



**SACRAMENTO
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

CoC Board Agenda

Wednesday, December 9, 2020 || 8:10 AM – 9:40 AM

[Zoom Meeting](#)

Meeting ID: 894 5311 8505

Passcode: 187916

One tap mobile

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Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	Yes
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw	Veterans	Yes
April Wick	People with Disabilities	Yes
Bridget Dean	Law Enforcement	No
Christie M. Gonzales	Substance Abuse Service Organizations	Yes
Cindy Cavanaugh	County of Sacramento	Yes
Emily Halcon	City of Sacramento	Yes
Erin Johansen	Mental Health	Yes
Jameson Parker	Business Community & Street Outreach	No
Jenna Abbott	Business Community	Yes
John Foley	Homeless Services Provider	Yes
John Kraintz	Lived Experience	No
Julie Davis-Jaffe	Employment Development	No

Lt. Julie Pederson	Law Enforcement – County	Yes
MaryLiz Paulson	Housing Authority	No
Mike Jaske	Faith Community Advocate	Yes
Noel Kammermann	Local Homeless Coalition/Network	No
Peter Beilenson, M.D.	Mental Health – County	No
Pixie Pearl	Homeless Youth	Yes
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes
Stephanie Cotter	City of Citrus Heights	Yes
Tiffany Gold	Youth with Lived Experience	Yes

Staff	Title
Lisa Bates	SSF Chief Executive Officer
Michele Watts	SSF Chief Planning Officer
Ya-Yin Isle	SSF Chief Strategic Initiatives Officer
Peter Bell	SSF CE Manager
Hannah Beausang	SSF Communications Manager
Scott Clark	SSF Systems Performance Analyst
Michelle Charlton	SSF Continuum of Care Coordinator
Tiffani Reimers	SSF Community Outreach Coordinator
Hamid Bashiri	SSF Lead Data Analyst

I. Welcome & Introductions: Sarah Bontrager, Chair

Sarah Bontrager, Chair, called the meeting to order at 8:14 AM.

II. Review and Approval of November 18, 2020 Minutes: Emily Halcon, Secretary

Angela Upshaw noted the spelling error of John Foley’s name in section 6.
 Motioned with the correction: 1st Emily Halcon, 2nd Angela Upshaw
 Motion approved.

III. Chair’s Report

Sarah Bontrager mentioned two CoC Board members will be leaving: Noel Kammermann and Peter Beilenson. She discussed their work/involvement as board members. She mentioned a memo will be sent out with a CoC Board member application on Monday, December 14th, 2020. The application process will close Friday, January 15th 2021. Also, she discussed in January 2021 the CoC Board will

have a presentation from Community Solutions.

IV. CEO's Report: Lisa Bates

Lisa discussed Community Solutions current work and effort. She explained our resources and overall systems performance in upcoming months. She mentioned the GAPS Analysis in January 2021.

V. Consent Agenda - Action Items
A. COVID/CES Prioritization Extension
B. SPC Chair Appointment: Stefan Heisler

Sarah Bontrager entertained the approval of the consent items listed above.
Motioned: 1st April Wick, 2nd Erin Johansen
Motion approved.

VI. New Business

A. 2021 Unsheltered PIT Local Approach-ACTION

Presenters: April Wick, CoC PIT Subcommittee Co- Chair; Michele Watts, SSF Chief Planning Officer; and Institute for Social Research Team

8:25 AM
(20 minutes)

Action

April Wick opened with an update on PIT given COVID. Michele discussed and shared a PPT with information on the 2021 CoC PIT Count team and HUD's guidance given COVID. Michele discussed the 2019 PIT Count efforts. Arturo Baiocchi, from the Institute for Social Research Team, described 2019 PIT Count sampling and the best practices for collecting data/information. He explained the pros of the By-Name-List (BNL). Michele described additional considerations for 2021 unsheltered PIT Count. She provided the formal recommendation for action with the CoC Boards approval as the PIT Subcommittee recommends (and supported by SSF and ISR) are to: (1) BNL plus enhancements approach to the 2021 PIT and (2) commit to exploring doing a 2021 unsheltered count.

Some questions were asked about expected accuracy, the PIT number use and its effects, the coordination with non-HMIS entering agencies to ensure their community members are identified on the BNL, the state is using PIT count results to allocation state funds, what would be involved in "exploring" a count in 2022.

Motion: 1st Mike Jaske, 2nd Erin Johansen, Alexis Bernard, and Cindy Cavanaugh

Motion passed.			
B. COVID-19 Crisis Response Update	Presenter: Cindy Cavanaugh, County of Sacramento Director of Homeless Initiatives	8:45 AM (20 minutes)	Discussion
<p>Cindy discussed the COVID19 response team biweekly report and listed the partners and community resources. She discussed the budget and funding sources. She provided updates on the # of sheltered, rooms, overall rehousing programs. She highlighted SSF, Community Solutions, and the Providers' efforts. She explained the current system overview, problem solving solutions, Project RoomKey, briefly explained pathways to health + Home partners, and encampment support. Some questions were asked about how many navigators and other providers are currently working on preparing households for housing, how often are each of those households being engaged, how is this COVID team coordinating with local city navigators on the re-housing process to ensure continued case management once they are transitioned out of the temporary housing, and how can we access the newsletter to see the data that is being reviewed.</p> <p>Requests were made for some guests to be added to SSF COVID newsletter list to receive updates on the COVID reports.</p>			
C. State HHAP Funding: <ul style="list-style-type: none"> • HHAP-1 Reallocation for COVID-19 Crisis Response-ACTION • HHAP-2 Funding to CoC, City, & County-DISCUSSION 	<ul style="list-style-type: none"> • Presenters: Lisa Bates & Ya-yin Isle, SSF Strategic Initiatives Officer • Presenters: Lisa Bates & Ya-Yin Isle; City and County Representatives 	9:05 AM (30 minutes)	Action & Discussion
<p>Lisa started with HHAP 1 CoC funding allocation and an update with the status per projects. She highlighted the HHAP 1 considerations regarding urgent needs around winter respite: 1) currently exploring motel vouchers and outreach, 2) considering up to \$600,000, Use HHAP 1 funding and swap with HHAP-2, 3) considering landlord engagement HHAP allocation due to the strategy being in early planning phases, authority to approve. Lisa mentioned a special meeting could be scheduled to provide additional guidance and information. Questions were asked about is there a</p>			

diagram of all the rehousing that can be sent, will this be provided countywide, how does someone get a hotel voucher and for how long, how many people will the motel approach serve, do we have an avg. cost per household on the current program from which we can extrapolate.

Ya-yin spoke about the HHAP-1 Community Process and HHAP Community meeting discussion. She explained HHAP-2 Discussion program information, HHAP-2 state applications timeframe, HHAP-2 eligible uses, HHAP-2 regional funding allocation, HHAP-2 City and County areas of funding (Danielle Foster discussed the City of Sacramento funds and Cindy Cavanaugh discussed the County of Sacramento funds), HHAP-2 CoC Available Funds, HHAP-2 CoC areas of funding, Youth Process for HHAP-2 Funding. Questions were asked would there be capacity in the respite that would match the capacity served by last year's HART shelters, how this is being eligible to youth and will each entity include a set aside or as a total, is the City's tiny home program shelter or permanent housing.

Motioned to allocate \$600,000 to funding: 1st Cindy Cavanaugh, 2nd Erin Johansen
Motioned passed.

CoC Board requested for more details and to meet. A special CoC Board meeting to be schedule (around the Holidays) with more details and/or details to be provided once available.

a. Announcements

Sarah Bontrager mentioned our next CoC Board meeting will be held Wednesday, January 13th ,2021 from 8:10 AM to 9:40 AM.

b. Meeting Adjourned 9:55am