

Being a Sacramento Steps Forward Subrecipient

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SACRAMENTO
STEPS FORWARD

SSF Services for Subrecipients

- New and Renewal Project Applications
- Grant Administration
 - Electronic Claim Forms
 - Monthly HUD draws & reimbursements
 - Budget Amendments
 - Annual Performance Reports
- Monitoring and Technical Assistance



Benefits to Subrecipients

- Esnaps applications completed by SSF
- HUD compliance support
 - Timely draws
 - Monitoring for HUD requirements
 - Grant amendment requirements
- Contracts Team expertise



Benefits to SSF

- 50% of project Administrative funds, which allow SSF to:
 - Hire full-time contracts team
 - Provide training to all CoC Program providers
- Subrecipient cohort collaboration

