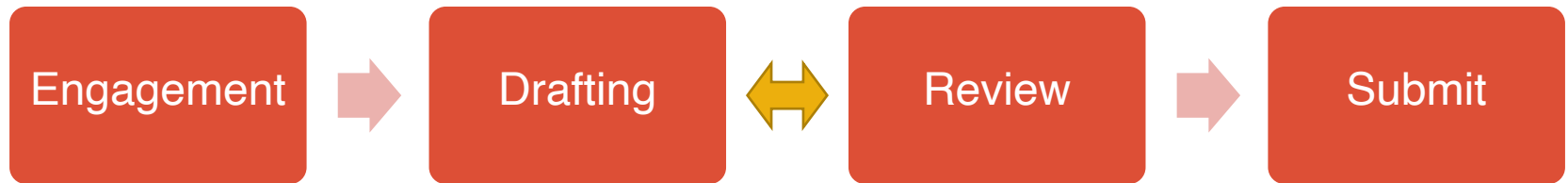
Why does our CoC application score matter?

- Each project in Tier 2 is scored using a 100-point scale:
 - **CoC Application Score.** Up to 50 of 100 points will be awarded in direct proportion to the score received on the CoC Application.
 - **CoC Project Ranking.** Up to 40 of 100 points will be assigned directly related to the CoC's ranking of projects.
 - **Commitment to Housing First.** Up to 10 points based on the project application's commitment to follow a housing first approach.

Status Report & Drafting Strategy

Status Report

- Homebase and SSF are working to draft and review each of the sections and attachments
- The Consolidated Application will be posted on the SSF website on 11/15.



Application Drafting Strategy

- Review the **2019 application** score
- Review the CoC NOFO Announcement, Detailed Instructions, and other **HUD materials** in full
 - Identify revised or new questions
- Develop a **community engagement plan** focused on:
 - Interviews with the individuals or organizations with the most insight on the gaps
 - Publicly available materials
 - Surveys to solicit feedback from a larger group when there is no single individual or organization with insight on the effort
 - Presentations to CoC Committees
- Draft a full response for additional **feedback from SSF**

Community Engagement

- 9 survey responses from **CoC-funded providers**
- 8 meetings with **SSF staff**
- 7 survey responses from **Systems Performance Committee members**
- 4 presentations to **CoC Committees**
- 3 survey responses from **new DV applicants**

Materials Referenced

- 2021 HDX Competition Report
- Sacramento COVID-19 Response Team Materials
- Sacramento Continuum of Care Racial Equity Report
- Sacramento Continuum of Care Gaps Analysis
- Sacramento Continuum of Care Coordinated Entry Evaluation & Other Materials
- CoC Board Minutes & Materials (Jan. 2020 to July 2021)
- SHRA Administrative Plan & Admissions and Continued Occupancy Plan

Other Engagement Partners

- Sacramento Housing Redevelopment Agency (SHRA)
- Youth Collaborative (Waking the Village, LSS)
- Sacramento County Behavioral Health Department
- Domestic Violence Providers Group
- Veterans Providers Group

(Thank You!)

**How does our performance look
this year?**

Strengths of the 2021 Sacramento CoC Application

- **Data** Systems Performance Measures (SPM) and other data points are trending in the right direction.
- **COVID-19 Response** Sacramento's COVID-19 Response was robust and aligned with HUD's priority areas.
- **Racial Equity** The REC's Report exceeded HUD's minimum standards and contributed to many areas in the application.
- **Coordinated Entry** The RAPS pilot and other CE improvements have been well documented and improved our responses in many areas of the report.
- **SSF Systems Insight** The SSF Team was well equipped to generate responses to questions internally and/or connect our team to the right community members.

Areas for Further Improvement in Future Applications (1/2)

- **Data HUD** compares SPM performance locally year-over-year, so the CoC will need to sustain positive momentum beyond the COVID-19 Response.
- **SPM Strategy** Sacramento lacks community-wide coordinated strategies for each HUD SPM.
- **ESG Partners** The CoC does not currently coordinate with ESG Partners on planning or allocating ESG funds or reporting on partner performance.

Areas for Further Improvement in Future Applications (2/2)

- **CoC Written Standards** The CoC should complete the update of the Written Standards before the next application cycle and ensure they are in alignment with HUD expectations (e.g., Anti-Discrimination Policy)
- **Engagement of Individuals with Lived Experience**
In 2020 and 2021, HUD has increasingly prioritized the engagement of individuals with lived experience in planning processes.
 - REC has jump-started this work, but the CoC should strive to maintain this momentum across Committees and efforts.

Action Needed:

Authorize SSF to submit the 2021 CoC Application



**SACRAMENTO
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

TO: CoC Advisory Board Members

FROM: Michele Watts, SSF Chief Planning Officer

DATE: October 29, 2021

RE: FY2021 CoC Planning Project Scope and Budget – ACTION

This memo provides an overview of the proposed scope and budget for FY2021 HUD CoC Planning Project funding, to be submitted with the other elements of the FY2021 NOFO Consolidated Application.

Background

SSF is the recipient of planning project funds. As the Collaborative Application, we are the administrative entity and the only applicant eligible for this funding. The intent of the funding is to enable CoCs to deliver on the requirements of the HEARTH Act not funded by CoC Program grants for PSH, RRH, and RRH-TH. SSF is responsible for meeting these requirements and the CoC Board is responsible for holding SSF accountable for doing so. Details on eligible expenses and the Sacramento CoC's use of these funds can be found in the October 13, 2021 CoC Board memo, "[CoC Planning Project Funding Overview](#)."

SSF is currently utilizing FY2019 Planning Project funds for staff and consultant expenses covered by this funding stream. These funds are estimated to be expended in 2022, after which FY2020 Planning Project funding will be accessed. The FY2021 Planning Project funding covered by this year's NOFO competition is not expected to be needed until 2023.

HUD CoC Planning Grant Amounts & Estimated Term Timeframes

- FY2019 \$609,817- active [2021-2022]
- FY2020 \$609,817- [2022-2023]
- FY2021 \$791,446 – current NOFO funding opportunity [2023-2024]

SSF and the CoC have more flexibility with Planning Project grants compared to other CoC Program grants. Planning Grants can operate concurrently or consecutively and can also be extended from a standard 12-month term to a term of up to 18 months. In addition, the process for making budget revisions is much simpler, which is especially helpful due to the time between application and grant execution and the other flexibility mentioned above.

This degree of flexibility in Planning Project grant terms, scopes of work, and budgets allows SSF and the CoC to address the needs of the CoC Board and its committees closer to when these needs emerge. SSF takes committee work plans into account as awarded Planning Project funds near grant agreement final development and execution timeframes. For example, supporting the CoC's next gaps analysis is an eligible Planning Project activity and as SSF, the CoC, and the System Performance Committee determine how to meet this requirement moving forward, we have the flexibility to make adjustments to use of these funds, within the context of other expenses covered by this funding stream.

FY2021 Competition Proposed Scope and Budget

The scope of the FY2021 Planning Project application mirrors prior cycles and includes funding for the following consultants and staffing.

Consultants:

- CoC annual NOFA projects competition and year-round performance review (supporting the CoC Project Review Committee)
- Unsheltered PIT Counts

SSF Staff:

- CoC Board and Committees Team and stipends for CoC Board and Committee members with lived experience
- Data Analytics Team

The budget below for the FY2021 Planning Project application provides additional detail on the elements above.

Proposed FY2021 Planning Project Budget

Eligible Costs	Description	Amount
CoC Coordination Activities	CoC Team: Chief Planning Officer, CoC Coordinator, CoC Specialist(s) or Analyst(s)	\$141,446
CoC Coordination Activities	Stipends for members with lived experience of homelessness	\$5,000
Developing a CoC System	Data Analytics Team: Program Manager, Data Analysts & Programmers	\$350,000
CoC Application Activities	Consultant: Year-round performance review and annual NOFA/O review and rank and CoC application activities	\$125,000
HUD Compliance Activities	Consultant: Point-in-Time Count research and methodology	\$120,000
HUD Compliance Activities	Staff: Point-in-Time Count volunteer recruitment and event logistics	\$50,000
Total Funds Requested		\$791,446

CoC Board Action Requested

Approve the FY2021 Planning Project Application for submission in the CoC Consolidated Application due November 16, 2021.



**SACRAMENTO
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

Coordinated Entry RAPS Metrics Memo



SACRAMENTO STEPS FORWARD

Ending Homelessness. Starting Fresh.

TO: Sacramento CoC Board

FROM: Peter Bell, Coordinated Entry System Manager

DATE: October 29th, 2021

SUBJECT: Rapid Access and Problem-Solving Mid-Year Report

Summary

In April 2021, SSF and selected providers began the planning and implementation of the Rapid Access and Problem-Solving (RAPS) pilot. Data on outcomes have been captured for June – September of 2021. This report provides information about the outcomes and what to expect in the next quarter.

The project officially opened to clients in June 2021. Initial data has shown an increased accessibility of services through 2-1-1's central call line, with high call volumes of 1000 additional calls per month. 2-1-1 staff have utilized a housing triage assessment, which provides a standardized process to direct households to appropriate resources and integrates other assessments for a phased approach depending on need, including the VI-SPDAT, shelter survey, and problem-solving questions. Although limitations exist with the use of problem-solving funds, access points are successfully diverting or rapidly exiting households from housing crises into permanent housing with one-time financial assistance. SSF, 2-1-1 staff and

problem-solving access point agencies continue to meet weekly to discuss and improve the overall process.

Purpose of RAPS

The Rapid Access and Problem-Solving pilot (RAPS) is a 4-year project that was developed to address key areas of improvement needed in the Coordinated Entry System (CES). Project goals were informed by the findings in an initial CES Visual Map Analysis and later by recommendations in the CES Evaluation conducted by Homebase.

Overall, RAPS aims to improve the core goals of the CES including: (1) providing efficient access to housing resources; (2) improving the fairness in how resources are allocated; and (3) facilitating rapid access to housing and services.

Timeline of Project Phases

Q1. April- June

SSF, 211 and problem-solving access point agencies develop key processes, assessments and reporting.

Q2. July – September

Implementation of the pilot starts. 2-1-1 call line opens to housing-specific calls with scheduling at problem-solving access points. Four designated access points accept appointments and problem-solve with clients to self-resolve or provide financial assistance to divert or rapidly exit a household from homelessness.

Q3. September – November

SSF reports mid-year data to the Coordinated Entry Committee, providing an evaluation and assessment of gaps and opportunities.

Q4. December – February

SSF and the Coordinated Entry Committee develop funding and planning recommendations for year 2.

PSAP Selection Process

SSF conducted a competitive Request for Proposals (RFP) process to identify a pilot cohort of four PSAP sites to accept 2-1-1 referrals and receive problem-solving funding to support those referred with one-time financial assistance as needed. The RFP was released on January 13, 2021 and selected proposers were notified in February. SSF received nine proposals from a diverse group of non-profit organizations serving the Sacramento area. A five-member review panel of CoC Coordinated Entry System (CES) Committee and the CoC Board members and SSF CES team members reviewed proposals February 4-18, 2021. Proposals were scored on criteria published in the RFP, including agency experience, capacity to provide problem solving, population served, services offered, geographic range covered, ability to expand with the pilot and leveraged resources. The panel selected a cohort of strong projects serving different geographic areas and subpopulations using varied options for access (remote/electronic and in-person).

Project Goals and Outcomes

RAPS project goals were informed by recommendations provided in the CES Evaluation and are aligned with CES priorities.

Goal	Project Outcomes Summary (June- September 2021)
1. Access	
1A. Expand 211 Capacity - improve access to services through a central helpline	<ol style="list-style-type: none">1. Housing or housing-related service requests: 3,934 calls2. Connections or referrals made to a program/service: 3,229 housing-related resources 67 victim service programs 183 emergency shelters 125 problem-solving access points 181 other services3. Agencies involved:

	32 different agencies received a connection or referral for 6,670 housing related-requests and 1,727 non-housing related requests (see Appendices B and C)
2. Assessment	
2A. Reduce the length of time to be assessed	The wait time to be assessed with the VI-SPDAT was reduced from two years to 0 days. Callers could be assessed at the time of being triaged.
2B. Increase number of completed assessments	2-1-1 provided a triaged response to direct households to appropriate resources using a standardized assessment. Additional assessments were utilized as needed: <ul style="list-style-type: none"> a. 183 Shelter surveys b. 125 Problem-solving c. 161 VI-SPDAT
3. Diversion/ Problem-Solving	
3A. Expand CES Problem-Solving	<ol style="list-style-type: none"> 1. Number of people served (all eligible persons): 89 2. Number of problem solving conversations or service connections that leads to a resolved housing outcome: n/a 3. Number of clients entering permanent housing: 34 4. Number of trainings provided: 2 <ul style="list-style-type: none"> ○ SHRA- SERA2 program ○ LGBT Center- Warm Hand-offs ○ Problem-solving: to be determined
3B. Expand financial and non-financial resources for clients	<ol style="list-style-type: none"> 1. Total amount of financial assistance provided: \$80,820 2. Average amount of financial assistance provided per person: \$2,500 3. Median size of request: \$1,285 4. Percent of financial requests approved 70% (52 of 74 requests) 5. Median length of time to process a request for financial assistance: 10 days

3C. Create visible and diverse access points	<ol style="list-style-type: none"> 1. Demographics of persons served at PSAPs: <ol style="list-style-type: none"> a. Race b. Gender 2. Visibility and accessibility: next quarter <ol style="list-style-type: none"> a. Zip Code
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Project Outcomes Detail

1. Access

To improve access to services, 2-1-1 staff capacity was expanded to serve as a central access point dedicated to receiving requests for housing-related needs. In four months, 2-1-1 staff handled nearly 4000 housing-related calls (see attached 211 RAPS Report). Of those requests, a majority were seeking housing search information and were referred or connected to housing resources ***not connected to the CES***, including emergency shelter, transitional shelter and residential housing options. Connections were made to targeted CES resources, such as problem-solving access points, shelter and victim service providers that had not been previously available. Referrals were made to 32 different community agencies.

Number of Connections/Referrals Made to a Housing Program or Service
<ul style="list-style-type: none"> ● 3,229 housing-related resources ● 67 victim service programs ● 183 emergency shelters ● 125 problem-solving access points ● 181 other services

2-1-1 collected zip code data of each caller. The highest number of requests for housing-related needs came from the 95823, 95811 and 95838 zip codes (see attached 211 RAPS Report). SSF aims to begin collecting zip code data for people served at a problem-solving access

point. With the addition of four new problem-solving access points, both virtual and in-person appointments were available for 2-1-1 to refer households who were in housing crises and needed one-time financial support. Each access point had varying levels of capacity to receive Sacramento-region clients.

2. Assessment

2-1-1 provided a triaged response with a standardized assessment directing households to appropriate resources. The housing assessment allowed for a phased approach with the use of additional assessments as needed, such as the VI-SPDAT or shelter survey. 2-1-1 staff had the option to conduct the VI-SPDAT with callers at the time of the call, eliminating a wait time. Previously, it may have taken months or even years to be scheduled to be assessed with the VI-SPDAT.

Number of Assessments Conducted
<ul style="list-style-type: none">• Triage Assessment: all callers• Shelter Survey: 183• VI-SPDAT: 161• Problem-solving: 125

3. Diversion/ Problem-Solving

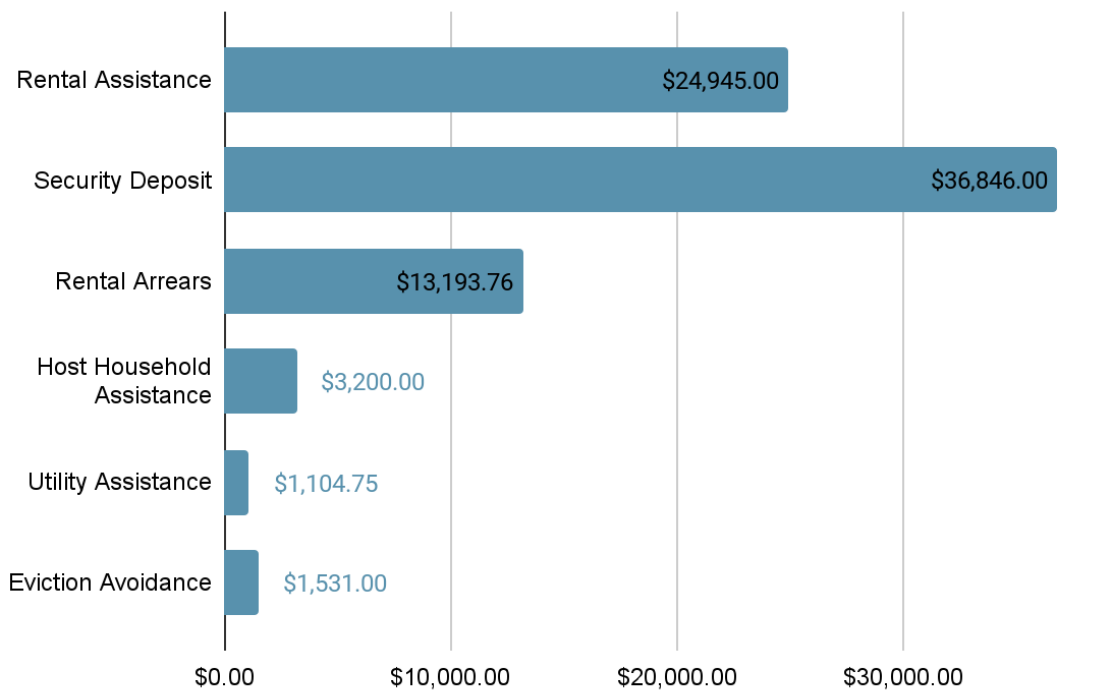
In four months, 34 households were diverted from or rapidly-exited from homelessness into permanent housing. PSAPs were allowed to request any amount of financial assistance per household, but on average \$2,500 was spent per household. Homeless households were eligible if they had already identified housing that they were seeking one-time financial assistance or support to acquire. Other eligible households included those at-risk of homelessness. The definition of ‘at-risk of homelessness’ was

more clearly defined during the project to align with HUD's definition used for the Emergency Housing Voucher program.

All requests submitted to SSF for approval needed to be accompanied by required documents and show that the financial assistance would lead to permanent housing for the household. Of the 74 unique requests submitted by PSAPs, 52 were approved. The amount of time to process, approve and mail the check ranged between 1-32 days with a median of 10 days.

Number of Approved Requests by Category	
●	Rental Assistance - 19
●	Security Deposit - 17
●	Rental Arrears - 8
●	Host Household Assistance - 4
●	Utility Assistance - 3
●	Eviction Avoidance- 1

Problem-Solving Financial Assistance Provided by Category



Problem-Solving Financial Assistance Provided by PSAP

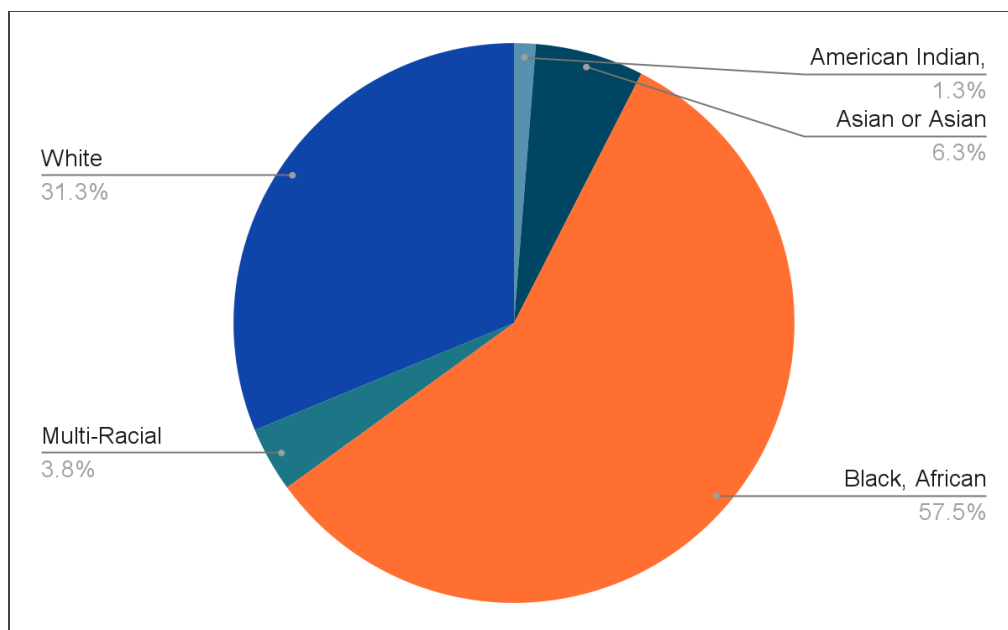
PSAP (Agency)	Amount Allocated	Amount Spent	Amount Remaining
LGBT Center	\$33,125	\$3,200	\$29,925
Sacramento Self Help Housing	\$66,250 (incl. year 2)	\$58,754	\$7,495
South Sacramento HART	\$33,125	\$8,254	\$24,870
WEAVE	\$33,125	\$10,611	\$22,514
TOTAL	\$165,625	\$80,819	\$84,804

The PSAPs provided housing services or financial assistance to 89 people. Although, access points served households throughout the Sacramento region, there were some additional focus subpopulations or areas:

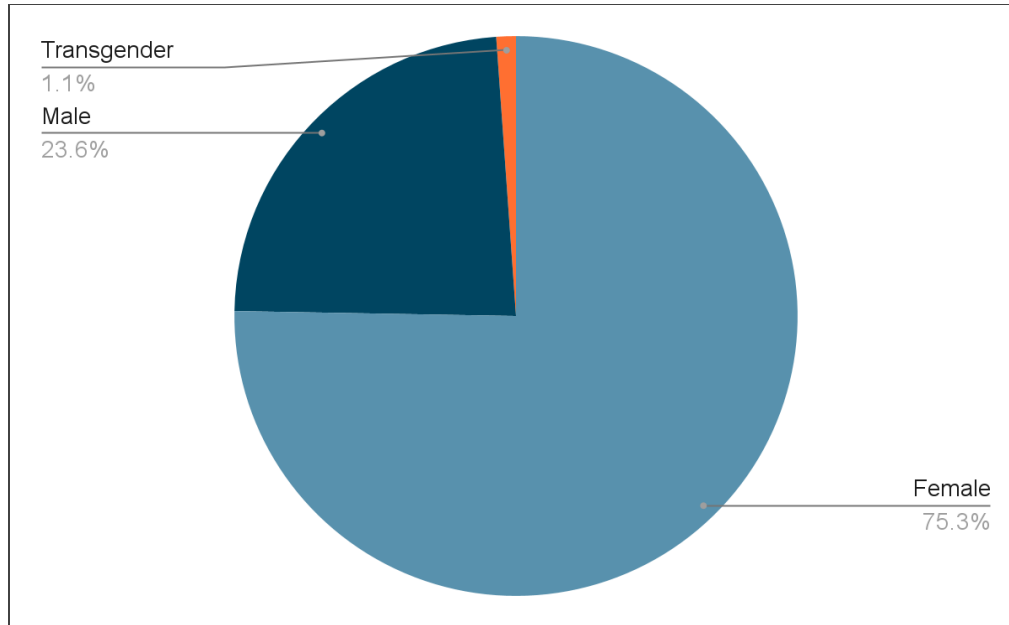
- South Sacramento HART - South Sacramento area
- Sacramento Self Help Housing - Elk Grove and Rancho Cordova area
- LGBT Center - Transitional-aged youth, LGBTQ+
- WEAVE - Survivors of domestic violence, sexual assault, and sex trafficking populations

Both race and gender information was captured for clients enrolled with a problem-solving agency. Black and African American households consisted of 57.5% of the population served. Females made up 75% of the clients served.

People Served at Problem-Solving Access Points by Race



People Served at Problem-Solving Access Points by Gender



PSAP Spotlight: Client Story

WEAVE Client:

At the time the client requested assistance, she was fleeing with her 12-year old child from an abusive relationship. She left the household where she was unsafe, but had to spend her savings to move and to break the lease agreement.

After staying with her friend temporarily, she found an apartment but could not afford to pay the first month's rent and security deposit. WEAVE was able to work with the client to cover the costs through the problem-solving financial assistance funds. Being able to provide quick one-time assistance, which otherwise may not have been available, was critical in helping house the client. She is now safe with her child living in her new place.

Challenges

Operations

- Collecting documentation for financial assistance requests
- Clients keeping appointments
- Difficulting with consistent scheduling due to staff turnover

System-Level

- Housing navigation can be time consuming and unfunded
- Intentional filtering of clients towards the SERA program
- HMIS department issues - created delays for PSAP operations

Program Design

- Refining our definition of at-risk of homelessness
- Being more clear on eligibility for clients with rental arrears

Successful Strategies

- Eliminated wait times to be assessed with the VI-SPDAT increasing the system's ability to respond quickly. Previously, a person could have waited up to 2 years to be assessed.
- Utilized a phased assessment approach to connect clients to new services through a central front-door.
- Incorporated safety elements into the triage assessment to ensure callers were directed to appropriate victim-specific services, as needed. SSF identified five partner victim service providers who would be points of contact, with 67 people being triaged to these agencies.
- SSF, PSAPs and 211 participated in a learning cohort throughout the initiation and implementation of the pilot, discussing processes and working through issues that arise. It has allowed for more collaboration when responding to issues.

Areas for Improvement

- PSAPs and 2-1-1 will track additional data points in HMIS:
 - Non-financial services that lead to a resolved housing crisis (most were triaged out before a PSAP financial assistance request)
 - Zip code
 - New HMIS clients
 - SSF- VI-SPDAT scores
- SSF has identified funding opportunities to provide problem-solving training. Homebase consultants are supporting SSF in developing a training plan that includes a train-the-trainer model and integrating CE priorities such as working with persons with lived experience.
- Clearly define and communicate accounting processes with PSAPs to ensure appropriate documentation is collected earlier with minimal requests of clients
- Identify opportunities and resources to connect clients to services through 211 and problem-solving access points

Opportunities

1. Expand access to problem-solving funds from additional access points, including outreach teams, shelters and 2-1-1.
2. Amplify community's ability to problem-solve housing crises with and without dedicated funding via system-wide training
3. Housing search and more affordable housing
4. Incorporate additional resources available at the front-door
 - a. Housing and/or System navigation services
 - b. Expanded shelter offerings

Expanding RAPS will improve the system's overall capacity to respond to housing crises by reducing system inflow, and therefore the demand on shelter. From June to September, 211 received 7,138 housing-related requests for assistance. A majority of callers were referred to large housing agencies including Sacramento Self Help Housing, SHRA and Mercy Housing.

The following table highlights the need for housing location and emergency shelter resources. These clients were not connected to an emergency shelter or PSAP due to ineligibility. By expanding eligibility and the number of resources available, more households could be served through this triage and problem-solving process.

Housing-Needs Requests by Category

Top 5 Needs (Housing)	Number of Requests
Housing Search and Information	2480
Emergency Shelter	1562
Residential Housing Options	1052
Transitional Housing/Shelter	669
Housing Expense Assistance	657

Conclusion

The RAPS pilot is addressing core issues in the system's response to homelessness. In its four months of operation, 211's call line was established as a central access point for people seeking homeless services, drastically improving assessment wait-times. Using a phased assessment approach, 211 has triaged and connected thousands of callers

to housing-related services, including CE resources that were not previously available. Problem-solving access points have played a major role in rapidly resolving housing crises for clients who may need light-touch assistance.

By centralizing access and funding agencies with problem-solving financial assistance, it is helping reduce trauma for people in crisis by providing options for becoming housed quickly, avoiding prolonged periods of homelessness and shelter stays. However, we recognize that this resource is primarily limited to households who can more easily self-resolve. With additional resources and capacity this intervention could be expanded to households requiring more intensive services.

By expanding the number of agencies that can distribute problem-solving funds and through intentional training of staff to provide creative problem-solving conversations, problem-solving resources can expand the system's capacity to rapidly exit and divert households from homelessness. Housing problem-solving is a cost effective strategy that allows for additional referrals beyond the traditional interventions such as emergency shelter, RRH, and PSH.