



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

**System Performance Committee (SPC)**  
**2021 PIT Count Committee Meeting Agenda**

Thursday, August 19th, 2021 || 9:00 AM – 10:00 AM

[Zoom Meeting](#) Meeting ID: 836 1486 6443 || Passcode: 197339

One tap mobile: +16699009128,,83614866443#,,,,\*197339# US (San Jose)

Dial by your location: +1 669 900 9128 US (San Jose)

Find your local number [here](#)

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome &amp; Approval of 6/17/21 Minutes</b>	Cynthia Hunt, Co-Chair	9:00 AM (5 minutes)	Information
<b>II. 2022 Unsheltered PIT Update</b>	Michele Watts, SSF Chief Planning Officer	9:05 AM (20 minutes)	Discussion
<b>III. PIT Committee Membership</b>	Michele Watts	9:25 AM (10 minutes)	Information & Discussion
<b>IV. PIT Committee Work Plan</b>	Michele Watts	9:35 AM (20 minutes)	Information & Discussion
<b>V. Meeting Adjourned</b> Next PIT Count Committee Meeting: Thursday, Sept. 16th, 2021			



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

## System Performance Committee (SPC) 2021 PIT Count Subcommittee Meeting Minutes

Thursday, June 17th, 2021 || 9:00 AM – 10:30 AM

[Recording of Zoom Meeting](#). The meeting chat is available below the minutes.

### Attendance:

Member	Area of Representation/Organization	Present
Aaron Cadore	Health/Behavioral Health County Adult Protective Services	No
Ana Maria Trujilo	Shelter/Housing Domestic Violence Opening Doors	No
April Marie Dawson (Co-Chair)	People with Disabilities	Yes
Bridget Alexander	Shelter/Housing Youth Waking the Village	Yes
Crystal Sanchez	Advocate Sacramento Homeless Union	Yes
Cynthia Hunt (Co-Chair)	Shelter/Housing Cottage Housing	Yes
Jeff Tardaguila (Co-Chair)	Advocate	No
Jesse Archer	Housing/Shelter Youth, LGBTQ LGBT Community Center	Yes
Joseph Smith	Advocacy, Loaves & Fishes	Yes
Julie Pederson	Law Enforcement Sheriff's Department	No
Loren Pimm	Shelter/Housing Next Move	No
Michelle Schumann	Behavioral Health County Behavioral Health Services	Yes
Peter Muse	Shelter/Housing Veterans Sacramento Veterans Resource Center	No
Stefan Heisler (SPC Chair)	Reinvestment Analyst, City of Rancho Cordova	No
Tara Turrentine	Education - Youth Sacramento County Office of Education	No

SSF Staff	SSF Title
-----------	-----------

Hamid Bashiri	Lead Data Analyst
Kathreen Daria	Volunteer & Training Coordinator
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Scott Clark	Systems Performance Analyst
Tiffani Reimers	CE System Operations Coordinator

Guests:
Angela Drake, Arturo Baiocchi, Fatemah Martinez, James Landreth, John Holden, Lee Sorreell, Mary S., Michele Vela, Monica Rocha-Wyatt, Pamela Aragon, and SamaniS.

Agenda Item	Presenter(s):	Time	Item Type
<b>I. Welcome &amp; Introductions</b>	April Marie Dawson, Co-Chair	9:00 AM (5 minutes)	Information
<p>Meeting started around 9:08 AM. Attendance of 21 participants.</p> <p>April welcomed everyone, started introductions, and discussed the agenda item reorder to accommodate the presenter's schedule.</p>			
<b>II. Approval of 4/15/21 Minutes</b>	April Marie Dawson	9:05 AM (5 minutes)	Action
<p>Quorum was not met during the meeting. The PIT Count Subcommittee 4/15/21 minutes will be listed for approval at the July PIT Count Subcommittee meeting.</p>			

<b>III. 2022 Unsheltered PIT Feasibility</b> <ul style="list-style-type: none"> <li>• Discussion</li> <li>• Consideration of recommendations for July CoC Board Meeting</li> </ul>	Michele Watts, SSF Chief Planning Officer	9:10 AM (25 minutes)	Discussion & Action
<p>Michele discussed 2022 Unsheltered PIT Count feasibility. She shared that given we do not have a forum at this meeting for the action item she suggested we can have herself and April present a consensus vote to have a 2022 PIT Count to the CoC Board. Members voiced their vote in the chat to have a 2022 PIT Count with the majority of members and guests agreeing to have a 2022 PIT Count. Questions were asked during the meeting and within the chat, please see the recording link above.</p>			
<b>IV. Unsheltered Survey Update</b>	Michele Watts & Arturo Baiocchi, CSUS Institute for Social Research	9:35 AM (25 minutes)	Information & Discussion
<p>Michelle and Arturo provided details about the unsheltered survey in place of a regular PIT Count due to COVID-19. Arturo shared details about the survey process, participants involved, what we learn about encampments, missing sampling within the data (e.g. youth), fewer people reported homeless than previous years, vast amount of people report they are long term residents from Sacramento, the HMIS comparison within the By-Name-List, the technical challenges, future PIT Count survey recommendations, and overall given the findings we shouldn't use this similar method in place of a future PIT Count. Michele provided additional details and efforts on outreach workers. Questions were asked during the meeting and within the chat, please see the recording link above.</p>			
<b>V. 2021 CoC Annual Meeting Updates</b>	Michele Watts	10:00 AM (5 minutes)	Information
<p>Michelle discussed the 2021 CoC Annual Meeting which included the overall event, breakout sessions, and how the input and feedback we received will be shared with</p>			

the corresponding Sacramento CoC Committees to integrate into action steps and continued discussions which will take place at the Committee meetings and CoC Board in upcoming months. Questions were asked during the meeting and within the chat, please see the recording link above.

<b>VI. CoC Governance Charter - PIT Count Subcommittee</b>	Michele Watts	10:05 AM (5 minutes)	Information
Michele discussed the 2019 CoC Governance Charter (GC) creation and need for adjustments. She asked if the PIT Count Subcommittee should be its own committee or should we keep it as a subcommittee of the System Performance Committee (SPC)? She provided history on the PIT committee structure with the SPC. Questions were asked during the meeting and within the chat, please see the recording link above.			
<p><b>VII. Meeting Adjourned at 10:06AM. Attendance of 16 participants.</b></p> <p><b>Next PIT Count Subcommittee Meeting: Thursday, July 15th, 2021 from 9:00 AM to 10:30 AM.</b></p>			

### Meeting Chat

00:24:49 Bridget Alexander (she/her) Waking the Village: That's 15% match (not 50%) right? Bad sound on my computer. :)

00:27:34 Bridget Alexander (she/her) Waking the Village: Did we explore if they were in HMIS at all? Folks fall off in 90 days right if some agency doesn't document them as active.

00:28:37 Joseph Smith: Please define the parameters that make a camp a "large" encampment

00:29:39 Monica Rocha-Wyatt (she/her), BHS: BRB

00:36:58 Monica Rocha-Wyatt (she/her), BHS: sorry back

00:47:34 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator: Update: we have 7 of 15 members present

00:47:47 April Marie Dawson: Thanks Michele C

00:48:14 Bridget Alexander (she/her) Waking the Village: I have to leave in 3 minutes unfortunately.

00:49:06 April Marie Dawson: No worries Bridgett

00:50:42 Angela Drake: Yes I agree it should be done!

00:50:44 Bridget Alexander (she/her) Waking the Village: I have to jet but I am in support of a 2022 PIT.

00:50:58 Monica Rocha-Wyatt (she/her), BHS: agreed

00:51:14 chunt: I agree

00:51:26 Fatemah Martinez: I'm in support

00:51:30 chunt: its Cynthia

00:51:50 April Marie Dawson: Sorry Cynthia still learning all the new names

00:52:22 chunt: no worries

00:53:32 Jesse (He/Him): I have some concerns with a 2021 PIT but will also fully support the boards decision.

00:54:16 April Marie Dawson: Sorry my dog just tried to break a wine glass to kill the vacuum

00:56:32 Crystal Sanchez: ty

00:56:40 Joseph Smith: We have a memorial starting in 10 minutes, I have to go

01:01:10 Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator: For more details, explore the 2021 CoC Annual Meeting webpage here <https://sacramentostepsforward.org/2021-sacramento-continuum-of-care-annual-meeting/>

01:08:46 chunt: this is Cynthia I have a comment

01:11:53 chunt: Thank you everyone

## System Performance Committee (SPC) 2021 Point-In-Time Count Subcommittee Roster

Member Name	Area of Representation	Title / Organization
Aaron Cadore	Health/Behavioral Health	Adult Protective Services, Sacramento County
Anamaria Trujillo	Shelter/Housing Domestic Violence	Opening Doors
<b>April Marie Dawson (Co-Chair)</b>	<b>People with Disabilities</b>	<b>Executive Dir., Resources for Independent Living</b>
Bridget Alexander	Shelter/Housing Youth	Waking the Village
Crystal Sanchez	Advocate	Sacramento Homeless Union
<b>Cynthia Hunt (Co-Chair)</b>	<b>Shelter/Housing Cottage Housing</b>	<b>Cottage Housing</b>
<b>Jeff Tardaguila (Co-Chair)</b>	<b>Advocate</b>	<b>Advocate</b>
Jesse Archer	Housing/Shelter Youth, LGBTQ	LGBT Community Center
Joe Smith	Advocate	Loaves & Fishes
Julie Pederson	Law Enforcement	Sheriff's Department
Loren Pimm	Shelter/Housing	Next Move
Michelle Schumann	Behavioral Health	Behavioral Health Services, Sacramento County
Stefan Heisler (SPC Chair)	City of Rancho Cordova	Reinvestment Analyst
Tara Turrentine	Education - Youth	Sacramento County Office of Education
Questions/Concerns? Please contact <a href="#">Michelle Charlton</a> , CoC Coordinator, SSF		



**Sacramento CoC 2022 Unsheltered PIT Count Work Plan- TEMPLATE**

Date: August 19, 2021

for walk through with 2022 Unsheltered PIT Committee (PITC)

Component/Activities	Lead	Contributors	Start Date	End Date	Status	Notes
<b>Research Design, Implementation and Reporting</b>						
Research Design- Methodology	CSUS		9/1/21			
Research Design- Survey Tool	CSUS		9/1/21			
Research Implementation- Mapping	SSF	CSUS, PITC	9/1/21			
<i>build list of mapping information sources</i>		PITC	9/1/21			
<i>coordinate with CSUS on mapping information data collection tools</i>		CSUS	10/1/21			
<i>collect mapping information from sources</i>		PITC	11/1/21			
<i>transmit mapping information collected to CSUS</i>		none	TBD			
Research Implementation- Sampling	CSUS		TBD			
Reporting- Data Analysis	CSUS		2/1/22			
Reporting- HUD	CSUS		2/1/22			
Reporting- Local	CSUS		3/1/22			
<b>Special Populations</b>						
Families	TBD		-			
TAY	TBD		-			
Other?	TBD		-			
<b>Volunteer Recruitment, Training, and Coordination</b>						
Volunteer Recruitment	SSF		9/1/21			
Volunteer Training	SSF		1/1/22			
Volunteer Coordination- Communications	SSF		1/1/22			
Volunteer Coordination- Night(s) of	SSF		1/1/22			
<b>Event Planning</b>						
Venue	SSF		TBD			
External Communications Plan	SSF		10/1/21	throughout		

←← example