



SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

CoC Board Meeting Minutes || Wednesday, April 14, 2021

[Recording of Zoom Meeting](#). The chat and materials discussed at the meeting (not provided before the meeting) are below the minutes.

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	Yes
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw - Vice Chair	Veterans	Yes
April Marie Dawson	People with Disabilities	Yes
Bridgette Dean	City of Sacramento	Yes
Christie M. Gonzales	Substance Abuse Service Organizations	Yes
Christie Lynn	Law Enforcement	Yes
Cindy Cavanaugh	County of Sacramento	Yes
Erin Johansen - Chair	Mental Health	Yes
Fatemah Martinez	Shelter Provider	Yes
Jameson Parker	Business Community & Street Outreach	No
Jenna Abbott	Business Community	Yes
Jim Hunt	County Health Services	Yes
John Krintz	Lived Experience	Yes
Joseph Smith	Coalition/Network	Yes
Julie Davis-Jaffe	Employment Development	Yes
Julie Hirota	Shelter and/or Housing Provider	Yes
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Pixie Pearl - Secretary	Homeless Youth	Yes

Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes
Stephanie Cotter	City of Citrus Heights	Yes
Tara Turrentine	Education	Yes
Tiffany Gold	Youth with Lived Experience	No

SSF Staff	SSF Title
Andrew Geurkink	Continuum of Care Specialist
Christina Heredia	Referral Specialist
Deborah Folayan	Contracts Financial Analyst
Hannah Beausang	Communications Manager
Lisa Bates	Chief Executive Officer
Michele Watts	Chief Planning Officer
Michelle Charlton	Continuum of Care Coordinator
Peter Bell	Coordinated Entry Manager
Scott Clark	Systems Performance Analyst
Stacey Fong	Coordinated Entry Analyst
Tamu Green	Systems Performance Advisor
Ya-Yin Isle	Chief Strategic Initiatives Officer
Homebase	
Jessie Hewins & Collin Whelley	
Guests	
Aaliyah (Liberty Tower), Ane Watts, Bo Cassell, Brandon Wirth, Cheyenne Caraway, Coley Genger, Cynthia Pimentel, Danielle Foster, Darrin Greer, David Husid, Diesy Madrigal, Djohns, Elizabeth Garicia, Emily Halcon, Erica Plumb, Gabriela Herrera, Helene Schneider (<i>Regional Coordinator covering CA for the U.S. Interagency Council on Homelessness</i>), Henry Ortiz, Janel Fletcher, Janna Haynes, Jefferey Tardaguilla, Julie Field, Kate Hutchinson, Kathreen Daria, Koby Rodriguez, Lee S., Linda Ching, LSS Admin, Maria L., Me, Mike Nguy, Monica Rocha-Wyatt, Nadia Rains, Paula Kelley, Quinn Jones-Hylton, Robynne Rose-haymer, Sandy R, SHernandez, Steven Seeley, Tina Glover, WSAC.	

I. Welcome & Introductions: Erin Johansen, Chair			
Erin called the meeting to order at 8:11 AM. Attendance: 57 - 75 participants.			
II. Review & Approval of March 10th, 2021 Minutes: Pixie Pearl, Secretary			
<p>Motioned for approval: 1st - Mary Liz Paulson, 2nd - Tara Turrentine.</p> <p>Motion approved.</p>			
III. Chair's Report: Erin Johansen			
<p>Erin mentioned the CoC Governance Committee - Recruitment Announcement Memo (within Receive & File) and reminded CoC Board Members that SSF Staff is recording attendance and mentioned attendance terms within the Governance Charter.</p> <p>Angela Upshaw, CoC Board Vice Chair & Racial Equity Committee (REQC) Chair, shared details about the REQC Stakeholder Forum on Monday, April 26th, 2021 from 11am to 1pm. Dr. Tamu Green (SSF Staff) discussed details and the purpose of the REQC Stakeholder Forum.</p>			
IV. CEO's Report: Lisa Bates			
<p>Lisa mentioned the SSF (monthly) newsletter release and the California State Homelessness Auditor Report (within Receive & File) will be discussed in the May CoC Board meeting with a memo to be provided.</p>			
V. New Business			
A. CES Evaluation:			
1. Survey Process & CES Evaluation Completion Requirement	John Foley & Jenna Abbott, CESC Co-Chairs	8:20 AM (5 minutes)	Information & Discussion
2. CE Evaluation	Jessie Hewins & Collin Whelley, Homepage	8:25 AM (50 minutes)	

3. Staff Report: Next Steps & Recommendations	Michele Watts, SSF Chief Planning Officer	9:15 AM (20 minutes)	
<p>1. Survey Process & CES Evaluation Completion Requirement: John and Jenna (CESC co-chairs) discussed the HUD requirements, the CES RAPS program, the focus of the CES Committee, the purpose & importance of the CE Evaluation, and asked to place all questions into chat.</p> <p>2. CE Evaluation: Jessie and Collin (Homebase) shared a powerpoint and discussed: why CE is important, the how & why, the scope/focus of the evaluation, CE data from Oct 2018 to Oct 2020, access challenges, access comparison of VI-SPAT vs Households vs Poverty vs PIT Homeless Population, assessment & prioritization (strengths & challenges), referral & placement, referral timeframes, assessments / enrollments / move-in / all households, length of time from assessment to enrollment into RRH/PSH through CE, system improvement & expansion opportunities.</p> <p>3. Staff Report: Next Steps & Recommendations: Michele (SSF Staff) shared a powerpoint and discussed: the CES Committee's approach, the CE survey and results (short, medium, long term goals/objectives), CESC 2021 Work Plan & Goals 1/2/3/4.</p> <p>Questions were asked during the presentations and within the chat. Please see the recording and chat for questions, answers, and more details.</p>			
VI. Announcements - Due to time there were no announcements shared.			
VII. Meeting Adjourned at 9:42 AM. Attendance: approximately 52 participants. Next CoC Board Meeting: Wednesday, May 12th, 2021			



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CoC Board Meeting Chat || Wednesday, April 14, 2021

00:08:10 **Pixie Pearl (they/them): Minutes**

00:08:25 Sarah Bontrager: Yes

00:08:25 Jenna Abbott: aye

00:08:26 Tara Turrentine: Yes

00:08:26 Cindy Cavanaugh: Yes

00:08:29 mpaulson: Yes

00:08:31 April Marie Dawson: yes

00:08:32 Pixie Pearl (they/them): yes

00:08:32 Julie Davis-Jaffe: Yes

00:08:34 Jim Hunt: yes

00:08:34 Mike Jaske: yes

00:08:35 Christie Gonzales: yes

00:08:35 Christie Lynn: yes

00:08:38 Erin Johansen Hope Cooperative: yes

00:08:39 Fatemah Martinez: Yes

00:08:39 Julie Hirota - Saint John's: yes

00:08:45 Stephanie Cotter: Yes

00:08:56 angela upshaw: yes

00:12:18 Michelle Charlton: Stakeholder Forum:

https://docs.google.com/forms/d/e/1FAIpQLSezpMFQ7Sg2dDCOX_tYxW-ZWquhYXcPW1xzXOkDIEXLQg8u5Q/viewform

00:12:32 Amani Sawires-Rapaski: yes

00:13:14 LSS Admin: can you scroll up a bit on the document so I can capture the date and time of forum please

00:14:25 Michelle Charlton: Today's Meeting Materials:

<https://sacramentostepsforward.org/wp-content/uploads/2021/04/4.14.21-Board-Meeting-Packet.pdf>

00:14:26 LSS Admin: sorry apparently I thought it was there. when is the audit/forum and time I want to put it now on my calendar

00:14:51 angela upshaw: REQ Stakeholder Forum: Monday April 26th 11AM-1PM

00:26:25 Mike Jaske: Has the limited coverage of housing by CE persisted steadily through time or have newer programs grown up along-side CE that diminish its share?

00:29:16 Michele Watts: CES participation has increased over time since late 2015, but our community also saw newer programs come online that are not participating in CES.

00:38:33 Cindy Cavanaugh: Can you speak to the phasing out by the VISPDAT originator as an assessment tool for prioritizing access?

<https://www.orgcode.com/messagevispdatt>

00:46:26 Cindy Cavanaugh: Re: comparison of VIDPADT scores and program entry(within and outside of CES), given most of the referral within CES is PSH and more of the programs outside of CES is RRH, is this comparison valid? did you adjust for program type?

00:46:34 Michele Watts: VISPDAT creator OrgCode's decision to phase out VI-SPDAT will need to be addressed in the coming year- by the Sacramento CoC and many other CoCs also using this tool.

00:47:24 Mike Jaske: Is the limited reach of CE a result of other programs specifically targeting sub-populations that have been "favored" by funders?

00:49:41 Lisa Bates: Cindy: the comparison was only conducted on PSH for the VISPDAT.

00:50:41 Alexis Bernard, Turning Point Community Programs: I have to log off to attend another meeting and will review the recording to ensure that I have the full benefit of the remainder of the presentation and the ensuing discussion. Thank you for the analysis and the information provided thus far.

01:01:32 Helene Schneider - USICH: Hi Everyone - thanks for the shout out. My contact info is helene.schneider@usich.gov I am the Regional Coordinator covering CA for the U.S. Interagency Council on Homelessness

01:03:17 Mike Jaske: Does "increase access of housing through CE" mean bringing existing housing into CE or developing new housing?

01:05:44 Mike Jaske: How does CE plan to address the change in activities funded through MediCal, such as CalAIM, that would fund housing support services for homeless people through the Geographic Managed Care plans?

01:07:23 Cindy Cavanaugh: I have a question/comment on goal 1, when appropriate.

01:09:56 Cindy Cavanaugh: Can you please post link to written CES P and P? Thanks.

01:11:37 Jeffery Tardaguila: Hospital exiting policy needed checklist and review please

01:12:02 Emily Halcon, Sacramento County: It looks like from Michele's CES workplan that the RAPS have officially launched. Can SSF provide an update (at a future meeting) on these centers - where they are, how they are accessed, etc.?

01:12:32 Lisa Bates: CES policies contained on this webpage:<https://sacramentostepsforward.org/coc-program-comp/policies/>

01:13:33 Cindy Cavanaugh: Are the 2018 Pand P current then?

01:17:40 Lisa Bates: Regarding RAPS there is an update memo in the packet on page 105

01:18:18 Cindy Cavanaugh: I don't see my hand raise tool but also have a comment and question.

01:19:40 Emily Halcon, Sacramento County: Thanks, Michele!

01:20:08 Peter Bell: Hi Cindy, the 2018 CES P&Ps are still a good resource. There have been a few policies that have been approved but are not included in that 2018 file. We will need to update the manual to include those revisions.

01:25:21 April Marie Dawson: i have to jump off

01:27:59 Cindy Cavanaugh: I have to jump off as well. Thanks.

01:36:36 Kate Hutchinson: Agree, Tara!

01:36:58 Tara Turrentine: and....this is great work. Thank you to everyone!

01:37:09 Janel Fletcher: Unfortunately I have to drop. Thanks for this great discussion

01:37:22 Jenna Abbott: Well said Erin! WE can't get to where we need to be unless we admit where we are

2020 Sacramento CoC Coordinated Entry Evaluation

How does Coordinated Entry fit in?

- The housing resources in coordinated entry represent a relatively small portion of the housing resources for people experiencing homelessness in Sacramento County
- There are a number of other housing resources available through BHS, DHA, SHRA, etc.
- These housing resources are all accessed and prioritized in various ways.

Why is Coordinated Entry important?

- Reach the most **vulnerable** in the system
- Garner competitive **funding**
- Decrease **silo-effect** across the system of care
- Improve **efficiency** & **fairness**
- Improve the **experience** of accessing housing resources for both providers & participants

Why and How

Homebase conducted a baseline evaluation of the Sacramento Continuum of Care Coordinated Entry System from December 2019 to October 2020

The evaluation included:

- A review of **policies**
- Analysis of HMIS **data**
- Interviews with community **partners**
- Focus groups with recently **housed** & **unhoused** households
- Information collected as part of the Coordinated Entry **System Mapping** work

Scope & Focus of the Evaluation

Permanent Housing
Programs
(PSH, RRH)

Core CE functions
(Access,
Assessment,
Prioritization,
Referral, Placement)

Whether the system
is meeting the goals
of coordinated entry

Strengths &
challenges

Compliance with
HUD requirements

Opportunities for
system expansion &
improvement

Equity

Coordinated Entry By the Numbers (Oct. 2018 – Oct. 2020)



39 Housing Programs in Coordinated Entry



571 Households Enrolled
in Permanent Housing
via Coordinated Entry



4,762 Households Assessed



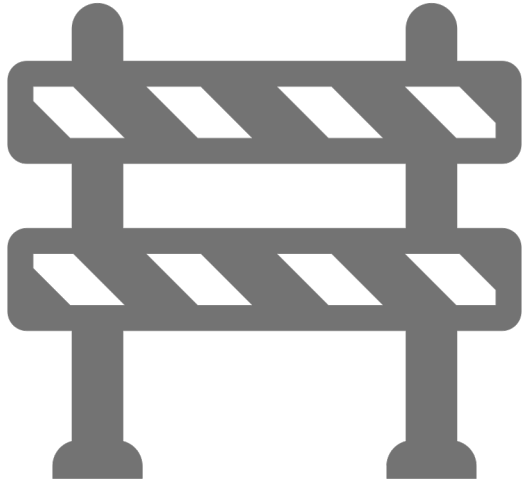
38 Coordinated Entry Access Points



494 Households Moved into
Housing Programs

Access

Access Challenges



- Access points are not well known
- Difficult to access without a referral
- Lack of capacity to serve homeless population
- No drop in access
- Limited materials in various languages
- Lack of full geographic coverage

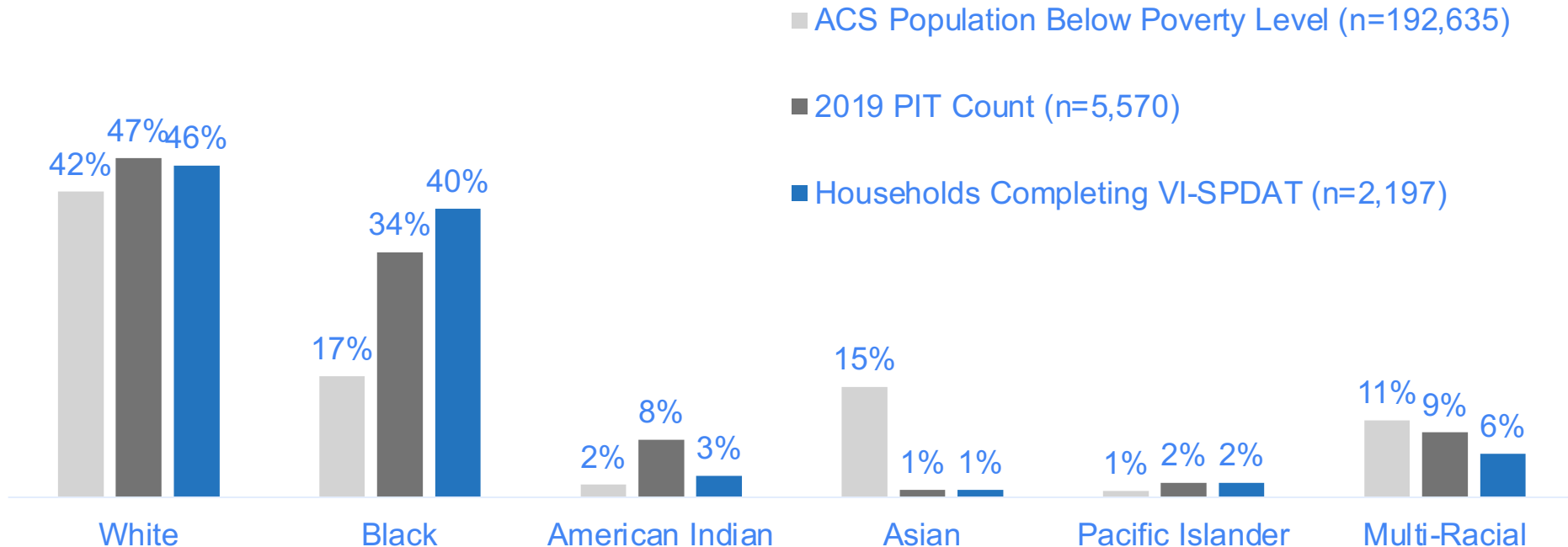
Equity of Access

- Compared VI-SPDAT population to Census ACS poverty population & Point-in-Time Count population
- Gender, race, ethnicity, age, & veteran status

Data largely reflected equitable access to the system, except for a few demographic groups



Race, PIT Homeless Population vs. ACS Poverty vs. Households Completing VI-SPDAT (Oct. 2019-Sept. 2020)

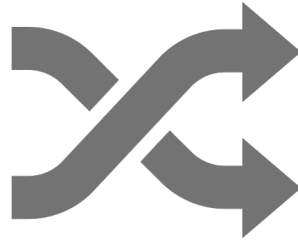


Assessment & Prioritization

Assessment Strengths & Challenges



Largely compliant with HUD requirements

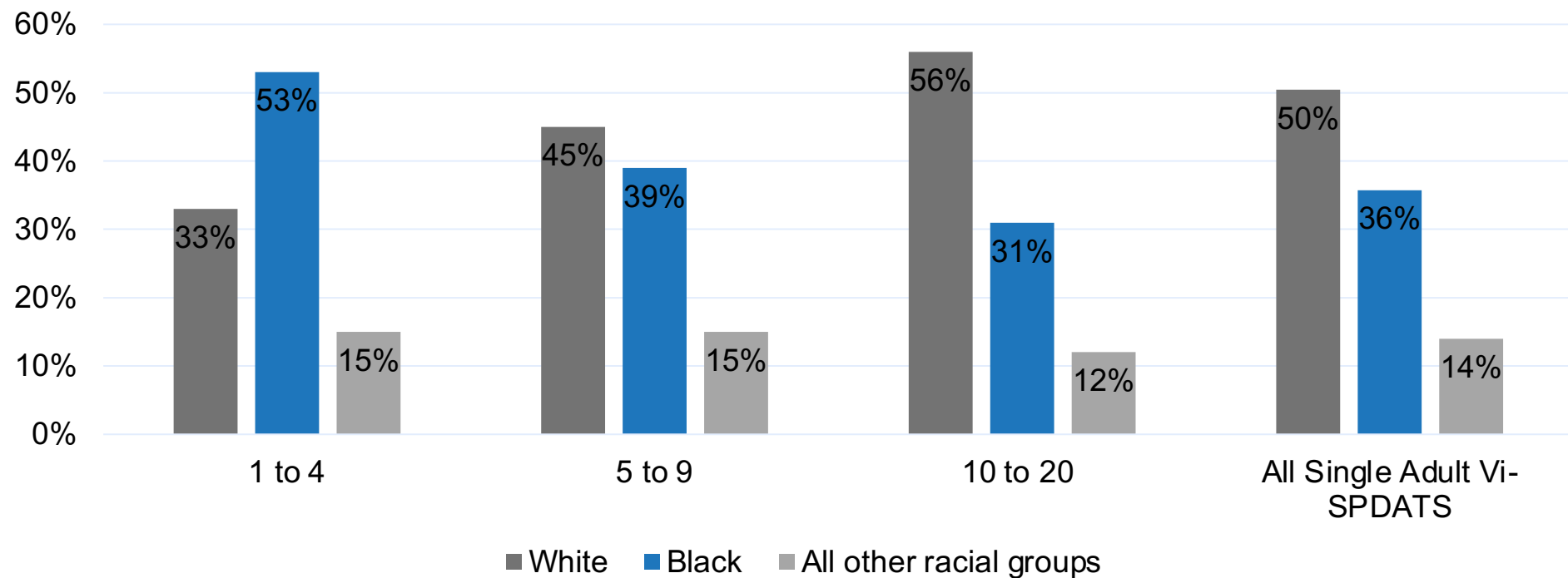


Lack of consistency in administration of VI-SPDAT



Some disparities in assessment scores

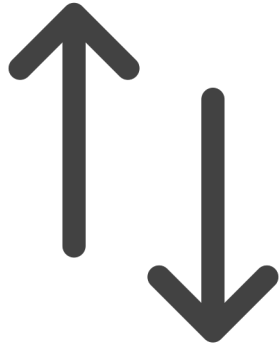
Breakdown by VI-SPDAT Score Ranges, Black vs. White Single Adult Households



Assessments, Enrollment, & Move-Ins, All Households by Race (Oct. 2019-Sept. 2020)

	White	Black	Other (includes Unknown)
Scored in RRH or PSH Range	965 (95% of all assessed)	752 (86% of all assessed)	304 (89% of all assessed)
Enrolled in a permanent housing program through coordinated entry	82	67	24
Moved into a permanent housing program through coordinated entry	61 (6% of eligible)	59 (8% of eligible)	19 (7% of eligible)

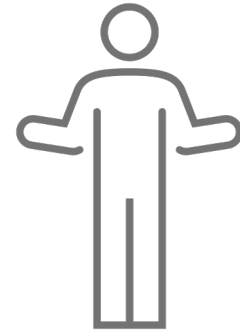
Prioritization Strengths & Challenges



Effective **prioritization** of clients based on chronicity & length of time homeless

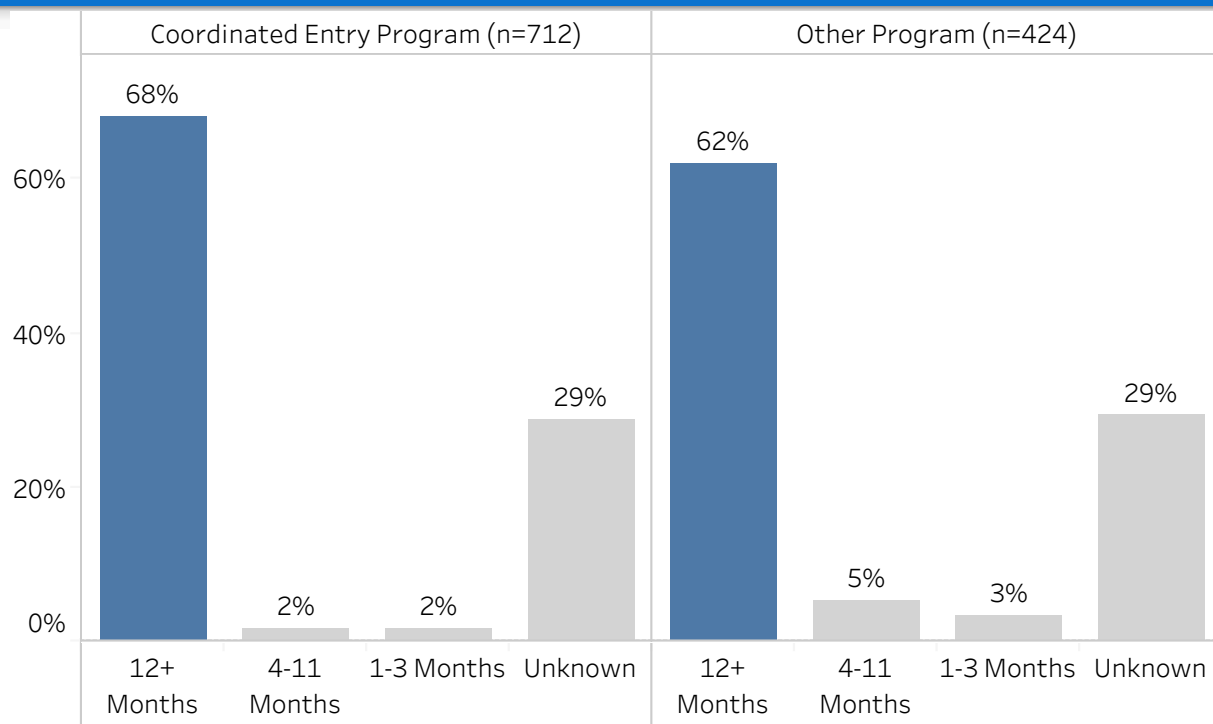


Satisfaction with **case conferencing** processes for veterans & transition age youth

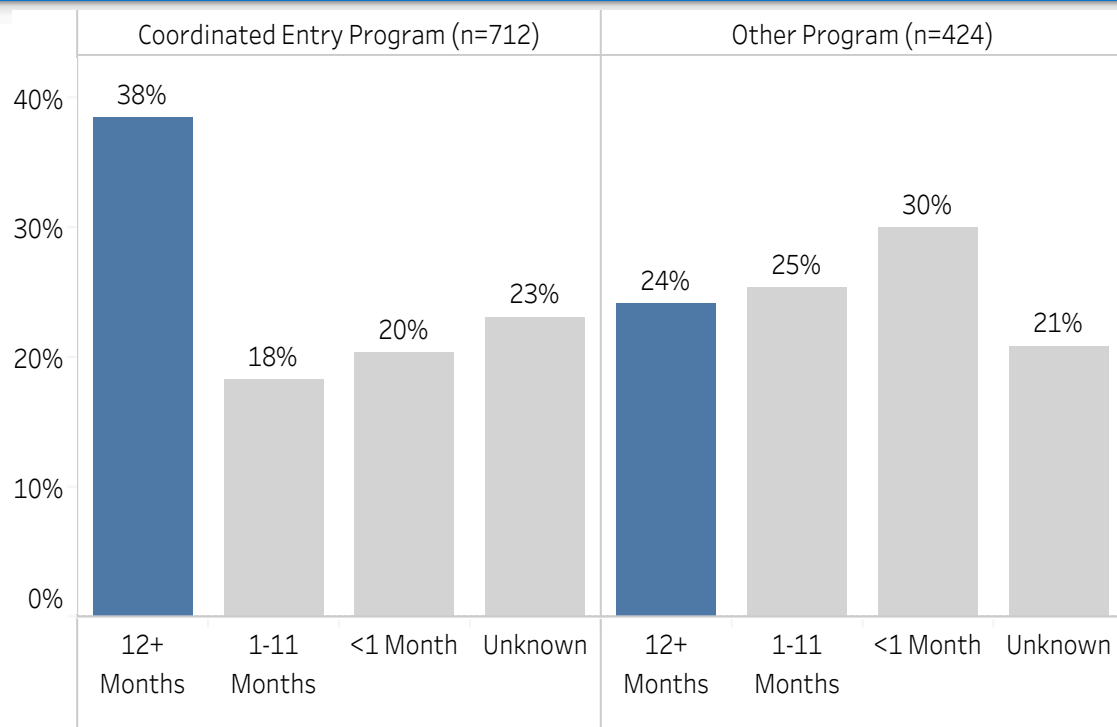


Lack of **stakeholder understanding** of the general prioritization scheme & processes

Number of Months Homeless Over 3 Years, Coordinated Entry PSH vs. Other PSH



Length of Time Homeless (Current Period), Coordinated Entry PSH vs. Other PSH



Referral & Placement

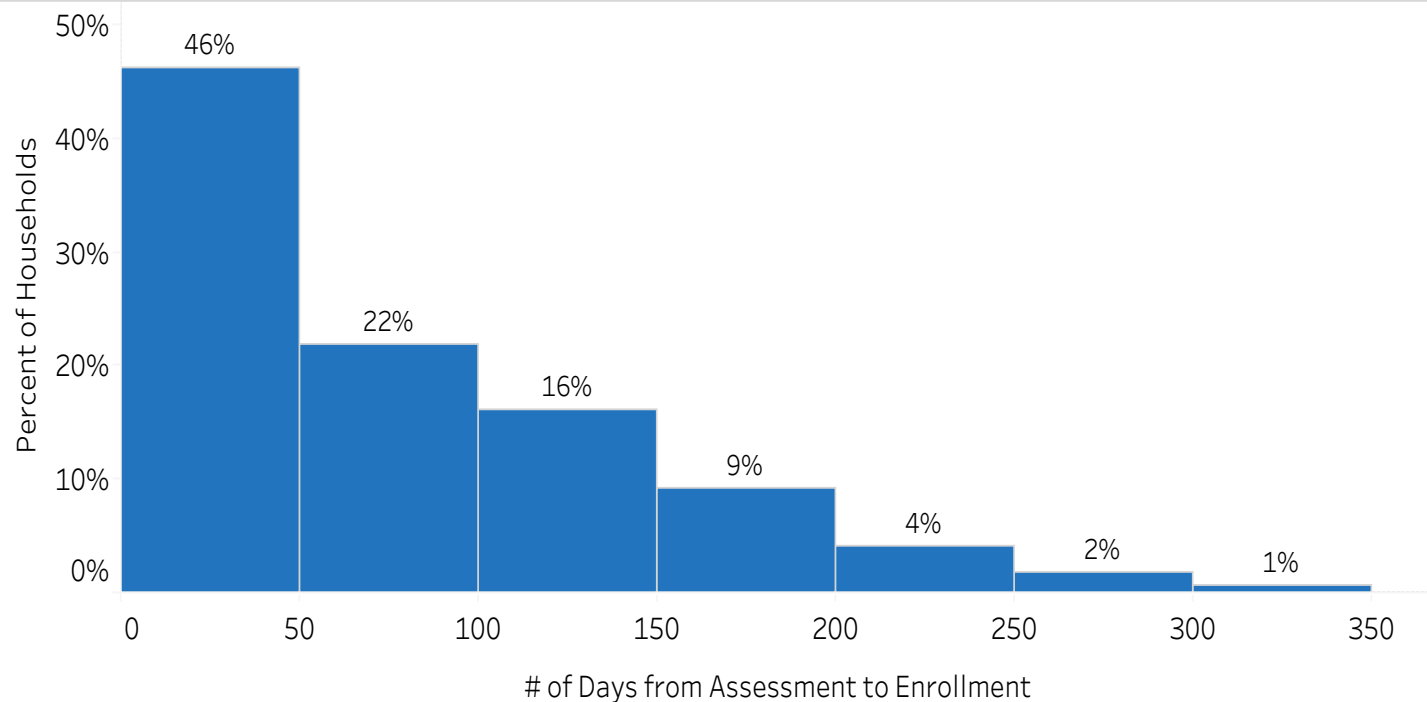
Referral Timeframes (August 2020 – October 2020)

Openings	Number of openings	Average days left open	Median days left open	Maximum days left open	Minimum days left open
All Openings Added	97	16	9	50	0
Openings Lasting 1+ Days	74	21	16.5	50	2
All Openings by project (average)	97	16	9	31	0

Assessments, Enrollment, & Move-Ins, All Households (Oct. 2018-Sept. 2020)

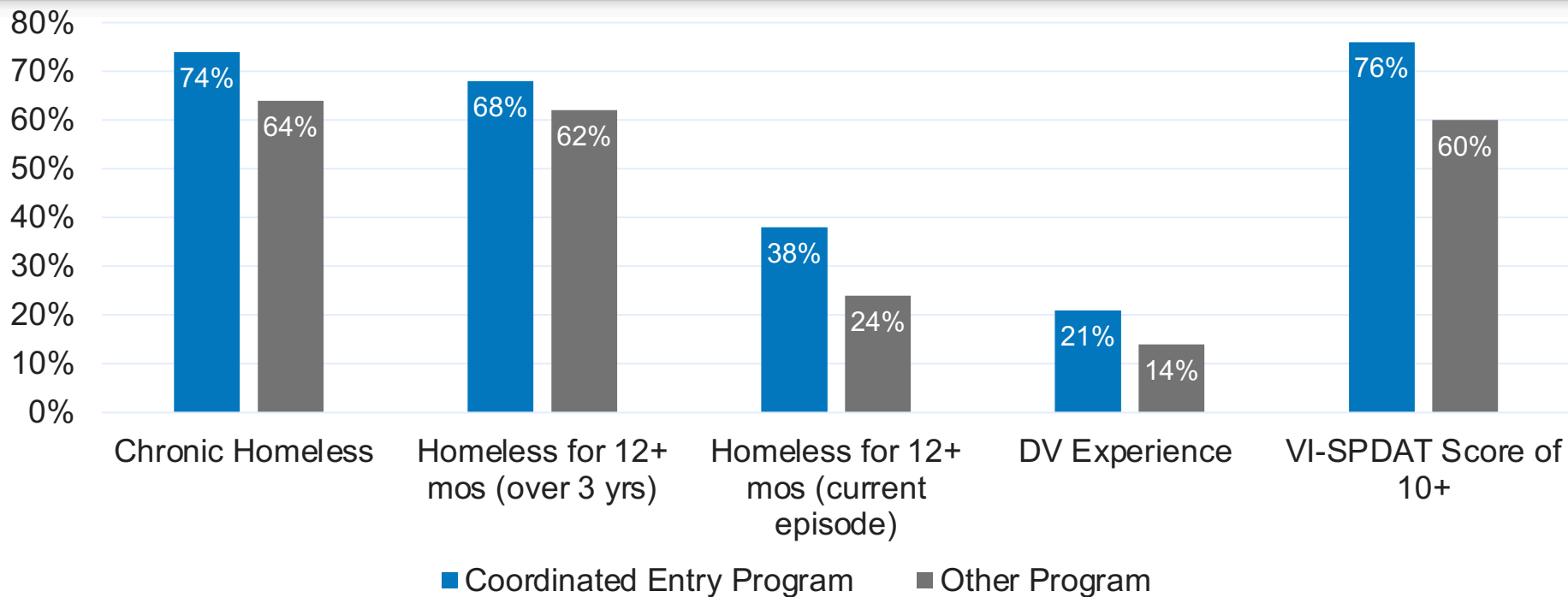
	Total	RRH	PSH
Scored in RRH or PSH Range	4,193 (88% of all assessed)	2,112 (44% of all assessed)	2,081 (44% of all assessed)
Enrolled in a permanent housing program through coordinated entry	571	263	308
Moved into a permanent housing program through coordinated entry	494 (11% of eligible)	190 (9% of eligible)	304 (14% of eligible)

Length of Time from Assessment to Enrollment into RRH/PSH through Coordinated Entry (Oct. 2019-Sept. 2020)



System Improvement & Expansion

Making the Case for Coordinated Entry System Expansion



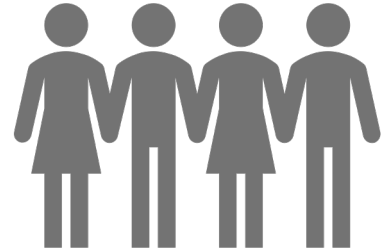
Why Expand Coordinated Entry?



Efficient Access to
Housing Resources



Fair Access to Housing
Resources



Serving the Most
Vulnerable

System Expansion Opportunities



- Expanding housing resources in coordinated entry in order to provide more **centralized, client-centered access to housing** resources across the community
- Offering **additional resources & referrals** for clients when they are accessing the system, especially for households who do not score highly on the VI-SPDAT

System Improvement Opportunities

COMMUNITY COLLABORATION



Increase **buy-in**,
transparency, & **knowledge** of
the system among
stakeholders, partners, &
community members



Leverage efforts already
underway to ensure that
access to housing & services
through coordinated entry is
client-centered



Address inequities in the
assessment process

Questions?

CES Evaluation - Next Steps

April 2021

Michele Watts, Chief Planning Officer



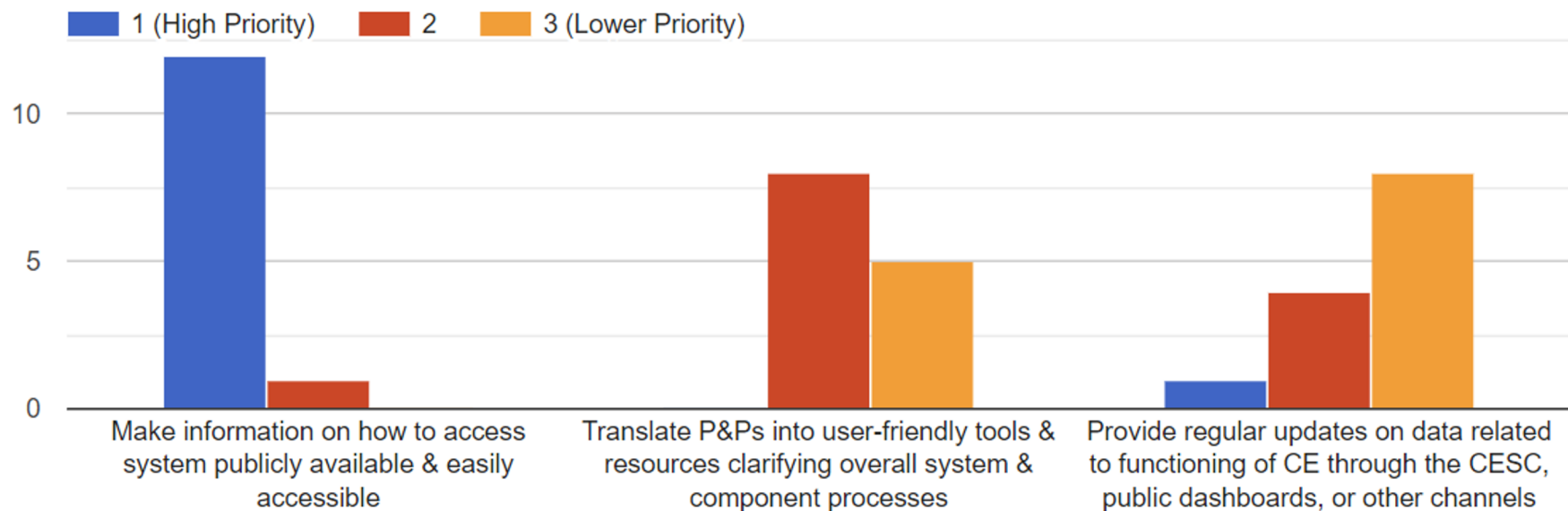
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CES Committee's Approach

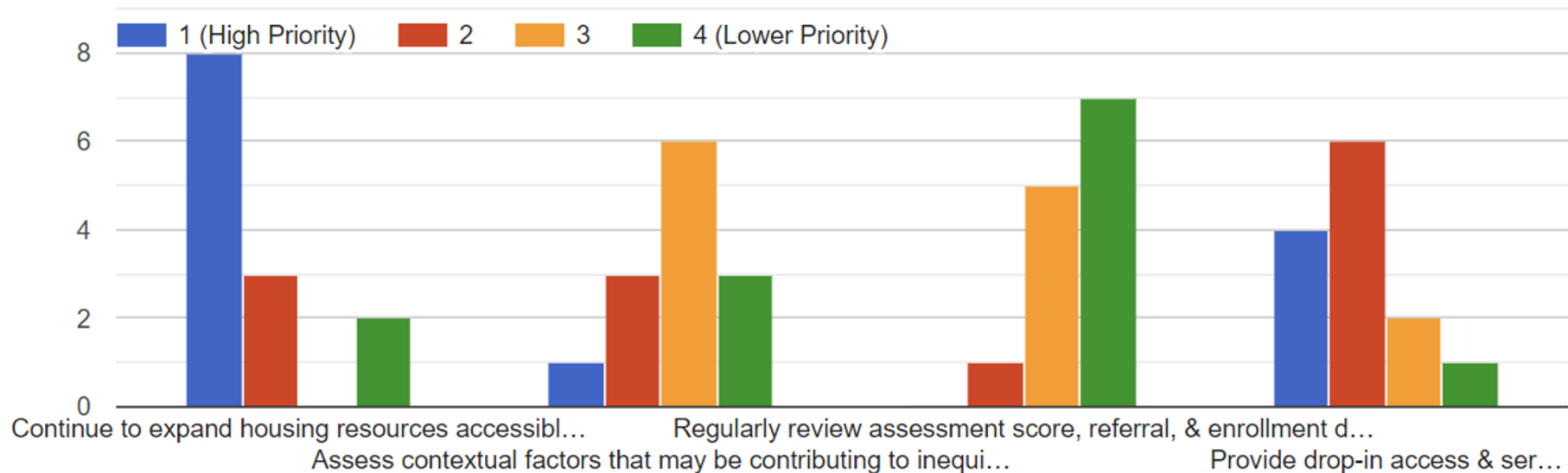
1. Committee received the evaluation and reviewed it's contents- Dec. 2020
2. Homebase highlighted key recommendations - Short / Medium / Long term
3. Staff prepared a survey wherein CESC members expressed their priorities for tackling Homebase recommendations - High / Medium / Low priority
4. Staff compiled the results and captured the highest priority objectives as overarching goals for the CESC 2021 work plan
5. CESC approved the 2021 work plan- Jan. 2021



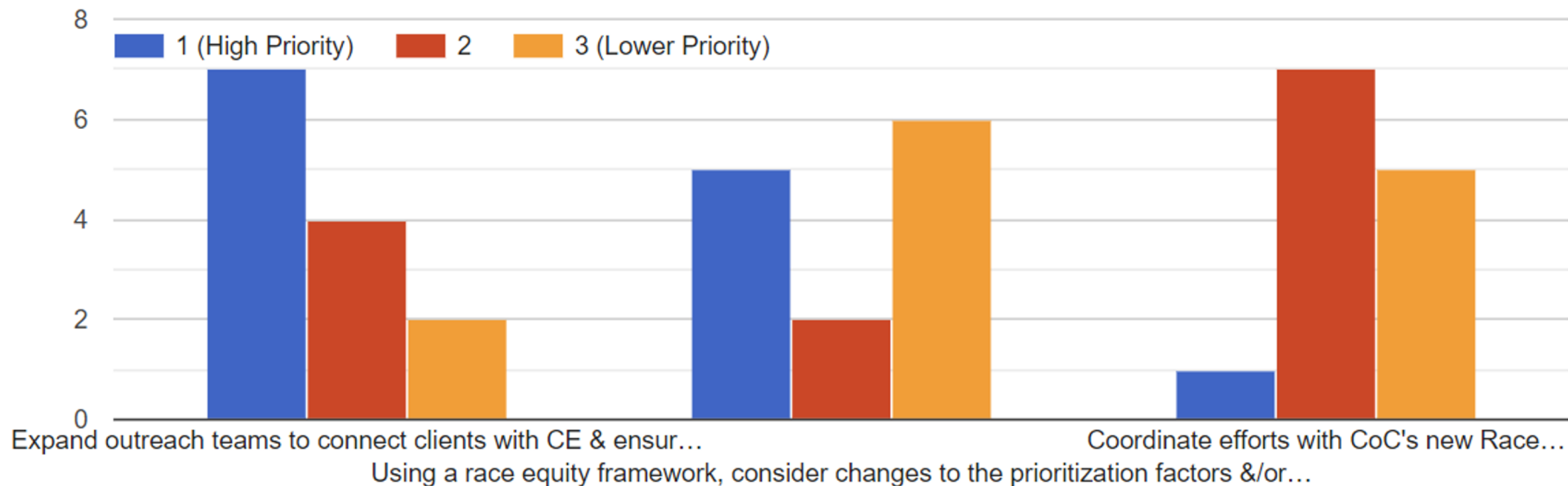
CES Short-Term Goals/Objectives:



CES Medium-Term Goals/Objectives:



CES Long-Term Goals/Objectives:



CESC 2021 Work Plan Goals 1 & 2

Goal 1: Make information on how to access the system publicly available & easily accessible

Goal 2: Continue to **expand housing resources** accessible through CE & breadth of services available to clients including shelter, housing navigation, & connection to other housing resources

Subgoal 2.1: Expand outreach teams to connect clients with CE & ensure geographic coverage of underserved areas

Subgoal 2.2: Provide drop-in access & services at publicized locations where service providers can refer clients & which people experiencing homelessness can easily identify & access



CESC 2021 Work Plan Goals 3 & 4

Goal 3: Coordinate efforts with CoC's new Race Equity Workgroup & ensure that people with lived experience of homelessness are involved in any processes to evaluate or adapt assessment / prioritization

Subgoal 3.1: Assess contextual factors that may be contributing to inequities & provide regular training for assessors on bias & consistent administration of VI-SPDAT

Goal 4: Translate P&Ps into user-friendly tools & resources clarifying overall system & component processes



CESC 2021 Work Plan

February 2021	<ul style="list-style-type: none">● Goal 2: Review and Approve Survivor System CES● Goal 2: Develop a plan to expand CES resources
March 2021	<ul style="list-style-type: none">● Goal 1: CES Language materials● Goal 1: CES Communication Strategy
April 2021	<ul style="list-style-type: none">● Goal 3: Racial Equity work TBD● Goal 2: Dynamic Prioritization discussion
May 2021	<ul style="list-style-type: none">● Goal 4: Transfer and Discharge Policies● Goal 4: Data Dictionary
June 2021	<ul style="list-style-type: none">● Amend the CES prioritization schema● Goal 1: Q1 RAPS review
July 2021	<ul style="list-style-type: none">● Goal 2: CES Shelter review● Review and discuss NOFA and PRC



If CESC could only accomplish one thing this year, what would it be?

