

# Coordinated Entry System Committee (CESC) Agenda

Thursday, June 24th, 2021 || 2:30 PM – 4:00 PM



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

[Zoom Meeting](#) Meeting ID: 836 6710 1917 Passcode: 772699

One tap mobile: +16699009128,,83667101917#,,,,\*772699# US (San Jose)

Dial by your location: +1 669 900 9128 US (San Jose)

Find your local number [here](#)

| Agenda Item   | Presenter(s):  | Time                    | Item Type             |
|---|--|-------------------------|-----------------------|
| <b>I. Welcome &amp; Introductions</b>   | John Foley, & Jenna Abbott, CESC, Co-Chairs            | 2:30 PM<br>(5 minutes)  | Informal              |
| <b>II. Approval of 6/10/2021 CESC Minutes</b>   | John Foley   | 2:35 PM<br>(5 minutes)  | Action                |
| <b>III. Emergency Housing Vouchers (EHVs) Overview</b>  | Peter Bell, SSF CES Manager                            | 2:40 PM<br>(15 minutes) | Presentation          |
| <b>IV. EHVs Prioritization</b>  | Michele Watts, SSF Chief Planning Officer & Peter Bell | 2:55 PM<br>(45 minutes) | Presentation / Action |
| <b>V. COVID-19 PSH Prioritization Extension</b>   | Michele Watts & Peter Bell                             | 3:40 PM<br>(20 minutes) | Presentation / Action |
| <b>VI. Meeting Adjourned</b><br><b>Next Meeting: Thursday, July 8th, 2021 (2:30 PM - 4:00 PM)</b><br><b>Potential Topics to cover: Policy Updates, Quarterly Data, RAPS updates</b> |  |                         |                       |

# Coordinated Entry System Committee (CESC) Meeting Minutes

Thursday, June 10th, 2021 || 2:30 PM – 4:00 PM



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

[Recording of Zoom Meeting](#). The chat and material(s) discussed at the meeting (not provided before the meeting) are below the minutes.

Attendance:

| Member                  | Area of Representation / Organization  | Present |
|-------------------------|--|---------|
| Cheyenne Carraway       | SHRA                                   | Yes     |
| Derrick Bane            | Turning Point Community Programs       | No      |
| Desirae Stermer         | Hope Cooperative                       | No      |
| Erica Plumb             | Mercy Housing                          | Yes     |
| Gabriel Kendell         | 2-1-1                                  | Yes     |
| Jenna Abbott (Co-Chair) | River District                         | Yes     |
| John Foley (Co-Chair)   | Sacramento Self Help Housing           | Yes     |
| Julie Field             | Sac. County Dept. of Human Assistance  | Yes     |
| Kate Hutchinson         | Lutheran Social Services               | Yes     |
| Kelsey Endo             | Cottage Housing                        | Yes     |
| Maggie Marshall         | Kaiser Sacramento                      | No      |
| Monica Rocha-Wyatt      | Sac. County Dept. of Behavioral Health | Yes     |
| Paula Kelley            | Sacramento Self Help Housing           | No      |
| Phillip Scott Reed      | US Department of Veterans Affairs      | Yes     |
| Rose Aghaowa            | Wellness & Recovery North              | No      |
| Tina Glover             | SACOG                                  | No      |
| Stephanie Cotter        | City of Citrus, Heights                | No      |

| SSF Staff       | SSF Title      |
|-----------------|----------------|
| Andrew Geurkink | CoC Specialist |

|                   |                             |
|-------------------|-----------------------------|
| Lisa Bates        | CEO                         |
| Michele Watts     | Chief Planning Officer      |
| Michelle Charlton | CoC Coordinator             |
| Peter Bell        | CES Program Manager         |
| Scott Clark       | Systems Performance Analyst |
| Stacey Fong       | CE Analyst                  |
| Tiffani Reimers   | CES Operations Coordinator  |

### Homebase Staff

Gillian Morshedi, Julie McFarland, & Meadow Robinson

### Guests

Angela Upshaw, Ardy Akhzari, Christie Gonzales, Emily Halcon, Gina Roberson, Jen Contreras, Jesse Williams, Jill Fox, Joseph Smith, MaryLiz Paulson, Patrick Cornell, Rebecca Sterling, Shannon Hus, Sheri Green, and Tasha Lee.

| Agenda Item   | Presenter(s):                               | Time                   | Item Type |
|---|---|------------------------|-----------|
| <b>I. Welcome &amp; Introductions</b>   | John Foley, & Jenna Abbott, CESC, Co-Chairs | 2:30 PM<br>(5 minutes) | Informal  |
| John Foley and Peter Bell started introductions around 2:35 PM. Attendance of 31 participants.  |   |                        |           |
| <b>II. Approval of:</b><br><ul style="list-style-type: none"> <li>● 3/11/2021 CESC Minutes</li> <li>● 4/8/2021 CESC Minutes</li> </ul>              | John Foley                                  | 2:35 PM<br>(5 minutes) | Action    |
| <p>Motioned for approval of 3/11/21 Meeting Minutes: 1<sup>st</sup> - Jenna Abbott, 2<sup>nd</sup> - Monica Rocha-Wyatt</p> <p>Motion approved.</p> |   |                        |           |

Motioned for approval of 4/8/21 Meeting Minutes: 1<sup>st</sup> - Gabriel Kendell, 2<sup>nd</sup> - Erica Plumb

Motion approved.

**III. Dynamic Systems**

Meadow  
Robinson & Julie  
McFarland,  
Homebase

2:40 PM  
(60 minutes)

Informational

Meadow Robinson discussed where we left off on Dynamic Systems and shared a Discussion Tool Dynamic Prioritization document, asking questions and recorded responses during the meeting. Julie McFarland briefly discussed qualitative and quantitative data and next steps. Questions/comments were asked in the chat and during the meeting; please see the recording link above.

**IV. Emergency Housing  
Vouchers (EHVs)**

Peter Bell, SSF  
CE Manager

3:40 PM  
(20 minutes)

Informational

Peter Bell briefly described EHVs and provided an overview on the discussion. Cheyenne Carraway, SHRA, shared a [presentation](#) that consisted of: what are EHVs, EHV eligibility, EHV partnerships, housing search assistance, enhanced assistance, key elements of program and initial lease up.

Michele Watts, SSF, presented EHV focused questions and discussed the scope of questions:

1. What prioritization approach would drive the greatest reduction of homelessness in the community? (Thoughts on reducing inflow, creating flow through and outflow, preventing recidivism, addressing unsheltered homelessness)
2. What criteria or factors should drive prioritization of populations served?
3. Thoughts on narrowing the at-risk population to serve the most at-risk and how to do so.
4. What is necessary to have success in participants maintaining/retaining housing?

5. Should we use one ranked list combining all eligible categories or multiple lists by eligible category (and/or other household type or subpopulation categories) with allocations assigned to each?
6. How do we balance the CES mission of prioritization with the need to fully utilize vouchers in a short time period (to ensure we use the initial allocation and gain/receive additional vouchers)?
7. Given the timing/timeframe challenges, what are the biggest issues and opportunities to address system gaps and outcomes?

**Discussions/questions held during the meeting:**

- EHV start date is July 1st, 2021 however can be accepted as early as today
- SSF staff capacity: No funding is available to hire on additional SSF staff
- Current PSH population being a priority group
- The EHV Notice can be found [here](#)
- Moving the next CESC meeting to Thur., June 24th from 2:30pm - 4:00pm. To be confirmed post meeting.
- Follow up materials will be shared post meeting with Michele's EHV questions within a survey.
- EHV FAQ is [here](#)
- Information on EHV from HUD is available [here](#)
- Additional questions/comments were asked in the chat and during the meeting; please see the recording link above.

**V. Meeting Adjourned around 4:07 pm.**

**Next Meeting: Thursday, June 24th from 2:30pm - 4:00pm**

**Potential Topics to cover: CES Prioritization, EHV's, Policy Updates, Quarterly Data, RAPS updates**

# Emergency Housing Vouchers

Sacramento Continuum of Care



# Overview

- Targeted subpopulations
- Prioritization factors
- Referral benchmarks

# Targeted Subpopulations

The Sacramento Continuum of Care is choosing to target subpopulations in all four eligible categories, including:

Category 1 - Experiencing Homelessness: **Chronically homeless, Literally homeless**

Category 2- At-risk of Experiencing Homelessness: **Seniors**

Category 3- Fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking: **Survivors**

Category 4- Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability: **Move-on eligible residents in current PSH programs (not limited to CoC-only); Recently homeless eligible residents in RRH programs**





# Eligibility Requirements

In addition to meeting specific eligibility requirements applicable to each category, a household is considered *ineligible*, if:

- Any member of the household is subject to a lifetime registration requirement on a state sex offender registration program
- Any member of the household has ever been convicted of manufacturing methamphetamines on the premises of federally assisted housing
- There are no members of the household who are U.S. citizens or noncitizens with eligible immigration status



# EHV Assessment

Each factor is worth one point. A household would be prioritized based on the highest score:

- No or a very low source of income
- Previously experienced homelessness (HMIS)
- Long-term disability as defined by the HEARTH Act that impedes their ability to work
- History of eviction
- Other housing barriers, such as a criminal background (excluding lifetime 290s)
- Is able to meet most basic needs independently and does not require long-term supportive services OR is receiving sufficient CBO services to meet their needs

Other factors to consider:

- Recently homeless: rent burden if household were to remain in their unit when assistance ends
- At-risk: urgency/# of days when household will exit to homelessness

# Subpopulation: Chronically Homeless

- Reasoning: Targets existing CoC and CES programs, who serve the most vulnerable
- Prioritization factors: Connected to ongoing supportive services, COVID-19 prioritization factors
- Referral sources: Behavioral Health Programs, Health Homes/Pathways, FSRP, and other programs serving this population
- Estimated number of **weekly** referrals: 25+ (depends on eligible supportive services)



# Subpopulation: Literally Homeless

- Reasoning: Targets existing CoC and CES programs
- Prioritization factors: *EHV assessment questions*
- Referral sources: Varies
- Estimated number of **weekly** referrals: 30



# Subpopulation: At-Risk Seniors (63+ years old)

- Reasoning: (1) Seniors are prioritized within the CES temporary COVID-19 prioritization schema. (2) There is a lack of sufficient dedicated housing services for seniors and seniors are ineligible for mainstream vouchers.
- Prioritization factors- *EHV assessment questions*
- Referral sources- n/a
- Estimated number of **weekly** referrals: 5



# Subpopulation: Survivors

- Reasoning: (1) Victim service providers have not been well-connected to the homeless response system, despite the intersectionality between intimate partner violence and homelessness. (2) EHV notice requires pathway(s) for all survivors.
- Prioritization factors: Severity of needs questions, *EHV assessment questions*
- Referral sources: My Sister's House, Opening Doors, WEAVE, CASH, IRC, St. John's Women's Shelter, and possibly others.
- Estimated number of **weekly** referrals: 25



# Subpopulation: PSH Move-on Ready

- Reasoning: Creates more flow through coordinated entry PSH units for most vulnerable populations
- Prioritization factors: Do you still need supportive services?
  - Trauma Informed / Motivational Interviewing questions – Are you ready?
- Referral sources: All permanent supportive housing programs
- Estimated number of **weekly** referrals: 15



# Subpopulation: RRH Bridge to EHV

- Reasoning: Prevents returns to homelessness
- Prioritization factors: *EHV assessment questions*
- Referral sources: All RRH programs (?)
- Estimated number of **weekly** referrals: ???





# Prioritization and Referral

- Within each of the six subpopulations, clients will be prioritized based on the highest assessment score
- Clients with the same score will be ranked by length of time homeless, and then first come first served
- Referrals will take place through HMIS (anonymous profiles will be used for Survivor System referrals)



# Weekly Benchmarks – 100 Referrals / week

| Subpopulation                    | Number of Weekly Referrals |
|----------------------------------|----------------------------|
| Chronically Homeless             | 25+                        |
| Literally Homeless (non-chronic) | 30                         |
| At-Risk Seniors                  | 5                          |
| Survivors                        | 25                         |
| PSH Move On                      | 15                         |
| RRH Bridge                       | TBD                        |
| <b>Total</b>                     | <b>100 +</b>               |



# Weekly Benchmarks – 100 Referrals / week

## **100 households referred to SHRA on a weekly basis**

*If there are not enough eligible clients within a subpopulation to complete the target number of referrals per week, eligible households within the other subpopulations will be referred.*

