



**SACRAMENTO
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

Point-in-Time Count (PIT) Committee

Monday, September 23, 2019 | 9:45 AM – 11:15 AM

1331 Garden Highway, Suite 100, CA 95833 – NIC Main (1st Floor)

Meeting Purpose: (1) Review 2019 PIT mapping methodology and consider potential recommendations for future PIT Counts and future PIT Committees. (2) Discuss October 2019 presentation of committee recommendations to the CoC Board.

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|---|-------------------------------------|--------------------------|-------------|
| I. Welcome and Introductions | | | |
| II. Committee Work Plan Check-In | Presenter(s): Co-Chair(s) | 9:50 AM (10 minutes) | Information |
| III. PIT Mapping Methodology | Presenter(s): Arturo Baiocchi, CSUS | 10:00 AM (45 minutes) | Discussion |
| IV. Presentation to CoC Board in October | Presenter(s): Co-Chairs | 10:45 AM (20 minutes) | Discussion |
| V. Recommended 2021 Timeline | Presenter(s): Co-Chair(s) | 11:05 AM (10 minutes) | Action |
| VIII. Meeting Adjourned | | | |

2019 PIT Committee Work Plan 8/26/19 Update

Approved 4/22/19

| Component/Activities | Start Date | End Date | Status | Notes |
|---|------------|----------|--------|--|
| Research Design - Methodology & Reporting | | | | |
| <i>Product/Deliverable: Recommendations on future PIT processes related to reseach design by the October 2019 CoC Board meeting.</i> | | | | |
| Debrief targeted activities to count TAY and develop recommendations for the next PIT. Also develop recommendations for applying TAY approach to counting families with children. | TBD | 9/23/19 | | |
| PIT Survey: Review 2019 survey and develop a community process for adding non-HUD-mandated questions for the next PIT. | 8/26/19 | 9/23/19 | | |
| Mapping: Debrief the 2019 mapping process, including a review of outreach efforts and participating agencies to develop recommendations the next PIT. | 9/23/19 | 9/23/19 | | |
| Key Research Design Questions & Considerations: | | | | |
| Should the Sacramento CoC conduct a full PIT that includes an unsheltered count annually? | 7/22/19 | 9/23/19 | | |
| Can we use drones to do any part of the unsheltered count (pre-deployment mapping and/or actual counting the nights of)? | 7/22/19 | 9/23/19 | | |
| Volunteer Coordination | | | | |
| <i>Product/Deliverable: Recommendations on future PIT processes related to volunteer coordination by the October 2019 CoC Board meeting.</i> | | | | |
| Debrief the 2019 volunteer recruitment efforts and results and develop recommendations for the next PIT. | 4/22/19 | 5/20/19 | | Scheduled for 5/20/19 |
| Review the 2019 volunteer training curriculum and develop recommendations for the next PIT. | 4/22/19 | 5/20/19 | | Interviewer training reviewed 4/22/19, Counter training review scheduled for 5/20/19 |

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|---|---------|---------|--|--------------------------|
| Review the volunteer survey results and develop recommendations for the next PIT. | 4/22/19 | 5/20/19 | | Results reviewed 4/22/19 |
| Key Volunteer Coordination Questions & Considerations | | | | |
| How can we be strategic in the use of this volunteer opportunity to raise awareness of homelessness in our community? What are our local goals in terms of raising awareness? | 5/20/19 | 5/20/19 | | Scheduled for 5/20/19 |
| Final PIT Report | | | | |
| <i>Product/Deliverable: Input to CSUS ISR research team related to the 2019 PIT Report by the October 2019 CoC Board meeting.</i> | | | | |
| <i>Product/Deliverable: Recommendations related to future PIT Reports by the October CoC Board meeting.</i> | | | | |
| CSUS ISR will present questions about the 2019 PIT Report structure, format, and content emphasis to the committee for input. | 4/22/19 | 4/22/19 | | Input provided 4/22/19 |
| Member input for future PIT Reports | 7/22/19 | 8/26/19 | | |
| Key Report Questions & Considerations | | | | |
| What does HUD do with PIT data? What about the State of California? Is there a relationship between PIT results and funding? | TBD | TBD | | |

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|--------|------------|
| Status | Upcoming |
| Color | In process |
| Code: | Complete |

| 2020 | | | | |
|---------------------------|--------------|--|--|---|
| | January | February | March | June |
| PIT Analytical Consultant | Announce RFP | RFP Due: Negotiate & Choose PIT Analytical Services Consultant | Analytical Services Begins | 1) Implement Technology 2) Present prototype to PIT Committee |
| | Announce RFP | RFP Due: Negotiate & Choose PIT Event & Volunteer Consultant | 1) Meet with PIT Committee 2) Reviews HUD Regulations 3) Reserve training sites & dates 4) Secure Photographer 5) Inform Law Enforcement of PIT Date 6) Reserve DHA Site | Research communication system (bulk texting, robocalling, etc.) |
| PIT Event Consultant | | | | |

PIT Timeline

PIT Timeline

2020

| | July | August | October | November | December |
|----------------------------------|---|--|--|--|--|
| PIT Analytical Consultant | Present Training Documentation w/ Event Consultant | <ul style="list-style-type: none"> 1) Website initiated 2) Build registration through website (& other thoughts of registering through CSUS site, TAY, & LGBT) | <ul style="list-style-type: none"> 1) Website complete: registration through website set-up 2) Meet w/ law enforcement re: maps for first time | <ul style="list-style-type: none"> 1) Online Trainings recorded 2) Analytics Maps shared with community for feedback | |
| PIT Event Consultant | <ul style="list-style-type: none"> 1) Present Training Documentation w/ Analytical Consultant 2) Full-project plan completed with date and reservation 3) Outreach to; a) DHA to confirm volunteers, b) Sac State to confirm volunteers, c) other homeless services agencies to confirm volunteers 4) Choose public launch date | <ul style="list-style-type: none"> 1) Communication system in place (bulk texting, robo calling, etc.) 2) Reach out to local colleges & other homeless-friendly cohorts with a "bring a friend" message 3) Develop TAY Strategy, LGBT Strategy, & Family Strategy, VIP Strategy | <ul style="list-style-type: none"> Book AmeriCorps for 4 nights, 2 nights prep, 2 nights event | <ul style="list-style-type: none"> 1) Law enforcement engaged 2) Press Release (or in October?) | <ul style="list-style-type: none"> Train the Trainer model implemented (Interviewer & Counter?) |

| 2021 | | | | | | |
|-------------|--------------------------|--|---|------------------------|----------------------|----------------------|
| | January | February/April | April | May | June | |
| PT Timeline | PT Analytical Consultant | Finalize Law Enforcement Maps | 1) Data Quality Review 2) Prepare Tables for HUD | Data Tables Due to HUD | Develop Local Report | Publish Local Report |
| | PT Event Consultant | Cut off Registration 5 days prior to event so no more new communications, only coordinating. | | | | |