



**SACRAMENTO  
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

**CoC Board Agenda**

Wednesday, August 12, 2020 || 8:10 AM – 9:40 AM

Join Zoom Meeting

<https://us02web.zoom.us/j/83766643745?pwd=OFYydXlDaW9NYU4ySDBveTBjeVRvZz09>

<b>I. Welcome &amp; Introductions:</b> Sarah Bontrager, Chair			
<b>II. Review and Approval of July 8, 2020 Minutes:</b> Emily Halcon, Secretary			
<b>III. Chair's Report</b>			
<b>IV. CEO's Report:</b> Lisa Bates			
<b>V. Consent Calendar – ACTION:</b> <ul style="list-style-type: none"><li>- <b>FY2020 HUD CoC NOFA Renewal Projects Scoring Tool Revision</b></li><li>- <b>SSF HUD CoC Program Defunded Projects Policy &amp; Process</b></li><li>- <b>PIT Subcommittee Appointment of April Wick</b></li><li>- <b>Negotiating Sole Source Contract with CSUS for PIT</b></li></ul>			
<b>VI. New Business</b>			
<b>A. Coordinated Entry/ COVID-19 Temporary Prioritization Schema – ACTION</b>	- Peter Bell, SSF Coordinated Entry Program Manager & Michele Watts, SSF Chief Planning Officer	8:25 AM (25 minutes)	Action
<b>B. Formalizing</b>	- Michele Watts	8:50 AM	Information

<b>Coordinated Entry Committee- Process &amp; Timeline</b>		(10 minutes)	
<b>C. Racial Disparities Analysis September Workshop</b>	- Tamu Nolfo Green, SSF System Performance Advisor	9:05 AM (5 minutes)	Information
<b>D. Outreach - Workshop, Focus Groups, Report, Training - Written Standards</b>	Tamu Nolfo Green, Advisor & Michele Watts	9:10 AM (10 minutes)	Information
<b>E. City, County, SHRA, Updates - CARES Act - Move On Vouchers - Other</b>	- Emily Halcon, City of Sacramento, Cindy Cavanaugh, County of Sacramento, MaryLiz Paulson & Sarah O'Daniel, SHRA	9:20 AM (20 minutes)	Information
<b>VII. Announcements</b>			
<b>VIII. Meeting Adjourned</b>			

Receive & File

- 2020 CoC Calendar of Actions
- FY2020 NOFA Competition Updates
- Project Homekey Endorsement Letter- Bercut Village (Jamboree & SHRA)



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**CoC Advisory Board Meeting Minutes**

Wednesday, July 8, 2020 || 8:10 AM – 9:40 AM  
Zoom

Attendance:

<b>Member</b>	<b>Area of Representation</b>	<b>Present</b>
Alexis Bernard	Mental Health Service Organization	No
Amani Sawires Rapaski	Substance Abuse	Yes
Angela Upshaw	Veterans	Yes
April Wick	People with Disabilities	No
Christie M. Gonzales	Mental Health Service Organization	Yes
Cindy Cavanaugh	County of Sacramento	Yes
Emily Halcon	City of Sacramento	Yes
Erin Johansen	Mental Health	No
Jameson Parker	Business Community & Street Outreach	Yes
John Foley	Homeless Services Provider	Yes
John Kraintz	Lived Experience	Yes
Julie Davis-Jaffe	Employment Development	Yes
Lt. Julie Pederson	Law Enforcement – County	Yes
MaryLiz Paulson	Housing Authority	Yes
Mike Jaske	Faith Community Advocate	Yes
Noel Kammermann	Local Homeless Coalition/Network	Yes
Peter Beilenson	Mental Health – County	No
Sarah Bontrager	City of Elk Grove	Yes
Stefan Heisler	City of Rancho Cordova	Yes
Stephanie Cotter	City of Citrus Heights	Yes
Tiffany Gold	Youth with Lived Experience	Yes

<b>Guests</b>	
9162576776	Gabriela
Alexis B.	Gillian Moreshed
Ambur Liggett	Heather Damon
Andrew Geurkink	Jenine Spotniz
Angel Doney	Jenna Abbott
Angela Parker - Wellspace	Joe Smith
Benjamin Uhlenhop	John Eckstrom
Brandon Wirth	Julie Field
Celia Yniguez	Karri Eggers
Chery Moua-Ae	Kat Wies - RCMG
Cheyenne Caraway	Kate Hutchinson
Christie Gonzales	Lee Sorrell
Christopher Martin	Mrs. Monica Clements-Perkins
Cynthia Pimentel	Monica Rocha Wyatt
Danielle Foster	Peter Muse
David Husid	Terri Cruz - SHRA Shelter Plus Care
David Panush	Tim Koehler
Erica Plumb	Vanessa

<b>Staff</b>	<b>Title</b>
Lisa Bates	SSF Chief Executive Officer
Michele Watts	SSF Chief Planning Officer
Rolf Davidson	SSF Chief Operating Officer
Ya-Yin Isle	SSF Chief Strategic Initiatives Officer
Peter Bell	SSF CE Manager
Alicia Music	SSF Executive Assistant
Hannah Beausang	SSF Communications Manager
Scott Clark	SSF Policy Analyst
Elizabeth Marsolais	SSF CoC Analyst
Sarah Schwartz	SSF Field Administrator & Sutter Navigator

<b>I. Welcome &amp; Introductions</b>	Sarah Bontrager, Chair	
Sarah Bontrager, Chair, called the meeting to order at 8:10 AM.		
<b>II. Review and Approval of June 10, 2020 Meeting Minutes</b>	Presenter: Emily Halcon, Secretary	Information
No Motion, 17 ayes, 0 noes, 0 abstentions		
<b>III. Chair's Report</b>	Presenter: Sarah	
No SSF Board meeting since last month, nothing additional to report.		
<b>IV. SSF CEO's Report</b>	Presenter: Lisa Bates	Information
Introduction of Peter Bell Sacramento Steps Forward's new CE Manager, Hannah Beausang Sacramento Steps Forward's new Communications Manager, Elizabeth Marsolais, Sacramento Steps Forward's new CoC Policy Analyst; Scott Clark, Sacramento Steps Forward's new Systems Policy Analyst; and Anita Roberts, Sacramento Steps Forward's new Accounting Manager; Susan Emmington will be remaining with Sacramento Steps Forward as an Accountant.		
<b>V. New Business</b>		
<b>A. State Budget Updates</b>	Presenter: Chris Martin	Information
Project "Room" Key will be transitioning to Project "Home" Key and permanent housing. \$150,000,000.00 to acquire motels. \$550,000,000.00 CARES Ahas a December 31 <sup>st</sup> expenditure date.		
<b>B. 2021 PIT Subcommittee Approval of Slate</b>	Presenters: Noel Kamermann, System Performance Committee Chair & Michele Watts, SSF Chief Planning Officer	Action

**Recommendation:** To approve the proposed Slate of 14 members to include: Aaron Cadore, Anamaria Trujilo, Bridget Alexander, Crystal Sanchez, Cynthia Hunt, Jeff Tardaguila, Jesse Archer, Joe Smith, Julie Pederson, Loren Pimm, Michelle Schumann, Peter Muse, Stefan Hesler, and Tara Turrentine.

**Action:** No official motion, 19 ayes, 0 noes, 0 abstentions

**C. CoC Board and City Youth HHAP Funding-Approval of Funding Plan**

Presenters: Ya-Yin Isle, SSF Chief Strategic Initiatives Officer & Andrew Guerink, City of Sacramento

Action

**Recommendation:** Staff Recommends the CoC Board to approve of the CoC’s HHAP youth funding (\$524,070.00) be coordinated with the City of Sacramento’s 8% HHAP youth funding (\$1,092,377.00) to seek competitive Applications for expansion and/or enhancement to youth opportunities.

**Action:** No official motion, 13aye, 0 noes, 4 abstentions

- D. SHRA Updates**
- ESG
  - Shelters (EBH & Meadowview)
  - New Landlord Engagement Program (HCV CARES-funded)
  - Motel Acquisition Strategy

Presenter: MaryLiz Paulson, SHRA Homeless Innovations

Information

Emergency Bridge Housing at the Grove, TAY, 24 small sleeping shelters, North Sacramento on Grove Street opened in June. Meadowview Navigation Shelter 100 bed, single adult women, opening 1<sup>st</sup> part of August. Looking for more ways to incentivize more landlord participation.

**E. COVID-19: CARES Funding & Rehousing Update**

Presenters: Emily Halcon, City of Sacramento & Cindy Cavanaugh, County of Sacramento

Information

Funding going to 3 areas: Supporting Existing Shelters, Isolation/Quarantine, and Encampment Support. Continuing Services through September.

**F. CoC Encampment Outreach Workshop Update & Next Steps**

Presenter: Tamu Nolfo Green, SSF Performance Improvement Advisor & Michele Watts, SSF Chief Planning Officer

Information

Workshop participants joined breakout sessions in one of the following topics 1. Ideal Outreach, 2. Meeting Survival Needs, 3. Engaging Volunteers and non-profits, a, and Building on the CoCOVID-19 Outreach Response. Next Steps: Plan to hold a series of 8-10 focus groups with different stakeholder types invested in solutions to homelessness.

**VI. Announcements**

No Announcements

**VII. Meeting Adjourned at 9:53 AM**

**Next Meeting: August 12, 2020**

*Please note that today's meeting is being recorded and the digital file will be available upon request.*



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TO: CoC Board Members

FROM: Emily Halcon, Project Review Committee Co-Chair  
Michele Watts, SSF Chief Planning Officer

DATE: August 12, 2020

SUBJECT: FY2020 HUD CoC NOFA Renewal Projects Scoring Tool  
Revision- ACTION

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The Project Review Committee (PRC) continues to await the release of the 2020 NOFA, although there are indications that Congress may authorize funding renewal without a competition this year due to the COVID-19 pandemic. In the event that there is a NOFA, it is necessary to make a revision to the renewal projects scoring tool outlined below.

### **Summary**

The PRC develops scoring tools for new and renewal projects annually. For several cycles, the committee has worked to include renewal project scoring criteria on participation in the Coordinated Entry System (CES). In the FY2020 renewal projects scoring tool, approved by the CoC Board in June, the coordinated entry participation factor was included as a bonus question worth up to three points. This factor was intended to be based on HMIS data on the percent of project vacancies filled through the CES. Members of the Sacramento Steps Forward (SSF) CES and Data Teams met with HomeBase prior to finalizing this scoring factor to develop the methodology for producing this metric and at that time, the group felt confident the necessary data could be produced. However, when the report was run, it became clear that there is a disconnect between referral requests and completed referrals in the data available in HMIS. CES staff reviewed the results and found multiple cases where less than 100% participation was reported in error. Additionally, there is no reliable way to correct the report methodology to produce an accurate result. Therefore, the CES scoring factor has been revised to rely on provider-reported



participation in the system, with partial points possible for those projects not yet participating in the system that have demonstrated effort to do so. The revised tool is attached; the CES factor is on the last page (page 10). The PRC requests CoC Board approval of this revised factor.

### **Next Steps**

To ensure the data necessary to include a scored CES participation factor in the FY2021 NOFA competition, the following steps will be taken:

- CES referral process presentation to the PRC- The SSF CES Team will make a detailed presentation on the referral process to educate members on the pathway from referral request to completed referral and enrollment.
- Reporting to Providers- The SSF CES and Data Teams will begin producing a report on CES participation that will be shared with providers on a regular basis, enabling data errors to be addressed internally and with providers over the course of the year, while secondary data sources are still readily available in cases of discrepancy or disagreement.

### **Action Requested:**

Approve the Project Review Committee's revision to the Coordinated Entry System participation factor in the FY2020 HUD CoC NOFA Renewal Projects Scoring Tool.

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**2020 Renewal Project Scoring Tool**

Summary of Factors & Point Allocations	
<b>1. Threshold Factors</b>	N/A
<b>2. Housing Performance</b>	24 points
<b>3. Income Performance</b>	10 points
<b>4. Utilization Performance</b>	20 points
<b>5. Severity of Need and Service Quality</b>	20 points
<b>6. Compliance</b>	12 points
<b>7. Community</b>	11 points
<b>8. Enhancing Capacity</b>	3 points
<b>9. BONUS: Coordinated Entry Participation</b>	3 points
<b>TOTAL</b>	100 points (+ 3 bonus)

**1. THRESHOLD FACTORS**

Name	Description	Met/Not Met
<b>Housing First</b>	The project’s policies include a commitment to identifying and lowering its barriers to housing, in line with a Housing First approach.	Met/Not Met
<b>Coordinated Entry</b>	The project will participate in coordinated entry to the extent possible for this project type, as demonstrated by its policies and procedures.	Met/Not Met
<b>HMIS</b>	The project will enter data for all CoC-funded beds into HMIS (or parallel database for domestic violence services).	Met/Not Met
<b>Successful Drawdown</b>	If the project is under contract with HUD, then the project has made at least one successful drawdown of federal funds as of the time of this application was submitted.	Met/Not Met
<b>Formerly Homeless Input</b>	The agency includes homeless or formerly homeless individual in feedback and decision-making processes.	Met/Not Met
<b>Basic Compliance with HUD Policies</b>	The agency has adequate internal financial controls, adequate record maintenance and management, and adequate policies regarding termination of assistance, client appeals, ADA and fair housing requirements, and confidentiality.	Met/Not Met
<b>Eligible Applicants</b>	The project will only accept new participants if they can be documented as eligible for this project’s program type based on their housing and disability status.	Met/Not Met
<b>Equal Access</b>	The project provides equal access and fair housing without regard to sexual orientation, gender identity, local residency status, or any other protected category.	Met/Not Met

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<b>Match</b>	Agency demonstrates 25% match per grant.	Met/Not Met
<b>Affirmatively Furthering Fair Housing</b>	Agency actively prevents discrimination by affirmatively accommodating people based on differences in: race, color, ancestry, or national origin; religion; mental or physical disability; sex, gender, or sexual orientation; marital or familial status, including pregnancy, children, and custody arrangements; genetic information; source of income; other arbitrary characteristics not relevant to a person's need or suitability for housing	Met/Not Met
<i>Required but not scored</i>		

**[Scored Factors Continue on Next Page]**

## 2. HOUSING PERFORMANCE (24 pts.)

Name	Description	Sources	Score
<b>Permanent Supportive Housing (PSH)</b>			
<b>2A. Housing Retention</b>	<p>Successes in Housing Retention for PSH projects are measured by the percentage of individual project participants that remain in permanent housing <b>or</b> exit as “living-leavers” to permanent housing at the end of the evaluation period.</p> <p>For projects that serve families or small projects, that experience an outsized impact on program performance for this factor, projects are invited to discuss the number of households that left the project and how long each household had been in the program prior to leaving the program unsuccessfully under the <i>exceptional circumstances</i> supplemental question for consideration by the panel.<sup>1</sup> In an exception to the Review and Rank Policy, at section IV. Review and Rank Process, paragraph J:</p> <ul style="list-style-type: none"> <li>• If one household left the program unsuccessfully, the panel may elect to increase a project’s scaled score and award up to 18 points to the project, and</li> <li>• If two households left the program unsuccessfully, the panel may elect to increase a project’s scaled score and to award up to 6 points.</li> </ul> <p>Participants that passed away during the measurement period do not impact the project’s performance.</p>	<p>APR Q5 APR Q23</p>	≥ 99% = <b>24</b>
			98% - 98.9% = <b>18</b>
			96% - 97.9% = <b>12</b>
			90% - 95.9% = <b>6</b>
			85% - 89.5% = <b>4</b>
			80% - 84.9% = <b>2</b>
			< 79.9% = <b>0</b>
<b>Rapid Re-Housing (RRH) for Transitional Age Youth (TAY)</b>			
<b>2B. Housing Placement</b>	Successes in Housing Placement for RRH projects are measured by the number of participants who exited	<p>APR Q5 APR Q23</p>	≥ 90% = <b>24</b>

<sup>1</sup> Feedback was received about using households instead of individuals to show performance so that larger families don’t have an outsized-impact on program performance, but APRs do not provide information by household, only by program participant.

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<p>to a Permanent Housing destination from the total number of all participants in the project.</p> <p>For projects that serve families, that experience an outsized impact on program performance, projects are invited to discuss under the <i>exceptional circumstances</i> supplemental question for consideration by the panel.</p> <p>Participants that passed away during the measurement period do not impact the project's performance.</p>	85-89.9% = <b>22</b>
	80% - 84.9% = <b>18</b>
	75% - 79.9% = <b>12</b>
	70% - 74.9% = <b>6</b>
	< 69.9% = <b>0</b>

**3. INCOME PERFORMANCE (10 pts.)**

Name	Description	Sources	PSH Scale	RRH Scale	Score
<b>3A. Increase or Maintain Income</b>	<p>Successes in increasing or maintaining participant income are measured by the percent of adult participants in the project who maintained a non-zero income, or increased income, from project entry to exit or Annual Assessment.</p> <p>Adult participants that passed away during the measurement period do not impact the project's performance.</p>	APR Q5 APR Q19	≥ 85%	≥ 75%	<b>4</b>
			70% - 84.9%	60% - 74.9%	<b>3</b>
			55% - 69.9%	45% - 59.9%	<b>2</b>
			40% - 54.9%	30% - 44.9%	<b>1</b>
			< 39.9%	< 29.9%	<b>0</b>

<b>3B. Non-Cash Mainstream Benefits</b>	<p>Successes in connecting participants with non-cash mainstream benefits are measured by the percentage of adult stayers/leavers with non-cash benefit sources, excluding all stayers not yet required to have an annual assessment.</p>	APR Q5 APR Q20	≥ 95% = <b>4</b>
			90% - 94.9% = <b>3</b>
			80% - 89.9% = <b>2</b>
			75% - 79.9% = <b>1</b>

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	Adult participants that passed away during the measurement period do not impact the project's performance.		<b>&lt; 75% = 0</b>
<b>3C. Health Insurance</b>	Successes in connecting participants with health insurance are measured by the percentage of stayers/leavers with health insurance, excluding all stayers not yet required to have an annual assessment.	APR Q5 APR Q21	<b>≥ 95% = 2</b>
			<b>90% - 94.9% = 1</b>
	Participants that passed away during the measurement period do not impact the project's performance		<b>&lt; 89.9% = 0</b>

**4. UTILIZATION PERFORMANCE (20 pts.)**

Name	Description	Sources	Score
<b>4A. Bed and/or Unit Utilization</b>	<p>For Projects Serving <b>Single Adults in Shared Housing</b>: Successes in achieving full utilization for PSH and RRH projects that serve single adult households in units that have more than one bed are best measured by looking at the <b>number of beds</b> in use on the last Wednesday of each quarter, divided by the total number of beds promised in e-snaps.</p> <p>For Projects Serving <b>Adults in Non-Shared Housing and/or Families</b>: Successes in achieving full utilization for PSH and RRH projects that serve adults in non-shared units or families are best measured by looking at the <b>number of units</b> in use on the last Wednesday of each quarter, divided by the total number of units promised in e-snaps.</p>	<p>APR Q7b APR Q8b  E-Snaps</p>	<b>≥ 95% = 12</b>
			<b>90% - 94.9% = 9</b>
			<b>85% - 89.9% = 6</b>
			<b>80% - 84.9% = 3</b>
			<b>&lt; 80% = 0</b>
<b>4B. Grant Spenddown</b>	Successes in Grant Spenddown are measured by dividing the amount of money drawn down from e-LOCCs during the project's most recently completed contract by the amount on the corresponding GIW.	<p>e-LOCCs  E-Snaps</p>	<b>≥ 95% = 6</b>
			<b>85% - 94% = 4</b>

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			75% - 84% = <b>2</b>
			< 75% = <b>0</b>
<b>4C. Quarterly Drawdowns</b>	Successes in Grant Spenddown are also measured by the number of drawdowns made by projects, and depend on projects drawing down quarterly (i.e., occurring at least once in each three-month period during the year). Award 0.5 points for each successful quarterly drawdown over the competition period.	RFI	Up to <b>2</b> points

**5. SEVERITY OF NEED AND SERVICE QUALITY (20 pts.)**

Name	Description	Sources	Score
<b>5A. Chronic Homeless</b>	<p>Successes in Chronic Homelessness are measured as follows: Award 1 point for each of the following items, for a total of up to 3 points:</p> <ul style="list-style-type: none"> <li>Project has attached eligibility forms to document chronic homelessness that reflect the current definition of chronic homelessness.</li> <li>Project has checked the box for DedicatedPLUS or 100% Dedicated in e-snaps.</li> <li>Project has listed the evidence-based practices staff use on a daily basis to serve clients who are chronically homeless.</li> </ul>	<p>APR Q26a</p> <p>E-snaps</p> <p>RFI</p>	Up to <b>3</b> points
<b>5B. Severity of Needs &amp; Special Considerations</b>	Successes are dependent on projects serving population(s) with severe needs and vulnerabilities and the projects' explanation of the role the project plays in filling an important gap in housing and services for persons experiencing homelessness in the Sacramento region (e.g., leveraging unique funding; maintaining site-based housing; or serving a unique population such as LGBTQ individuals, individuals with felonies, or individuals transferred from a PSH program to	<p>RFI</p> <p>APR Q5a</p> <p>Q10</p> <p>Q13a1,</p> <p>Q14a,</p> <p>Q15,</p> <p>Q16,</p> <p>Q27a</p>	Up to <b>12</b> Points

**SACRAMENTO CONTINUUM OF CARE**

	<p>prevent eviction). Applicants should consider the following needs, vulnerabilities, and populations that when answering this question (while these examples are not exhaustive, they do represent categories for which APR information is available):</p> <ul style="list-style-type: none"> <li>• Chronic homelessness</li> <li>• Current or past substance abuse</li> <li>• History of domestic violence</li> <li>• Physical &amp; Mental Health Conditions</li> <li>• Transgender/gender non-conforming</li> <li>• Youth</li> <li>• Seniors</li> </ul> <p>Successes will be measured with reference to both APR data where available and narrative responses.</p>		
<b>5C. Quality of Services</b>	<p>Successes in Quality of Services are measured based on the project’s narrative explaining to extent to which the project provides services that:</p> <ul style="list-style-type: none"> <li>• offer ongoing support to stay housed,</li> <li>• are comprehensive and well-coordinated,</li> <li>• are delivered by an adequate number of appropriately trained staff and</li> <li>• are thoughtfully matched to the needs of the target population.</li> </ul> <p>Successes for projects provided by Victim Service Providers are also measured based on the project’s narrative explaining the extent to which the project provides services that improve the safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking.</p>	RFI	Up to 5 points

**6. COMPLIANCE (12 pts.)**

Name	Description	Sources	Score
<b>6A. Audit or Monitoring Findings</b>	<p>The project must report <b>all irregularities</b> resolved or unresolved (e.g., a concern or finding from HUD, a recommendation or finding from SSF (sub-recipients only), a significant deficiency or material weakness from a financial audit, or any type of finding from another funding entity ex.</p>	<p>All HUD, SSF, financial audits, or audits/ monitoring from other</p>	Up to 8 points



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	<p>City or County) revealed by any audits or monitoring for <b>this project</b>. Projects that have irregularities must provide (1) relevant documentation identifying those irregularities (e.g., highlighted sections of a financial report), and (2) the project's plan to rectify program irregularities. If irregularities have been rectified, projects should include any available confirmation letters from relevant oversight entities (e.g. SSF, HUD, Financial entity, Local Jurisdiction);</p> <p>Award <b>full points (8 points)</b> for the project if:</p> <ul style="list-style-type: none"> <li>• The project was not audited or monitored; or</li> <li>• If no irregularities have been revealed by any audits or monitoring for this project.</li> </ul> <p>Award <b>up to 8 points</b> for the project if:</p> <ul style="list-style-type: none"> <li>• If a project adequately submits relevant documentation identifying any irregularities and provides an adequate explanation to show how any irregularities have been or will be addressed. An adequate explanation includes (1) a brief explanation of the steps the project will take to address the irregularities, (2) the timeline these steps will be completed on, and (3) how the project will avoid similar findings in the future.</li> </ul> <p>Award <b>up to 4 points</b> if irregularities were found for this project and the project provided documentation, but the project does not provide an adequate explanation.</p> <p>Award <b>no points</b> if the project does not submit any documentation (e.g., confirmation letters) from oversight entities to support this criteria.</p>	<p>funding entities from the last 2 years.</p> <p>RFI</p>	
<p><b>6B. Accurate Data</b></p>	<p>Successes in Accurate Data are measured using the percent of data recorded as either missing, don't know, client refused to answer, and/or unable to calculate, where the lower percentage the better. Projects with less than 5% data inaccuracy should receive full points.</p>	<p>APR Q6</p>	<p>&lt; 5% error = <b>2</b></p> <p>5% - 10% error = <b>1</b></p> <p>&gt; 10% error = <b>0</b></p>

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<b>6C. Timely Data</b>	Successes in Timely Data are measured using the average length of time (in days) between when a client enters or exits the project, and when the project records the entry or exit in HMIS. Projects that entered client entries/exits into HMIS in under 5 days received full points	APR Q6e	≤ 5 days = <b>2</b>
			5 days – 8 days = <b>1</b>
			> 8 days = <b>0</b>

**7. COMMUNITY (11 pts.)**

Name	Description	Sources	Score
<b>7A. Participation in CoC Activities</b>	Successes in Participation in CoC Activities are measured based on the agency’s attendance, participation, and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place since the last NOFA. Typically, full points should be awarded if the agency meaningfully participated in at least 4 voluntary events over the course of the year, or if the agency led at least 1 successful event, training, or initiative over the course of the year.	RFI	Up to <b>4</b> points
<b>7B. Mandatory Training</b>	Successes in Mandatory Training are based on whether the agency demonstrated regular attendance at mandatory training events by attending at least one such event per quarter.	RFI SSF Staff Report	Up to <b>2</b> points
<b>7C. Local Competition Deadlines</b>	Award full points if the project met all local competition deadlines, including deadlines for turning in supporting documents and attachments.  Deduct <u>up to 5 points</u> if project was late in finalizing APRs without valid reason.  Deduct 2 points if any portion of the local application was turned in <u>up to</u> 24 hours late.  Deduct 5 points if any mandatory portion of the local application was <u>more than</u> 24 hours late.  If any mandatory portion of the local application was more than 72 hours late, the project may be disqualified at the discretion of the Panel.	HomeBase analysis	Up to <b>5</b> points

**8. ENHANCING CAPACITY (3 pts.)**

SACRAMENTO CONTINUUM OF CARE

Name	Description	Sources	Score
<b>8A. Enhancing Capacity</b>	Success is measured by PSH programs that effectively facilitate successful flow from PSH to other permanent housing (including housing with rental subsidy), evidenced by percent of individuals served that exit to other permanent housing.	RFI APR Q23	Up to <b>3</b> points

**9. BONUS COORDINATED ENTRY PARTICIPATION (3 pts.)**

Name	Description	Sources	Score
<b>9A. BONUS Coordinated Entry Participation</b>	<p>If this project participates in Coordinated Entry:</p> <ul style="list-style-type: none"> <li>• Award <b>full points</b> to projects who reported filling 100% of project vacancies through CE.</li> <li>• Award <b>no points</b> to projects who reported filling less than 100% of project vacancies through CE.</li> </ul> <p>If this project does not currently participate in Coordinated Entry:</p> <ul style="list-style-type: none"> <li>• Award <b>up to two points</b> if this project provides an explanation of (1) the barriers (e.g., restrictions from other funders) that prevent the project from being fully integrated into Coordinated Entry, and (2) the steps the project has taken over the competition year towards Coordinated Entry integration.</li> </ul>	RFI SSF Staff Report	Up to <b>3</b> points



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TO: CoC Board Members

FROM: Emily Halcon, Project Review Committee Co-Chair  
Michele Watts, SSF Chief Planning Officer

DATE: August 12, 2020

SUBJECT: HUD CoC Defunded Projects Policy & Process - ACTION

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### **Summary**

At the July 2020 Project Review Committee (PRC) meeting, Sacramento Steps Forward (SSF) Contracts Team staff presented the attached policy and process used when HUD CoC projects lose their funding through the NOFA competition. This policy document was created at the request of the PRC, to formalize the standard practices SSF follows in these instances, in its role as the CoC Lead Agency and the operator of the Coordinated Entry System (CES). The PRC recommends CoC Board adoption of this policy.

### **Action Requested:**

Approve the PRC recommendation to adopt the HUD CoC Defunded Projects Policy & Process.

## Defunded Project Policy

Sacramento Steps Forward has a commitment as the lead agency and operator of the Coordinated Entry System (CES) to minimize returns to homelessness due to the loss of HUD-CoC funding closures.

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### **Policy:**

In closing projects, participants are assessed to develop permanent housing plans. Those who cannot be permanently housed outside of the system are prioritized by the CES for transfer to other projects for which they are eligible. Homelessness and chronic homelessness documentation used for entry into the initial project determine eligibility when transferring participants from one CoC project to another.

### **Process:**

After HUD releases the CoC Awards List, SSF will begin working with the defunded projects on a closure plan. The number of months a project has to prepare for closure depends on when the new funds are announced in relation to their grant term. The project's budget, number of remaining participants, and CoC transfer openings are factors that will be considered in the closure plan. If SSF and the closing project determine that a grant extension is necessary to allow more time for transitioning participants, then SSF will request one from the HUD Field Office.

Regular meetings with SSF and agency staff will be arranged until the closure of the project. The Coordinated Entry team along with project staff will work together to help transition participants who are ready to move on their own, or transfer them into another project.

SSF will request a final invoice along with a list of HUD-required documents from the closing project, which will then be submitted to HUD no later than 90 days after the end of the grant term (24 CFR 578.109).

## **Timeline:**

- 1) HUD releases the CoC Awards List
- 2) Within one week of the announcement, SSF notifies defunded projects and schedules an initial close-out plan meeting
- 3) Within two weeks of the announcement, a preliminary close-out plan is developed
- 4) SSF will request a grant extension from the HUD Field Office, if necessary
- 5) SSF and defunded projects will meet regularly until the closure of the project
- 6) Meeting dates and closure plan details will depend on factors, including the budget, number of remaining participants, and CoC transfer openings
- 7) A final invoice and list of HUD-required documents will be due to SSF from the closing project no later than 60 days after the grant term ends
- 8) SSF will submit all required documentation to HUD no later than 90 days after the grant term ends



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TO: CoC Board Members

FROM: Noel Kammermann, System Performance Committee Co-Chair

DATE: August 12, 2020

SUBJECT: Appointment of April Wick to the 2021 PIT Subcommittee –  
ACTION

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The CoC Board approved the System Performance Committee (SPC) 2021 PIT Subcommittee slate on July 8, 2020. The SPC Co-Chair is returning this month to add CoC Board member April Wick to the slate.

**Summary**

The Sacramento CoC conducts a Point-In-Time (PIT) count of unsheltered persons every other year, as mandated by HUD. Formation of a PIT Subcommittee creates a formal mechanism for the CoC Board to engage with staff and consultants in the planning and implementation of the count. The role of subcommittee members is to represent their constituencies and the broader CoC community.

The approved SPC PIT Subcommittee slate is below.

<b>CoC Board System Performance Committee 2021 PIT Subcommittee Slate</b>				
	<b>Name</b>	<b>Area of Representation</b>	<b>Organization</b>	<b>CoC Service/ Experience</b>
<b>1</b>	Aaron Cadore	Health/Behavioral Health	County Adult Protective Services	New to CoC Service

<b>2</b>	Anamaria Trujilo	Shelter/Housing-Domestic Violence	Opening Doors	New to CoC Service
<b>3</b>	Bridget Alexander	Shelter/Housing-Youth	Waking the Village	PRC, Homeless Youth Task Force, 2019 PIT Committee
<b>4</b>	Crystal Sanchez	Advocacy	Sacramento Homeless Union	New to CoC Service
<b>5</b>	Cynthia Hunt	Shelter/Housing	Cottage Housing	HMIS & Data Committee
<b>6</b>	Jeff Tardaguila	Advocacy	Retired	2019 PIT Committee (co-chair)
<b>7</b>	Jesse Archer	Housing/Shelter-Youth, LGBTQ	LGBT Community Center	Homeless Youth Task Force, 2019 PIT Committee (co-chair)
<b>8</b>	Joe Smith	Advocacy	Loaves & Fishes	New to CoC Service
<b>9</b>	Julie Pederson	Law Enforcement	Sheriff's Department	CoC Board, 2019 PIT committee
<b>10</b>	Loren Pimm	Shelter/Housing	Next Move	New to CoC Service
<b>11</b>	Michelle Schumann	Behavioral Health	County Behavioral Health Services	New to CoC Service
<b>12</b>	Peter Muse	Shelter/Housing-Veterans	Sacramento Veterans Resource Center	CE Committee
<b>13</b>	Stefan Heisler	Government	Rancho Cordova	CoC Board, SPC, 2019

Appointment of April Wick to the 2021 PIT Subcommittee



				PIT Committee
14	Tara Turrentine	Education- Youth	Sacramento County Office of Education	Homeless Youth Task Force

In addition to the appointment of April Wick recommended today, the co-chairs and staff will continue to conduct outreach to underrepresented/unrepresented areas as needed and return with additions to the subcommittee slate at future CoC Board meetings.

**CoC Board Action Requested**

Approve the appointment of April Wick to the CoC Board System Performance Committee 2021 PIT Subcommittee.



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TO: CoC Board Members

FROM: Lisa Bates, SSF Chief Executive Officer

DATE: August 12, 2020

SUBJECT: Sole Source 2021 PIT Research Contract with California State University Sacramento – ACTION

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Sacramento Steps Forward (SSF) is requesting CoC Board approval to enter into negotiations on a sole source contract with California State University Sacramento to provide research and methodology consultant services for the 2021 Point-In-Time (PIT) Count.

### **Summary**

On November 13, 2019, the CoC Board approved a timeline for the 2021 PIT Count. This timeline included the release of an RFP in the first quarter of 2020 to select a consultant for the research and methodology component of the count. The release of this RFP was delayed throughout the spring and summer due to competing priorities. In light of this delay, SSF Contracts Team staff assessed the option of sole sourcing this consultant contract with the 2019 research partner, California State University Sacramento (CSUS). SSF reviewed the RFP by which CSUS was selected in 2019 and have based today's recommendation to sole source the contract on the following language (2019 RFP page 4):

#### *6. Contract Term*

*The initial contract term for contracts awarded through this RFP is September 15, 2018 – June 30, 2019. **SSF reserves the option to amend contracts awarded through this RFP for up to two (2) subsequent program years, contingent upon, but not limited to, satisfactory contractor performance and availability of funds.** (emphasis added)*

While the 2019 PIT research consultant contract ended in 2019 and, therefore, cannot be amended, SSF believes entering into a new contract for the 2021 PIT with the same consultant selected in 2019 is consistent with the intent of the RFP language. The remaining elements of this RFP requirement have also been met, specifically, satisfactory contractor performance by CSUS and availability of funds through the CoC Planning Grant.

Following this internal assessment of SSF's ability to sole source the contract, SSF leadership consulted 2019 PIT principal research at CSUS, Arturo Baiocchi, PhD, regarding the university's ability to enter into such a contract. Dr. Baiocchi shared that due to the COVID-19 pandemic, CSUS has new limits on research projects that will impact the scope of services they can provide for the 2021 PIT, primarily in terms of student involvement in count activities. However, the university should be able to provide research and methodology support consistent with the services provided in 2019. After consulting with CSUS leadership, Dr. Baiocchi reported that following a human subjects Institutional Review Board (IRB) approval process, which is expected to be successful, a contract can be negotiated with an expected start date of October 1, 2020.

### **CoC Board Action Requested**

Authorize Sacramento Steps Forward to enter into negotiations on a sole source contract with California State University Sacramento for a 2021 PIT research and methodology consultant contract.



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TO: CoC Board Members  
FROM: Peter Bell, SSF CES Manager  
DATE: August 12, 2020, CoC Board Meeting  
RE: Covid-19 Temporary Prioritization for CE

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**Background**

The Sacramento CoC utilizes a prioritization schema when looking to fill available PSH and RRH units with projects participating in Coordinated Entry (CE). This prioritization is in place to rank and provide direction for CE staff and community partners to identify and refer potential clients into appropriate housing interventions.

Due to the ongoing Covid-19 pandemic and guidance from HUD and the Homebase Technical Assistance staff, we are proposing a revision to the prioritization schema that will prioritize folks most at-risk of hospitalization and fatal complications related to Covid-19.

This memo will outline a specific portion of that revision that requires action. The full details of the alteration and a side-by-side comparison with our current prioritization is in the supporting documentation attached (Temporary Covid-19 Prioritization schema).

**Context**

Based on models from similar communities, we are providing two options for the Board to vote on.

**Option 1:**

<b>Covid-19 PSH Prioritization - Single / Families*</b>
Eligibility: Must be Chronically Homeless

Eligibility: VI-SPDAT Score of 10+ / F-VI-SPDAT Score of 12+
Eligibility: Client <b>must be “doc ready”</b>
1. Covid-19 Vulnerability (65+ or health conditions - see list)
2. Length of time homeless
3. VI-SPDAT score (high to low)
Utilizes Case Conferencing to affirm PSH appropriateness

## Option 2:

<b>Covid-19 PSH Prioritization - Single / Families*</b>
Eligibility: Must be Chronically Homeless
Eligibility: VI-SPDAT Score of 10+ / F-VI-SPDAT Score of 12+
Eligibility: Client <u>does not</u> need to be “doc ready”
1. Covid-19 Vulnerability (65+ or health conditions - see list)
2. Length of time homeless
3. VI-SPDAT score (high to low)
Utilizes Case Conferencing to affirm PSH appropriateness

For clarification, in this case, eligibility defines someone’s ability to make it from the Community Queue to the Priority List for PSH consideration. Once someone is on the Priority List, they will be ranked and prioritized based on the numerical sections outlined above.

The critical difference between the two approaches is whether or not to prioritize folks for available PSH units by their “doc ready” status. There are three essential documents required for PSH prioritization, as follows:

1. Chronic Homeless Certification
2. Disability Certification
3. Homeless Certification

The advantage of selecting from clients who are “doc ready” is an anticipated faster housing process from opening to referral. By reducing the time needed to gather the required documents, we can achieve near-instantaneous referrals when a PSH program reports an opening. Programs

with additional eligibility requirements will limit this but could provide a faster baseline referral process while staff gathers additional documents.

The disadvantage of using “doc readiness” as a prioritization criteria is that it limits the pool of eligible clients to refer immediately. This change could have unanticipated consequences of serving clients who are not as vulnerable as a client who has technically scored higher in terms of ranking but does not have all of their required documents uploaded in HMIS.

Furthermore, getting a client “doc ready” requires a substantial investment from community partners and individual assessors to assist clients with acquiring and uploading necessary documents. This process has been an ongoing challenge for our community to-date. However, if the CoC Board approves this approach, we would likely look at steps to reduce the barrier to completing necessary documentation during the length of this prioritization process.

#### Data\*

A preliminary attempt to prioritize our Community Queue (CQ) using this prioritization schema found:

- 591 clients are 65 and over or have a pre-existing condition; 46 clients are 65 or over & have a pre-existing condition.
- Of the 591 clients, 115 (~19.5%) are in a COVID-19 shelter.
- Of the 591 clients, 122 (~20.6%) are “doc ready.”
- 30 clients had not been previously ranked for PSH.

\*This data includes COVID-motel eligibility assessment data and wellness data pulled from VI-SPDAT assessment. The CQ is populated only with people who have a completed VI-SPDAT.

**This temporary Covid-19 prioritization would remain in effect until the end of 2020. On January 1, 2021, the prioritization schema would revert to the current process unless additional action is taken to extend the temporary prioritization or adopt a new prioritization schema. There are tentative plans to return to the CoC Board during the December meeting to propose additional action.**

#### **Next Steps**

We are requesting that the CoC Board take action today and determine which of the above two approaches to adopt.

## **Recommendation and Expected Action**

Staff recommends the CoC Board approve the following action:

- A. Approval of the Tentative Covid-19 Prioritization with specific guidance on which of the two options presented moves forward.

## Temporary Coordinated Entry Covid-19 Prioritization schema

### Single Adults

**PSH process: Chronically homeless clients (per HUD or Sacramento local definition) with all required documentation are eligible for PSH openings, prioritized as follows:**

People who score 10+ on the VI-SPDAT will be further prioritized as follows:

1. People who are at higher risk of developing severe covid-19 symptoms.
  - a. Those 65+; and/or\*
  - b. People of all ages with underlying medical conditions including
    - i. Chronic lung disease/moderate to severe asthma;
    - ii. Serious heart conditions;
    - iii. Those who are immunocompromised (including cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly controlled HIV or AIDS, prolonged use of corticosteroids and other immune-weakening medications);
    - iv. Severe obesity (BMI 40 or higher);
    - v. Diabetes;
    - vi. Chronic kidney disease undergoing dialysis; and
    - vii. Liver disease.
2. Length of time homeless
3. Each group above will be further prioritized by VI-SPDAT score (highest to lowest)

*\*Clients who are both 65 or older and have underlying medical conditions will be prioritized first.*

*Case Conferencing should be used whenever possible to affirm that PSH is a feasible housing setting for the person.*

**RRH process: Not required to be chronically homeless**

People with VI-SPDAT scores of 5-9 further prioritized as follow:

1. People who are at higher risk of developing severe covid-19 symptoms.
  - a. Those 65+; and/or\*
  - b. People of all ages with underlying medical conditions including
    - i. Chronic lung disease/moderate to severe asthma;
    - ii. Serious heart conditions;
    - iii. Those who are immunocompromised (including cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly controlled HIV or AIDS, prolonged use of corticosteroids and other immune-weakening medications);
    - iv. Severe obesity (BMI 40 or higher);
    - v. Diabetes;
    - vi. Chronic kidney disease undergoing dialysis; and
    - vii. Liver disease.
2. VI-SPDAT score (highest to lowest)



*\*Clients who are both 65 or older and have underlying medical conditions will be prioritized first.*

*Case Conferencing should be used whenever possible to affirm that RRH is a feasible housing setting for the person.*

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## Families

**PSH process: At least one member of the family is Chronically homeless (per HUD or Sacramento local definition) with all required documentation are eligible for PSH openings, prioritized as follows:**

Families who score 12+ on the F-VI-SPDAT will be further prioritized as follows:

1. At least one person within the family who is at higher risk of developing severe covid-19 symptoms. COVID 19 Response Shelter Survey forms may be recorded in HMIS even if the family does not want to be considered for placement in a Project Roomkey site.
  - a. Those 65+; and/or\*
  - b. People of all ages with underlying medical conditions including
    - i. Chronic lung disease/moderate to severe asthma;
    - ii. Serious heart conditions;
    - iii. Those who are immunocompromised (including cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly controlled HIV or AIDS, prolonged use of corticosteroids and other immune-weakening medications);
    - iv. Severe obesity (BMI 40 or higher);
    - v. Diabetes;
    - vi. Chronic kidney disease undergoing dialysis; and
    - vii. Liver disease.
2. Length of time homeless
3. Each group above will be further prioritized by F-VI-SPDAT score (highest to lowest)

*\*Clients who are both 65 or older and have underlying medical conditions will be prioritized first.*

*Case Conferencing should be used whenever possible to affirm that PSH is a feasible housing setting for the family.*

## **RRH process: Not required to be Chronically Homeless**

Families with F-VI-SPDAT scores of 6-11 further prioritized as follow:

1. At least one person within the family who is at higher risk of developing severe covid-19 symptoms..
  - a. Those 65+; and/or\*
  - b. People of all ages with underlying medical conditions including
    - i. Chronic lung disease/moderate to severe asthma;
    - ii. Serious heart conditions;
    - iii. Those who are immunocompromised (including cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly

- controlled HIV or AIDS, prolonged use of corticosteroids and other immune-weakening medications);
- iv. Severe obesity (BMI 40 or higher);
- v. Diabetes;
- vi. Chronic kidney disease undergoing dialysis; and
- vii. Liver disease.

2. F-VI-SPDAT score (highest to lowest)

*\*Clients who are both 65 or older and have underlying medical conditions will be prioritized first.*

*Case Conferencing should be used whenever possible to affirm that RRH is a feasible housing setting for the family.*

## TAY

**PSH, RRH and TH/RRH processes: Unchanged from normal prioritization process.**

*At this time Single/Family Transitional Housing and Diversion/Prevention resources are not prioritized within the CoC. Case Conferencing should be used whenever possible to determine eligibility for and feasibility of those available resources. We are in the process of looking at additional assessment tools which might allow for a later prioritization for these resources.*

**This temporary Covid-19 prioritization would remain in effect until the end of 2020. On January 1, 2021, the prioritization schema would revert to the current process unless additional action is taken to extend the temporary prioritization or adopt a new prioritization schema. There are tentative plans to return to the committee during the December meeting to propose additional action.**

### Side-by-side Comparison of Normal Prioritization vs. Temporary Covid-19 Prioritization

<b>Normal PSH Prioritization - Single / Families*</b>	<b>Covid-19 PSH Prioritization - Single / Families*</b>
Eligibility: Must be Chronically Homeless	Eligibility: Must be Chronically Homeless
Eligibility: VI-SPDAT Score of 10+ / F-VI-SPDAT Score of 12+	Eligibility: VI-SPDAT Score of 10+ / F-VI-SPDAT Score of 12+
Eligibility: Client <u>does not</u> need to be “doc ready”	<b>OPTIONAL</b> Eligibility: Client <u>must be</u> “doc ready”
1. Local Priority for VI-SPDAT scores 14+	1. Covid-19 Vulnerability (65+ or health conditions - see list)
2. Length of time homeless	2. Length of time homeless
	3. VI-SPDAT score (high to low)
<u>Does not</u> utilize Case Conferencing to affirm PSH appropriateness	Utilizes Case Conferencing to affirm PSH appropriateness

<b>Normal RRH Prioritization - Single / Families*</b>	<b>Covid-19 RRH Prioritization - Single / Families*</b>
Eligibility: VI-SPDAT Score of 5-9 / F-VI-SPDAT Score of 6-11	Eligibility: VI-SPDAT Score of 5-9** / F-VI-SPDAT Score of 6-11
1. VI-SPDAT score (high to low)	1. Covid-19 Vulnerability (see health conditions)
	2. VI-SPDAT score (high to low)
<u>Does not</u> utilize Case Conferencing to affirm RRH appropriateness	Utilizes Case Conferencing to affirm RRH appropriateness

*\*TAY Prioritization for PSH, RRH, and TH/RRH is unchanged from the normal prioritization.*



## **SACRAMENTO STEPS FORWARD**

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### **Rationale:**

With the emergence of Covid-19 and the risk it poses to the most vulnerable people experiencing homelessness, a new Coordinated Entry Prioritization is required.

### **Policy:**

The previous Coordinated Entry Prioritization will change to reflect the new temporary Covid-19 Prioritization. The Covid-19 Prioritization will remain in effect through the remainder of the year (2020).

### **Procedure:**

1. The existing Coordinated Entry prioritization will be changed to reflect the new prioritization model.
2. A new Community Queue(CQ) list is created, which reflects the new prioritization model.
3. Available PSH and RRH units will be filled based on the new CQ.



**SACRAMENTO  
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TO: CoC Board Members

FROM: Michele Watts, SSF Chief Planning Officer

DATE: August 12, 2020

SUBJECT: Formalizing Membership of the Coordinated Entry System Committee

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The 2019 CoC Governance Charter outlines a standard, formal membership structure for all committees. In order to comply with the charter, and to collapse two similar committees focused on the Coordinated Entry System into one, a formal recruitment process is being announced today to develop a slate for approval by the CoC Board in September 2020.

### **Summary**

The CoC Board has two committees focused on the Coordinated Entry System (CES), the CES Committee and the CES Evaluation Committee. The former was formed in 2013, prior to the launch of the CES standard assessment (VI-SPDAT) in 2015 and has continued to meet regularly over the years. The latter was formed in 2018 and was charged with the evaluation responsibilities outlined by HUD in the CES Compliance Checklist. In addition to somewhat differing scopes, the key difference between these committees is their membership structure: the CES Committee membership structure is informal, with no appointed members, while the CES Evaluation Committee members were formally appointed by the CoC Board in 2018. The two committees have been meeting jointly since 2019, led by the CoC Board-approved Chair, John Foley.

The recruitment timeline to appoint a formal CES Committee is outlined below:

<b>CoC Board Coordinated Entry Committee Recruitment Timeline</b>	
Recruitment Announcement at CoC Board	Wednesday, August 12, 2020

Recruitment Announcement at Combined CES Committee	Thursday, August 13, 2020
Recruitment Announcement, Application, and Member Roles & Responsibilities Posted to SSF Website	Monday, August 17, 2020
Application Period	Monday, August 17 – Friday, August 28, 2020
Application Due Date	Friday, August 28, 2020, 5 PM
Slate Developed	Monday, August 31 – Thursday, September 3, 2020
CoC Board Approval of Slate	Wednesday, September 9, 2020

Recruitment for the CES Committee is being announced at the CoC Board and the current CES Committee, followed by a two-week application period ending August 28, 2020. Staff will prepare a nominations packet that includes information about all applicants for review by the CES Chair the following week. The Chair will recommend a slate for Executive Committee review and a final slate will be approved by consensus and placed on the September CoC Board agenda for appointment.



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Meeting Topics/Actions</b>												
<b>Funding</b>												
<i>HHAP</i>												
HHAP Application		B										
HHAP Program Approval					B							
<i>CoC Program</i>												
CoC Review Tools & Policies			P		B							
CoC Project Priority List								P	B			
CoC Governance Charter								G	B			
CoC Planning Grant Application									B			
CoC Application									B			
<b>Governance</b>												
Annual Membership Selection	G	B										
Executive Committee Slate		G	B									
Committee Formation	E	B				E	B					
Governance Charter								G	B			
CoC/SSF Review												
<b>Data &amp; Information</b>												
HIC Review	P											
HIC & PIT 2020 Published						X						
PIT 2021 RFP Review Panel					S							
PIT 2021 Preparations						S	SP		SP		SP	SP
LSA Published						X						
Sys PM Quarterly Review		S			S			S			S	
Sys PM Annual Review												B
2020 CES Data Standards Review				D								
2020 CES Data Standards Approval										D	B*	

CoC Board- B

CoC Board Consent- B\*

Executive- E

Governance- G

Coordinated Entry- C

HMIS &amp; Data- D

Project Review- P

System Performance- S

System Performance- 2021 PIT- SP

Youth Action Board- Y

Homeless Youth Task Force- H

Veterans Collaborative- V



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
HMIS Data Quality and Privacy & Security Plans										D	B*	
<b>External Actions</b>												
Budgets												
Policy Council			X			X			X			
Funders Collaborative	X	X	X	X	X	X	X	X	X	X	X	X

Priority Ranking	Topics
<b>Strategic Planning &amp; Engagement</b>	
	System Mapping & Gaps Analysis
	Analysis of Racial Disparities
	CES Redesign
	Strategic Plan
<b>Performance</b>	
	ESG
	HEAP
	SSF CoC Project Monitoring Plan
	Non-SSF CoC Project Monitoring Plan
	SSF CoC Project Monitoring Report
	Non-SSF CoC Project Monitoring Report

CoC Board- B	Governance- G	Project Review- P	Youth Action Board- Y
CoC Board Consent- B*	Coordinated Entry- C	System Performance- S	Homeless Youth Task Force- H
Executive- E	HMIS & Data- D	System Performance- 2021 PIT- SP	Veterans Collaborative- V



SACRAMENTO  
STEPS FORWARD

Ending Homelessness. Starting Fresh.

TO: CoC Board Members

FROM: HomeBase

DATE: August 12, 2020

SUBJECT: FY2020 HUD CoC NOFA Competition Update

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How the CoC NOFA Competition process will be conducted this year remains very uncertain. On its [website announcing the release of the FY 2020 GIWs](#), HUD provided the following update on the FY 2020 CoC funding process: “HUD is currently exploring alternative approaches to distributing FY 2020 CoC Program funds. Regardless of the funding approach, information from the GIWs will be crucial for HUD to determine which grants will be eligible for renewal using FY 2020 funds.” In a July 24, 2020 HUD SNAPS Office Hours webinar, Norm Suchar (Director of SNAPS at HUD) stated that, while there were no official updates on the CoC Competition, HUD “is working on alternatives that will drastically reduce the amount of work and effort . . . .” He reiterated that the release of the GIWs was *not* an indication that “we are starting up the competition.”

Meanwhile, both [the Democrats](#) and [the Republicans](#) have proposed bills that would eliminate the CoC NOFA process for 2020, instead distributing FY 2020 funding in accordance with the results of the FY 2019 competition or by renewing all projects with existing grants that will expire during calendar year 2021, with adjustments for changes in fair market rents. Although none of these bills have been enacted (or are likely to be enacted in their current forms), they do strongly suggest that this year’s NOFA process will look very different from previous years’. Further, given the policy reasons underlying the various proposed changes to this year’s process, any actual amendments would be expected to lighten the burden that the NOFA process traditionally places on administration and local communities.



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August 5, 2020

Department of Housing and Community Development  
Attn. Jennifer Seeger  
Acting Deputy Director, Division of Financial Services  
2020 W. El Camino Avenue, Suite 670, 95833  
P.O. Box 952054  
Sacramento, CA 94252-2054 1411 N. Broadway

**Re: Bercut Village**

Dear Ms. Seeger,

Jamboree Housing Corporation (Jamboree) in conjunction with the Housing Authority of the City of Sacramento (Housing Authority) are collaborating on a project that is applying for Project Homekey resources. The project, Bercut Village, is located at 321 Bercut Way within the boundaries the City of Sacramento. Bercut Village will include 102 units of housing meeting the criteria of the Project Homekey Notice of Funding Availability (NOFA). It will initially be operated as interim housing for no more than 3 years until the capital and operating resources are available to convert it to permanent supportive housing. Sacramento Steps Forward (SSF) is supportive of the efforts Jamboree and the Housing Authority are making to expand housing opportunities to this vulnerable population.

SSF is a nonprofit organization, created by the County of Sacramento and the City of Sacramento and committed to ending homelessness in the Sacramento Region. SSF is the lead agency for the Continuum of Care (CoC), the regional planning body that coordinates housing services for homeless families and individuals in Sacramento and maintains the Coordinated Entry participants.

SSF has worked closely with the Sacramento County Departments of Health Services (DHS) and Human Assistance (DHA), County Director of Homeless Initiatives, the City of Sacramento Homeless Service Division, and the Housing Authority (also referred to a SHRA) to develop a COVID-19 Homeless Response. The response has been focused on three main goals:

1. Keeping existing shelters safe and operational,
2. Expanding sheltering capacity, and
3. Supporting encampments



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STEPS FORWARD**

Ending Homelessness. Starting Fresh.

Pursuant to the plan for response, placement of the impacted population into both isolation and quarantine units is being centrally coordinated through SSF and DHS. Given the units produced as a result of the Project Homekey are an effort to further stabilize the impacts on the affected population, SSF will assist the Housing Authority and Jamboree with providing assistance with central coordination of referrals to occupy Bercut Village when it is prepared for occupancy. Furthermore, once the resources have been secured to convert Bercut Village to permanent supportive housing, SSF will assist further given their oversight of the Coordinated Entry process.

If you have any questions of me, I can be reached at (916)200-6553 or [lbates@sacstepsforward.org](mailto:lbates@sacstepsforward.org).

Sincerely,

Lisa Bates, Chief Executive Office

Cc: Jeree Glasser, Jamboree Housing  
Katherine McFadden, Jamboree Housing  
Christine Weichert, SHRA  
Sarah Bontrager, Sacramento CoC Chairperson