



**SACRAMENTO
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

CoC Board Agenda

Wednesday, November 18, 2020 || 8:10 AM – 9:40 AM

[Zoom Meeting](#)

Meeting ID: 582 195 4550

Passcode: 95833

One tap mobile

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Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	Yes
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw	Veterans	Yes
April Wick	People with Disabilities	Yes
Bridget Dean	Law Enforcement	Yes

Christie M. Gonzales	Substance Abuse Service Organizations	Yes
Cindy Cavanaugh	County of Sacramento	Yes
Emily Halcon	City of Sacramento	Yes
Erin Johansen	Mental Health	Yes
Jameson Parker	Business Community & Street Outreach	Yes
Jenna Abbott	Business Community	Yes
John Foley	Homeless Services Provider	Yes
John Kraitz	Lived Experience	No
Julie Davis-Jaffe	Employment Development	No
Lt. Julie Pederson	Law Enforcement – County	Yes
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Noel Kammermann	Local Homeless Coalition/Network	No
Peter Beilenson, M.D.	Mental Health – County	No
Pixie Pearl	Homeless Youth	Yes
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes
Stephanie Cotter	City of Citrus Heights	Yes
Tiffany Gold	Youth with Lived Experience	Yes

Staff	Title
Lisa Bates	SSF Chief Executive Officer
Michele Watts	SSF Chief Planning Officer
Ya-Yin Isle	SSF Chief Strategic Initiatives Officer
Peter Bell	SSF CE Manager
Hannah Beausang	SSF Communications Manager
Scott Clark	SSF Systems Performance Analyst
Michelle Hulshof	SSF Continuum of Care Coordinator
Tamu Nolfo Green	SSF Systems Improvement Advisor

I. Welcome & Introductions: Sarah Bontrager, Chair

Sarah Bontrager, Chair, called the meeting to order at 8:12 AM.

II. Review and Approval of October 14, 2020 Minutes: Emily Halcon, Secretary

MaryLiz Paulson noted during the Racial Equity Workshop (presented by Tamu Nolfo Green) SHRA was called out during the presentation that SHRA was missing however Tonya Cruz attended and represented SHRA at the workshop.

Motioned the amendment: 1st MaryLiz Paulson, 2nd Alexis Bernard

Motioned passed.

III. Chair's Report

Sarah Bontrager mentioned committee interest for recent applications. She thanks the board and noted one area of representation (Lived Experience) needs more representation. She mentioned stipends are available and highlights the importance of this area.

IV. CEO's Report: Lisa Bates

Lisa Bates mentioned the state released its NOFA info on Round 3 HHAP funding however the application is not out yet. Also, HUD's recent guidance on the 2021 PIT Count was released Monday, November 16th, 2020. The next CoC meetings will have more details. Lastly, no new updates about NOFA at this moment.

V. Consent Agenda - Action Items

A. HMIS Privacy & Security and Data Quality Plans

B. Project Review Committee Slate

C. Coordinated Entry System Committee Slate Additions & New Chair

Sarah Bontrager spoke on consent action items noting the error on CES Committee error/edit on slate. A question was asked about a conflict-of-interest policy.

Motioned: 1st Erin Johansen, 2nd Cindy Cavanaugh

Motioned passed.

VI. New Business

A. RAPS Proposal

Presenters:
John Foley,
CES
Committee
Chair & Peter
Bell, SSF CES
Program
Manager

8:25 AM
(20 minutes)

Action

John discussed the excitement on the next steps and recent updates to provide more direct resources to those in need. Peter spoke about the RAPS proposal: overview, budget, process, recommended action, next steps. Questions asked were about: outcomes, data, proposed metrics, changes from original and final proposal, how RAPS is different than 211, problem solving sites, phone vision, assessments, prioritization, what are the next steps for the program if the pilot is a success, HHAP/state resources available, how will the backlog be cleared, and current time on queue.

Motioned as amended: 1st Erin Johansen, 2nd Joh Foley

Alternate Motion: Cindy Cavanaugh requested to modify with (1) a quarterly report back and (2) metrics provided in the first quarter.

Motioned passed.

B. Racial Equity Committee

Presenter:
Tamu Nolfo
Green, SSF
Systems
Improvement
Advisor

8:45 AM
(20 minutes)

Action

Tamu discussed the Racial Equity Committee memo, workplan, meeting schedule, committee membership, interviews, best practices on racial equity, action plan, and three trainings to be available. A question about the budget purpose was asked. Lisa Bates spoke about the need of trainings and additional details for the committee. Sarah Bontrager noted if there is an interest to be a committee member to reach out to Tamu directly tgreen@sacstepsforward.org.

Motioned: 1st Erin Johansen, 2nd Cindy Cavanaugh

Motioned passed.

C. City of Sacramento Community Support Team Collaborative Model	Presenter: Bridgette Dean, Interim Director, City of Sacramento Community Response Office	9:05 AM (15 minutes)	Information
<p>Bridgette Dean spoke about the “Community Collaborate Response: Mental Health” program criteria and model. She mentioned law enforcement and community responses. She provided an overview on the “Community Collaborate Response: City of Sacramento and Community Support Team”. In addition, she described the process, successes, and a sample population/group (80 clients). She will provide the presentation and complete data in late December 2020. Questions about the CST program and capacity/structure were asked.</p>			
D. HUD Updates: 2021 PIT Count & 2020 NOFA	Presenter: Michele Watts, SSF Chief Planning Officer	9:20 AM (20 minutes)	Information
<p>Michele shared the 2021 PIT Count team, HUD’s guidance and the different approaches due to COVID-19: approach (a) using fewer volunteers or approach (b) using no volunteers. She described the local approach development: assessing options and the CoC Process (Executive Committee, CoC Board, PIT Subcommittee). Questions were asked about: the impact future HUD funding, the visibility of homeless people, and shifting to an annual count. As noted in Michele’s presentation slides, SSF presents recommendations to a special meeting of the CoC Board, tentatively planned for December 3rd, 10am – 11am (poll forthcoming).</p>			
a. Announcements			
<p>Sarah Bontrager mentioned the next regular CoC Board meeting is Wednesday, December 9th from 8:10 AM to 9:40 AM.</p>			

b. Meeting Adjourned: 9:50 AM