



**SACRAMENTO
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

CoC Advisory Board Meeting Minutes
Wednesday, October 14, 2020 || 8:10 AM – 9:40 AM
Zoom Meeting

Attendance:

Member	Area of Representation	Present
Alexis Bernard	Mental Health Service Organization	Yes
Amani Sawires Rapaski	Substance Abuse	No
Angela Upshaw	Veterans	Yes
April Wick	People with Disabilities	Yes
Bridget Dean	Law Enforcement	Yes
Christie M. Gonzales	Substance Abuse Service Organizations	Yes
Cindy Cavanaugh	County of Sacramento	Yes
Emily Halcon	City of Sacramento	Yes
Erin Johansen	Mental Health	Yes
Jameson Parker	Business Community & Street Outreach	Yes
Jenna Abbott	Business Community	Yes
John Foley	Homeless Services Provider	Yes
John Kraintz	Lived Experience	Yes
Julie Davis-Jaffe	Employment Development	Yes
Lt. Julie Pederson	Law Enforcement – County	Yes
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Noel Kammermann	Local Homeless Coalition/Network	Yes
Peter Beilenson, M.D.	Mental Health – County	No
Pixie Pearl	Homeless Youth	Yes
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes

Stephanie Cotter	City of Citrus Heights	Yes
Tiffany Gold	Youth with Lived Experience	Yes

Staff	Title
Lisa Bates	SSF Chief Executive Officer
Michele Watts	SSF Chief Planning Officer
Ya-Yin Isle	SSF Chief Strategic Initiatives Officer
Peter Bell	SSF CE Manager
Hannah Beausang	SSF Communications Manager
Scott Clark	SSF Systems Performance Analyst
Michelle Hulshof	SSF Continuum of Care Coordinator
Tamu Nolfo Green	SSF Systems Improvement Advisor

I. Welcome & Introductions	Sarah Bontrager, Chair	
Sarah Bontrager, Chair, called the meeting to order at 8:13 AM		
II. Review and Approval of Sept 9th, 2020 Meeting Minutes	Presenter: Emily Halcon, Secretary	Information
Motioned: 1 st MaryLiz Paulson, 2 nd Erin Johansen, 18 ayes, 0 noes, 0 abstention.		
III. Chair's Report	Presenter: Sarah Bontrager, Chair	
IV. CEO's Report	Presenter: Lisa Bates	Information
<p>Lisa informs on a handful of items. SSF public dashboards are available on SSF website; feedback is welcomed. CoC NOFA is still on stand-by for reasons related to COVID. Point in Time Count (Jan 2021) will move forward however more guidance will come regarding the process. CoC Board Members and Community Stakeholders will receive a poll asking to schedule a workshop to discuss Gaps Analysis and Systems Mapping. November CoC Board meeting will be November 18th due to Veterans Holiday. New member of the team: Michelle Hulshof, SSF CoC Coordinator.</p>		

V. Consent Calendar – Action:

- PRC Membership Policy

Chair Sarah Bontrager notes our consultant (Homebase) identified an issue with a conflict of interest. Michele explains the PRC Membership Policy and the packet edit on the PRC Membership Policy types regarding “Voting Members” and “Non-Voting Provider Members” affiliates. A discussion and explanation on how this may have some conflicts/relates on the PRC and funding. Chair Sarah Bontrager, Secretary Emily Halcon, CEO Lisa Bates further discusses the review and rank and planning grants relationship.

Motioned: 1st Mike Jaske, 2nd Emily Halcon, 21 Ayes, 0 Noes, 1 Abstentions

VI. New Business

A. 9/30 Racial Disparities Workshop Debrief/ Next Steps

Presenters: Lisa Bates & Tamu Nolfo Green, SSF Systems Improvement Advisor

Discussion

Tamu Nolfo Green discusses the Racial Disparities Workshop attendance, participants interests/concerns, and frameworks/tools. Scott Clark speaks on the data breakdown and summary of findings. Tamu continues noting the “Break-Out” groups, the questions/concerns regarding assessment tools being used, access points, coordinated entry, education on institutional racism in Sacramento, tailored training on outreach, data policy and planning, ensure leadership diversity, and having a dedicated committee. Chair Sarah Bontrager invites an invitation to create a committee to address some of the concerns from the workshop. Chair Sarah Bontrager and CEO Lisa Bates discuss the types of committees and the possible implementation on the new committee.

B. CESH and HHAP Program Development Status Report

Presenter: Ya-Yin Isle, SSF Chief Strategic Initiatives Officer

Information

Ya-Yin discusses the CESH funding and its approval by the state. She continues with a HHAP breakdown. In addition, the COVID-19 emergency funds and the HHAP – Round 2 allocations are quickly discussed. At this time the application and NOFA will be provided in November. Questions are noted in the chat which, given the time, Ya-yin will follow up and answer post meeting.

C. CES Diversion & Access Proposal

Presenters: John Foley, CES Chair & Peter Bell, SSF CES Program Manager

Information

John Foley speaks on the goal of funding is to focus on services related to housing and mentions the Gaps analysis, 211, and a phone system set up to better prepare intakes. Peter follows and speaks on the “RAPS” presentation overview on the framework, improvements on access, phased assessments, system-wide problem-solving, and proposed RAPS expansion (Q5) funding. In addition, Peter explains the (2 year) pilot anticipated outcomes, process, timeline, and breakdown on the remaining available CoC funds. Questions in the chat are addressed and answered by Peter.

D. PRC Recruitment Announcement

Presenters: Emily Halcon, PRC Co-Chair & Michele Watts, SSF Chief Planning Officer

Information

Secretary Emily Halcon brings to attention the recruitment details on the voting members and hopes to attract new voices from the board. She speaks to the time restraints to join as a committee member and the over benefits of joining the PRC committee. Michele Watts mentions the non-voting members unique structure process and highlights the need of new members as well. Recruitment materials and an eblast will be provided this Friday, October 16. Please share with your community to get the word out there about the PRC application. The application due Friday, November 6th. The November CoC board meeting will report the application selection.

VII. Announcements

A. Chair Sarah Bontrager notes the Sacramento Emergency Rental Assistance Program is taking applications from family's who have been negatively affected due to COVID.

B. Ya-Yin announces the Supreme court has halted the Census. There has been an update that the Census Bureau will end Census count tomorrow (October 15th, 2020) midnight Hawaiian Standard Time. If you need any assistance and please contact to Tiffany Reimers.

VIII. Meeting Adjourned at 9:53 min

Next Meeting: November 18, 2020