



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

## Sacramento Continuum of Care (CoC) Board Meeting Minutes

Tuesday, June 29th, 2021 | 1:00 PM to 2:30PM

[Recording of Zoom Meeting](#). The chat is below the minutes.

### Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	No
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw - Vice Chair	Veterans	Yes
April Marie Dawson	People with Disabilities	No
Bridgette Dean	City of Sacramento	No
Chevon Kothari	County Health Services	No
Christie M. Gonzales	Substance Abuse Service Organizations	Yes
Christie Lynn	Law Enforcement	Yes
Cindy Cavanaugh	County of Sacramento	Yes
Erin Johansen - Chair	Mental Health	Yes
Fatemah Martinez	Shelter Provider	Yes
Jameson Parker	Business Community & Street Outreach	Yes
Jenna Abbott	Business Community	Yes
John Kraintz	Lived Experience	Yes
Joseph Smith	Coalition/Network	Yes
Julie Davis-Jaffe	Employment Development	Yes
Juile Hirota	Shelter and/or Housing Provider	No
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Pixie Pearl - Secretary	Homeless Youth	No
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	No
Stephanie Cotter	City of Citrus Heights	No

Tara Turrentine	Education	Yes
Tiffany Gold	Youth with Lived Experience	No

SSF Staff	SSF Title
Andrew Geurkink	Continuum of Care Specialist
Brandi Thomas	HMIS Representative (Temp)
Christina Heredia	Referral Specialist
Dennis Smiley	Outreach Navigator – TAY Specialist
Glenn Merker	Referral Specialist
Hamid Bashiri	Data and Analytics Manager
Lisa Bates	Chief Executive Officer
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Peter Bell	Coordinated Entry Manager
Rhonda Jang	CE Specialist
Sarah Schwartz	Field Administrator
Scott Clark	Systems Performance Analyst
Stacey Fong	Coordinated Entry Analyst
Tiffani Reimer	CE System Operations Coordinator
Ya-yin Isle	Chief Strategic Initiatives Officer

Guests
Alexus Hubbard, Alondra Neira, Amanda Bayard, Anastasiya Hernandez, Angel Uhercik, Anira Khlok, Annum Khalid, Ane Watts, Arturo B, Brandon Wirth, Brenda Epperly, Caryl Rocher, Cheyenne Caraway, Coley Genger, Crystal Harding, Danielle Foster, Dawn Basciano, Dawn Williams, Debbie Hughes, Ebony SB, Edward Mariscial, Emily Halcon, Genelle Cazares, Gracyn Oritz, James Landreth, Jeffery Tardaguila, Jesse Williams, Kaitlyn Monck, Kara Tow, Karen Clark, Karri Eggers, Koby Rodriguez, Michele Chouinard, Michelle Gotfried, Monica Rocha-Wyatt, Nadia Rains, Neil Kurtz, Nick Golling, Patti Uplinger, QJ Hylton, Rebecca Sterling, Ro'Mel Smith, Robin Presson, Robynne Rose-Haymer, Shannon Hus, Theresa Bible, Tiffany Rayford, Tiffany Glass, Tracey Bennett, William Rhodes, and Jgreen,

**I. Welcome & Introductions: Erin Johansen, Chair**

Erin was absent at the beginning of the meeting. Angela called the meeting to order around 1:09 PM. Attendance of 85 participants.

**II. Review & Approval of June 9th, 2021 Minutes: Pixie Pearl, Secretary**

Quorum was not met at this time on the agenda. Approval of 6/9/21 Board minutes will occur at a future CoC Board Meeting.

**III. Chair’s Report: Erin Johansen**

Angela did not have anything to report out.

**IV. CEO’s Report: Lisa Bates**

Lisa did not have anything to report out.

**V. Consent Agenda: None.**

**VI. New Business:**

<p><b>A. Emergency Housing Vouchers (EHV):</b></p> <ul style="list-style-type: none"> <li>- <b>Prioritization</b></li> <li>- <b>SHRA-SSF MOU</b></li> </ul>	<p>Jenna Abbott &amp; John Foley, Coordinated Entry System (CES) Committee Co-Chairs, Michele Watts, SSF Chief Planning Officer &amp; Peter Bell, SSF CES Manager</p>	<p>1:20 PM (45 minutes)</p>	<p>Informational &amp; Action</p>
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Jenna shared her excitement for Sacramento to receive 494 EHV’s. Michelle provided background and timeline on EHV’s. Peter briefly went over the [SHRA EHV’s presentation](#) provided at the June 9th Board Meeting. He discussed the EHV’s prioritization presentation (provided in the updated meeting materials packet) that

covered targeted subpopulations, prioritization factors, and referral benchmarks. Questions were asked within the chat and discussed during the meeting. Please see the recording link above and chat below for more details.

Motioned for Approval of EHV's Prioritization: 1st - Jenna Abbott , 2nd - Angela Upshaw.

Motion approved.

**SHRA-SSF MOU needs to be approved by the end of July:**

Time did not permit sufficient discussion of the MOU. SSF staff recommendation was proposed to delegate the responsibility of approving the MOU to the EC and CESC Co-Chairs.

Motioned for Approval of delegating the responsibility of approving the MOU to the EC and CESC Co-Chairs: 1st - Jenna Abott, 2nd - Joseph Smith

**Discussions/Comments:**

- Cindy Cavanaugh requested the amendment: including herself within the process with the EC and CESC.
- Jenna Abott declined the amendment, however she can accept the removal of CESC co-chairs from the process and only have EC involved.

Motion approved.

- Angela Upshaw suggested creating an input form to receive feedback to involve others.
- Michele Watts suggested SSF can provide a target request for Board Members input (only) with a hard deadline to meet the timeline.

**Action Item:**

- SSF Staff will send out a form for Board members to provide input with a hard deadline. Completed, please see form [here](#).

<b>B. COVID-19 PSH Prioritization Extension</b>	Jenna Abbott, John Foley, & Peter Bell	2:05 PM (15 minutes)	Informational & Action
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Peter shared details about the COVID-19 prioritization extension deadline, stating this will be the last extension. Please reference the recording link above for more details.

Motioned for approval COVID-19 PSH Prioritization Extension: 1st - Angela Upshaw, 2nd - Sarah Bontrager.

Motion approved.

**C. Youth Homelessness Demonstration Project (YHDP) Application**

Michele Watts

2:20 PM  
(10 minutes)

Informational

Time did not permit sufficient discussion of the Youth Homelessness Demonstration Project (YHDP) Application.

**Action Item:**

- SSF Staff will follow up with written materials within minutes. Completed, please see below:

SSF is the designated submitting applicant on behalf of the Sacramento CoC for the 2021 Youth Homelessness Demonstration Program (YHDP) grant due Friday, July 27, 2021. This HUD-funded initiative is designed to reduce the number of Youth Experiencing Homelessness (YEH) to support selected US communities in developing and implementing a coordinated system-level approach to prevent and end youth homelessness. The YHDP application is meant to provide an assessment of the community to HUD and is not to be published publicly. This update primarily serves to inform you about this important coordinated community plan and gather community-wide support for the strategies and actions outlined, especially should this application be accepted to move forward into the planning process. SSF is collaborating with several community partners who currently provide direct services to YEH, actively engage with YEH, and have a stake in policies and decision-making that impact and prioritize YEH. The application team is also actively engaging the Homeless Youth Task Force and Youth Action Board in the narrative development and review process to ensure that youth voices are integrated and youth needs are prioritized. For more information, please see [here](#).

**VII. Announcement: None.**

**VIII. Meeting Adjourned at 2:46 PM. Attendance of 53 participants.  
Next CoC Board Meeting: Wednesday, August 11th, 2021**

## **CoC Board Meeting Chat**

- 13:11:33 From Patti Uplinger she/her : Housing Support Crisis Plan
- 13:12:30 From Amani Rapaski : Second
- 13:12:37 From Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator : Approval of 6.9.21 Board Minutes:
- 13:12:42 From Jenna Abbott : aye
- 13:12:43 From Amani Rapaski : Yes
- 13:12:44 From Cindy Cavanaugh : Yes
- 13:12:45 From MaryLiz Paulson : Yes
- 13:12:46 From Christina Heredia : Christina Heredia, SSF Referral Specialist
- 13:12:46 From Christie Lynn : yes
- 13:12:46 From Mike Jaske : yes
- 13:12:48 From Joseph Smith : aye
- 13:12:50 From AngelaUpshaw, BFHP Roads Home : yes
- 13:12:55 From Sarah Bontrager : Yes
- 13:12:57 From Fatemah Martinez : Yes
- 13:12:59 From Christie Gonzales : yes
- 13:13:49 From John Kraintz : yes
- 13:14:01 From Tasheba M Adkinson To Michelle Charlton (She/Her/Hers) SSF, CoC

Coordinator(private) : good afternoon I need housing assistance immediately. I am interested in the project room key. I find myself in a bad situation. I need assistance. I am new to the area of Sacramento.I've been motel ing it around Sacramento, is there any assistance to me immediately. I have some income, yet need a starting point

13:16:23 From Ebony SB : 500 people / families?

13:16:50 From Peter Bell (he/him) : Hi Ebony, 500 households, which can singles or families.

13:17:25 From Ebony SB : thank you Peter:)

13:17:59 From Cindy Cavanaugh : If folks could mute themselves, I am getting some feedback. Thanks!

13:22:04 From Mike Jaske : One rationale for speed is the potential to obtain more EHVs. What is the magnitude of this "reward" for conforming to great speed?

13:24:31 From Cindy Cavanaugh : I would like clarification on the speed question. The PP states that there may be additional vouchers, but this is not evaluated (per HUD guidance) until next summer and, according to the PRK HUD TA provider, not likely. I believe the accelerated timeframe is related more to incentive payments that SHRA would be eligible for. There is a timeline with reduced payments that is more accelerated (though further out than July).

13:25:03 From Emily Halcon : In response to Mike, there is no mandate for HUD to revoke/redistribute EHVs. Notice says that "HUD will be closely monitoring EHV leasing and will evaluate the PHA's leasing progress for purposes of EHV reallocation by assessing the PHA's EHV performance. This evaluation will occur no sooner than the one-year anniversary of the effective date of the PHA's EHV funding increment" Revoking and reallocation is a "may" not "must".

13:25:19 From Michelle Charlton (She/Her/Hers) SSF, CoC Coordinator : Update: we have 14 out of 25 Board Members present

13:27:23 From Ebony SB : which agencies are listed in the survivor system?

13:31:49 From Emily Halcon : Health Homes will be ending 12/31/2021. Clients will transition into CalAIM, but those services don't start until 1/1/2022

13:32:07 From AngelaUpshaw, BFHP Roads Home : Thanks, Michelle!

- 13:35:46 From Ebony SB : do we believe BIPOC victims go to these organizations?
- 13:35:57 From Rebecca Sterling : Sacramento Covered is one of the Health Homes Program providers, and we know our Health Homes clients will be grandfathered into CalAIM services, and that process should be smooth between December - Jan. These clients will continue to receive their existing support and housing services.
- 13:36:11 From Cindy Cavanaugh : Are the survivors always literally homeless? Will folks working with unsheltered persons experiencing DV be able to refer?
- 13:38:06 From Danielle Foster : Echoing what Rebecca said--there is a lot of transition planning happening to ensure ongoing client support in the switchover from Health-Homes and Pathways to CalAIM
- 13:39:28 From Cindy Cavanaugh : Re: RRH eligibility, do folks still need to be enrolled, e.g., receiving assistance, or can it be in the further past? what is definition of rent burden?
- 13:41:53 From Stacey Fong (she/her) : @Ebony, some of these victim service providers target BIPOC. But if you know of specific ones we should target, we're happy to reach out to them.
- 13:42:55 From Michelle Gotfried she/her : if the family/clients housing situation changes, a lot can happen in 4-6 months, can they still be eligible due what the referral initially stated?
- 13:43:28 From Robin Presson : If they are on waiting list with Hud, how can they ck availability and status update.Will this help them with status?
- 13:43:34 From Amanda Bayard : What happens after 10 years?
- 13:43:55 From Sarah Bontrager : Can you share more about the higher payment standards? Is this expected to affect unit availability for regular Section 8 voucher holders?
- 13:45:47 From Michelle Gotfried she/her : Also, last week there was a referral button for the EHV program in HMIS, now its not there, was that the correct referral button?
- 13:45:49 From Cindy Cavanaugh : I have additional questions: 1) much of the assessment criteria is vague (eviction history, need help with daily living, income, housing barriers) when will this be filled in 2) where are points applied in the process? E.g., after minimums? At end of month? e



- 13:46:28 From Danielle Foster : I think the payment standards are 20% higher than typical HCV payment standards, Sarah. I'm sure others can confirm.
- 13:47:16 From Peter Bell (he/him) : @Michelle G., that referral button was a mistake. We were setting up the program within HMIS and mistakenly created a public access. Online trainings re: EHV assessments and referrals will be released later this week.
- 13:48:01 From Robin Presson : C.H. Also has DV out reach organization.
- 13:48:35 From Julie Davis-Jaffe : I apologize for being late.
- 13:48:38 From Monica Rocha-Wyatt : Can BHS refer into HMIS for DV system or should we be referring to one of the 7 agencies
- 13:50:38 From Emily Halcon : How do you consider people who could qualify in more than one "track"? For example, a survivor who is also chronically homeless?
- 13:52:36 From Peter Bell (he/him) : The challenge of survivor's crossover is that we won't necessarily know who is accessing services from that Survivor System.
- 13:53:05 From Deisy Madrigal, She/Her : Will there be easily accessible deposit assistance available to this folks?
- 13:55:33 From Peter Bell (he/him) : We're hoping some of the other crossover concerns will be covered with training that goes more in depth on the eligibility criteria and pathways.
- 13:56:03 From Danielle Foster : I apologize but I need to jump over to a City Council Meeting. Nick is here to represent the City of Sacramento. I want to state my appreciation for everyone's awesome efforts on this program, especially SSF and SHRA in setting this up! Thanks!
- 13:58:45 From Cheyenne Caraway : PIH notice 2021-15  
<https://www.hud.gov/sites/dfiles/PIH/documents/PIH2021-15.pdf>
- 13:59:53 From Sarah Bontrager : Won't the higher payments on this program make it nearly impossible for regular voucher holders to find units? Does SHRA have any plan to make sure these households are not negatively impacted?
- 14:00:04 From Robin Presson : Will property management Companies be open to vouchers? Like Cara?

- 14:00:17 From Robin Presson : cada
- 14:00:40 From Erin Johansen : I echo Sara's concern.
- 14:00:58 From Jenna Abbott : I did get a question from one of my stakeholders who asked what the plan is to ensure the people who receive the vouchers are Sacramento natives. Is there a plan for that?
- 14:03:27 From Michelle Gotfried she/her : What fees are we talking about?
- 14:04:20 From Mike Jaske : I asked earlier what is the scale of the incentive of additional vouchers?
- 14:05:00 From Emily Halcon : how can the community weigh in on the use of the \$1.7 million service fees coming with these vouchers?
- 14:06:41 From Emily Halcon : \$500/voucher if leased by 4 months
- 14:06:46 From Emily Halcon : \$250/voucher if leased 4-6 months
- 14:10:43 From Ronnie : How are these vouchers going out to the community since shra office is still closed to the public and many shra employees are doing working remotely?
- 14:11:06 From Robin Presson : I would be interested in applying for Navigator position
- 14:11:11 From Michelle Gotfried she/her : Is Salvation Army transitional family apartments being prioritize for vouchers?
- 14:11:24 From Sarah Bontrager : On the MOU, there appears to be no funding for SSF for their tasks. Is this accurate?
- 14:12:26 From Jenna Abbott : @Sarah, that is true and the committee was also very concerned about that
- 14:15:36 From Peter Bell (he/him) : There is a 5% minimum for RRH Bridge
- 14:18:36 From Erin Johansen : Motion to approve prioritization
- 14:18:47 From Cindy Cavanaugh : no
- 14:18:48 From John Kraintz : y

- 14:18:48 From AngelaUpshaw, BFHP Roads Home : yes
- 14:18:50 From Sarah Bontrager : Yes
- 14:18:50 From Julie Davis-Jaffe : Yes
- 14:18:51 From Amani Rapaski : Yes
- 14:18:52 From Joseph Smith : yes
- 14:18:53 From Mike Jaske : yes
- 14:18:54 From Erin Johansen : yes
- 14:18:54 From MaryLiz Paulson : No
- 14:18:54 From Tara Turrentine : Yes
- 14:18:55 From Christie Gonzales : yes
- 14:18:57 From Christie Lynn : yes
- 14:18:58 From Jameson Parker : yes
- 14:19:03 From John Kraintz : yes
- 14:22:14 From Emily Halcon : The service fee cannot be used to support CoCs, but can the preliminary fee of \$400/voucher be used? PIH says it can be used for "any eligible administrative expense related to EHV's"
- 14:22:17 From Sarah Bontrager : Lisa or Michele, does SSF actually have budget to support this effort? If yes, from what source?
- 14:23:01 From Emily Halcon : There are three types of fees SHRA will receive: admin fee (\$400/voucher); incentives (dependent on lease up) and service fee (\$3,500/voucher).
- 14:23:39 From Cindy Cavanaugh : For consideration: My amendment to the MOU would be to modify page 7 and 8 of MOU : CoC must refer at least 50% of the goal to be matched by the same number processed by SHRA. In the event there are not enough referrals, the CoC and SHRA may propose an adjustment of the referral process with approval of the CoC Board. SHRA and SSF will report out regularly on the number of referrals to the CoC, the number of referrals to SHRA, the acceptance/rejection of

applicants, and number leasing up.

14:25:00 From Cindy Cavanaugh : My concern is that we set overly ambitious goals that if we don't meet, means we can go outside of coordinated entry. And data is important for general transparency and for learning.

14:25:40 From Michelle Gotfried she/her : is the new SHRA pricing allotment sheet available?

14:32:24 From Joseph Smith : second

14:36:18 From Neil Kurtz : Thank you to the CoC team and everyone who provided information today. There was a lot of good feedback from community providers at this meeting and I know everyone is looking forward to this opportunity for their clients.

14:36:42 From Erin Johansen : Motion to move MOU discussion to Exec an CES cochairs

14:36:48 From Erin Johansen : yes

14:36:48 From Jenna Abbott : aye

14:36:49 From Cindy Cavanaugh : No

14:36:51 From Sarah Bontrager : Yes

14:36:51 From Jameson Parker : yes

14:36:52 From Joseph Smith : aye

14:36:53 From Tara Turrentine : Yes

14:36:55 From MaryLiz Paulson : Yes

14:36:55 From Mike Jaske : yes

14:36:57 From Christie Gonzales : yes

14:36:58 From AngelaUpshaw, BFHP Roads Home : yes

14:37:01 From Julie Davis-Jaffe : Yes

14:39:58 From Erin Johansen : Motion to extend COVID 19

14:40:00 From Jenna Abbott : aye

14:40:03 From Sarah Bontrager : Yes

14:40:08 From Angela Upshaw, BFHP Roads Home : Yes

14:40:40 From Jameson Parker : yes

14:41:18 From Jeffery Tardaguila : can get a report on the numbers so far?

14:41:20 From Erin Johansen : no

14:42:35 From Jeffery Tardaguila : this is convin

14:43:17 From Jeffery Tardaguila : have we had more then 100 thru this process?

14:43:41 From Tara Turrentine : Yes

14:43:59 From John Kraitz : yes

14:45:03 From Mike Jaske : yes

14:45:49 From Erin Johansen : Covid Extension

14:45:51 From Jenna Abbott : aye

14:45:52 From Tara Turrentine : Yes

14:45:53 From John Kraitz : yes

14:45:53 From Mike Jaske : yes

14:45:54 From Jameson Parker : yes

14:45:54 From MaryLiz Paulson : Yes

14:45:55 From Angela Upshaw, BFHP Roads Home : Yes

14:45:58 From Sarah Bontrager : Yes

14:46:00 From Erin Johansen : no

14:46:00 From Julie Davis-Jaffe : Yes

14:47:01 From Jeffery Tardaguila : my concern now is time for everything

14:47:04 From Peter Bell (he/him) : Have a nice day!