

# Coordinated Entry System Committee (CESC) Agenda

Thursday, Sept. 9th, 2021 || 2:30 PM – 4:00 PM



**SACRAMENTO  
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

**Zoom Meeting** Meeting ID: 858 0489 5905 Passcode: 178282

**One tap mobile:** +16699009128,,85804895905#,,, \*178282# US (San Jose)

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Agenda Item	Presenter(s)	Time	Item Type
<b>I. Welcome &amp; Introductions</b>	John Foley, & Jenna Abbott, CESC, Co-Chairs	2:30 PM (5 minutes)	Informal
<b>II. Approval of CESC Minutes: 7/8/2021 &amp; 8/12/21</b>	John Foley	2:35 PM (5 minutes)	Action
<b>III. Coordinated Entry Funding Support Plan</b>	Michele Watts, SSF Chief Planning Officer & Peter Bell, SSF CES Program Manager	2:40 PM (30 minutes)	Presentation
<b>IV. CESH-19 and Racial Equity</b>	Michele Watts & Peter Bell	3:10 PM (20 minutes)	Information
<b>V. HMIS Assessor Demographics Survey</b>	Peter Bell	3:30 PM (10 minutes)	Action
<b>VI. RAPS Evaluation</b>	Peter Bell	3:40 PM (15 minutes)	Discussion
<b>VII. Communication Goals:</b> <b>a. Provider Facing</b> <b>b. Client Facing</b>	Peter Bell	3:55 PM (5 minutes)	Discussion

### **VIII. Meeting Adjourned**

**Next Meeting: Thursday, October 14th, 2021 (2:30 PM - 4:00 PM)**

**Potential Topics to cover: RAPS Evaluation, Racial Equity, Dynamic Systems, Policy Adoption.**

### **Receive and File:**

- **2-1-1 August RAPS report**

# Coordinated Entry System Committee (CESC) Meeting Minutes

Thursday, July 8th, 2021 || 2:30 PM – 4:00 PM



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

**The meeting recording was not captured.** The chat and material(s) discussed at the meeting (not provided before the meeting) are below the minutes.

## Attendance:

Member	Area of Representation / Organization	Present
Cheyenne Carraway	SHRA	Yes
Derrick Bane	Turning Point Community Programs	No
Desirae Stermer	Hope Cooperative	Yes
Erica Plumb	Mercy Housing	Yes
Gabriel Kendell	2-1-1	Yes
Jenna Abbott (Co-Chair)	River District	Yes
John Foley (Co-Chair)	Sacramento Self Help Housing	Yes
Julie Field	Sac. County Dept. of Human Assistance	No
Kate Hutchinson	Lutheran Social Services	Yes
Kelsey Endo	Cottage Housing	Yes
Maggie Marshall	Kaiser Sacramento	Yes
Monica Rocha-Wyatt	Sac. County Dept. of Behavioral Health	Yes
Paula Kelley	Sacramento Self Help Housing	No
Phillip Scott Reed	US Department of Veterans Affairs	No
Rose Aghaowa	Wellness & Recovery North	No
Tina Glover	SACOG	Yes
Stephanie Cotter	City of Citrus, Heights	Yes

SSF Staff	SSF Title
Michele Watts	Chief Planning Officer

Peter Bell	CES Program Manager
Scott Clark	Systems Performance Analyst
Stacey Fong	CE Analyst
Tiffani Reimers	CES Operations Coordinator

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome &amp; Introductions</b>	John Foley, & Jenna Abbott, CESC, Co-Chairs	2:30 PM (5 minutes)	Informal
The co-chairs called the meeting to order at 2:30 PM.			
<b>II. Approval of 6/24/2021 CESC Minutes</b>	John Foley	2:35 PM (5 minutes)	Action
Motion/Second Kate Hutchinson/Jenna Abbott. Approved as written.			
<b>III. Rapid Access and Problem-Solving (RAPS) Update and Discussion</b>	Michele Watts, SSF Chief Planning Officer & Peter Bell, SSF CES Manager	2:40 PM (30 minutes)	Presentation / Discussion
Gabriel from 211 shared data on the calls received during the first month of the RAPS pilot. Peter presented the number of financial assistance requests and services logged through the problem-solving access points. There was a discussion about additional metrics that could be captured, and showing the progress towards those metrics.			
<b>IV. Emergency Housing Vouchers (EHVs) Updates</b>	Michele Watts & Peter Bell	3:10 PM (30 minutes)	Presentation



The Sacramento CoC has access to 494 Emergency Housing Vouchers (EHVs) from HUD; these are ten year rental subsidy vouchers that will be prioritized through Coordinated Entry System (CES) and administered by SHRA. The prioritization for EHVs approved by the CoC CESC on June 24th was approved by the full CoC Board on June 29th. SSF CES will begin accepting referrals the week of July 5th. 100+ referrals will be sent to SHRA for processing each week. SSF has created an EHVs webpage where all resources, including FAQs, training videos, etc., can be accessed: <https://sacramentostepsforward.org/2021-sacramento-ehvs/>.

#### **V. Governance Charter Revisions - CESC**

Michele Watts &  
Andrew  
Geurkink SSF  
CoC Specialist

3:40 PM  
(15 minutes)

Informational /  
Discussion

This agenda item was tabled due to lack of time. In order to solicit input on Governance Charter revisions from the CESC, an electronic survey will be provided instead.

#### **VI. Meeting Adjourned at 4:00 PM.**

**Next Meeting: Thursday, Aug. 12th, 2021 (2:30 PM - 4:00 PM)**

**Potential Topics to cover: Dynamic Systems and Policies**

### **CESC Meeting Chat**

14:38:06 From Christie Gonzales to Everyone:

sorry all, mic problems. Christie Gonzales with WellSpace Health.

14:38:26 From William Norwood II to Everyone:

may be those that spoke can put a thumbs up or something?

14:42:46 From Peter Bell (he/him) to Everyone:

Approve the June 24th meeting minutes

14:42:49 From Jenna Abbott to Everyone:

aye

14:42:55 From Cheyenne Caraway to Everyone:

aye

14:42:55 From Kate Hutchinson to Everyone:

yea

14:42:58 From Monica Rocha-Wyatt (she/her), BHS to Everyone:

aye

14:42:58 From Kelsey Endo to Everyone:

aye

14:42:59 From Stephanie Cotter to Everyone:

yes

14:43:10 From John Foley to Everyone:

yes

14:43:29 From Gabriel Kendall to Everyone:

yes

14:47:59 From Tina Glover (she/her) to Everyone:

yes

15:13:20 From Peter Bell (he/him) to Everyone:

I can speak a bit to the HMIS side of things and will do so shortly.

15:16:09 From Scott Clark (he/him) to Everyone:

Service area needs and organizations referred to broken down by race/ethnicity stand out as a possible areas for deeper dives based upon the discussions in our Racial Equity Committee.

15:25:37 From Julie McFarland (she/her) to Everyone:

In the future, I'm happy to share our experience and outcomes in Seattle / King County.

15:26:34 From Stephanie Cotter to Everyone:

It would be helpful to have demographic and geographic information for those served so we can compare to the chart of those who called into 211

15:28:55 From Meadow Robinson to Everyone:

Peter “ what kind of training has happened for the RAPS sites?

15:29:45 From Meadow Robinson to Everyone:

I see that is one of the metrics which is great!

15:32:03 From Peter Bell (he/him) to Everyone:

Thanks, Meadow. We've provided some basic training on making requests, but we've also talked about COVID-19 Rental Relief funds, and conducting "warm handoffs." I definitely want to do some formal training on "problem-solving" so that is definitely something I'd like to focus on in the near future.

15:34:49 From Meadow Robinson to Everyone:

Thanks @Peter “ formal training of front line staff is certainly something we see shaping the success of implementing housing problem solving in other communities.

15:35:46 From Stephanie Cotter to Everyone:

it would be helpful if we could get the updates in the format of progress toward metrics - just the main ones. So we can see how much progress weâ€™re making each time.

15:37:21 From Stephanie Cotter to Everyone:

thank you!!

15:38:42 From Gabriel Kendall to Everyone:

We'd love to track that if we can get some defined benchmarks for the diversion we should be capturing.

15:40:15 From Julie McFarland (she/her) to Everyone:

Iâ€™d love to suggest a diversion learning session for this group to review whatâ€™s a happening in other communities.

15:46:57 From Peter Bell (he/him) to Everyone:

<https://sacramentostepsforward.org/2021-sacramento-ehvs/>

15:51:04 From Monica Rocha-Wyatt (she/her), BHS to Everyone:

Sorry, have to cut a few minutes early...

15:52:26 From Jenna Abbott to Everyone:

Did anyone else feel that earthquake?

15:53:01 From Christine Wetzel to Everyone:

Did you feel the earthquake?

15:53:38 From Tasha Lee - Saint John's Integrated Health Services to Everyone:

Yes! I feel better other people felt it, too!

15:57:00 From Kate Hutchinson to Everyone:

Yes, 4.8 near Stockton..

15:59:32 From Jenna Abbott to Everyone:

And a 5.9 in Smith Valley NV

16:00:48 From Kate Hutchinson to Everyone:

I need to jump off. Thanks everyone.

16:01:12 From Desirae Stermer to Everyone:

I have to leave as well. have a good day!

Referred to other housing resources

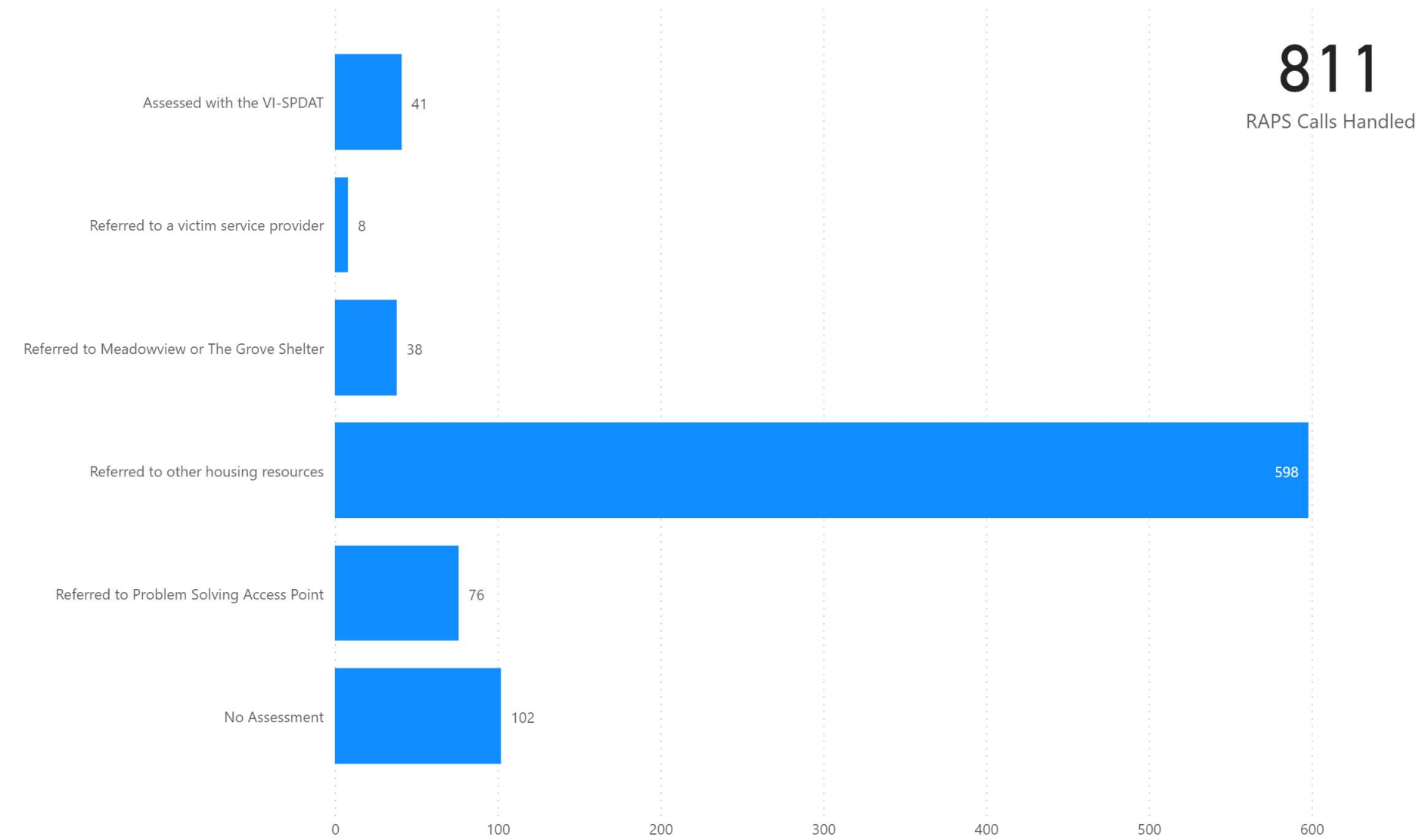


# Rapid Access Problem Solving (RAPS) June 2021 Report

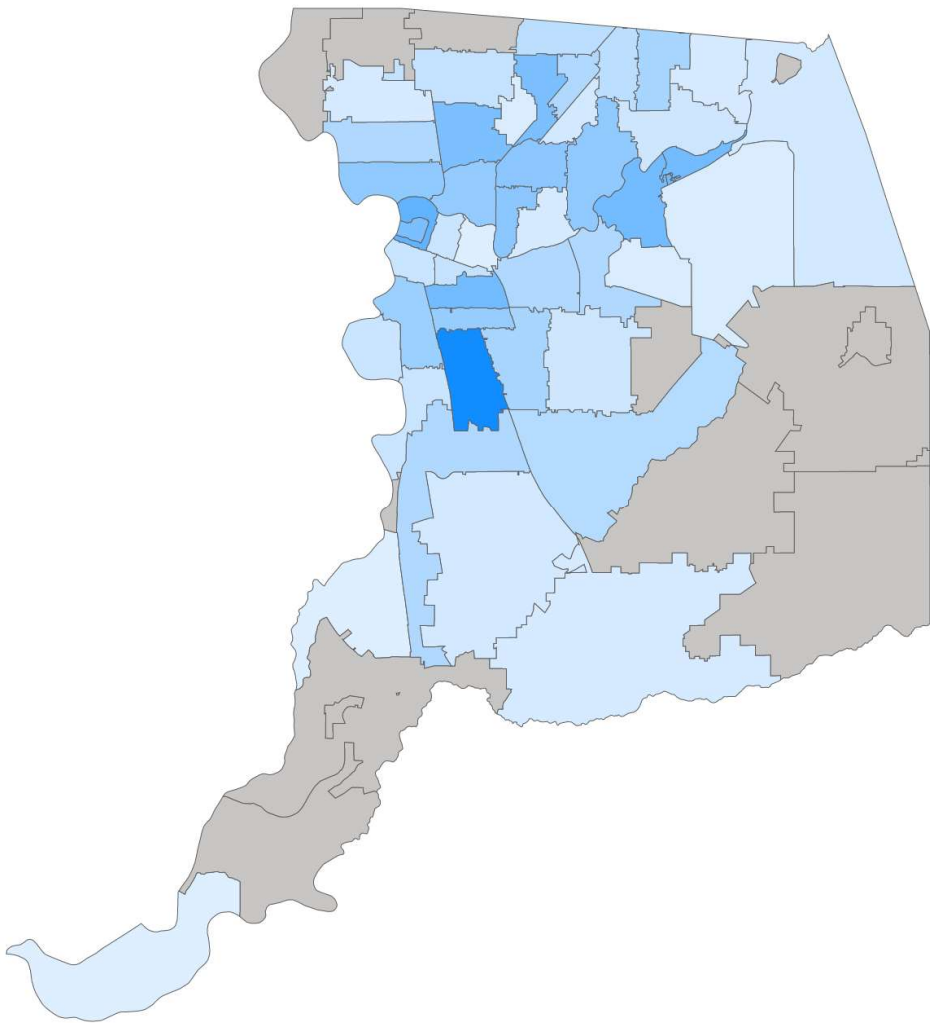
811  
RAPS Calls Handled



June 1 - 30, 2021 RAPS Calls by Outcome



Call Volume by Postal Code



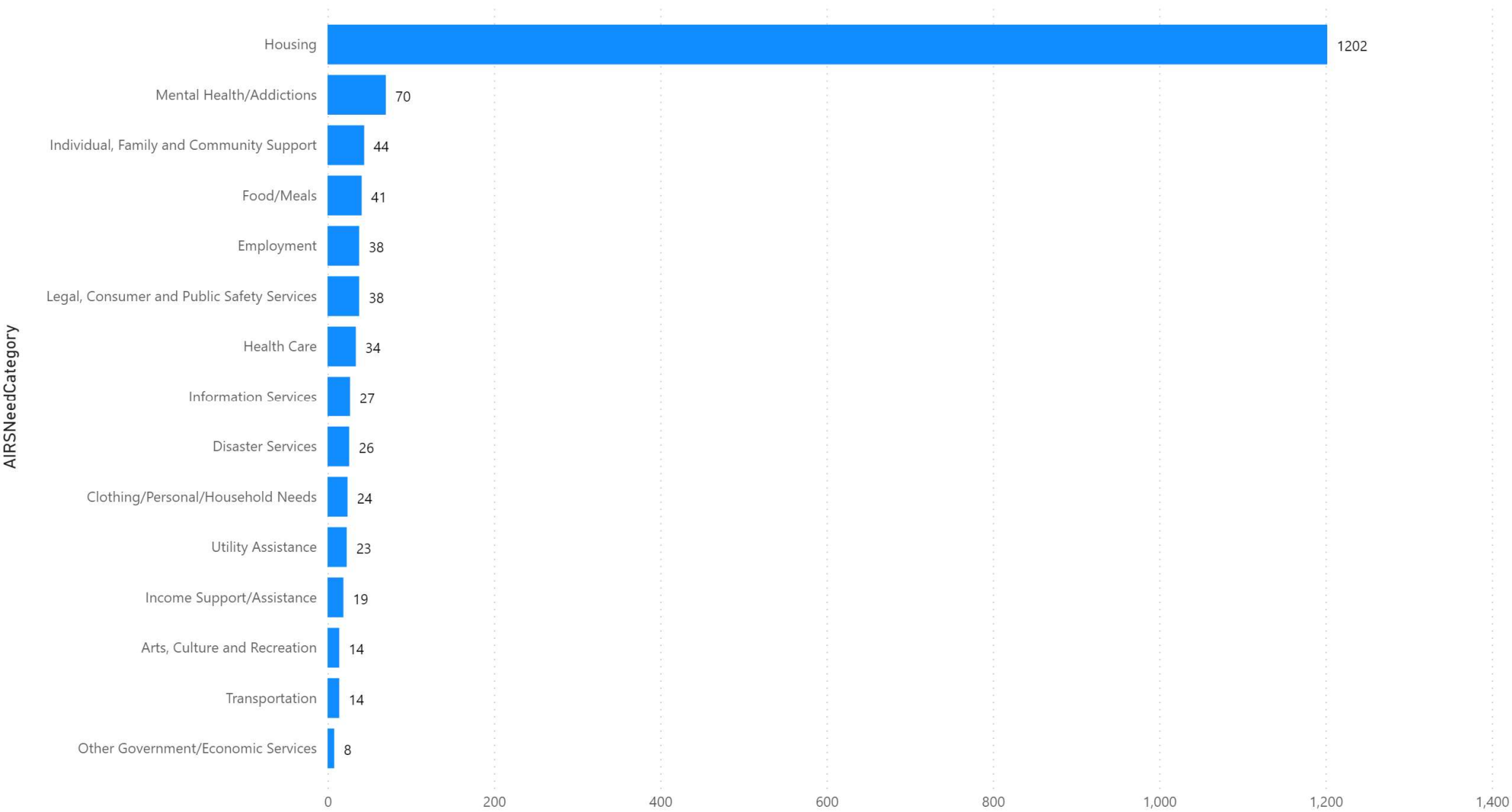
Postal Code    Count

95823	51
95811	31
95670	27
95820	27
95660	25
95814	25
95838	25
95821	21
95825	21
95608	20
95833	20
95815	19
95824	18
95822	17
95610	14
95828	14
95758	12
95826	12
95827	12
95834	12
95842	12
95624	11

Postal Code    Count

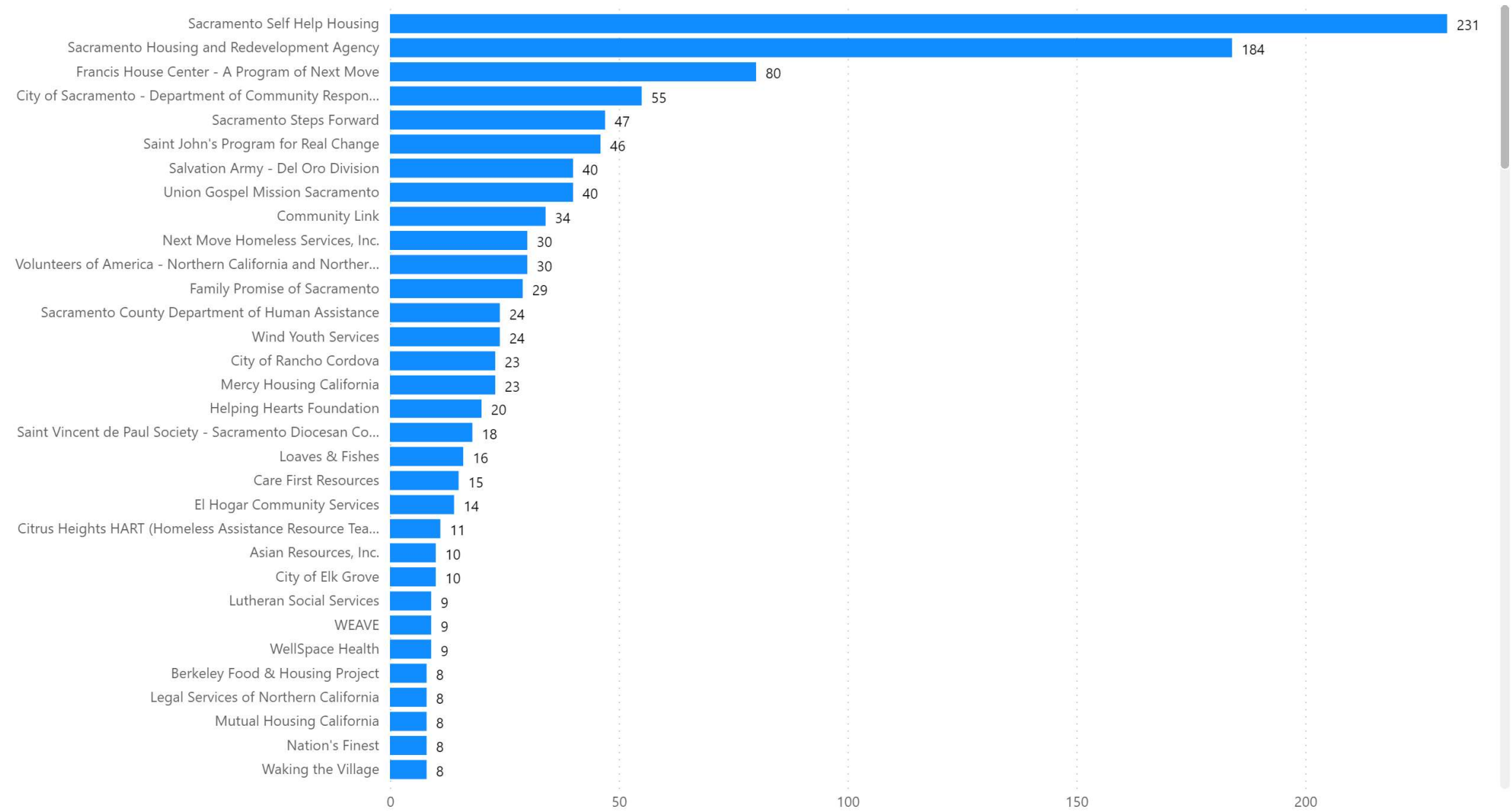
95621	9
95843	9
95673	7
95817	7
95816	6
95818	6
95831	6
95832	6
95628	5
95829	5
95630	4
95757	4
95841	4
95632	3
95662	3
95835	3
95864	3
95652	2
95655	2
95742	2
94571	1
95615	1
95741	1
95819	1

AIRSNeedCategory

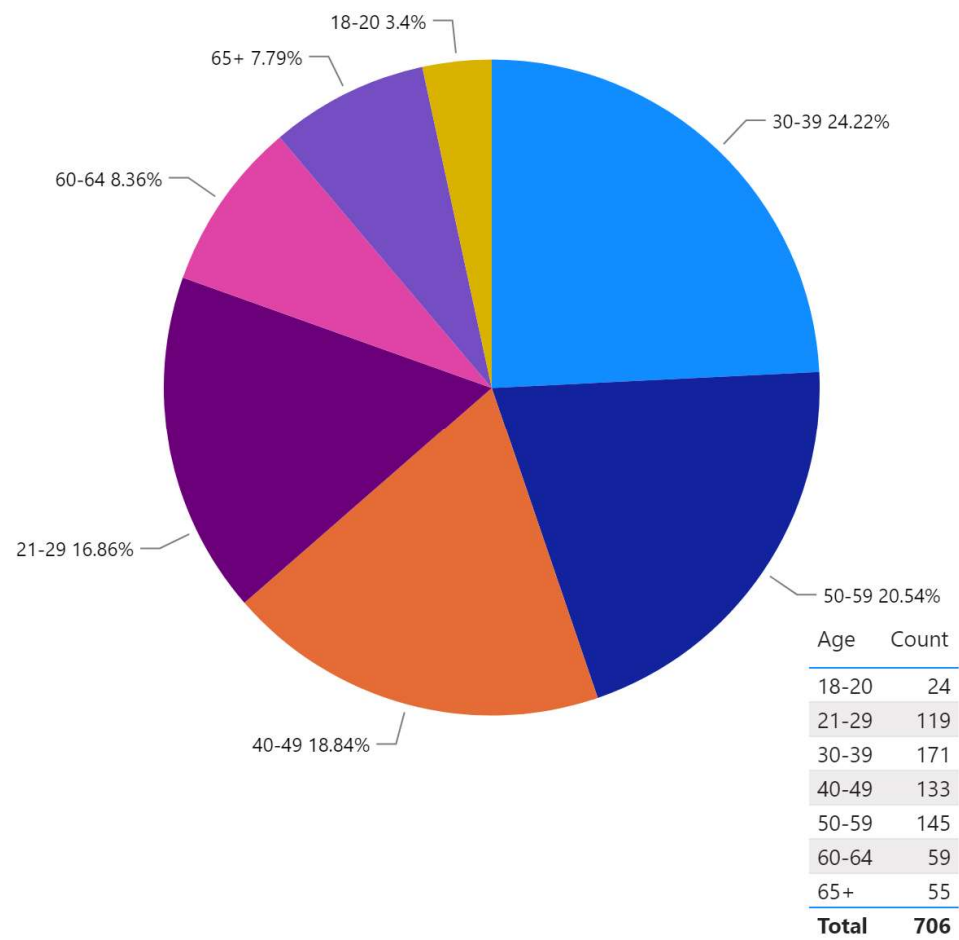




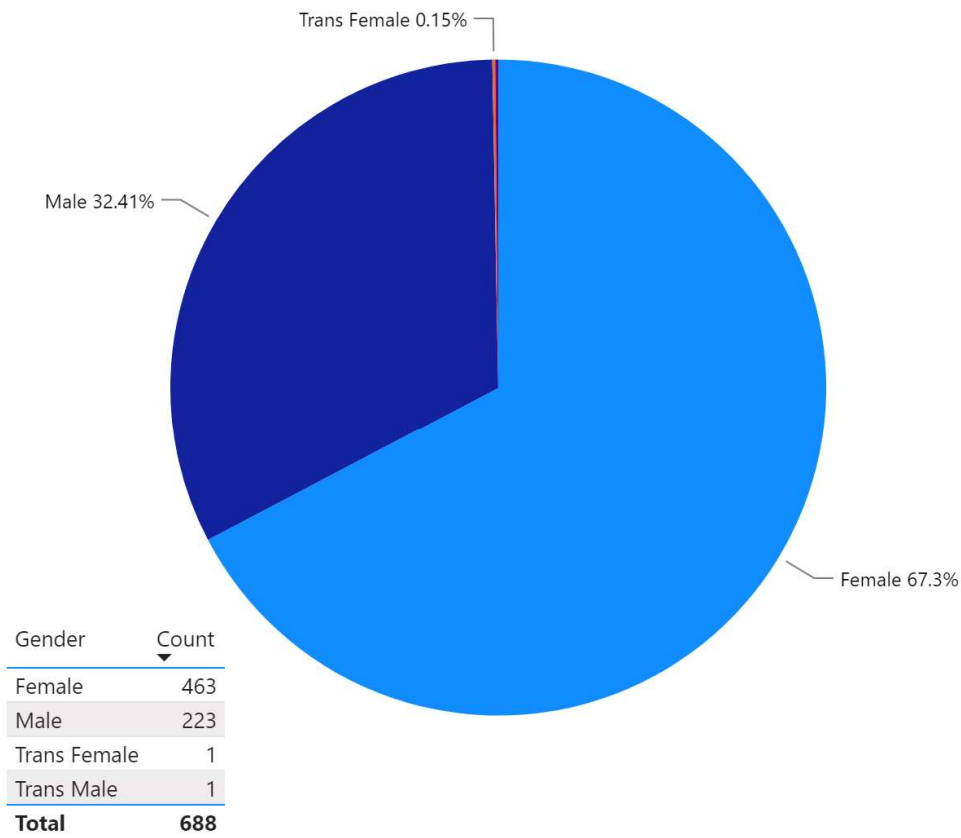
Referrals



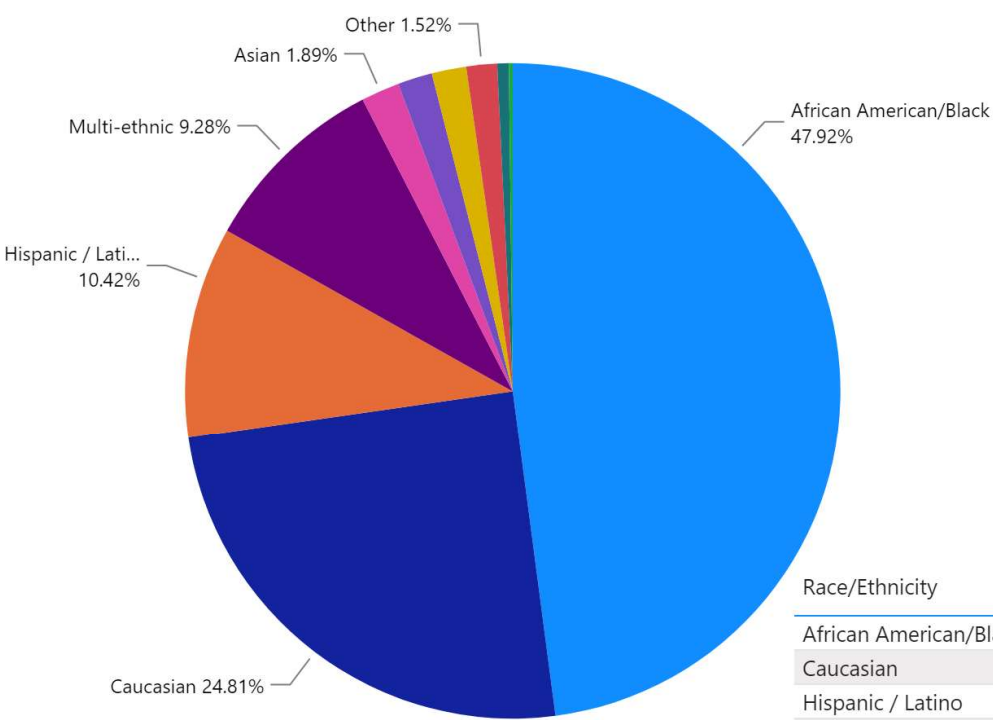
Age



Gender

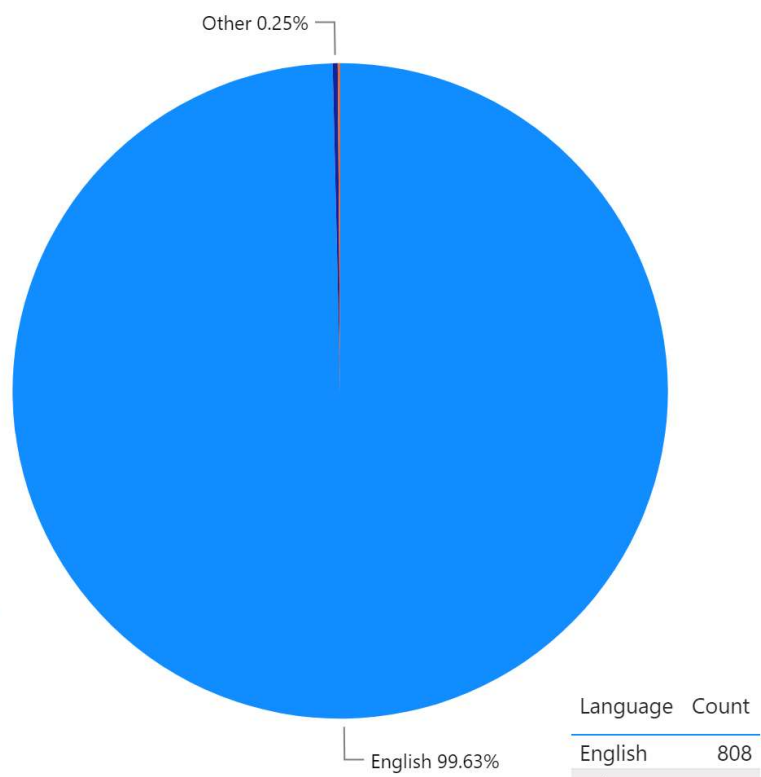


Race/Ethnicity



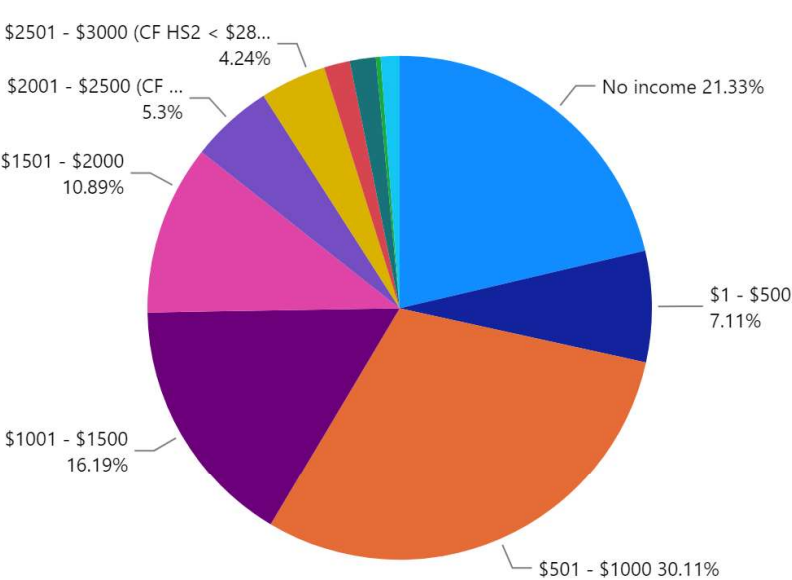
Race/Ethnicity	Count
African American/Black	253
Caucasian	131
Hispanic / Latino	55
Multi-ethnic	49
Asian	10
Native American	9
Pacific Islander / Native Hawaiian	9
Other	8
Middle Eastern	3
Russian / Slavic	1
Total	528

Language



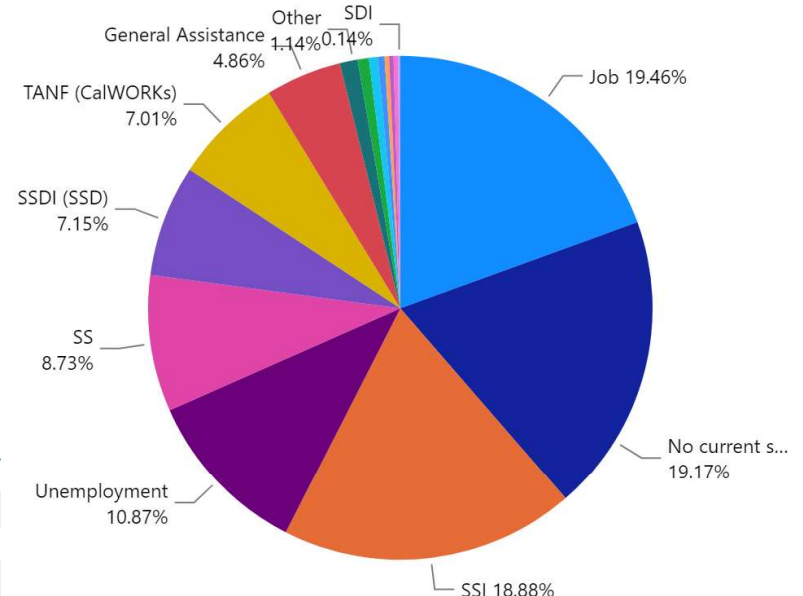
Language	Count
English	808
Other	2
Spanish	1
Total	811

Approximate Gross Monthly Income



Approximate Gross Monthly Income	Count
No income	141
\$1 - \$500	47
\$501 - \$1000	199
\$1001 - \$1500	107
\$1501 - \$2000	72
\$2001 - \$2500 (CF HS1 < \$2128)	35
\$2501 - \$3000 (CF HS2 < \$2874)	28
\$3001 - \$3500 (CF HS3 < \$3620)	11
\$3501 - \$4000	11
\$4001 - \$4500 (CF HS4 < \$4368)	2
More than \$5000	8
Total	661

Main Source of Income



Main Source of Income	Count
Job	136
No current source of income	134
SSI	132
Unemployment	76
SS	61
SSDI (SSD)	50
TANF (CalWORKs)	49
General Assistance	34
Other	8
Pension	5
Workers Compensation	4
Self-Employed	3
AB 12 Foster Care	2
Child Support	2
Family	2
SDI	1
Total	699



# Emergency Housing Vouchers

June 9, 2021

# What are Emergency Housing Vouchers

- The American Rescue Plan (ARP) of 2021 appropriated \$5 billion for the Emergency Housing Vouchers
- 70,000 were awarded to apprx. 700 Housing Authorities
- Sacramento received 484 vouchers. Potential to receive more
- Separate from Housing Choice Voucher (HCV) program



# Emergency Housing Vouchers

EHV eligibility is limited to households **(individuals and families)** who are:

- Homeless;
- At-risk of homelessness;
- Fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; and
- Recently homeless, and for whom providing rental assistance will prevent homelessness or risk of housing instability.

# EHV Partnerships

- All referrals must come through the Continuum of Care's (CoC's) Coordinated Entry (CE) System or from a Victim Service Provider
- Focus on advancing equity and inclusion
- Work in partnership with domestic violence victim providers
- CoC's are responsible for determining whether the family qualifies under one of the four eligibility categories



# Housing Search Assistance

- Housing Authorities **must** ensure housing search assistance is made available to EHV families during their initial housing search.
- Examples may include, but are not limited to:
  - Assistance completing paperwork
  - Provide transportation to search for a housing unit
  - Advocate for the household to the landlord
  - Address discrimination issues based on race, ethnicity, disability etc.
  - Market the incentive program
  - Find appropriate housing units

# Enhanced Assistance

Housing Authority will develop a Landlord/Applicant Incentive Program

Examples may include, but are not limited to:

- Owner Incentive fees
- Application fees
- Holding fees
- Security deposit assistance
- Utility deposit assistance
- Tenant readiness
- Moving expenses
- Renters insurance

# Key Elements of Program

- HUD wants households **leased up** within **4 to 6 months**
- Incentive ~ Sacramento receives **additional homeless vouchers**

## Caution:

- Within “reasonable time period” HUD could **redistribute unleased vouchers** and provide to other housing authorities
- Within 12 months all unissued vouchers will be **revoked and reallocated**

# Initial Lease Up

**GOAL: to lease 484 homeless households in 6 months!**

- Must find homeless households quickly
- Have robust pipeline of referrals from CE/domestic violence victim providers
- Link homeless household to staff immediately to assist with intake/landlord paperwork
- Help household find a suitable unit
- Link household to ongoing services for stability (preferable)

Thank you!

# Emergency Housing Vouchers

Sacramento Continuum of Care



# Overview

- Targeted subpopulations
- Prioritization factors
- Referral benchmarks

# Targeted Subpopulations

Eligible Category	Prioritized Subpopulations
1 - Experiencing Homelessness	<b>Chronically homeless, Literally homeless</b>
2 - At-risk of Experiencing Homelessness	<b>Seniors (62+)</b>
3 - Fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking	<b>Survivor System</b>
4 - Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability	<b>Move-on eligible residents in current PSH programs (not limited to CoC-only); Recently homeless eligible residents in RRH programs</b>





# Eligibility Requirements

In addition to meeting specific eligibility requirements applicable to each category, a household is considered ***ineligible***, if:

- Any member of the household is subject to a lifetime registration requirement on a state sex offender registration program
- Any member of the household has ever been convicted of manufacturing methamphetamines on the premises of federally assisted housing
- There are no members of the household who are U.S. citizens or noncitizens with eligible immigration status



# EHV Assessment

Each factor is worth one point. A household would be prioritized based on the highest score:

- No or a very low source of income
- Previously experienced homelessness (HMIS)
- Long-term disability as defined by the HEARTH Act that impedes their ability to work
- History of eviction
- Other housing barriers, such as a criminal background (excluding lifetime 290s)
- Is able to meet most basic needs independently and does not require long-term supportive services OR is receiving sufficient CBO services to meet their needs

Other factors to consider:

- Recently homeless: rent burden if household were to remain in their unit when assistance ends



# Subpopulation: Chronically Homeless

- Reasoning: Targets existing CoC and CES programs, who serve the most vulnerable
- Prioritization factors: Connected to ongoing supportive services, COVID-19 prioritization factors
- Referral sources: Behavioral Health Programs, Health Homes, FSRP, and other programs serving this population
- Estimated number of **weekly** referrals: 25+ (depends on eligible supportive services)



# Subpopulation: Literally Homeless

- Reasoning: Targets existing CoC and CES programs
- Prioritization factors: *EHV assessment questions*
- Referral sources: Varies
- Estimated number of **weekly** referrals: 30



# Subpopulation: At-Risk Seniors (62+ years old)

- Reasoning: (1) Seniors are prioritized within the CES temporary COVID-19 prioritization schema. (2) There is a lack of sufficient dedicated housing services for seniors and seniors are ineligible for mainstream vouchers.
- Prioritization factors- *EHV assessment questions*
- Referral sources- Varies
- Estimated number of **weekly** referrals: 5

# Subpopulation: Survivors

- Reasoning: (1) Victim service providers have not been well-connected to the homeless response system, despite the intersectionality between intimate partner violence and homelessness. (2) EHV notice requires pathway(s) for all survivors.
- Prioritization factors: Severity of needs questions, *EHV assessment questions*
- Referral sources: My Sister's House, Opening Doors, WEAVE, CASH, IRC, St. John's Women's Shelter, and possibly others.
- Estimated number of **weekly** referrals: 25

# Subpopulation: PSH Move-on Ready

- Reasoning: Creates more flow through coordinated entry PSH units for most vulnerable populations
- Prioritization factors: Do you still need supportive services?
  - Trauma Informed / Motivational Interviewing questions – Are you ready?
- Referral sources: All permanent supportive housing programs
- Estimated number of **weekly** referrals: 15



# Subpopulation: RRH Bridge to EHV

- Reasoning: Prevents returns to homelessness
- Prioritization factors: *EHV assessment questions*
- Referral sources: All RRH programs (?)
- Estimated number of **weekly** referrals: ???





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- Previously experienced homelessness (HMIS)
- Long-term disability as defined by the HEARTH Act that impedes their ability to work
- History of eviction
- Other housing barriers, such as a criminal background (excluding lifetime 290s)
- Is able to meet most basic needs independently and does not require long-term supportive services OR is receiving sufficient CBO services to meet their needs

Other factors to consider:

- Recently homeless: rent burden if household were to remain in their unit when assistance ends



# Prioritization and Referral

- Within each of the six subpopulations, clients will be prioritized based on the highest assessment score (as needed)
- Clients with the same score will be ranked by length of time homeless, and then first come first served (as needed)
- Referrals will take place through HMIS (anonymous profiles will be used for Survivor System referrals)



# Weekly Benchmarks – 100 Referrals / week

**A minimum of 100 households MUST be referred to SHRA on a weekly basis.**

*We must balance weekly referral requirements with our target subpopulation goals to achieve equitable access. If there are not enough eligible clients within a subpopulation to complete the target number of referrals per week, eligible households within the other subpopulations will be referred. The CES team will closely monitor the number of referrals coming from each subpopulation and open an additional 25 referral slots for a specific subpopulation as necessary to meet minimum subpopulation goals and 100 referrals per week.*



# Subpopulation Benchmark Goals – Total Referrals

Subpopulation	Number of Total Referrals
Chronically Homeless (w/ services)	10% minimum (no cap)
PSH Move On	10% minimum (no cap)
Literally Homeless	10% minimum
Survivors	10% minimum
At-Risk Seniors	5% minimum
RRH Bridge	5% minimum
<b>Total</b>	<b>494 vouchers</b>



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[Recording of Zoom Meeting](#). The chat and material(s) discussed at the meeting (not provided before the meeting) are below the minutes.

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John Foley (Co-Chair)	Sacramento Self Help Housing	Yes
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Kate Hutchinson	Lutheran Social Services	Yes
Kelsey Endo (Substitute: Cynthia Hunt)	Cottage Housing	Yes
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Phillip Scott Reed	US Department of Veterans Affairs	No
Rose Aghaowa	Wellness & Recovery North	No
Tina Glover	SACOG	Yes
Stephanie Cotter	City of Citrus, Heights	No

\*Notified SSF Staff they would be absent in advance.

SSF Staff	SSF Title
Andrew Geurkink	CoC Specialist
Michele Watts	Chief Planning Officer
Michelle Charlton	CoC Coordinator
Peter Bell	CES Program Manager
Scott Clark	Systems Performance Analyst
Tamu Green	Systems Performance Advisor
Tiffani Reimers	CES Operations Coordinator

Guests
Coley Genger, Ger Xiong, Jill Fox, Julie McFarland, Lee Sorrell, Meadow Robinson, and T. McWilliams.

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome &amp; Introductions</b>	John Foley, & Jenna Abbott, CESC, Co-Chairs	2:30 PM (5 minutes)	Informal
John/Jenna called the meeting around 2:33 PM. Attendance of 22 participants.			
<b>II. Approval of 7/8/2021 CESC Minutes</b>	John Foley	2:35 PM (5 minutes)	Action
Quorum was not met. The 7/8/21 CESC minutes will be placed on the next CESC meeting agenda for approval.			

<b>III. Racial Equity Action Plan Presentation:</b> <b>A. CES Short-Term Priorities:</b> 1. <b>REQC-CESC Relationship</b> 2. <b>Assessor Data</b>	Angela Upshaw & Ardy Akhzari, REQC Co-Chairs, Dr. Tamu Green, SSF Systems Performance Advisor, Julie McFarland, Homepage, & Peter Bell, SSF CES Program Manager	2:40 PM (35 minutes)	Information
Peter provided context about the agenda item. Tamu shared a <a href="#">presentation</a> and discussed the REQ Action Plan. Julie shared a document, discussing CE recommendation and action which included a demographic survey and a <a href="#">SSF Draft Demographic Survey</a> . Please see the recording for more details.			
<b>IV. Transfer Policy</b>	Peter Bell	3:15 PM (5 minutes)	Information
Peter and Michele discussed the plan for receiving input and posting on the <a href="#">SSF Policies and Standard webpage</a> for 30 days. At the Sept CESC meeting members will be able to provide input as well and the Oct CESC meeting to adopted. Please see the recording for more details.			
<b>V. CES Data Reporting</b> <b>A. Current Operations Data</b> <b>B. Desired Data</b>	Peter Bell & Michele Watts, SSF Chief Planning Officer	3:20 PM (10 minutes)	Information & Discussion
Please see the recording for details.			
<b>VI. EHV Updates</b> <b>A. Progress Report</b> <b>B. Data Dashboard</b>	Peter Bell & Michele Watts	3:30 PM (15 minutes)	Information

<p>Peter shared a presentation on the number of referrals, the weekly process, EHVs prioritized pathways, breakdown of EHV referrals (household types, by race), the racial equity analysis, reducing the office hours to Tuesday's only, and the next steps. Please see the recording for more details.</p>			
<b>VII. RAPS Updates</b> <b>A. Progress Report</b> <b>B. 211 Data</b> <b>C. HMIS Data</b>	Peter Bell	3:45 PM (10 minutes)	Information
<p>Peter discussed 211 data, sharing a presentation on the July 2021 data. He mentioned the RAPS expansion, Non Housing needs, Housing Referrals, Non-Housing Referrals, Demographic breakdown, and additional details. He noted the PPT will be shared within the meeting minutes for review. He also shared the CE Life Cycle. Please see the recording for more details.</p>			
<b>VIII. Dynamic Systems</b> <b>Check In (HPS update)</b>	Peter Bell & Homebase	3:55 PM (5 minutes)	Information
<p>Peter briefly shared the plan/next steps will be discussed at the Sept CESC meeting. Please see the recording for more details.</p>			
<p><b>IX. Meeting Adjourned at 4:02 PM. Attendance of 16 participants.</b>  <b>Next Meeting:</b> Thursday, Sept. 9th, 2021  <b>Potential Topics to cover:</b> Transfer Policy, Dynamic Systems, Racial Equity work plan.</p>			

## CESC Meeting Chat

00:14:32 Dr. Tamu Green (she/her), SSF, Systems Performance Advisor: Census results: So many multiracial youth!

00:14:32 Scott Clark (he/him): Thanks for sharing that info, Tina!



00:14:36 Meadow Robinson: Interesting, thanks for sharing Tina!!

00:15:45 Desirae Stermer: What was that vacancy rate? I missed it the first time.

00:16:11 John Foley: 3.9%

00:16:44 Jill Fox: Jill Fox from Volunteers of America

00:16:57 Peter Bell (he/him): Sorry, Jill!

00:17:12 Jill Fox: no worries.

00:17:21 Rose Arteaga (she/her) Regional Transit Social Worker: Rose Arteaga from Regional Transit

00:18:36 Peter Bell (he/him): It's good to have a deep bench!

00:20:07 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator: REQ Action Plan (pg 41):  
<https://sacramentostepsforward.org/wp-content/uploads/2021/08/8.12.21-CESC-Meeting-Materials-Packet.pdf>

00:27:17 Michele Watts, she/her/hers, SSF Chief Planning Officer: PRC- Project Review Committee

00:57:54 Meadow Robinson: Peter/Michele — since this wasn't listed as an Action Item just wanted to check in on the feasibility of moving the survey forward without an

official endorsement/vote?

00:58:56 Peter Bell (he/him): No need to vote today, we can send out the materials and request feedback from the committee before taking action, possibly next month.

01:01:02 Meadow Robinson: Re: SPC recruitment, yahoo! Great news, Scott + team.

01:02:02 Scott Clark (he/him): I think it is also showing that more people with lived experience are playing critical roles in our response system, organizations that what to be involved in the CoC.

01:06:44 Peter Bell (he/him):  
<https://www.sacramentostepsforward.org/coc-program-comp/policies/>

01:09:28 Kate Hutchinson: Nice procedure.

01:12:13 Angela Upshaw, BFHP Roads Home: I have to step out for another commitment. Thank you for having us. We look forward to partnering with you all!

01:17:55 Monica Rocha-Wyatt (she/her), BHS: Any pattern to the denials?

01:20:31 Tiffani Reimers (She/ Her): It's kind of all over the place. Several 290's, a few found housing elsewhere, one or two had partners referred that they'll share a voucher with, and some Move On pathway folks decided to stay in PSH

01:28:13 Ardy Akhzari: I have to get ready for another meeting. I appreciate you all inviting us to join the meeting today, looking forward to our committees working together

to help our community. Please let me know if you have any questions related to the racial equity committee. Have a great day!

01:30:04 Joseph Smith: Why would housing referrals go to Loaves & Fishes when we do not provide housing?

01:33:38 Desirae Stermer: Thanks for everyone's time. I have to go. Have a good day!

01:34:18 Jenna Abbott: I have a 4 pm meeting. Thanks for the good info

01:34:24 Jill Fox: Thank you for all your hard work.

01:34:57 Meadow Robinson: SO important to highlight this capacity of the CE system — more referrals can happen, if housing resources can be added. Tiffani, huge props.

01:35:46 Tiffani Reimers (She/ Her): Appreciate it, Meadow! Peter built an incredible strategy to make it all happen.

01:36:12 chunt: great meeting with great information

## **CE Response to Racial Equity Action Plan**

### ***Proposed Areas for Immediate Action***

#### **Data with a Racial Equity Lens**

- Collect, analyze, and report qualitative data when exploring issues related to equity.
- Develop and provide input to HUD on mandated race and ethnicity data process.
- Work with the REQC to identify racial equity key performance measures.

#### **Assessment & Prioritization**

- Involve the REQ Committee in any planned changes to the Coordinated Entry assessment process before implementation.
- Educate those who conduct needs assessments about racial disparities in housing and homelessness.
- To better support individuals experiencing homelessness:
  - Continue to improve the Coordinated Entry process, so that people do not wait for long periods of time after data is gathered from VI-SPDAT (example strategy: Housing Problem Solving)
- Collect race/ethnicity data (demographic survey) from people involved in coordinated entry to understand to what degree administrators represent people experiencing homelessness in the Sacramento area.

#### **Language Access**

- [https://docs.google.com/presentation/d/1g24NaYcI3CQtxfdv\\_t66sBhBgFxXTNEI/edit#slide=id.gdbf0f723d8\\_0\\_84](https://docs.google.com/presentation/d/1g24NaYcI3CQtxfdv_t66sBhBgFxXTNEI/edit#slide=id.gdbf0f723d8_0_84), slide 23

## CE Response to Racial Equity Action Plan

### *Proposed Areas for Immediate Action*

#### CE RECOMMENDATION + ACTION:

- Collect race/ethnicity data from people involved in coordinated entry to understand to what degree administrators represent people experiencing homelessness in the Sacramento area.
  - Demographic Survey Draft: <https://www.surveymonkey.com/r/GT2LT79>

#### Example language for sending out demographic survey

Hello -

We're reaching out because you're listed as a person involved with Coordinated Entry at or through (*agency*).

In July 2021, the Racial Equity Committee released recommendations identifying improvements that would lead to increased access and improved experiences for people experiencing homelessness in the Sacramento area. Throughout the country, and including in our community, we have racial and ethnic disparities within the homeless system that must be addressed, and that requires inclusive and intentional strategy and action.

To that end, SSF is collecting demographic data from people involved in coordinated entry activities to understand to what degree administrators represent the people experiencing homelessness around Sacramento. This includes demographics within several categories, including age, gender, disability, race, ethnicity, sexual orientation, homelessness experience, and veteran status. We are asking you to complete a brief survey to assist us in ensuring the Coordinated Entry process is as diverse and reflective of the community as possible. This data will assist in identifying gaps as well as future planning, recruitment and training.

Survey link: (*see attachment in email*)

This will take less than 5 minutes. Please complete the survey by (*deadline*). You're welcome to reach out to **X** with any questions about this survey and how we'll use the information.

Thank you.

*Signature*

**All questions are voluntary. Please complete this survey to the extent you're comfortable so we can better understand whether staff mirror people experiencing homelessness across Sacramento. Only (name) will see names and organizations for tracking purposes. Names & organizations will be removed from the data summary shared with any and all partners.**

1. What is your name? *(for completion tracking only; (name) will remove personally identifying information before sharing demographic data with all parties.)*

2. What agency or organization do you work for? *(for completion tracking only; (name) will remove personally identifying information before sharing demographic data with all parties.)*

3. Who do you typically complete intakes and/or assessments with (answer all that apply)?

- ☐ Families with children
- ☐ Single adults
- ☐ Youth and young adults

4. What is your role within the Coordinated Entry process (check all that apply)?

- ☐ Access Point Assessor
- ☐ Housing Navigator
- ☐ Doing phone intakes with people experiencing homelessness
- ☐ SSF Planning/Policy Team
- ☐ Other (please specify)

5. How do you identify racially and ethnically (not limited to specific labels/categories)?

6. How do you identify your gender (utilizing Sacramento LGBT Community Center categories)?

- |  |   |
|--|---|
| <input type="radio"/> Agender                | <input type="radio"/> Nonbinary         |
| <input type="radio"/> Cisgender Woman        | <input type="radio"/> Transgender Woman |
| <input type="radio"/> Cisgender Man          | <input type="radio"/> Transgender Man   |
| <input type="radio"/> Genderfluid            | <input type="radio"/> Two Spirit        |
| <input type="radio"/> Genderqueer            | <input type="radio"/> Unknown/Declined  |
| <input type="radio"/> Intersex               |   |
| <input type="radio"/> Other (please specify) |   |

7. Are you fluent in a language other than English?

- ☐ Yes
- ☐ No

8. What language(s), other than English, do you speak fluently?

9. What is your age?

10. Do you identify as lesbian, gay, bisexual, queer, questioning, asexual, pansexual, or two-spirit?

- ☐ Yes
- ☐ No

Other (please specify)

11. Have you served in the United States Military?

- ☐ Yes
- ☐ No

12. Do you have a disabling condition?

- ☐ Yes
- ☐ No
- ☐ Don't know

13. Have you ever experienced homelessness?

- ☐ Yes
- ☐ No

14. Do you have any other thoughts to share about diversity and/or inclusion as it relates to our work with people experiencing homelessness?

15. The following questions utilize HUD language and answer categories; the reason we are asking these questions is so we can compare responses to this survey with HMIS data to have an apples to apples comparison. The questions above give us more meaningful information about how people identify, not limited to HUD language.

What is your gender?

- ☐ Woman
- ☐ Trans Woman (assigned male at birth)
- ☐ Man
- ☐ Non-binary (i.e. not exclusively male or female)
- ☐ Trans Man (assigned female at birth)

Other (please specify)

16. What is your race?

- ☐ White/Caucasian
- ☐ American Indian or Alaskan Native
- ☐ Black or African American
- ☐ Native Hawaiian or Pacific Islander
- ☐ Asian
- ☐ Don't know
- ☐ Other (please specify)

17. What is your ethnicity?

- ☐ Latinx (Hispanic/Latino)
- ☐ Non-Latinx (Non-Hispanic/Non-Latino)



# 8.12.21 CESC Meeting: EHV Updates

Peter Bell, Coordinated Entry System Manager



# High Level Numbers

- 1200 Assessments Completed
- 494 Referrals (out of 594 total)
- 50 different agencies
- 193 Completed Applications
- 12 Denials
- 5 vouchers issued



# Referral Goals

Subpopulation	Number of Total Referrals	
Chronically Homeless (w/ services)	10% minimum (no cap)	<input checked="" type="checkbox"/>
PSH Move On	10% minimum (no cap)	<input checked="" type="checkbox"/>
Homeless	10% minimum	<input checked="" type="checkbox"/>
Survivors	10% minimum	<input checked="" type="checkbox"/>
At-Risk Seniors	5% minimum	<input type="checkbox"/>
RRH Bridge	5% minimum	<input checked="" type="checkbox"/>
<b>Total</b>	<b>494 vouchers</b>	

# Referral Goals - Revised (594 version)

Prioritized Subpopulations	Estimated Percentage of Total Referrals
Chronic Homeless w/ services	20%
Homeless	30%
Survivors	12%
RRH Bridge	10%
PSH Move On	25%
At-Risk Seniors	3%
<b>Total</b>	<b>594 referrals</b>



# Weekly Referral Progress

Not including denials (12)

Week	Chronic	Homeless	Move On	RRH Bridge	At-risk	Survivor	Total
1	43	30	14	25	4	45	161
2	0	30	21	0	2	8	61
3	27	29	33	5	5	0	99
4	26	56	21	13	3	8	127
5							0
6							0
Total	96	145	89	43	14	61	449

Avg. Referrals per week: 112.25

Pathway	Chronic	Homeless	Move On	RRH Bridge	At-risk	Survivors	Total
<b>Goals</b>	<b>119</b>	<b>180</b>	<b>150</b>	<b>59</b>	<b>15</b>	<b>71</b>	<b>594</b>
Actual	97	151	115	48	14	69	494
Remaining	22	29	35	11	1	2	100

# EHV Prioritized Pathways

## Progress by Prioritized Subpopulation

Prioritized SubPopulation	hh assessed	hh Eligible	hh not Eligible	hh referred	hh enrolled	hh denied	Avg. EHV_sco..
At risk Seniors 62+	15	14	1	14	0	0	3.53
Chronically Homeless	200	193	7	101	0	2	3.72
Literally Homeless	592	574	19	151	0	0	3.72
PSH Move On	170	165	5	95	0	6	3.19
Rapid Rehousing Bridge	102	94	8	43	0	1	3.71
Survivors	86	86	0	57	0	0	3.41

# EHV Referrals - Household Types

Household Type	Percentage of Referrals (461)
W/ Minor Children	23%
W/O Minor Children	21%
Single Adult	54%
Single TAY	2%



# EHV Referrals - Households By Race

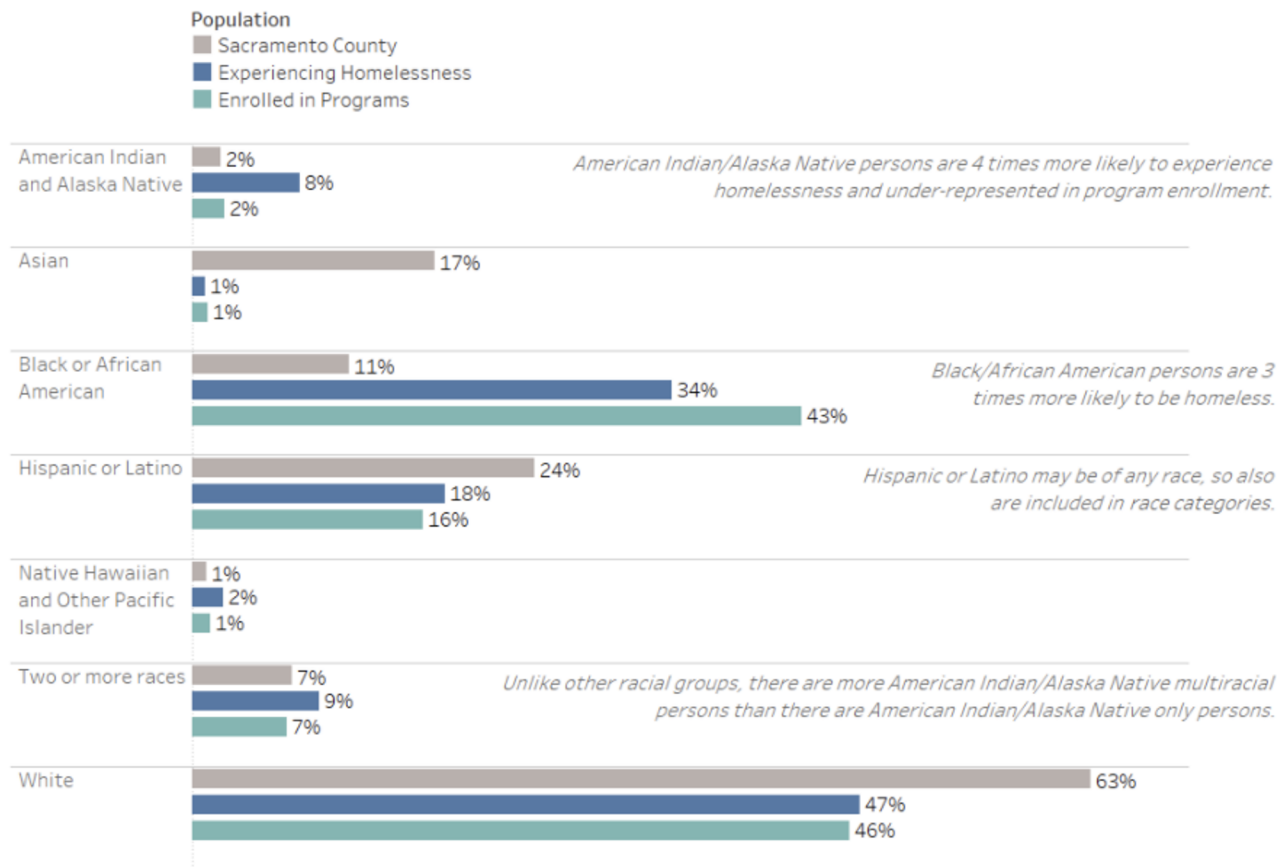
Race	Percentage of Referrals (461)
Black or African American	39%
White	41%
Multiple Races	3%
American Indian or Alaskan Native	3%
Native Hawaiian or Other Pacific Islander	2%
Asian	1%
Data Not Collected	12%





# Racial Equity Analysis

## Proportion of Race/Ethnicity by Population



# Conclusion

1. Provide ongoing office hours for live Q&A sessions
2. Work closely with SHRA to monitor the application and lease-up progress
3. Continue to evaluate the assessment and referral process, adjusting referral goals as appropriate
4. Refine data dashboards to share progress and outcomes with the community

Referred to other housing resources

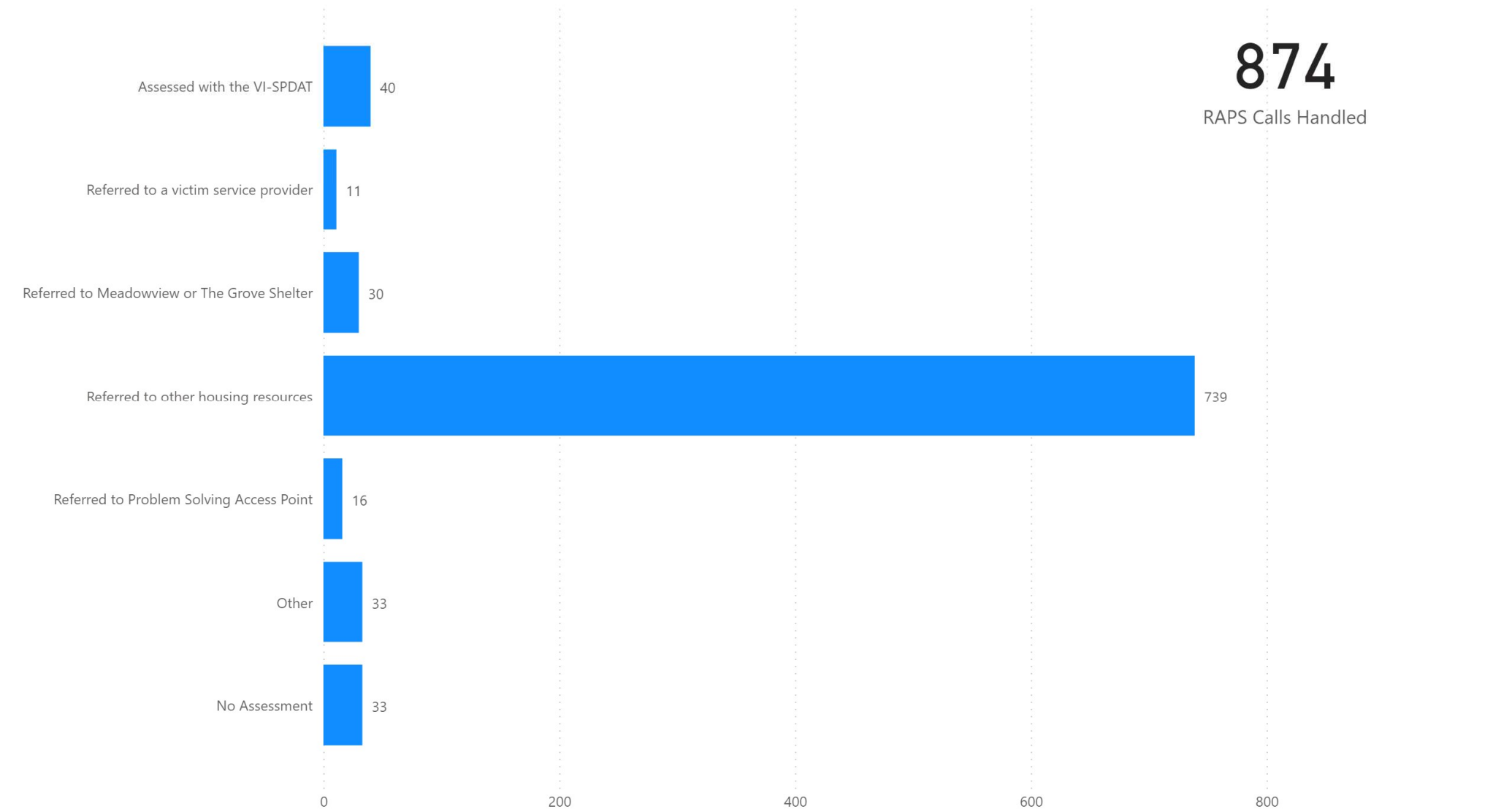
# Rapid Access Problem Solving (RAPS) July 1 – 31, 2021 Report



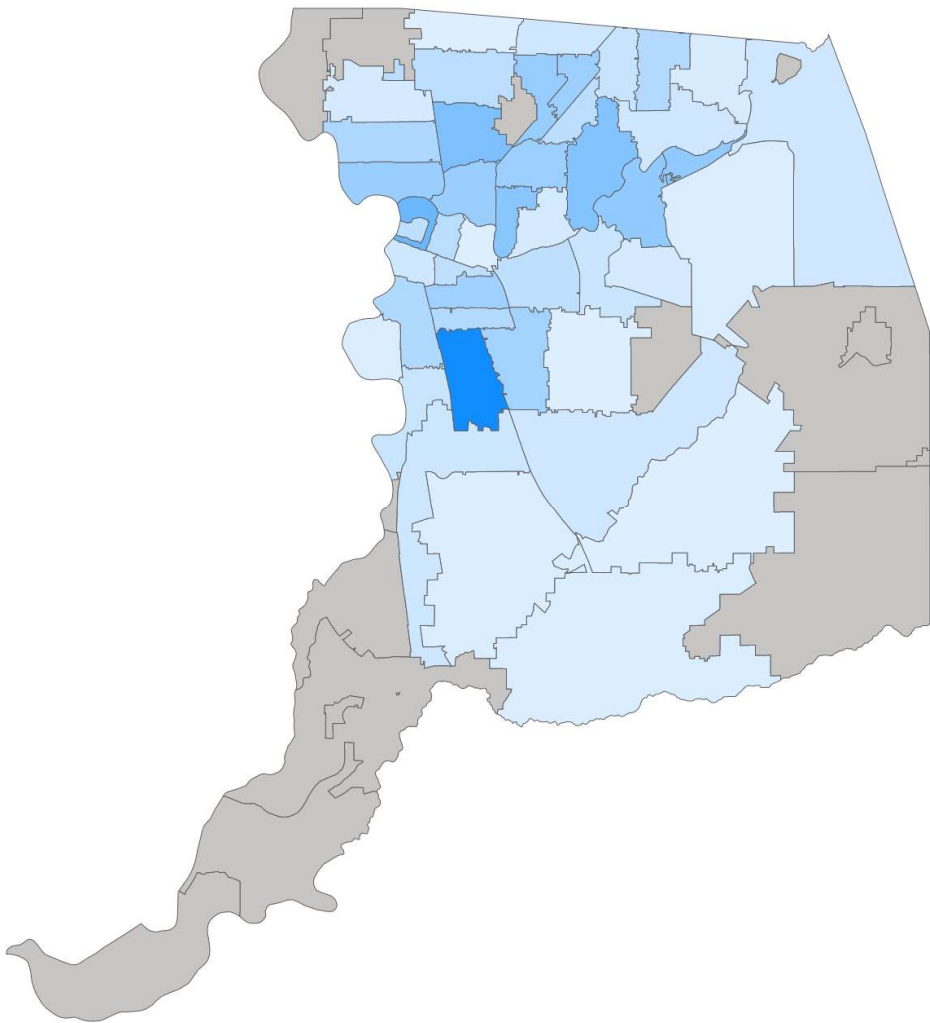
Sacramento

Assessed with the...	Other
40	33
No Assessment	Referred to Me...
33	30
Referred to Proble...	Referred to ...
16	11

July 1 - 31, 2021 RAPS Calls by Outcome



Call Volume by Postal Code



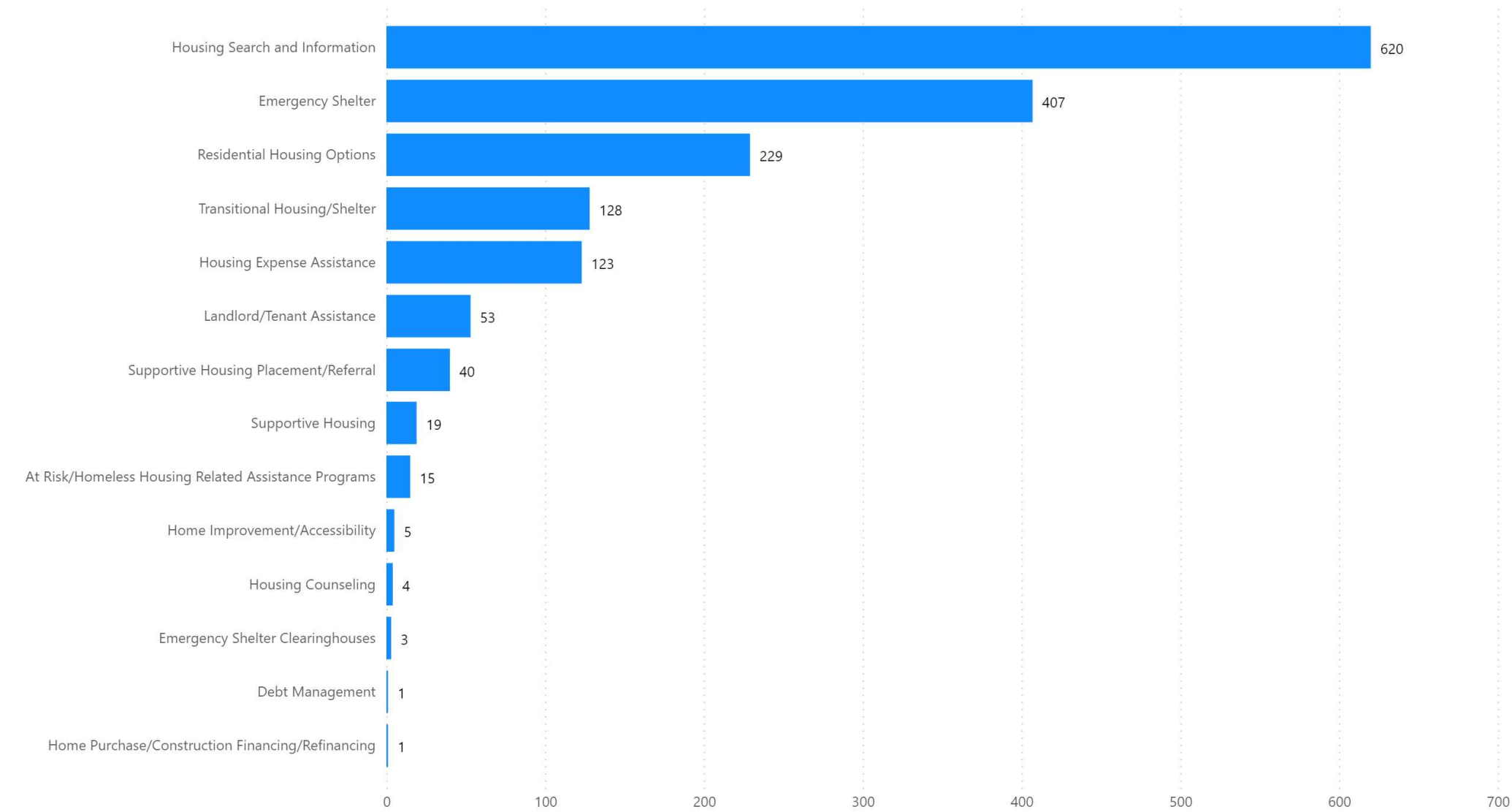
Postal Code    Count

Postal Code	Count
95823	74
95811	42
95838	35
95608	33
95825	31
95670	28
95660	26
95815	25
95833	25
95821	24
95842	24
95820	23
95828	22
95834	18
95822	17
95610	16
95824	16
95816	14
95673	13
95841	13
95814	12
95817	12
95826	12

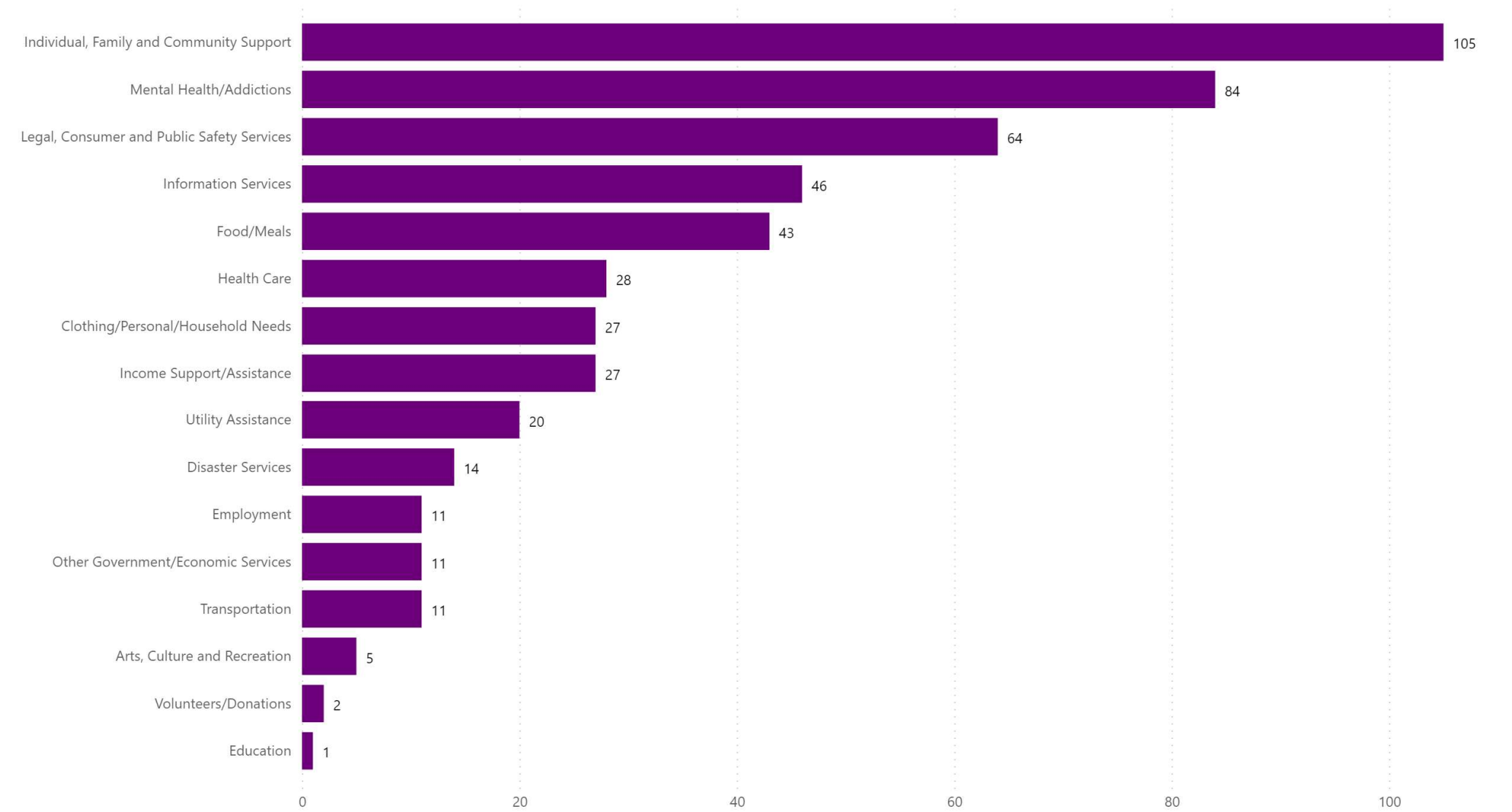
Postal Code    Count

Postal Code	Count
95621	9
95827	8
95832	8
95758	7
95624	6
95628	6
95630	6
95818	6
95843	6
95864	5
95655	4
95835	4
95662	3
95812	3
95632	2
95742	2
95757	2
95831	2
95626	1
95693	1
95813	1
95819	1
95829	1

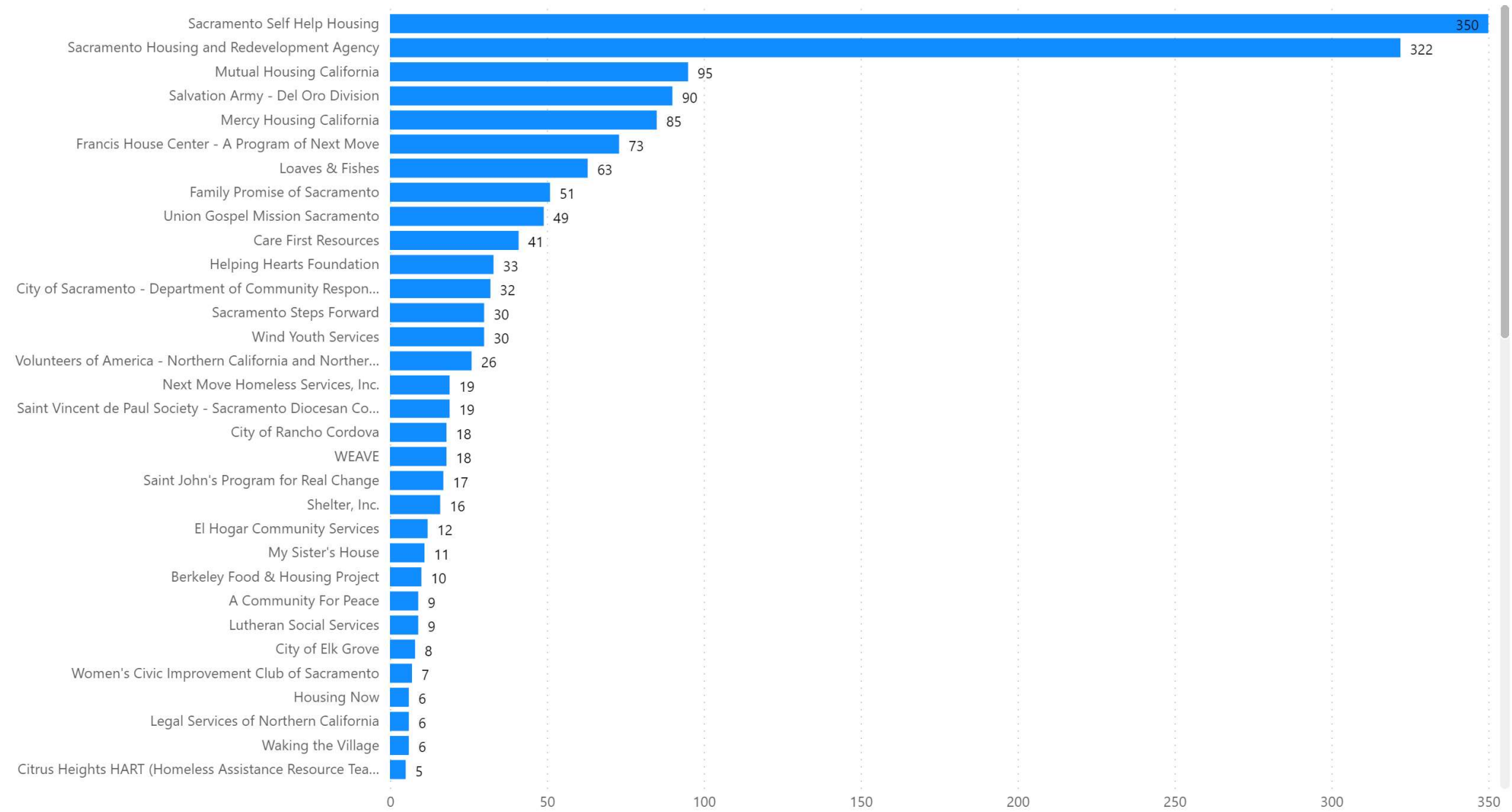
Housing Needs



Non-Housing Needs

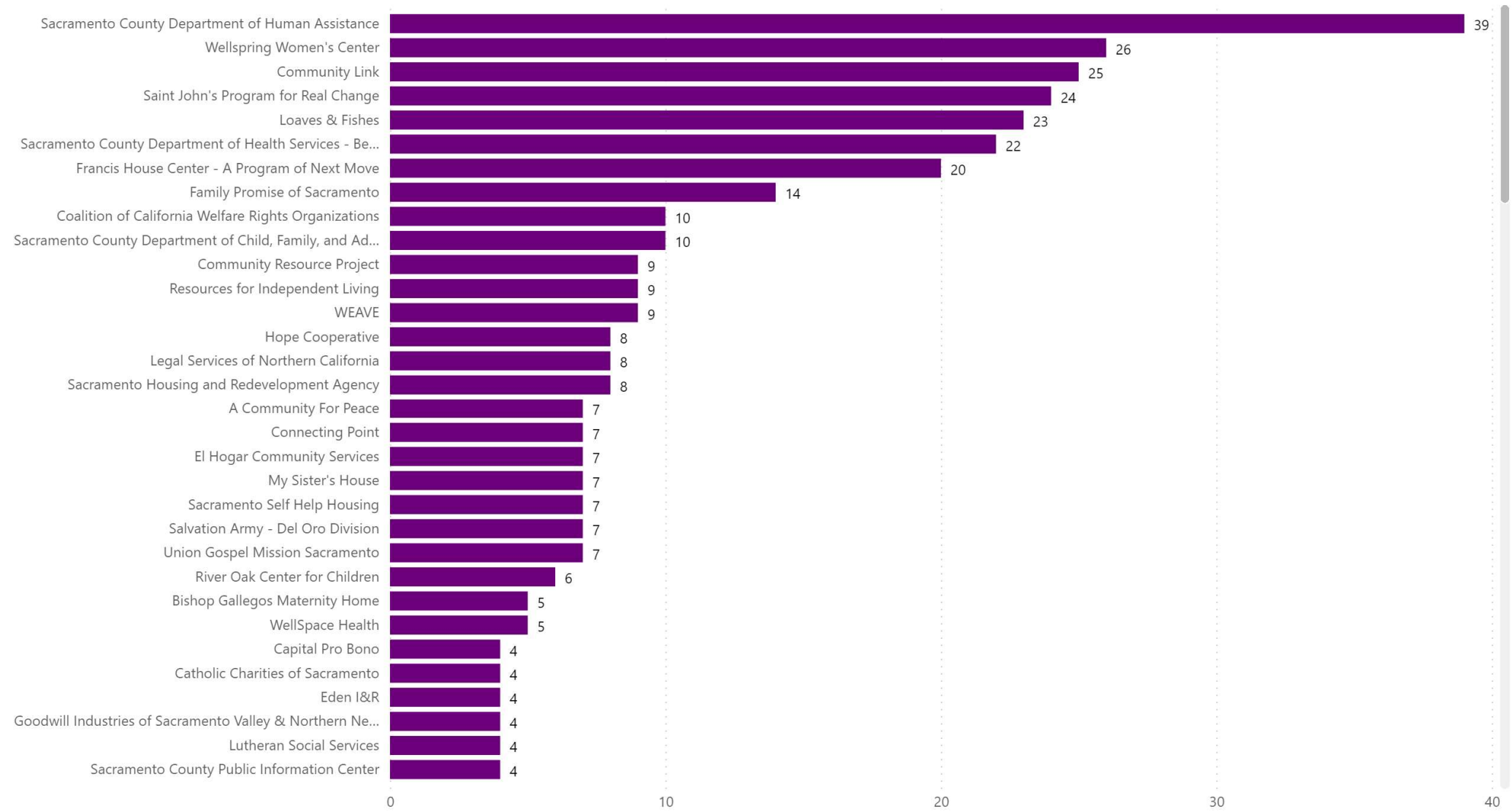


Housing Referrals

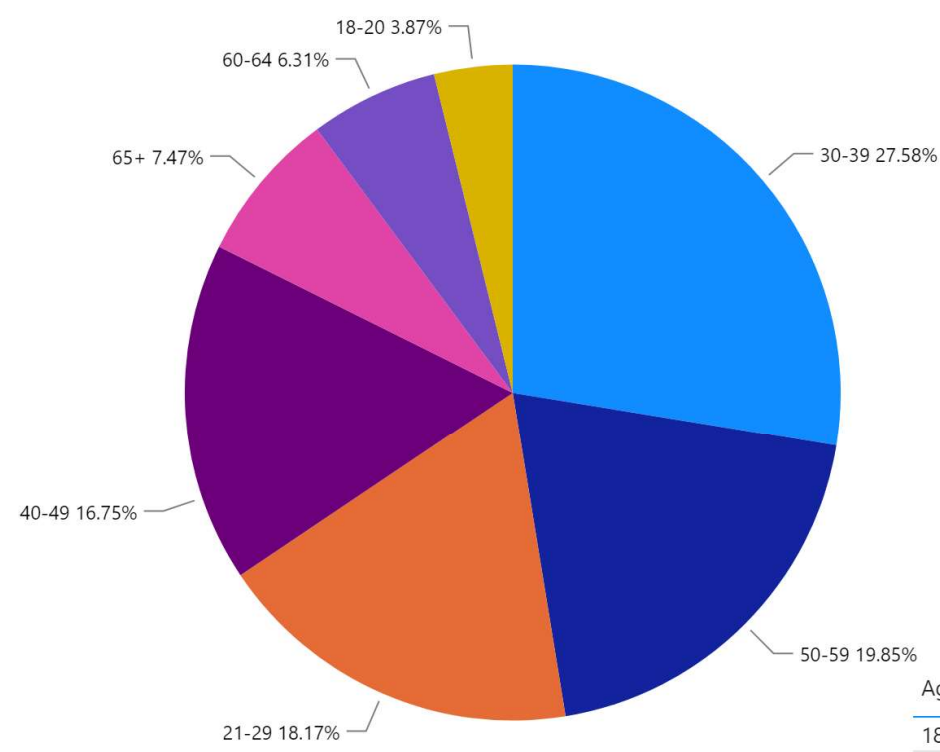




Non-Housing Referrals

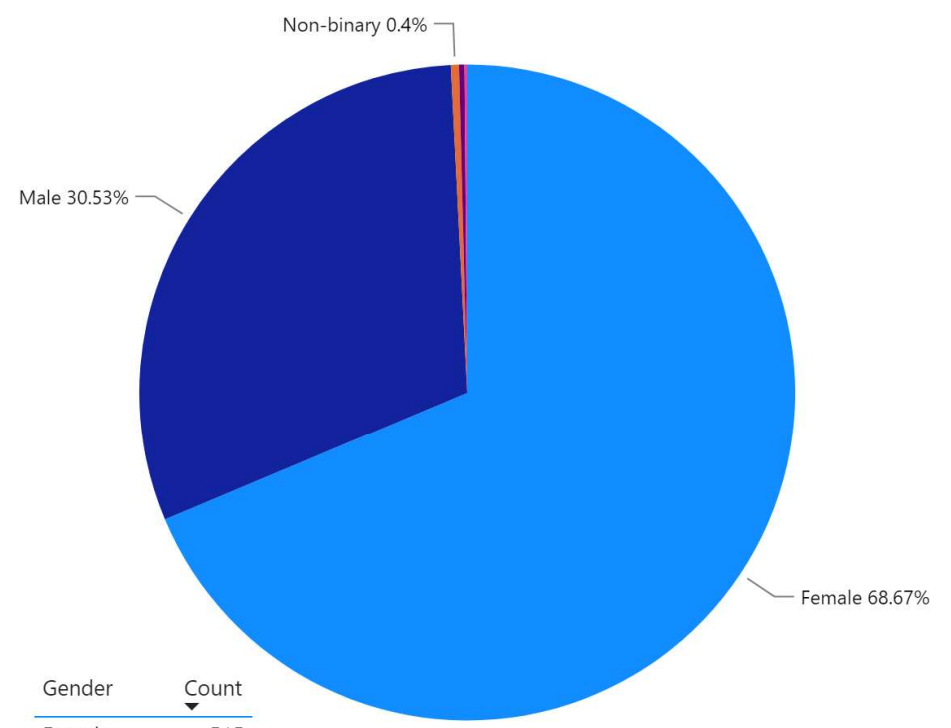


Age



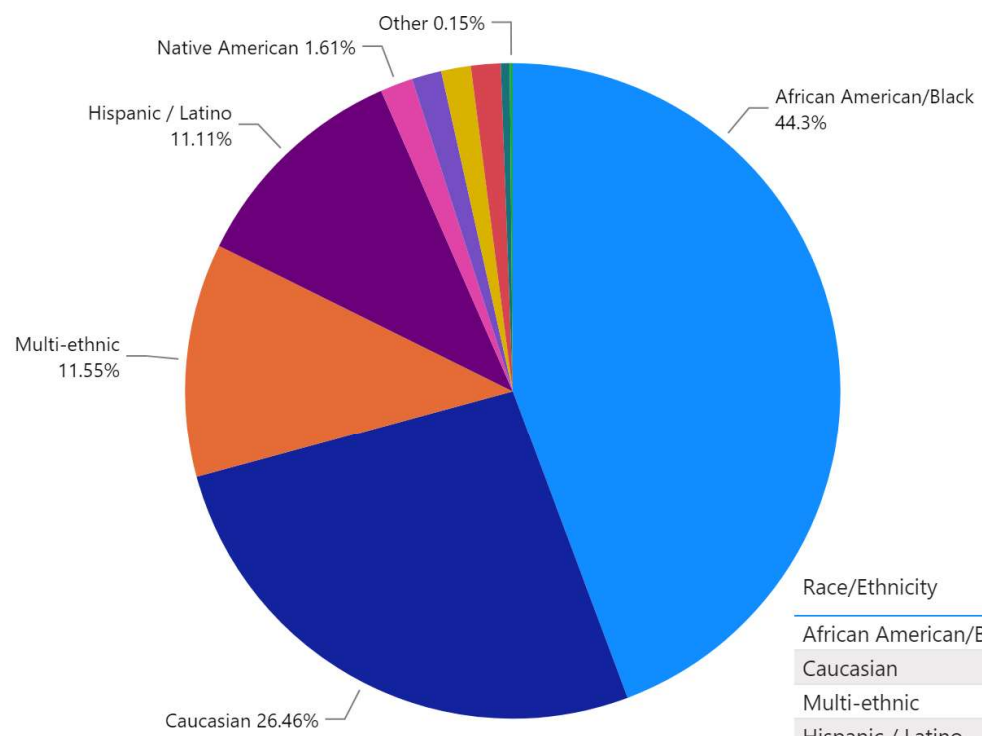
Age	Count
18-20	30
21-29	141
30-39	214
40-49	130
50-59	154
60-64	49
65+	58
Total	776

Gender



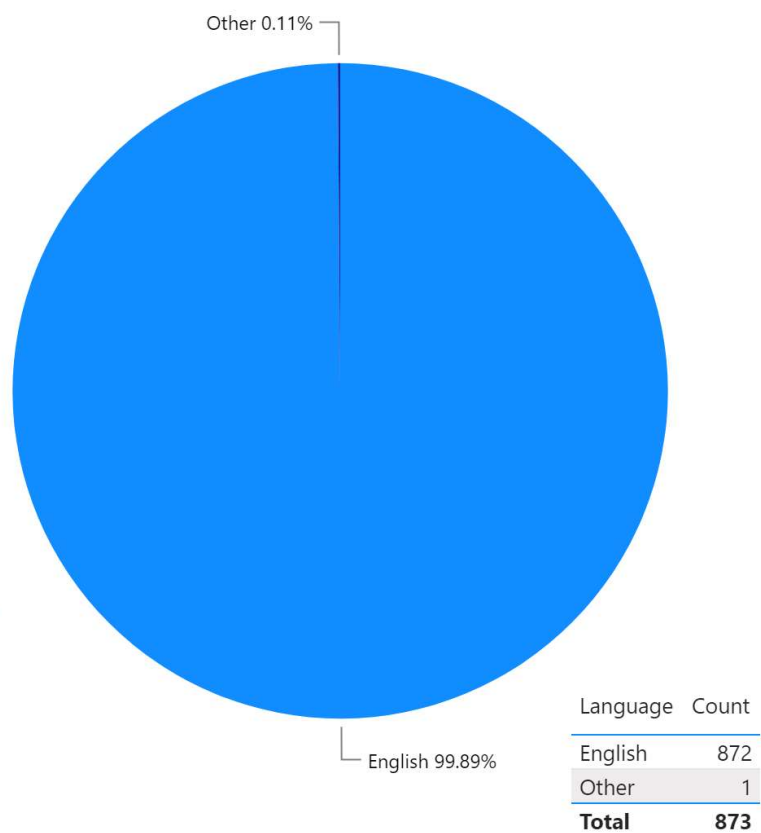
Gender	Count
Female	515
Male	229
Non-binary	3
Trans Female	2
Trans Male	1
Total	750

Race/Ethnicity



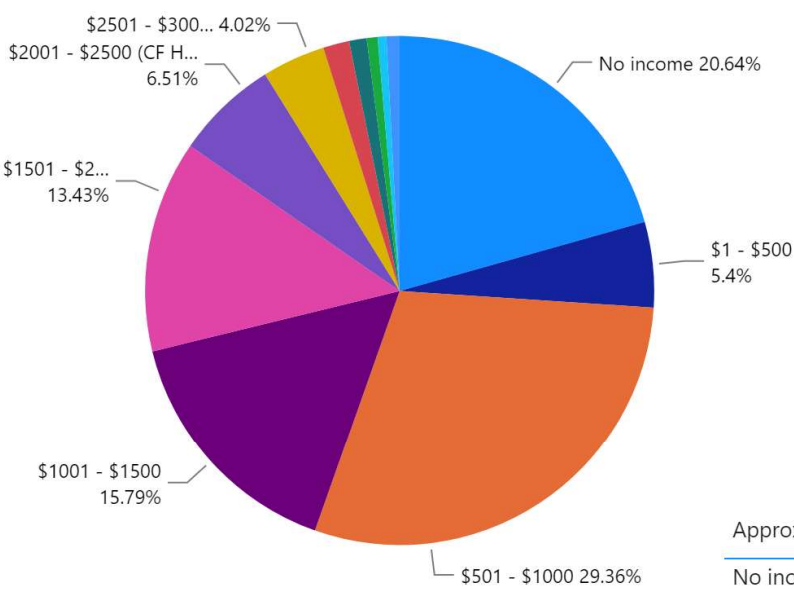
Race/Ethnicity	Count
African American/Black	303
Caucasian	181
Multi-ethnic	79
Hispanic / Latino	76
Native American	11
Asian	10
Middle Eastern	10
Pacific Islander / Native Hawaiian	10
Russian / Slavic	3
Other	1
Total	684

Language



Language	Count
English	872
Other	1
Total	873

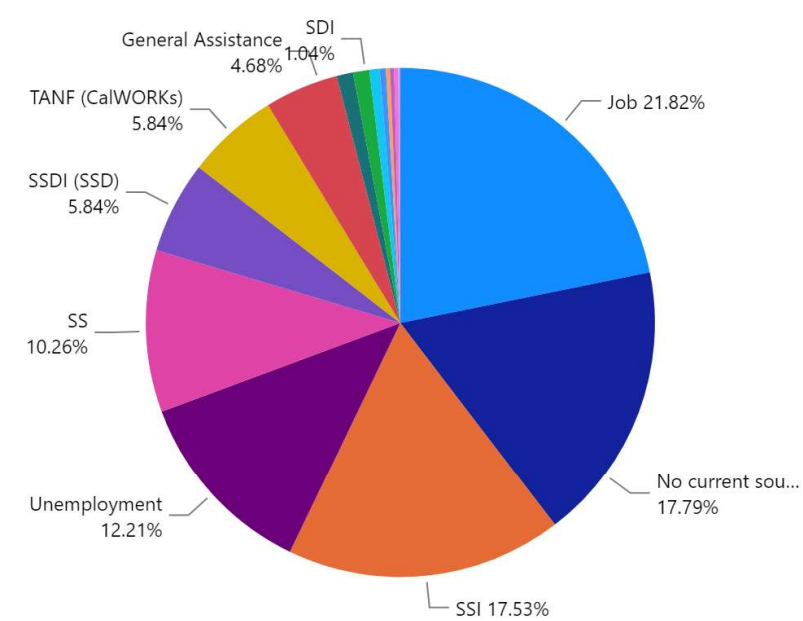
Approximate Gross Monthly Income



Main Source of Income	Count
Job	168
No current source of income	137
SSI	135
Unemployment	94
SS	79
SSDI (SSD)	45
TANF (CalWORKs)	45
General Assistance	36
Pension	8
SDI	8
Other	5
Child Support	3
AB 12 Foster Care	2
Self-Employed	2
Workers Compensation	2
Family	1
Total	770

Approximate Gross Monthly Income	Count
No income	149
\$1 - \$500	39
\$501 - \$1000	212
\$1001 - \$1500	114
\$1501 - \$2000	97
\$2001 - \$2500 (CF HS1 < \$2128)	47
\$2501 - \$3000 (CF HS2 < \$2874)	29
\$3001 - \$3500 (CF HS3 < \$3620)	12
\$3501 - \$4000	8
\$4001 - \$4500 (CF HS4 < \$4368)	5
\$4501 - \$5000 (CF HS5 < \$5030)	4
More than \$5000	6
Total	722

Main Source of Income





## SACRAMENTO STEPS FORWARD

Ending Homelessness. Starting Fresh.

TO: Sacramento CoC Board

FROM: Peter Bell, SSF CES Manager

CC: Michele Watts, SSF Chief Planning Officer  
Lisa Bates, SSF Chief Executive Officer

DATE: September 8, 2021

RE: CESH-19 Funding Implementation - Information

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### **Background**

In concurrence with the California Emergency Solutions and Housing (CESH) 2019 \$906,740 funding award and guided by recent CoC recommendations from the Coordinated Entry System Evaluation and Racial Equity Action Plan, Sacramento Steps Forward (SSF) will be increasing SSF staff capacity for Coordinated Entry System (CES), racial equity, and associated data analytics work. In addition, resources will serve as a consistent means to stipend the people with lived experience supporting our board and committees. Finally, funding will provide an opportunity to engage the community with training on best practices and evidence-based skills.

This information is being shared now as the CESH requires confirmation on entities using funds by October 7, 2021. Details outlining the proposed staff positions, and other associated activities, and the rationale for investment of CESH funds are further described below.

## **Recommendation Details - Big Picture**

Three big bodies of local research, analyses, and recommendations have now been completed (coordinated entry evaluation, gaps analysis, and the racial equity action plan). SSF must now begin the work of bringing those recommendations to life.

The work will focus on three core areas of work.

1. Coordinated entry system improvements (formerly known as CES redesign),
2. Advancing racial equity goals, and
3. Guiding data-led decision-making across the homeless response system.

Pursuant to the CESH funding application, the CESH funding presents an opportunity to invest in the infrastructure and staffing support needed to begin this work in earnest. The \$861,441 of the \$906,740 funding application scope includes: Updating the CES redesign based on CES evaluation, augmenting staffing for CES implementation, policy and procedures updates, and community-wide standards. The remaining funds are for grant administration.

In addition to securing funding, SSF staff are recommending closer collaboration between the racial equity and coordinated entry system committees. This relationship will culminate in a joint recommendation on appropriate approaches and goals to addressing the disproportionate amount of black, indigenous, and people of color experiencing homelessness in our community. This statement could come as early as November and will be an important first step towards establishing a clear road map to reducing inequities within the homeless population.

CESH funding is an opportunity to promote racial equity and provide meaningful community training to strengthen the homeless response

system. In addition, the additional staff will provide support to a growing coordinated entry system.

In addition, resources will be provided to support the experience and expertise of people with lived experience on the CoC Board and its committees. Finally, funding will provide an opportunity to provide robust and valuable community-wide training to support the development and implementation of system-wide problem solving and evidence-based best practices.

### **Recommendation Details - Staffing**

#### CE Data Liaison

- Develop and translate dashboards, data requests from various committees, work between Coordinated Entry and Racial Equity Committees to ensure targets are set and being met/improved upon.

#### RE & CE Implementation Specialist[needs a bit more]

- Support the advancement of the Racial Equity Action Plan recommendations.
- Accountability for continuous improvement aligned with racial equity action plan priorities.
- Develops materials and other documents to support the REQC and CESC in assessing and evaluating progress made to date.

#### CE Referral Specialist (**first year only**)

- Review documentation and eligibility requirements on assessed households for permanent housing. Complete referrals in HMIS and conduct “warm handoffs” between service providers. Support with case conferencing and CES referral projects. Subsequent year funding will be sought from ongoing funding sources.

#### Lived Experience Coordinator

- Support persons with lived experience who are participating in and supporting the CoC Board and its committees. Provide ongoing training and feedback to support the development of lived experience boards. Cultivate a community of ambassadors to recruit and train a diverse group

of persons with lived experience who assist in developing community initiatives affecting the homeless response system and CES.

### Estimated Budget

Activity	Funding Category	Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
CES and HRS Staffing Support	CES / System Support	\$272,147	\$217,147	\$217,147	\$706,441
Community Training(s)	System Support	\$15,000	\$15,000	\$15,000	\$45,000
Stipends, flexible supports, and consultation costs for People with Lived Experience	System Support	\$36,500	\$36,500	\$37,000	\$110,000
Total					<b>\$861,441</b>

### Next Steps

Approval of these CESH funding decisions will take place as follows:

- Presentation to CoC Board 9/8/21 (today)
- Presentation of job descriptions and approach for further discussion and refinement to Coordinated Entry System Committee (CSEC) 9/9/21
- Presentation to the Racial Equity Committee in October
- Post and recruit for positions in Q4 of 2021



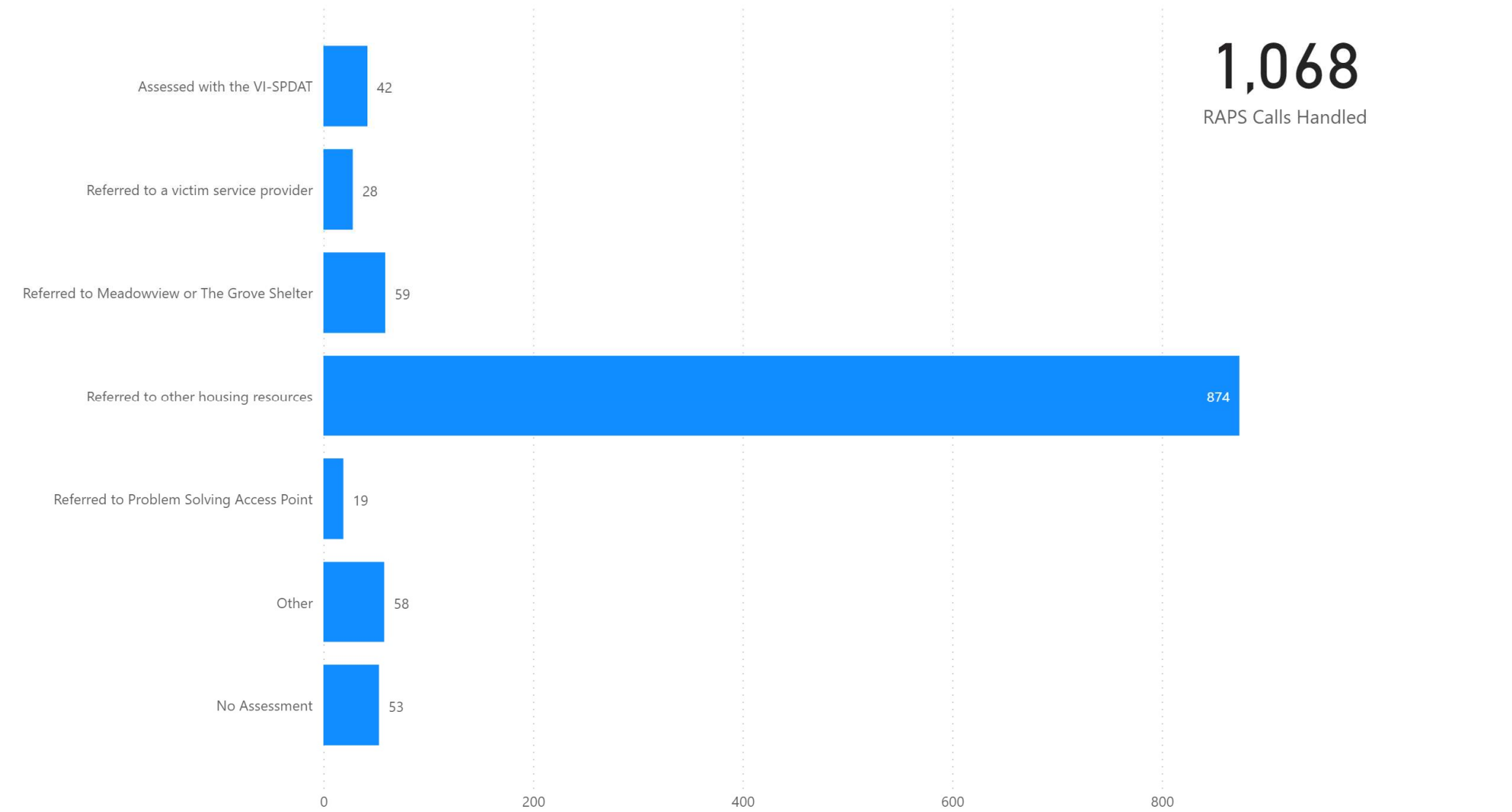
Referred to other housing resources

# Rapid Access Problem Solving (RAPS) August 1 – 31, 2021 Report

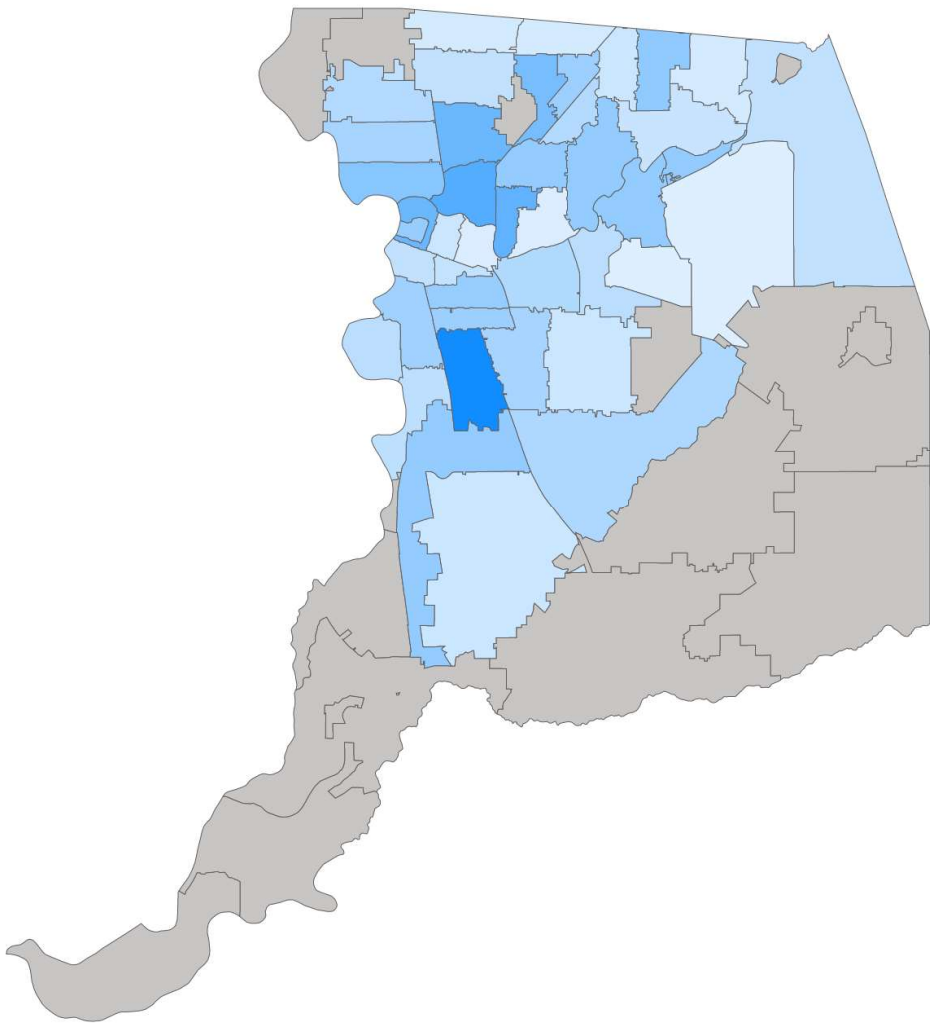


Referred to Meadow...	Other
59	58
No Assessment	Assessed with the ...
53	42
Referred to a victim servic...	Referred to Prob...
28	19

August 1 - 31, 2021 RAPS Calls by Outcome



Call Volume by Postal Code



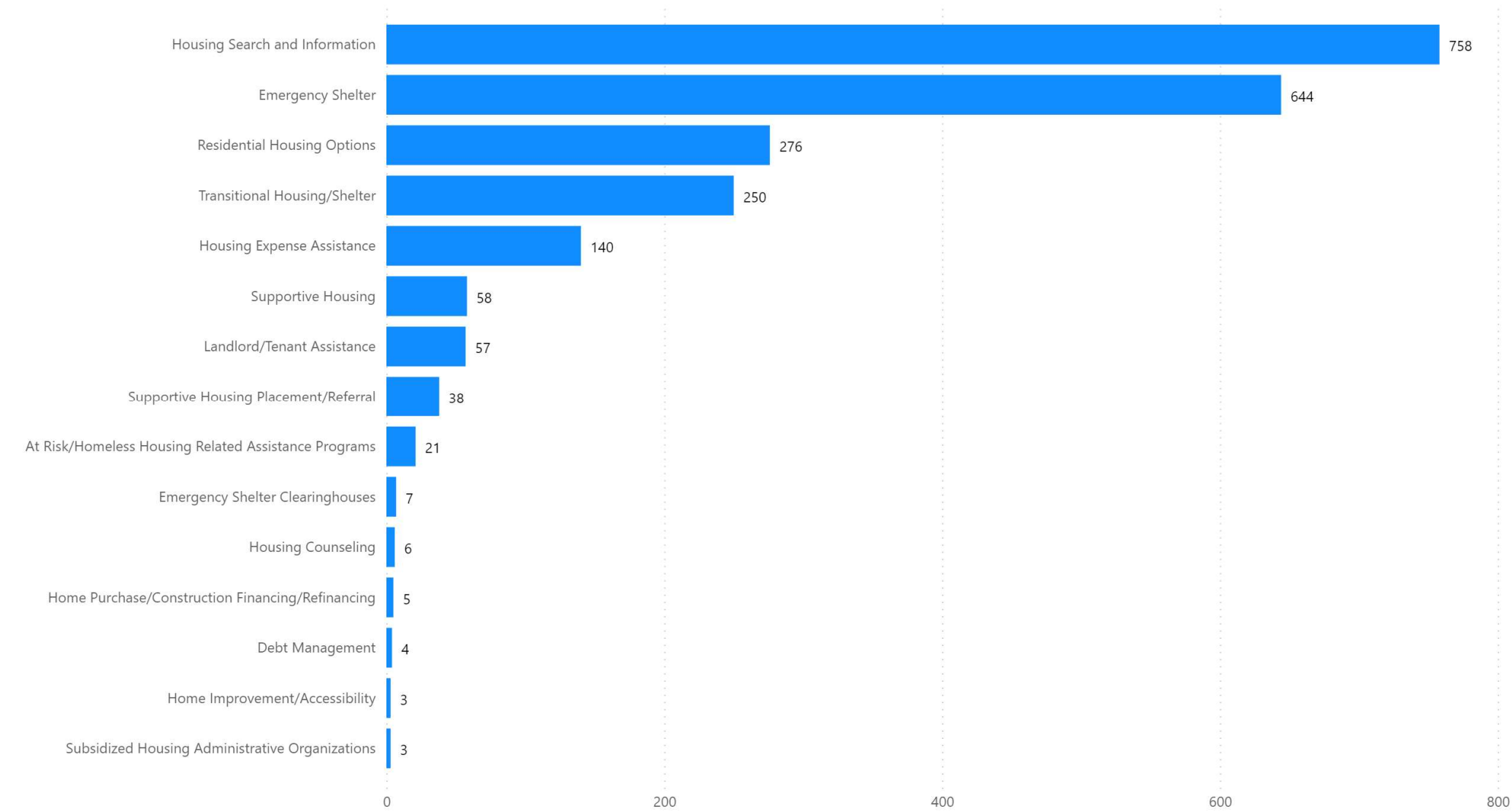
Postal Code    Count

Postal Code	Count
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95825	40
95811	37
95838	37
95660	33
95833	28
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95670	24
95758	24
95821	24
95814	23
95820	23
95824	21
95842	21
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95828	18
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95624	16
95826	15
95835	14
95841	14
95827	12
95831	12

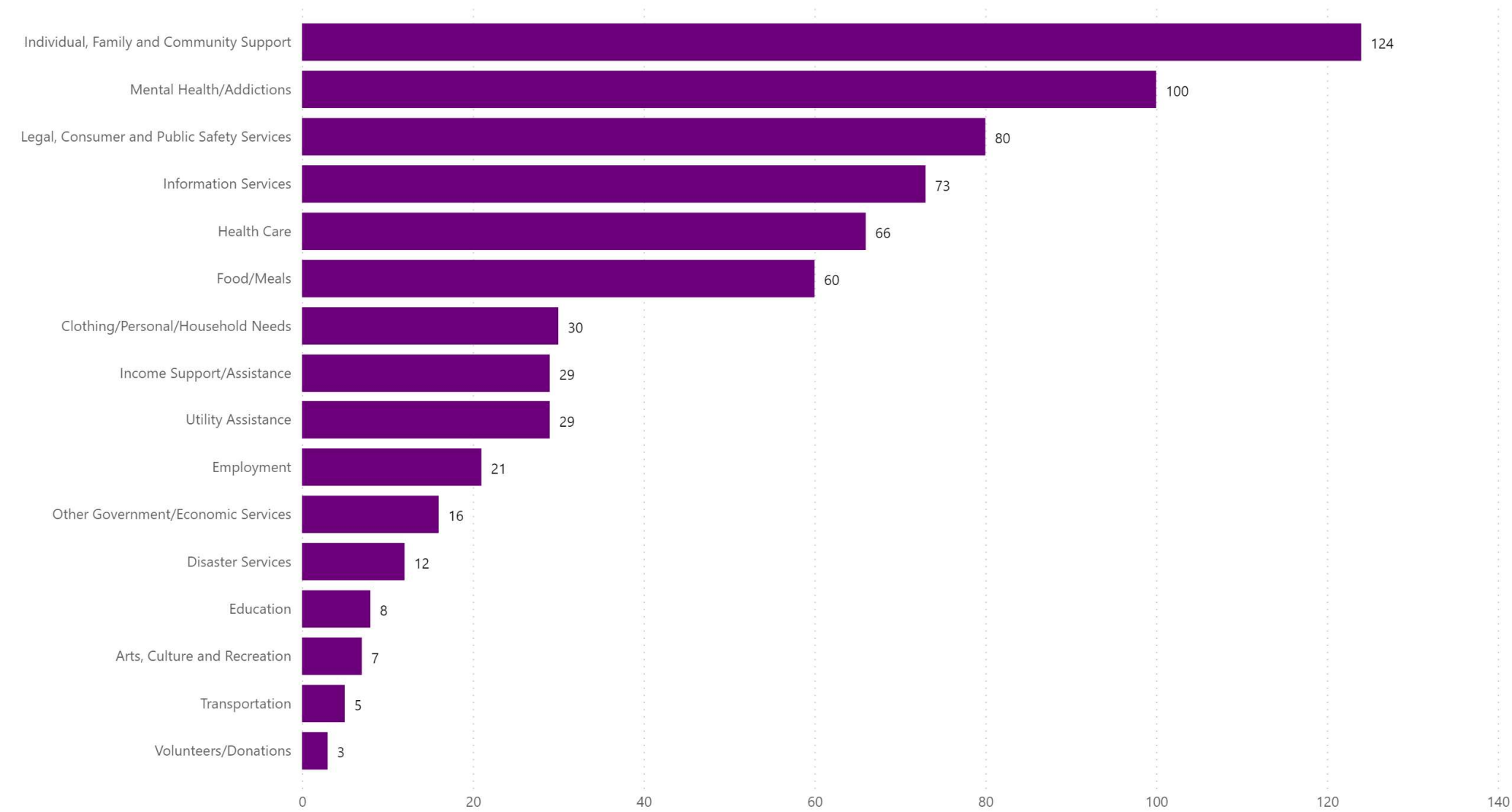
Postal Code    Count

Postal Code	Count
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95630	10
95673	10
95818	10
95817	9
95628	8
95621	7
95757	7
95816	7
95829	7
95626	4
95662	4
95843	4
95812	2
95819	2
95864	2
94207	1
95655	1
95742	1

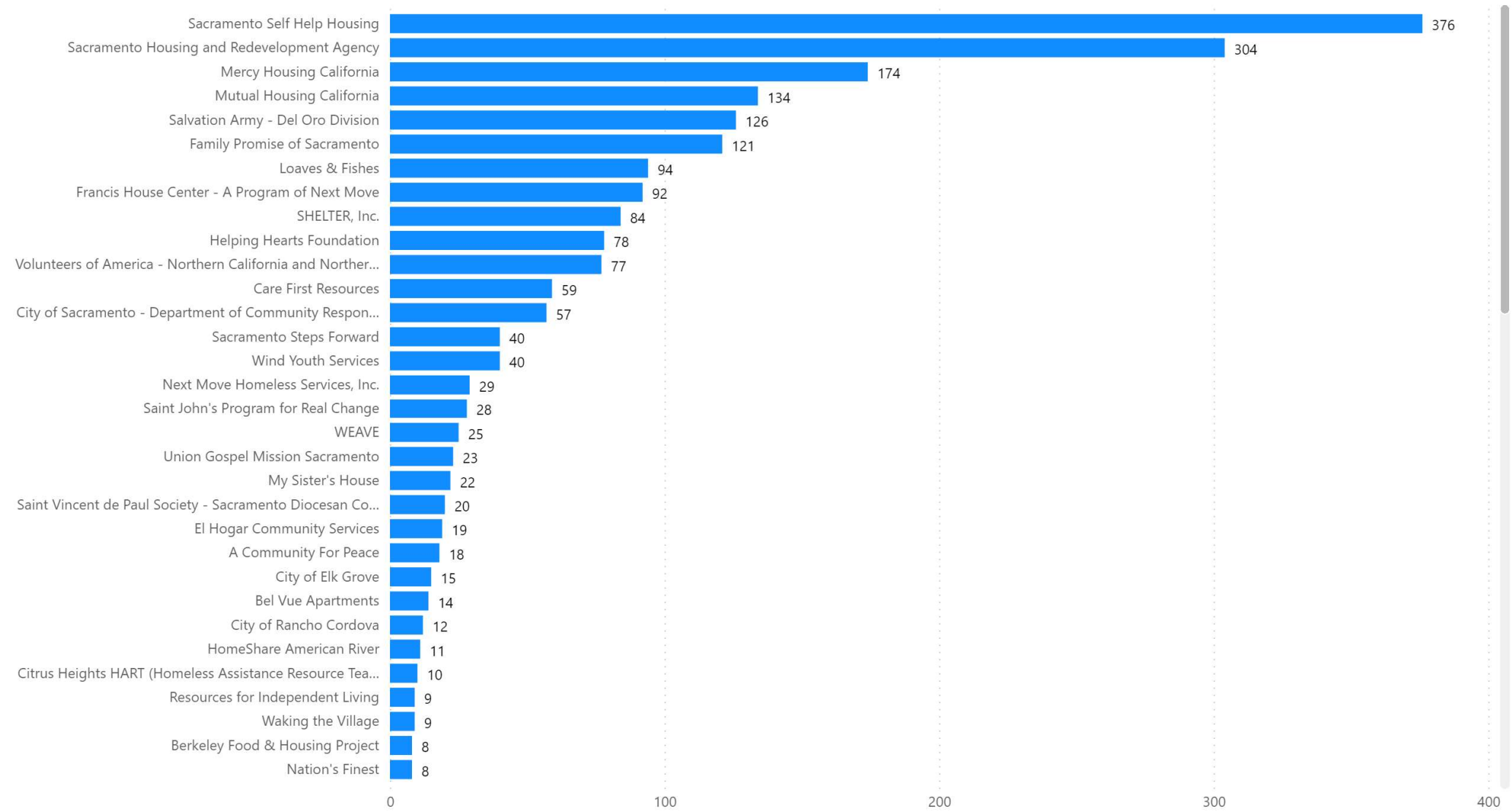
Housing Needs



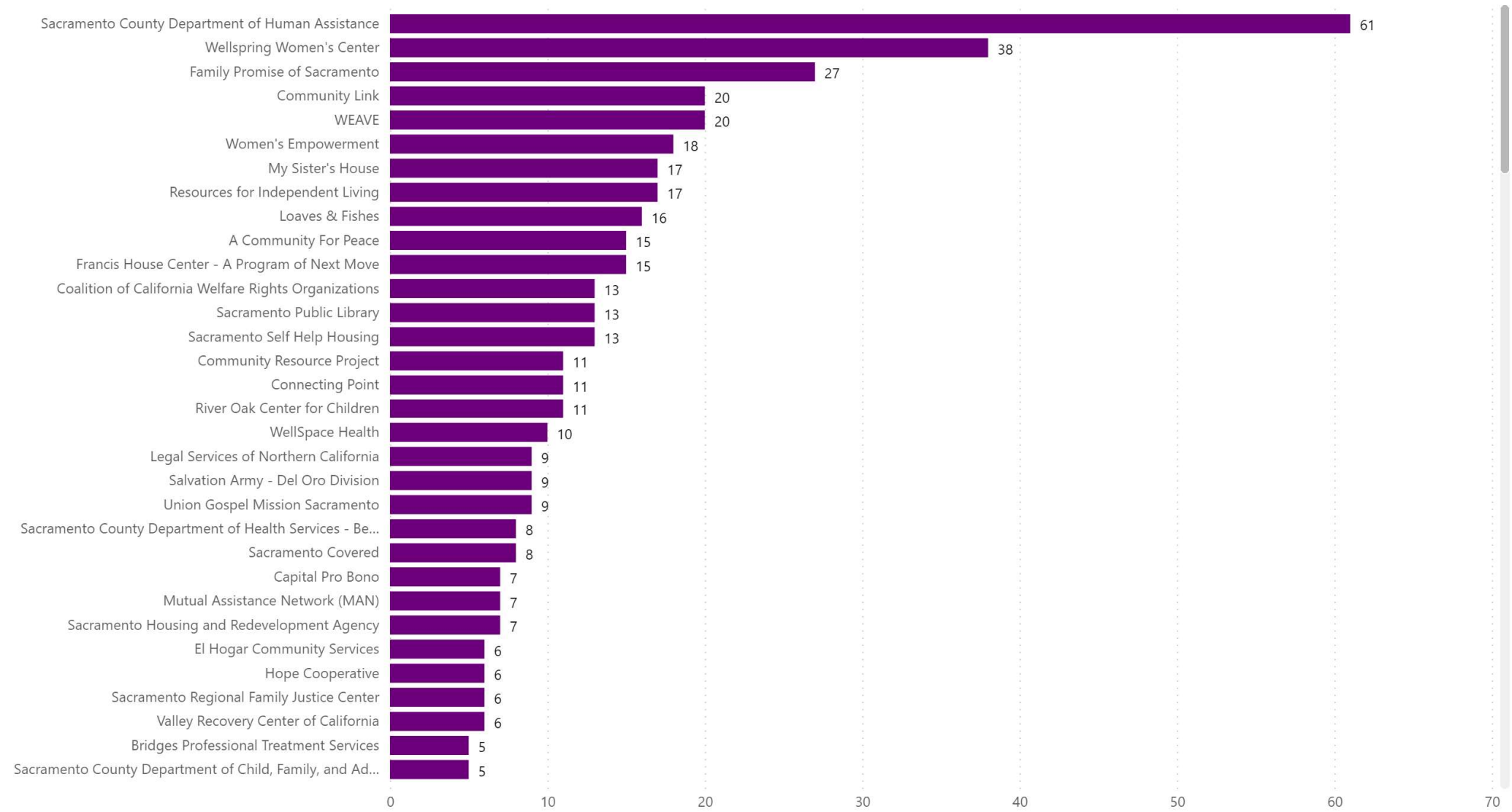
Non-Housing Needs



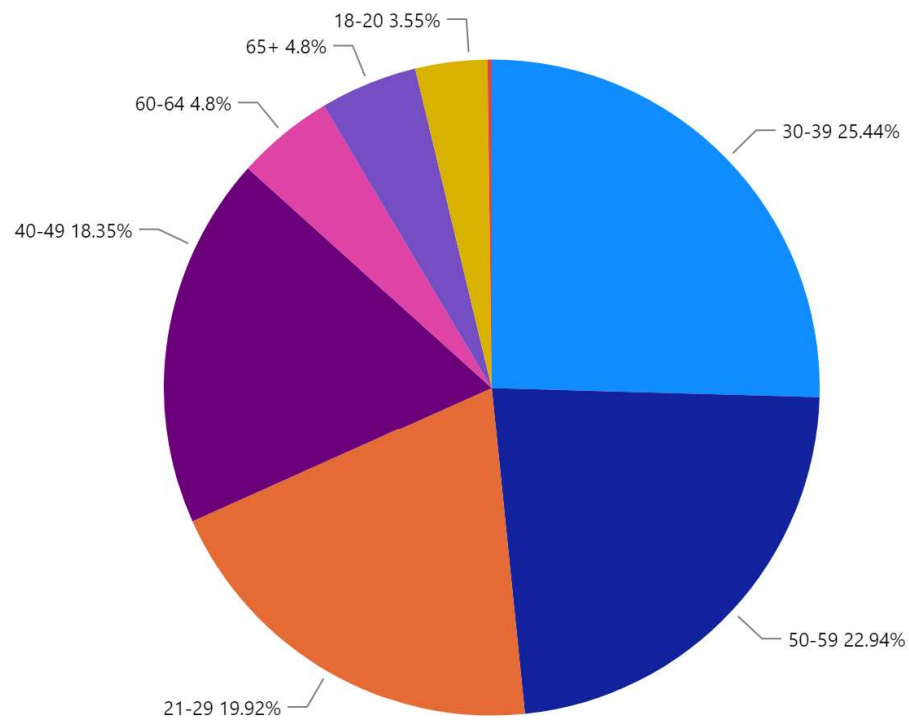
Housing Referrals



Non-Housing Referrals

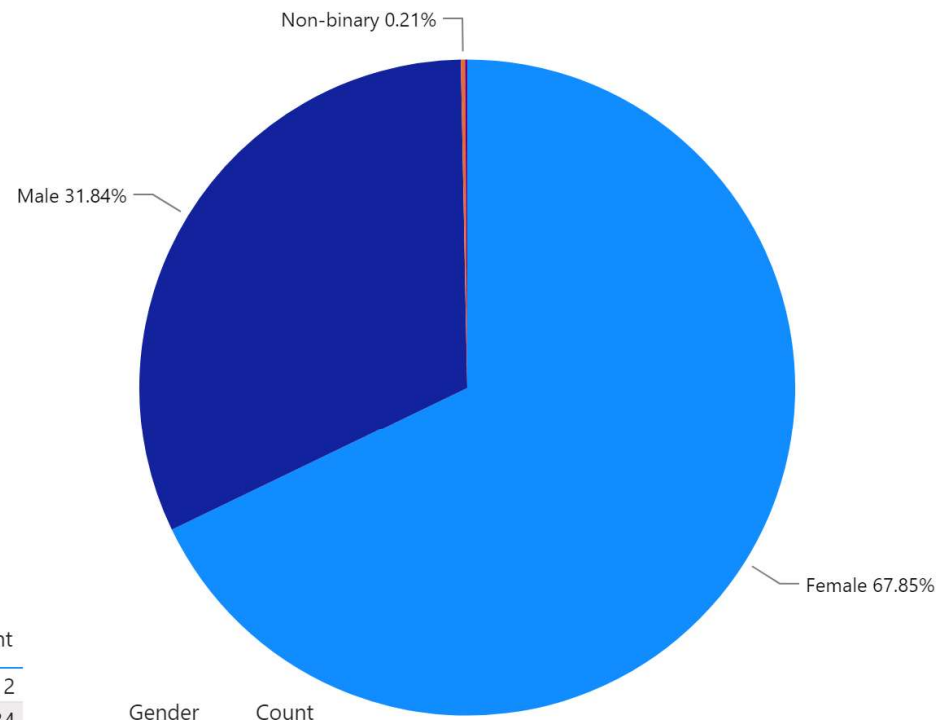


Age



Age	Count
0-17	2
18-20	34
21-29	191
30-39	244
40-49	176
50-59	220
60-64	46
65+	46
Total	959

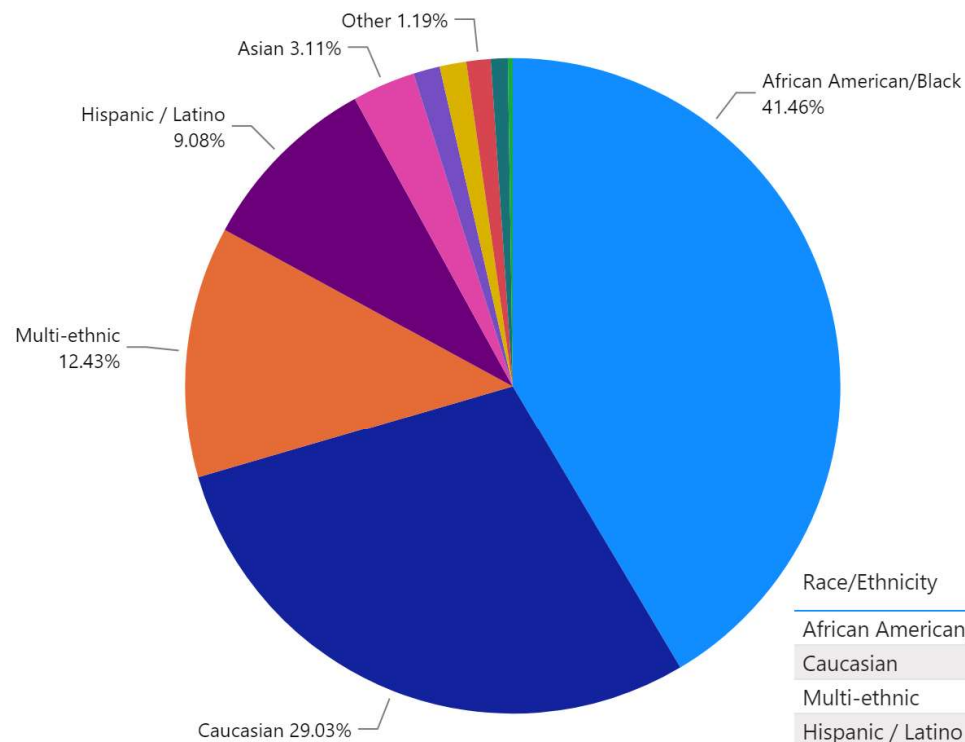
Gender



Gender	Count
Female	650
Male	305
Non-binary	2
Trans Male	1
Total	958

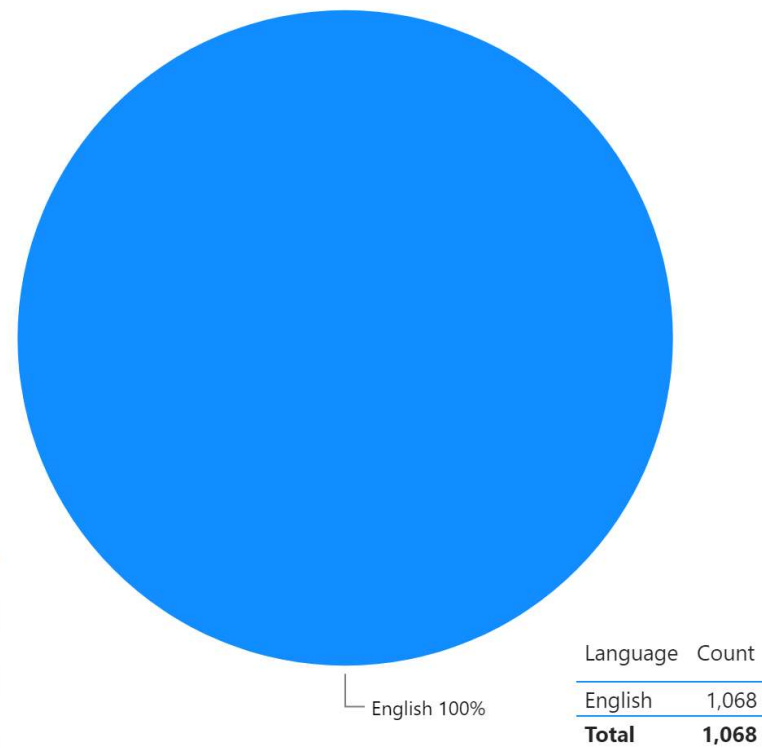


Race/Ethnicity



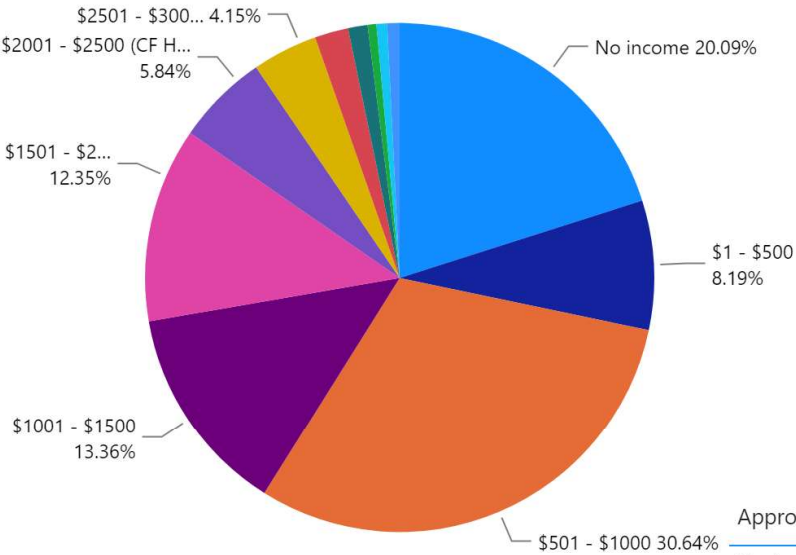
Race/Ethnicity	Count
African American/Black	347
Caucasian	243
Multi-ethnic	104
Hispanic / Latino	76
Asian	26
Native American	11
Pacific Islander / Native Hawaiian	11
Other	10
Middle Eastern	7
Russian / Slavic	2
Total	837

Language



Language	Count
English	1,068
Total	1,068

Approximate Gross Monthly Income



Approximate Gross Monthly Income	Count
No income	179
\$1 - \$500	73
\$501 - \$1000	273
\$1001 - \$1500	119
\$1501 - \$2000	110
\$2001 - \$2500 (CF HS1 < \$2128)	52
\$2501 - \$3000 (CF HS2 < \$2874)	37
\$3001 - \$3500 (CF HS3 < \$3620)	19
\$3501 - \$4000	11
\$4001 - \$4500 (CF HS4 < \$4368)	5
\$4501 - \$5000 (CF HS5 < \$5030)	6
More than \$5000	7
Total	891

Main Source of Income	Count
Job	176
No current source of income	173
SSI	159
Unemployment	117
TANF (CalWORKs)	89
SS	76
SSDI (SSD)	75
General Assistance	52
Other	14
SDI	13
Child Support	6
Pension	4
Self-Employed	3
AB 12 Foster Care	2
Alimony	2
Family	2
Total	963

Main Source of Income

