

Steps to Refer a Survivor to Housing

For non-victim service providers and victim service providers who are not currently in the Survivor Coordinated Entry System

Non-victim Service Providers

Option 1: EHV-specific

If your agency has the capacity to continuing working with the client through the housing application process, and your client want stays with your agency:

- a. Create an HMIS profile for the client, if needed:
 - i. Click 'add client'
 - ii. Enter in zeros for any fields requiring numbers and all other fields will be listed as 'data not collected.' Create a unique ID for the first and last name (i.e. TDD 10000). Please record this ID for future reference.
- b. If the client has an HMIS profile, ask for their consent to continue sharing their information.
 - i. If the client does not want to share their information, make their profile anonymous by removing all personally identifiable information and create a unique ID for their first and last name: i.e. TDD 10000. Please record this ID for reference). All other fields will be listed as 'data not collected.'
- c. Perform the HMIS EHV assessment, qualifying them under the 'survivor pathway'
*Note: if your agency does not have HMIS access to assessments, connect with an agency who has access and can make the referral.

Option 2: EHV-specific

If your agency does not have the capacity to continue working with the client through the housing application process and/or your client is seeking specific services for domestic violence, sexual assault, or human trafficking:

- a. Perform a warm handoff to any Survivor Coordinated Entry System agency, who will assess the survivor's specific needs.

Option 3: All other service/housing referrals

If your client is a survivor who is seeking survivor services and housing, including rapid rehousing and permanent supportive housing:

- b. Perform a warm handoff to any Survivor Coordinated Entry System agency, who will assess the survivor's specific needs.

Victim Service Providers (not currently in the Survivor Coordinated Entry System)

Option 1: EHV-specific

- a. Follow the steps listed on the EHV Guide to Referring Survivors, [here](#).

Option 2: All other service/housing referrals

- a. Perform a warm handoff to any Survivor Coordinated Entry System agency, who will assess the survivor's specific needs. The client may also call the agency directly.

Survivor Coordinated Entry System Agencies

DOMESTIC VIOLENCE and SEXUAL ASSAULT:

1. My Sister's House
Vivan Nguyen, vivanmsh@gmail.com
Crisis Line: (916) 428-3271
2. WEAVE
Lilia Chavez, lchavez@weaveinc.org
Crisis Line: 916-920-2952

HUMAN TRAFFICKING:

1. Community Against Sexual Harm (CASH)
Terri Galvan, tgalvan@cashesac.org
Office: (916) 856-2900
2. International Rescue Committee (IRC)
Erin Cox, erin.cox@rescue.org
Office: (916) 482-0120
3. My Sister's House
Vivan Nguyen, vivanmsh@gmail.com
Crisis Line: (916) 428-3271
4. Opening Doors
Carissa Theis, carissa@openingdoorsinc.org
Office: (916) 492-2591
5. WEAVE
Lilia Chavez, lchavez@weaveinc.org
Crisis Line: 916-920-2952