



**SACRAMENTO  
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

**Point-in-Time Count (PIT) Committee Orientation**

Monday, February 25, 2019 | 9:30 AM – 11:00 AM

1331 Garden Highway, Suite 100, CA 95833 – NIC Main (First Floor)

**Meeting Purpose:** Orientation of members of the newly formed PIT Committee, including (1) committee purpose, scope, and member roles and responsibilities and (2) overview of the 2019 PIT.

<b>I. Welcome and Introductions</b>			
<b>II. Committee Purpose, Scope &amp; Member Roles and Responsibilities</b>	Presenter(s): Michele Watts, SSF Chief of Programs	9:30 AM (15 minutes)	Information
<b>III. PIT Overview &amp; Main Components</b> A. HUD's PIT Count Mandate B. Research Design- Methodology & Reporting C. Volunteer Coordination D. Deployment Logistics	Presenter(s): Nick Lee, SSF Chief Operating Officer and Michele Watts	9:45 AM (10 minutes)	Information
<b>IV. PIT Methodology Presentation and Q&amp;A</b>	Presenter(s): Arturo Baiocchi, Principal Researcher, CSUS	9:55 AM (30 minutes)	Information
<b>V. Approach to Work Plan</b> A. Organize by Main Components B. What Do Members Want to Examine?	Presenter(s): Michele Watts	10:25 AM (10 minutes)	Discussion
<b>VI. Election of Committee Co-Chairs</b>	Presenter(s): Michele Watts	10:35 AM (10 minutes)	Action
<b>VII. Next Steps</b> A. Meeting Schedule B. March Meeting Agenda Topics	Presenter(s): Nick Lee and Michele Watts	10:45 AM (15 minutes)	Discussion
<b>VIII. Meeting Adjourned</b>			



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### **Point-in-Time (PIT) Count Committee of the Sacramento CoC Advisory Board**

#### **Purpose and Scope**

Formation of the PIT Count Committee creates a formal mechanism for the CoC Advisory Board to engage with staff in the planning and implementation of the HUD-mandated biennial PIT Count. The 2019 committee will focus its efforts on assessing existing PIT Count practices, debriefing the 2019 PIT, and defining the role and scope for future PIT Count Committees, to be implemented beginning with the 2021 PIT Committee. The 2019 PIT Committee will report back to the full Advisory Board in August or September 2019.

#### **Member Roles and Responsibilities**

The role of committee members is to represent their constituencies and the broader CoC community to develop recommendations for future PIT Committees for consideration by the CoC Advisory Board. The commitment to this committee is short-term, with the expectation that it will meet monthly from February to approximately July 2019. A work plan and timeline will be developed to guide this effort. Member responsibilities include reviewing materials prior to meetings, attending meetings, advising staff in advance if a meeting will be missed, and following up on any additional commitments the member makes over the course of the committee's work. Committee Co-Chairs take on the additional responsibilities of working with staff to prepare meeting agendas and materials and facilitating the meetings.

#### **Committee Membership**

<b>Name</b>	<b>Organization</b>
David Heitsman	Sacramento LGBT Center
Jesse Archer	Sacramento LGBT Center
Bridget Alexander	Waking the Village
Benjamin Uhlenhop	Next Move
Jeff Tardaguila	Community Member
Stefan Heisler	City of Rancho Cordova
Noel Kammermann	Loaves & Fishes
Julie Pederson	Sacramento Sheriff's Department
Daniel Monk	Sacramento City Police Department