Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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1A-1. CoC Name and Number: CA-503 - Sacramento City & County CoC

1A-2. Collaborative Applicant Name: Sacramento Steps Forward

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Sacramento Steps Forward

1B. Continuum of Care (CoC) Engagement

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1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:
1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC's coordinated entry system.

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	Yes
Local Jail(s)	Yes	No	No
Hospital(s)	Yes	No	Yes
EMS/Crisis Response Team(s)	Yes	No	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	No
Affordable Housing Developer(s)	Yes	No	Yes
Disability Service Organizations	Yes	No	Yes
Disability Advocates	Yes	No	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	No	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	No	Yes

Youth Advocates	Yes	No	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Not Applicable	No	No
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Domestic Violence Advocates	Yes	No	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	No	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	No	Yes
Substance Abuse Advocates	Yes	No	No
Other:(limit 50 characters)			
Federally Qualified Health Centers (FQHC)	Yes	No	Yes
County Public Health Department	Yes	No	Yes
Faith Community	Yes	No	Yes

1B-1a. CoC's Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:
1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2. communicates information during public meetings or other forums the CoC uses to solicit public information;
3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and
4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)

(1)CoC has a 25-member Advisory Board (AB) w/reps from diverse organizations, including fixed seats for ppl w/lived experience&TAY. AB meets monthly&all meetings are open to public. Example for how AB considered input in 2019: AB held a meeting that centered on establishing priority populations& priority housing/services models to inform funding decisions. AB and the public formed small discussion groups to id priorities&reported back to the large group. Report-outs informed the priorities that AB then voted on. AB members&the public were invited to respond to a follow-up survey&most participants confirmed this was a meaningful way to provide input. (2)CoC communicates w/ the public before&during&after meetings to ensure opportunities for participation. Materials&info are available in a variety of formats (e.g., handouts, e-surveys) so that the public&members have the background to comment. Service providers are contacted w/pre-surveys in advance of public meetings to tailor meetings to public interests. In 2018, AB moved its meetings to have more

room for guests, a larger screen for presentations&more parking. For the most important issues, extra meetings are held to allow for adtnl public comment&are promoted via listserv & Sacramento Steps Forward's (SSF) website & social media. Cmte meetings agendas&notes are posted on the SSF website. (3)CoC's decision-making considers public input at every step: all subcmtes (e.g. Performance Review Committee, Governance Committee) consider public suggestions collected at meetings; subcmte members are given an opportunity to provide input after considering data&best practices; all recommendations are delivered the AB for final consideration&further public input. CoC facilitates multiple discussions w/service providers each year. (4) Accessible electronic formats available on request. All meetings are in wheelchair accessible buildings close to public transportation. Audio recordings of AB meetings on the SSF website.

1B-2. Open Invitation for New Members.

Applicants must describe:
1. the invitation process;
2. how the CoC communicates the invitation process to solicit new members;
3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;
4. how often the CoC solicits new members; and
5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.
(limit 2,000 characters)

(1/2) CoC calls for new members via electronic application, public nominations on the CoC website & via announcements on the CoC listserv (150+ diverse stakeholders: homeless service providers, shelters, healthcare providers, mental health providers, faith-based orgs, DV providers, veterans providers, coalitions, TAY providers, job employment agencies, gov't bodies). CoC Board (AB) recently added membership seats to enhance diversity. CoC is conducting targeted outreach/invitation to fill these 2 new seats: TAY & school liaison. A nominating committee reviews membership applications alongside the existing membership, id'ing gaps&prioritizing desired areas of expertise. (3) CoC reaches out to orgs representing persons w/disabilities to inform them of meetings&encourage participation. AB nominating committee ensures that reps of physical and mental disabilities are on relevant committees and AB. Orgs serving individuals w/disabilities are on both listservs. Announcements soliciting new members are sent out in plain text, accessible for electronic readers. (4) CoC solicits new participants on an ongoing basis. New stakeholders are invited to join the listserv&attend meetings upon first contact, including orgs that have not received CoC funding. In 2019, CoC conducted significant outreach to DV providers to strengthen CoC's membership&participation. As a result, 2 new DV orgs have joined CoC. (5) CoC conducts special outreach to ensure persons w/ experience of homelessness serve on the AB and its committees. One or more people w/lived experience have served on the AB continuously since its inception in 2012. A new member w/lived experience joined the AB in March 2018 and a newly created seat for person w/lived experience of family homelessness was filled in 2019. To facilitate ease of access, CoC holds meeting close to public transit lines. In 2019, CoC will memorialize these efforts

in policies including: a stipend policy &/or compensating for rideshare.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:
1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;
2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;
3. the date(s) the CoC publicly announced it was open to proposal;
4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and
5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.
(limit 2,000 characters)

(1)CoC notifies the public it is accepting apps from new&renewal applicants by discussing the app at public meetings (Performance Review Committee (PRC) 7/23/19); emailing to CoC (150)&provider (30) listservs in advance of the competition (7/10/19); announcing the competition opening, including how proposals will be submitted (7/10/19); hosting a 3 hour TA Workshop to provide info to all applicants, including how proposals should be submitted (7/19/19). Special this year, the Collab Applicant initiated outreach (phone&email) to DV/VSP providers in advance of NOFA to engage new providers. Initial outreach was conducted in May&a series of conference calls were held in May&June&July aimed at clarifying the CoC Competition. In advance of NOFA release (5/29/19), prospective new applicants were provided with a variety of info&materials, including CoC approved scoring policies&the new project scoring tool (how new projects would be reviewed&ranked in the local competition). 5 prospective new applicants participated in the CoC Competition Prep call series& 4 put forward applications in the Competition. (2)CoC PRC created a project scorecard (approved by AB), which reflects HUD threshold requirements (e.g. serving eligible pops; participating in CES)&has no requirements of prior CoC grant experience. All apps submitted within 72 hours of the deadline are subject to threshold review&then included in the process. Renewal Projects are scored based on performance&agency capacity; new projects are prioritized based on ability to meet community need&agency capacity. (3)07/10/2019 (4)CoC communicates in a variety of accessible ways about the Competition: announcements at open meetings in ADA locations w/accommodations upon request; emails with e-reader capabilities; one-on-one TA in whatever format the applicant chooses. After TA Workshop, attendees participated in a survey, including questions about the accessibility/format of materials; guidance will enhance future materials.

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	No
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	No
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	No
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

(1) ESG recipients are informed by their CoC roles. CoC is a member of a Funders Collaborative in Sacramento County, which includes County HHS, Sacramento Housing and Redevelopment Agency (the ESG recipient), SETA, and regional partners. The Collaborative established a regional network that decides how to allocate ESG funding, cultivates ongoing private and public relationships&aligns solutions. CoC allocated state funds to bring ESG-funded projects into HMIS to support evaluation. (2) The CoC SETS PERFORMANCE TARGETS AND MINIMUM STANDARDS for length of stay and permanent housing outcomes for all emergency shelter and RRH, including ESG. CoC EVALUATES ESG performance as part of system analysis including review of system performance measures and CES evaluation. SSF, Sacramento County, & City of Sacramento meet regularly to coordinate ESG evaluation and performance. SHRA, the ESG Recipient, and ESG Subrecipients have seats on the AB and participate in Coordinated Entry, Coordinated Entry Evaluation, and HMIS & Data Committees, and RRH Collaborative. ESG, CoC & other RRH funders collaborated to create a RRH Policy Manual to ensure standardization across programs. The CoC also has performance targets and minimum standards for length of stay and permanent housing outcomes for all emergency shelter and RRH, including ESG. (3) The CoC ensures local Con Plan jurisdictions are informed about homelessness by: including housing representatives in CoC meetings (Cities of Sacramento and Elk Grove are on Project Review Committee; City of Elk Grove is CoC Chair); sharing data with Cities to inform Con Plan including PIT, HIC, and SPM. staff participate in Con Plan public meetings. In 2019, Sacramento hired a CoC Program Manager, whose duties are aligned with the Consolidated Plans for the City of Sacramento, Sacramento County, Elk Grove, Racho Cordovea, and Citrus Heights.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. **Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.**	Yes to both
1C-2b. Providing Other Data to Consolidated	Yes

Plan Jurisdictions.

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:
1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and
2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.
(limit 2,000 characters)

(1) Coordinated Entry System (CES) prioritizes safety for DV survivors using emergency transfers and standard intake protocol. DV history is assessed at intake for the CES. Providers across the CES are trained in trauma-informed care and best practices for interacting with DV survivors. If a client self-identifies as a DV survivor, they are given the choice to stay within the CoC or be referred directly to a DV provider. If they opt to include their data in HMIS, their information is included in an ANONYMOUS PROFILE with any identifying information accessible only to HMIS administrators. CoC's HMIS Privacy and Security Plan requires that HMIS users undergo a criminal background check; if found guilty of crimes related to fraud or stalking, they are not given access to HMIS. CES PRIORITIZES EMEGENCY TRANSFERS FOR DV SURVIVORS over other transfers and people waiting in the community queue to ensure the safety of DV survivors. DV survivors can move to the program of their choice, as possible, during an emergency transfer. CES protocol does not require that applicants for emergency transfers submit additional documentation beyond the transfer request form. Although emergency motel vouchers are not available through CES, this intervention is often an important initial step in responding to emergency safety concerns. CES staff reach out to available providers of motel vouchers to respond to this need when possible. (2) CLIENT CHOICE and victim-centered services are central tenets of the CoC's CES. DV survivors can chose whether to participate in the CoC system of care or the DV system of care. If they remain with the CoC they participate in deciding on the type of housing they live in (shared vs. individual) & which providers to work with. Clients can choose to initiate an emergency transfer with program staff and which program to transfer to. All providers are required to work with DV survivors to create a SAFETY PLAN.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:
1. CoC area project staff that addresses safety and best practices (e.g.,

trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and
2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.
(limit 2,000 characters)

(1) With victim-centered curriculum presented by VSPs and/or developed by trainers in consultation with VSPs, the CoC conducts regular CoC provider trainings related to survivors of DV. For example, CoC providers participated in a trauma-informed care training this year. The CoC also holds an annual Violence Against Women Act training for providers, which focuses on safety and planning protocols in serving DV survivors. VSPs also host and participate in regular annual trainings on best practices in serving DV survivors. For example, My Sister's House offers two 30-hour trainings to the CoC, providers, and the individuals in the community who would like to provide direct supportive services to DV survivors. This training includes a special focus on client-centered cultural competence in serving Asian and Pacific Islander DV survivors. (2) CES staff participate in four annual DV training on types of DV with a focus on field engagement techniques and connecting clients to services. Most recently, CES staff participated in a community roundtable around best practices for prioritizing DV survivors in the CES. CES staff also participated in trainings around motivational interviewing and harm reduction techniques this year.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.
(limit 2,000 characters)

The CoC accesses PIT, HMIS, and provider-specific aggregate data to assess the scope of community needs related to domestic violence. These diverse sources provide a clear picture of need for additional DV-focused services and housing in the community. PIT and HMIS data gives the CoC perspective on the prevalence of DV survivors and their needs for permanent housing options. Also new this year, CoC collected provider specific statistics around services they provide and utilization rates by DV survivors. For example, My Sister's House received approximately 2,500 crisis calls last year, with more than 70% of those calls from DV survivors seeking housing or temporary shelter. Another DV-provider, Women Escaping A Violent Environment, Inc. (WEAVE), received 1,700 call last year from individuals or families expressing a need for housing or housing-related services. This data is non-exclusive, but supports the data showing need for DV-specific housing and services. Provider information supplements and supports the CoC's analysis of HMIS and PIT data. DV survivors experiencing homelessness need additional supports including housing with safety and confidentiality specifically built in; services targeted at ending dependence on an abuser; and sufficient housing to ensure that individuals move from homelessness to stable permanent shelter quickly. PIT, HMIS, and provider-specific data indicate a high level of need for DV-specific housing and services in the CoC. Two DV-serving organizations have proposed projects that were serve an additional 50 DV households experiencing homelessness for the DV Bonus Project this year.

*1C-4. PHAs within CoC. Attachments Required.

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC's geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Sacramento Housing and Redevelopment Agency	29.70%	Yes-HCV	Yes-HCV

1C-4a. PHAs' Written Policies on Homeless Admission Preferences.

Applicants must:
1. provide the steps the CoC has taken, with the two largest PHAs within the CoC's geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference–if the CoC only has one PHA within its geographic area, applicants may respond for one; or
2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

(1) Sacramento's City and County PHAs are administered by the Sacramento Housing & Redevelopment Agency (SHRA). Policies for both the City and the County are contained within the Sacramento County Administrative Plan. Based on directives from City & County & widespread stakeholder advocacy & support, SHRA has strengthened the criteria for homeless preferences across City & County Public Housing & HCVs. In FY2018, 32.4% of new admissions to HCV & 15.4% of new admissions to public housing were experiencing homelessness at entry. New PHA resources for people experiencing homelessness are as follows: (1) HCV Program increased allocations over 3 years to include 450 limited allocation HCV; 375 new Project Based Vouchers; 50 "move on" HCVs for PSH participants who no longer need services but who still require rental assistance; 100 HCVs for youth linked to services; and (2) 480 units of public housing for homeless families. In addition, 159 new HUD VASH were distributed in FY2018, 507 HCVs and 73 PBV. Altogether, this combination of HCVs & Public Housing will provide 1755 units of subsidized housing for people experiencing homelessness. The elements of the new plan have been approved by HUD and implementation began in 2018. Recipients of HCVs also have access to SHRA resources including a specialized HCV Landlord Locator and Landlord Outreach Specialist. These staff ensure that individuals with HCVs are able to secure safe and sanitary housing. (2) N/A

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with

affordable housing providers in its jurisdiction.

Yes

If "Yes" is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

Sacramento Housing and Redevelopment Agency (SHRA), the administrator of Sacramento City/County PHAs, makes HCVs available to individuals who are ready to transition from PSH to permanent housing without supportive services. There are 50 Move On HCVs that are designated for individuals existing PSH. The HCV allocation allows qualified individuals to by-pass the 7000 families currently on the closed waitlist for HCVs in Sacramento. Individuals seeking a Move On HCV must be referred by an approved PHA third party. SHRA currently serves approximately 12900 families each month with HCVs. The HCV program requires that tenants pay approximately 30% of their income towards rent, promoting self-sufficiency for individuals existing PSH and further integrating them into mainstream society. Move On HCV recipients also have access to SHRA resources including a specialized HCV Landlord Locator & Landlord Outreach Specialist. These staff connect individuals with HCVs with safe and sanitary housing.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

The CoC's Non-Discrimination Policy includes a formal complaint mechanism, a reasonable accommodation process, and requires annual anti-discrimination trainings on protected classes under the Fair Housing Act. Signs and/or brochures detailing the FORMAL COMPLAINT PROCESS must be posted at all locations where an individual may receive CoC housing or services. Complaints are investigated within 60 days of filing under the direction of a STANDING COMMITTEE OF THE COC BOARD. Within 30 days of the investigation completion date, Sacramento Steps Forward writes a report, including a recommendation for how the COMPLAINANT WILL BE RE-ASSESSED OR RE-PRIORITIZED FOR HOUSING OR SERVICES. The CoC standing committee responsible for investigating complaints reports annually to the full Advisory Board about the number of complaints investigated and the resolution. Sacramento Steps Forward coordinates and hosts federal, state, and local TRAININGS ON NONDISCRIMINATION AND EQUAL OPPORTUNITY LAWS to proactively support providers with compliance. The CoC has collected and review ES/TH/RRH/PSH program policies and assessed the for compliance with anti-discrimination laws and has not found any concerns. All providers are in compliance with the Fair Housing Act. Training on addressing the needs of LGBT individuals & their families has been incorporated into the regular CoC training cycle. OnTrak training provides training that encompasses services, cultural bias people from LGBT community experience & cultural competency

when serving people in the LGBT community.

*1C-5a. Anti-Discrimination Policy and Training.

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

*1C-6. Criminalization of Homelessness.

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.

1. Engaged/educated local policymakers:	X
2. Engaged/educated law enforcement:	X
3. Engaged/educated local business leaders:	X
4. Implemented communitywide plans:	X
5. No strategies have been implemented:	
6. Other:(limit 50 characters)	
Taskforce: Law Enforcement, CJ, Code & Outreach	X
Outreach: Law Enforcement partnerships	X
Strategic Policing Initiative Study	X

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:
1. demonstrate the coordinated entry system covers the entire CoC geographic area;
2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and

3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)

(1) CoC ensures the entire geographic area is covered by providing access to CES via countywide Housing Resource Access Points (HRAPs), which receive clients scheduled through 2-1-1. CoC has outreach teams tied to smaller&countywide geographies. (2) CES creates system entries for ppl least likely to apply by: partnerships w/low-barrier programs & creative collaborative outreach strategies. LOW-BARRIER PARTNERS: City of Sacramento has opened low-barrier Homeless Triage Centers w/capacity for 200 ppl nightly & the centers connect individuals to CES. From 2017-18, at least 730 people were served. Via two frequent user shelters, clients who are the most frequent users of hospitals, jails & mental health services, are offered immediate shelter placement. Families can make shelter reservations through an online portal & most ES offer CES entry. HRAPs are equipped to serve subpops like TAY & veterans. CREATIVE COLLABORATIVE OUTREACH: Outreach workers deploy to areas where homeless ppl gather like business districts, hospitals & remote locations (e.g. riverbeds). Homeless Outreach Team is a partnership b/t case managers, Sacramento law enforcement, and a local university, to connect homeless ppl engaging law enforcement w/CES&services. Sacramento County is improving outcomes&consistency of outreach efforts across all providers by aligning navigation programs w/CES & leveraging resources from state funds. This includes creating shared calendars&maps b/t outreach teams&developing community standards for outreach&implementing trainings on cultural competency. (3) All HRAPs are equipped to provide the VI-SPDAT. Via the phased engagement approach, clients assessed for emergency need & connected to immediate services first. Case Workers then work to divert or facilitate assisted resolution w/clients if possible, reserving subsidized options for clients w/highest need. CoC is developing a Dynamic Prioritization model, ensuring targeted resource allocation.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	X
Health Care:	X
Mental Health Care:	X
Correctional Facilities:	X
None:	

1E. Local CoC Competition

Instructions

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The FY 2019 CoC Program Competition Notice of Funding Availability at: https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices

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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

(1/2) The CoC's objective scoring tool and the Review & Rank process prioritize severity of needs and vulnerability. In the renewal project scoring tool, "Severity of Needs and Special Considerations" question is worth 12 points, with points awarded for serving ppl who are chronically homelessness, current or past substance abuse, history of domestic violence, physical and mental health conditions, transgender/gender non-conforming identity, youth, and seniors (factor 5B). Renewal projects serving chronically homeless individuals were eligible for an additional 3 points (factor 5A). New projects were eligible for 15 points for dedicating projects to chronic homelessness w/ a focus on youth or seniors (5.A.1). New projects could earn 10 points for serving populations w/ severe needs & vulnerabilities (e.g. chronically homeless, history of DV) (5.A.2). 25 points were available to projects applying for DV Bonus Housing funds, with a focus on describing a project that would address community need (5.B.1), demonstrating previous organization performance serving DV survivors (5.B.2), and describing the organization's ability to meet safety outcomes for DV survivors (5.B.3). Neutral, trained panelists reviewed performance data on a web-based visual database to ascertain which populations were served and which vulnerabilities were addressed by each program.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application–including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected–which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
4. check 6 if the CoC did not make public the CoC Consolidated Application.

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	X	1. Email	X
2. Mail		2. Mail	

3. Advertising in Local Newspaper(s)	☐	**3. Advertising in Local Newspaper(s)**	☐
4. Advertising on Radio or Television	☐	**4. Advertising on Radio or Television**	☐
5. Social Media (Twitter, Facebook, etc.)	☐	**5. Social Media (Twitter, Facebook, etc.)**	X
6. Did Not Publicly Post Review and Ranking Process	☐	**6. Did Not Publicly Post CoC Consolidated Application**	☐

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC's ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 22%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:
1. describe the CoC written process for reallocation;
2. indicate whether the CoC approved the reallocation process;
3. describe how the CoC communicated to all applicants the reallocation process;
4. describe how the CoC identified projects that were low performing or for which there is less need; and
5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.
(limit 2,000 characters)

(1) CoC reallocated $4,834,280 b/t FY2015-18. CoC reallocates funds from under-performing projects to higher priority community needs, aligning w/HUD priorities&goals. First, the CoC uses approved scoring criteria to determine project performance. CoC allows reallocation for: new PSH projects that serve chronically homeless ppl; new RRH projects; new projects for HMIS; new supportive services projects for CES. CoC has a voluntary reallocation policy, allowing the reallocating agency the first option in using funds for a new project. If the agency does not wish to use voluntarily reallocated funds, the funds are released back into the CoC pool. (2) CoC Board approved the reallocation process on 05/13/2019. (3) The Reallocation process&policies were discussed at many Performance Review Committee (PRC) meetings. PRC is a subcommittee of the CoC Board&includes provider members who are applicants in the Competition. The Reallocation process is circulated via hardcopy&email to all providers who attend the TA Workshop/Kickoff Conference. (4) Renewal projects are scored based on an objective scoring tool reflecting contributions to system performance&agency capacity. Projects are scored by a neutral 5 person panel&scores are averaged. Projects that score low on objective factors (e.g. bed utilization rate) or appear to be low performing (e.g. poor audit) are id'ed as low performing. In some cases, a project is id'ed as serving an area of less need or as low performing prior to the

competition&the agency voluntarily reallocates the project prior to scoring. (5) After reviewing and scoring all new&renewal project applications, panelists consider identifying renewal projects for reallocation by eval'ing project performance on a variety of scoring factors (e.g. housing retention&bed/unit utilization). In 2019, panelists determined that all renewal projects were high performing&in great need&did not recommend reallocation of any renewal projects.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources
The FY 2019 CoC Program Competition Notice of Funding Availability at: https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices

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1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	X
2. Joint TH/RRH	
3. SSO Coordinated Entry	

Applicants must click "Save" after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.

*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

Applicants must report the number of DV survivors in the CoC's geographic area that:

Need Housing or Services	897.00

the CoC is Currently Serving	2,703.00

1F-2a. Local Need for DV Projects.

Applicants must describe:
1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).
(limit 500 characters)

As of Aug 2019, there were 897 individuals w/experience of DV currently in the CES queue waiting for PSH, RRH or TH. This severity of need is supported by data from VSPs. The data for the number of people needing housing or services was calculated using the number of adults or HOH w/DV experience in the community queue as of Aug 2019. The number of individuals the CoC is currently serving is taken from HMIS LSA Measures for the reporting period between Oct 2017 and Sept 2018.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing–using the list feature below.

Applicant Name	DUNS Number
Opening Doors	941763922
Sacramento Steps ...	067668371

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	941763922
Applicant Name:	Opening Doors
Rate of Housing Placement of DV Survivors–Percentage:	100.00%
Rate of Housing Retention of DV Survivors–Percentage:	100.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:
1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)

(1) We calculated the percentage taking into account our personal experience working with survivors of human trafficking. All of our clients have been placed in stable housing and have been able to maintain their housing. (2) We obtained the data from the confidential database we maintain with all of our clients' information.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing.
(limit 2,000 characters)

Opening Doors moves DV survivors to permanent housing quickly by connecting clients housing navigation tools and services and offering trainings to promote self-sufficiency. After receiving referrals through CES, Opening Doors will assess and enroll participants in the program. The program will help clients locate a new place to live, assist them with a rent deposit, enroll them in benefits programs, provide connections to long-term employment, and provide additional rent support as needed. Opening Doors' staff help clients locate housing. Individuals in the RRH program will have access to case management and curriculum that focuses on financial literacy, life skills, and other topics that assure a path towards self-sufficiency. The proposed Survivors of Human Trafficking project will add 20 units of RRH which will provide much needed financial assistance while households are stabilizing. Opening Doors is one of the only agencies in the Sacramento area that serves survivors of labor trafficking. At the moment there are many victims that are in need of housing and assuring 20 units will allow us to help many survivors who are homeless at the moment. In addition, the funding provided through this grant would allow us to help survivors in furnishing their house and to work with them by providing different services that will help them maintain permanent housing. Among these services are connections to sources of employment, to legal services (which are provided within Opening Doors), to therapy, and access to food among others.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:
1. ensured the safety of DV survivors experiencing homelessness by:
(a) training staff on safety planning;
(b) adjusting intake space to better ensure a private conversation;
(c) conducting separate interviews/intake with each member of a couple;
(d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
(e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;
(f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and
2. measured its ability to ensure the safety of DV survivors the project served.
(limit 2,000 characters)

(1) Opening Doors ensures the safety of DV survivors by connecting clients with resources to meet their basic needs, locating safe temporary/permanent housing, providing clients with legal information, and ensuring that their permanent housing is safe and inaccessible to their abuser. At intake, we assess each client's safety and housing needs and create an individual safety plan. If needed, we connect clients with anonymous, safe shelter services using our established referral network, while permanent housing resources are located. We assist each client in locating employment and enrolling in services to cover their basic needs. These moves toward self-sufficiency eliminate each client's dependence of their abuser, helping to ensure their safety. Opening Doors also connect clients with legal services, informs each client of their legal rights, and helps them file restraining orders if necessary. We provide rental assistance and coordinate with property owners to assure our clients' safety by assuring the house has a proper lock system, security system, the unit is in a safe area among others. In addition, we work with our clients to ensure the areas in which we place them are not areas commonly frequented. We also assist them in finding employment and in covering their basic needs (housing/food/health) in order for them to stay safe and eliminate their dependence on the abuser. Our rental assistance program maximizes client choice, while helping promote client safety. (2) Opening Doors has a 100% success rate of housing placement for DV survivors, as well as housing retention. All of our clients have been placed in stable, safe housing and have been able to maintain their housing. We track this information in our confidential, in-house database and follow up with them on a monthly basis. If their safety situation changes we help them adapt to new challenges.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:
1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and
2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:
(a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;

(b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
(c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;
(d) placing emphasis on the participant's strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
(e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
(f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
(g) offering support for parenting, e.g., parenting classes, childcare.
(limit 4,000 characters)

(1) Opening Doors uses a victim-centered, trauma-informed approach to meeting the needs of DV survivors. Opening Doors assures that all staff are trained on DV-specific trauma and culturally-informed practices, providing the training within the organization. All of our partners are trauma-informed and understand the special needs of survivors of human trafficking. Opening Doors has dedicated staff to coordinate trauma interventions among clients. (2) If funded, this project will utilize trauma-informed, victim-centered approaches to meeting the diverse needs of DV survivors. (a) Opening Doors PRIORITIZES CLIENT CHOICE by including actively engaging clients in the process of locating and securing housing; (b) MUTUAL RESPECT: Opening Doors does not use punitive interventions. The organization works as a team and all members collaborate to guarantee a safe work environment. This results in clients finding a safe place; (c) INFORMATION ON TRAUMA: All Opening Doors personnel is trauma-informed and has received a training provided by the organization to adapt to the client's needs; (d) STRENGTH-BASED APPROACH: We work with our clients and focus on their different career/professional goals and work experience to match them to possible organizations/employment/education opportunities. We identify these goals and strengths through an initial assessment and monthly meetings held with each client. e) CULTURAL RESPONSIVENESS AND INCLUSIVITY: Opening Doors is one of the few agencies in Northern California that serves males, females, minors, foreign and domestic nationals, and LGBT survivors of both sex and labor trafficking. Opening Doors staff considers client's cultural background to connect them to resources. For example, we may connect clients to a place of worship, English literacy classes, or community groups depending on their needs and background. Opening Doors works in partnership with Highlands Community Charter School to provide three daily English Language Development classes for adults 22 and up. In addition, all the staff in the Survivors in Human Trafficking program are required to complete a 69-hour peer counseling training, which guarantees their capacity to support victims of abuse from all ethnicities, sexual orientations, disability status, and other demographic backgrounds. (f) OPPORTUNITIES FOR CONNECTION: Upon assessment, we evaluate if the client's necessities can be covered through our agency or if different agencies would be able to cover their necessities. We have contacts in clinics, organizations that provide family legal services, food banks among others. If clients finds it beneficial to connect with other survivors,

we can help them access support groups. They can also help clients find support through their place of worship. (g) SUPPORT FOR PARENTING: We coordinate with different agencies to help our clients access childcare if needed. We also help our clients enroll their children in different extra-curricular activities.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- Child Custody
- Legal Services
- Criminal History
- Bad Credit History
- Education
- Job Training
- Employment
- Physical/Mental Healthcare
- Drug and Alcohol Treatment
- Childcare

(limit 2,000 characters)

Opening Doors leverages partnerships and internal resources to meet needs while ensuring safety. LEGAL NEEDS: we provide clients connections to high-quality, low-cost services. In partnership with local colleges and universities, we host legal consultations on-site. Many of our legal services focus on immigration issues, a specific need of survivors of human trafficking, such as citizenship, employment authorization documents, and family petitions. In 2017, our immigration legal services program served 77 new clients. CHILD CUSTODY ASSISTANCE: we connect clients with organizations such as WEAVE or the Family Justice center so they can have family legal representation. EDUCATION: include help navigating opportunities and planning, as well as financial assistance for tuition and supplies. Clients have access to our weekly Women's Literacy Program, a literacy mentorship program which focuses on topics such as speaking to a child's teacher, scheduling a medical appointment, and understanding American currency. Opening Doors uses partnerships to connect clients with JOB TRAINING, volunteer opportunities, and EMPLOYMENT connections. PHYSICAL AND MENTAL HEALTH: work with local doctors and dentists to meet needs of clients. We offer assistance with enrolling in healthcare, counseling, outpatient in-groups, and supervision. We coordinate with the organization Gateway to connect clients to DRUG ABUSE AND ALCOHOL TREATMENT. CHILDCARE: available as necessary for clients. Opening Doors hosts outreach events to the community to raise awareness of human trafficking locally and make contact with potential clients. We conduct DV trainings for a variety of groups: emergency medical personnel, health inspectors, Department of Human Assistance, court personnel, & others. Opening Doors has formal partnerships with the California Governor's Office of Emergency Services and the Department of Human Assistance, as well as local DV-provider Community Against Sexual Harm.

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	067668371
Applicant Name:	Sacramento Steps Forward
Rate of Housing Placement of DV Survivors–Percentage:	36.00%
Rate of Housing Retention of DV Survivors–Percentage:	88.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:
1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)

(1) The rate of housing placement was calculated based on DV survivors of domestic violence who were found eligible for My Sister's House Housing First program who were homeless upon entry into the program and then assisted by staff in finding housing. The retention rate is based off of DV survivors who have completed the Housing First program and are still housed now. (2) The data source considered was administrative data managed by the current My Sister's House Housing First program staff.

1F-4b. DV Survivor Housing.

**Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing.
(limit 2,000 characters)**

My Sister's House will provide rapid rehousing for homeless victims of domestic violence, dating violence, or stalking. Trauma-informed and victim-centered services will be provided to 10 households (about 20 women and children) over 12 months after a 6-month set-up period. To make this possible, My Sister's House will employ a Client Navigator and Case Manager who will review the preliminary intake documents for each CoC client referred via Coordinated Entry and will conduct a follow-up interview with the client immediately upon referral. Through these means, My Sister's House will determine which housing features will best match the individual client, including whether handicapped-accessible features are required, in order to maximize client contact. The Client Navigator will establish and maintain trusted relationships with rental housing owners in specific Sacramento County locations to ensure client security and will maintain strict confidentiality on the location of units to protect the safety of clients. Each potential building owner and manager will be briefed on the circumstances and safety requirements of the clients and will be screened on their understanding and ability to meet these criteria. My Sister’s House will

provide referrals to individuals who have substance abuse, criminal records or history of victimization while providing supportive services. Similar to its Housing First program, My Sister's House will conduct client check-ins to maintain client budgets, assist with other social service programs and employment opportunities to increase participant socioeconomic status.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:
1. ensured the safety of DV survivors experiencing homelessness by:
(a) training staff on safety planning;
(b) adjusting intake space to better ensure a private conversation;
(c) conducting separate interviews/intake with each member of a couple;
(d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
(e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;
(f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and
2. measured its ability to ensure the safety of DV survivors the project served.
(limit 2,000 characters)

(1) My Sister's House will ensure that housing is secure, in a confidential location, and provided with a range of comprehensive social services and supports. My Sister’s House was established as Sacramento’s first agency to address domestic violence in the API community. The emphasis on survivor safety and those experiencing homelessness – has remained the core focus of all policies, practices and services. (a) Twice each year My Sister’s House conducts a 40-hour domestic violence counselor training, with extensive focus on safety planning. All staff complete this training as do 100% of volunteers who operate the 24/7 multi-lingual crisis line. (b) Privacy and confidentiality is both a priority and a legal obligation at My Sister’s House. The office contains several spaces in which intake is conducted in private. (c) Multiple intake spaces enable My Sister’s House staff to conduct separate interviews/intake with each member of a couple. (d) For its Rapid Re-Housing project staff will work with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance. (e) My Sister's House will provide core maintenance on the living spaces it operates, including bars on the windows fixing lights and other safety concerns. (f) Similar to the housing My Sister's House already provides to DV survivors, My Sister's House will ensure that housing is secure and that the location remains confidential. Congregate living spaces will be set-aside solely for use by survivors. (2) My Sister’s House maintains an expectation that its services and housing ensure the full safety of all survivors served. For nearly 20 years, the organization has measured its ability to ensure safety by meeting an expectation of 100% secure. Any variation from this target is immediately identified and addressed – not only for the specific incident but for all systems, staff and security reviews required to ensure that the same problem does not recur.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:
1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and
2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:
(a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;
(b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
(c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;
(d) placing emphasis on the participant's strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
(e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
(f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
(g) offering support for parenting, e.g., parenting classes, childcare.
(limit 4,000 characters)

(1) Since launching services in 2001 My Sister's House has continuously provided extensive trauma-informed, victim-centered approaches to meet needs of DV survivors. Last year, more than 7,000 individuals received training and/or information regarding domestic violence from My Sister's House prevention, outreach and training efforts; over 2,500 calls were answered from the My Sister's House crisis line; approximately 120 women and children received shelter; and more than 350 women participated in My Sister's House Women to Work Program. All of these efforts are conducted in a trauma-informed, victim-centered manner. (2) Trauma-informed and victim-centered services will be provided to about 10 households, about 20 women and children, over 12 months after a 6-month set-up period. All direct service staff and volunteers are provided with tools to practice trauma-informed, victim-centered approaches to meet survivors' needs in My Sister's House twice-annual 40-hour state mandated training. (a) My Sister's House has long maintained a hotel/motel voucher program to provide temporary shelter as participants seek housing options. In conducting rapid placement and stabilization in permanent housing, staff will work closely with each survivor to review their needs, circumstances and preferences; to ensure that housing corresponds to cultural needs; and to have survivors identify what is best for them as it relates to scattered site units and/or rental assistance. (b) My Sister's House maintains a central emphasis on re-establishing the dignity that is so often lost as a result of DV. As a result, the organization would never use punitive interventions. Instead, all activities by staff and volunteers foster and maintain an environment of agency and mutual respect, with all interactions between participants and staff based on equality and minimal power differentials. (c) Psychological support and peer counseling are provided for all program participants, with extensive support for the impact of trauma. All frontline staff are trained to respond appropriately to participant trauma. Referrals are made as needed to psychological support, counseling and other mental health services. (d) Case managers and frontline staff place

emphasis on participants' strengths and coach participants towards success in identifying and achieving goals and aspirations. This strengths-based approach is particularly prevalent throughout the Women to Work program. In this way, staff use strength-based coaching, questionnaires and assessment tools include strength-based measures, and case plans include assessments of program participants' strengths. (e) Cultural responsiveness, inclusivity, equal access and nondiscrimination are cornerstone values practiced and reinforced daily by all staff at My Sister's House. My Sister's House's work is critically important as more than 15% of Sacramento County's population is Asian/Pacific Islander. (f) All of My Sister's House programs and housing operate in a manner that is highly responsive to each participants' spiritual needs and encourages participants to teach one another about their culture and spiritual background. Participants are encouraged to participate in the New Beginnings peer support group as an opportunity to build lasting connections. Many participants are also matched with mentors who provide encouragement and hope. My Sister's House trains other DV agencies in fostering API cultural competency. (g) My Sister's House assists with making arrangements for school age children to continue their education during any period when participants receive services. Play care is provided on site during some services and activities, and staff provides referrals in obtaining long-term affordable childcare to enable employment. Parenting is taught in peer support groups with an emphasis on breaking the cycle of violence and counseling. Counseling for minors is provided but is dependent upon legal custody arrangements.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- Child Custody
- Legal Services
- Criminal History
- Bad Credit History
- Education
- Job Training
- Employment
- Physical/Mental Healthcare
- Drug and Alcohol Treatment
- Childcare

(limit 2,000 characters)

My Sister's House has a successful track record of meeting the service needs and ensuring that DV survivors experiencing homelessness are assisted to quickly move into permanent housing while addressing their safety needs: (1) Child Custody, Legal Services and Criminal History: Since 2009, volunteer attorneys at MSH have provided legal assistance to over 1,500 survivors of DV. Since 2011 MSH maintains a full-time staff attorney to provide information and assistance to DV survivors and help prepare and process the legal documents for restraining, protective and/or custody orders. (2) Employment, Job Training and Bad Credit History: More than 350 women have participated in MSH's

Women to Work Program that prepares survivors for successful employment and financial stability. Employment Advocates assist clients with job applications, resume development, and interview practice. Participants receive training and support to address bad credit history. MSH is the only DV shelter program in California that operates a cafe´ for job training purposes for its survivors. Monthly bus passes or gas cards are provided to enable participants to work or go to school. (3) Education: MSH provides access to GED classes and testing. They support survivors in identifying additional training, education and certification needed to achieve personal and career success. Staff assist participants in researching educational opportunities, completing applications and securing financial aid. (4) Physical/Mental Healthcare and Drug and Alcohol Treatment: Participants receive referrals as needed to physical and mental healthcare. Should a client require drug or alcohol treatment, staff work to make the appropriate referrals and secure required resources. (5) Childcare: My Sister's House assists all participants in accessing affordable childcare; provides childcare/play care during some services; and supports participants to enroll children in school.

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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The FY 2019 CoC Program Competition Notice of Funding Availability at: https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

2A-1. HMIS Vendor Identification. BitFocus

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	931	80	765	89.89%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	682	18	571	85.99%
Rapid Re-Housing (RRH) beds	743	0	743	100.00%
Permanent Supportive Housing (PSH) beds	3,290	0	2,663	80.94%
Other Permanent Housing (OPH) beds	533	0	8	1.50%

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.
(limit 2,000 characters)

(1) The CoC has made great progress on bringing all the PSH and ES in the system into HMIS. The only reason we continue to fall short of 100% for PSH is that VASH is still not participating. Coordinated Entry System (CES) staff have taken the lead in bringing VASH into the system, strengthening collaboration with the VA through the process of conducting case conferencing and sharing data to create a comprehensive veteran by name list. While the collaboration is frequent and ongoing, VA participation in HMIS for VASH has not yet been achieved. Guidance from the VA at a federal level has led to some progress on data sharing and we are optimistic that VASH will eventually be entered into the HMIS. Sacramento CoC is pleased to have 560 VASH vouchers housing chronically homeless veterans in the CoC, w/ 159 new vouchers distributed in 2018, All other PSH projects in the CoC, including several that do not receive HUD funding, participate in HMIS. Similarly, ES beds do not fall under HUD mandates to participate in HMIS. After declaring an emergency shelter crisis in 2018, Sacramento built several high-capacity ES. The ES's lack of participation in HMIS is an issue of data quality and a slow intake process. CES is conducting outreach to the shelters to ensure that data begins to be added to HMIS in the coming year. (2) This year, the CoC intends to coordinate with VASH and begin to input their data into HMIS. Sacramento County received technical assistance funds from state sources to build the capacity of the HMIS system and ensure fuller coverage from local organizations by 2020. SSF is currently working with community partners to expand the analysis, research, and reporting functions and management of HMIS, including the creation of system-wide dashboards, with the support of Sacramento County.

*2A-3. Longitudinal System Analysis (LSA) Submission.

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.	Yes

*2A-4. HIC HDX Submission Date.

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). (mm/dd/yyyy)	04/30/2019

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

2B-1. PIT Count Date. Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).	01/30/2019
2B-2. PIT Count Data–HDX Submission Date. Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).	04/30/2019

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:
1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC's sheltered PIT count results; or
3. state "Not Applicable" if there were no changes.
(limit 2,000 characters)

(3) NOT APPLICABLE - NO CHANGES WERE MADE TO THE 2019 SHELTERED PIT COUNT. (1) The CoC continued to implement best practices around the sheltered PIT Count in 2019. HMIS records were compiled and analyzed by SSF in the weeks following the PIT count. On the first night of the PIT, CoC-funded providers completed a full census count of emergency shelters, safe havens, and transitional housing projects located on the HIC at the same time to avoid duplication. The data sources for the sheltered PIT include HMIS (85%) and provider-level surveys (15%). The CoC was able to capture demographic and subpopulation characteristics of a subset of

representative sheltered individuals. For non-HMIS participating projects in Sacramento County, SSF coordinated a separate manual reporting process to collect this data, which was incorporated into HMIS in the weeks following the PIT count.(2) The continued implementation of best practices ensures that the sheltered PIT count is reflective of changes of rates in homelessness in Sacramento County.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC's 2019 sheltered PIT count.	No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:
1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC's unsheltered PIT count results; or
3. state "Not Applicable" if there were no changes.
(limit 2,000 characters)

(1) In 2019, the CoC implemented four major design modifications to the unsheltered PIT Count. Changes include 1. Random sampling of known and unknown locations of homeless individuals, stratified by frequency of sighting, as well as geographic area, 2. Increased effort to recruit and train community volunteers, 3. Addition of a second night of counting and multiple deployment sites, and 4. Increased efforts to identify TAY and families through targeted strategies, including magnet events, a service-based count, and car outreach. (2) These changes allowed Sacramento CoC to more accurately count the number of homeless individuals. 1. The random sampling allowed volunteers to visit 168 locations, a 136% increase over 2017, and extrapolate results to another 56 known locations. 2. The increased effort to recruit volunteers resulted in 1,400 community members signing up to participate (1000 more than in 2017) and 900 volunteers were trained (3x more than 2017). In addition, team leads/interviewers were trained in best practices, leading to 550 interviews over 24 hours, 4x the number in 2017 and the highest on record in Sacramento. 3. The addition of a second night and multiple deployment sites increased data collection capacity. Per HUD guidelines, canvassing locations were strategically grouped across the two nights in order to ensure that no individuals would be double-counted; everyone was asked about their housing experience on Jan. 30. 4. The number of TAY and families documented by the 2019 PIT is more accurate and includes families living in their cars.

*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.	Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:
1. plan the 2019 PIT count;
2. select locations where youth experiencing homelessness are most likely to be identified; and
3. involve youth in counting during the 2019 PIT count.
(limit 2,000 characters)

(1/2) 10 Youth Advisory Board (YAB) members attended 3 meetings with the Sacramento State PIT Consultant Team to offer expertise on approach, survey topics, and hotspots for youth locations in advance of the 2019 PIT Count. Youth input was crucial to mapping locations and writing guidelines on how best to approach and identify unsheltered youth. (3) Two members of the YAB also trained and participated in the PIT count. CoC paid a stipend to both TAY that accompanied unsheltered PIT count teams. In this role, the TAY initiated encounters with unsheltered youth. YAB helped organize a magnet event on the day of the count, a HUD-recommended best practice for improving the unsheltered enumeration of youth. Youth who attended the “Every Youth Counts” event in Sacramento during the count were invited to complete a survey in a private office by a trained staff member or volunteer. 2 YAB members staffed the event. Only those youth who were staying in a location that would be considered “homeless” by the HUD definition were included in the count. Youth attending the magnet event were also given a supplemental survey asking for additional information such as history of domestic violence, employment status, instances of “couch hopping,” and other TAY-specific data that will help Sacramento coordinate youth counting, housing, and services efforts moving forward. The CoC also collaborated with youth providers to conduct follow-up calls with youth on the Sacramento housing waitlist on Feb 1, 2019. Youth who were “active” on the housing waiting list received a phone call by a youth agency staff member and administered the survey. Youth were asked where they had spent the night on the primary night of the count (January 30, 2019), in order to prevent duplication in the count. Youth case managers participated in the PIT count and ensured that youth are counted as youth instead of adults, a common mistake during PIT counts.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:
1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and

3. Veterans experiencing homelessness.
(limit 2,000 characters)

(1) CHRONIC: Improvements made to the 2019 unsheltered PIT count including: random sampling, a wider pool of volunteers, the addition of a second night, & more deployment spots, improved the quality of data collection for individuals and families experiencing chronic homelessness. Additional analysis done by the HMIS Data Team led researchers to believe that changes to the PIT count contributed to approx 52% of the increase in the unsheltered count. The actual increase in unsheltered chronic homelessness was lower than anticipated (approx. 28%) when compared to previous years (38% increase in 2017). The Data Team pointed to decreases in the availability of affordable housing and changes in the CoC geographic coverage area as reasons for increases in the total count. (2) FAMILIES: CoC collaborated with family providers to organize a service-based count on the morning of Feb 1. We conducted a number of interviews with parents in the day programs facilitated by Mustard Seed School and Maryhouse, both programs of Loaves & Fishes in Sacramento. Many of the parents interviewed reported that they had been either sleeping with their children in a car, tent or a motel room paid by a county voucher on the primary night of the count (January 30, 2019). Parents who reported sleeping in cars and tents provided general geographic information about their locations on the night of the count (general regions of cities), which notably correlated with the substantial number of cars and tents reported by canvassing teams in this region. (3) VETS: Improvements made to the 2019 unsheltered PIT count generally, random sampling, a wider pool of volunteers, the addition of a second night and more deployment spots, improved the quality of data collection for individuals and families experiencing chronic homelessness. Additional analysis done by the HMIS Data Team led researchers to believe that changes to the PIT count contributed to approx 52% of the increase in the unsheltered count.

3A. Continuum of Care (CoC) System Performance

Instructions

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*3A-1. First Time Homeless as Reported in HDX.

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	5,453

3A-1a. First Time Homeless Risk Factors.

Applicants must:
1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

(1) DETERMINE RISK FACTORS: The CoC began identifying risk factors for first time homelessness (FTH) through efforts around the Sacramento County Homelessness Plan. Initial analysis indicates that prior evictions, lack of income, and criminal justice system (CJS)/CPS involvement are FTH risk factors. CoC's Systems Performance Measures Subcommittee will analyze this data and recommend strategies to increase diversion strategies this year. (2) STRATEGY TO ADDRESS AT RISK HOUSEHOLDS: A) IMPROVE DIVERSION: State funding is being used to improve the diversion system: improving practices, creating community-wide standards for outreach, strengthening links to prevention resources, improving awareness of available

resources & coordinating services/housing for individuals involved with the CJS. Lutheran Social Services and WIND provide tailored prevention and intervention services for individuals at risk of FTH. B) REDUCE EVICTIONS: In Aug 2019, Sacramento City Council capped rent increases & limited evictions of renters to limit FTH. Sacramento Self Help Housing (SSHH) runs a Renter's Helpline, which helped 6,499 people stay housed and mediate landlord disputes in 2018. SSHH also partners with Project Sentinel/Legal Services of Nor Cal to provide free legal assistance to tenants. C) FINANCIAL ASSISTANCE: Several programs are providing financial assistance to households at risk including housing repairs, expungement clinics, legal services, benefits counseling & one-time rental assistance for individuals at risk of eviction. D) POPULATION-TARGETED ASSISTANCE: Sacramento County receives $860,000 to provide housing & other support for families at risk of homelessness & experiencing homelessness w/CPS involvement, serving 87 families as of May 2019. (3)RESPONSIBLE: System Perf. Cmte & CoC Prog. Manager.

*3A-2. Length of Time Homeless as Reported in HDX.

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	130

3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:
1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.
(limit 2,000 characters)

(1) STRATEGY TO REDUCE LENGTH OF TIME HOMELESS (LOTH): CoC's plan to reduce LOTH combines CES prioritization, voucher preferences, and construction of new housing for people w/longest LOTH. CES uses LOTH as the first cut in its PRIORITIZATION SCHEME. Sacramento Housing and Redevelopment Authority (SHRA) has VOUCHER PREFERENCES for homeless ppl. SHRA collaborates w/HUD VASH to provide resources for homeless vets. Sacramento County received $12.7 mil state money to CREATE 181 UNITS OF PSH, w/40% reserved for chronic homeless (CH) & 30% reserved for those at-risk of CH. Sac. County operates Homeless Triage Centers to provide low-barrier housing & connect w/ homeless indivs w/long LOTH, serving 730 people in 2017-2018. CoC piloted a targeted diversion program w/outreach workers to reduce LOTH based on the idea that diversion tactics can lead to PH at any time during an episode of homelessness. In 2018, Sac. County began the Flexible Supportive Rehousing Program, which TARGETS THE 250 MOST FREQUENT USERS of County Jail & Behavioral Health resources for intensive case management, w/ supports ranging from housing navigation to transportation. In 2019, Sacramento County set aside $14

mil in potential matching funds for future housing projects for homeless individuals w/ SMI. Sac. County received $8.1 mil in one-time state funds to create a Flexible Housing Pool which provides intensive case management services & tenant services to homeless individuals. Sacramento County applied for $20 mil in state funding to address the shelter crisis, including FUNDING FOR RENTAL SUBSIDIES & the creation of a host home program for homeless youth. (2) STRATEGY TO ID LONG LOTH: CoC id'ed longest LOTH through CES & shelters. Family shelters have a specific algorithm for identifying LOTH used to transition fams more quickly out of homelessness. CES tracks the length of current episode of homelessness for all indivs & fams that have had a VI-SPDAT. (3) System Perf. Cmte & CoC Prog. Manager

*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	41%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	98%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:
1. describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.
(limit 2,000 characters)

(1) 41% of persons in ES, SH, TH, & RRH exited to PH in 2018, -2% difference from 2017 w/16% more people served (330). STRATEGIES TO INCREASE EXIT TO PH: expanding CE to prioritize PSH & RRH placements to those w/most need; expanding number of resources for people exiting to PH destination; emphasis on low-barrier PH programs in annual NOFA & ongoing project monitoring to ensure retention. A) Using state funds in 2018, CE

expanded to cover additional ES, increasing the likelihood of exits to PH. ES bed coverage rate is 89.89%.B) Sacramento County dedicates funding to operating a 10-week program on housing-focused services, available to CoC organizations & services such as case management for clients after move-in, housing locator search tools & a landlord hotline. C) Sacramento County piloted the $3.4 mil Flexible Supportive Re-Housing Program, offering intensive case management to the 250 most frequent users of the County Jail & County Behavioral Health Teams w/connections to PH & supports to retain housing. After 8 months of the program, 94 participants had exited to PH. (3) 98% of persons in PH retained PH, +1% increase from 2017, w/ 3% more people served (77 people). STRATEGIES TO RETAIN PH FOR PSH: CoC programs assist indivs in retaining their PH by providing housing retention services & resources for move on. A) State funding supports a county-wide property liaison & landlord point of contact. B) The Pathways program provides 24/7 on-call support & ongoing psychiatric care for people w/SMI to retain their PH after exiting homelessness. In FY2017-18, 374 individuals received services, w/ 68.7% of individuals accruing 0 homeless days. C) CES prioritized 30 emergency transfers b/t PH destinations in 2018 to help people maintain their PH. D)Sacramento Housing and Redevelopment Authority (SHRA) began HCV preferences for homeless people in 2018, creating pathways for people to exit from PSH to other PH. (2/4) RESPONSIBLE: System Perf. Cmte & CoC Prog. Manager

*3A-4. Returns to Homelessness as Reported in HDX.

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	7%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	12%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:
1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC's strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families return to homelessness.
(limit 2,000 characters)

(1) STRATEGY TO ID RETURNERS TO HOMELESSNESS (RTH): Length of time homeless is noted when a returner makes contact with the CES & CES administrators take previous housing type into account when deciding interventions. Sacramento Steps Forward (SSF) Data Team is developing RTH profiles w/a focus on household type. Further analysis of RTH HHs will happen this fall & CoC will convene providers serving these HH types to share data &

develop strategies to reduce RTH. (2) STRATEGY TO REDUCE RTH: CoC strengthens connections to mainstream resources & support systems before exit & provides emergency transfers to ppl in PH facing eviction. In 2018, CES staff completed approx 30 transfers between PH destinations to prevent evictions. Transfers can be initiated by clients or providers. Transfers to prevent eviction take priority over the community queue. In 2019, Sacramento County received $8.1 mil for adtnl housing services to improve PSH and other PH retention including a property liaison & landlord point of contact. Resources for Independent Living completed a pilot Rental Assistance project, which checks in on individuals exiting homelessness 1 month after housing & provide adtnl resources and case management, & providing an independent living skills training focused for individuals exiting homelessness. SSF trains service providers to give a Ready to Rent training to each person exiting homelessness; w. a focus on creating budgets, appropriate housekeeping & landlord communication. Sacramento County's Pathways program provides 24/7 on-call support & ongoing psychiatric care to individuals w/ SMI so they retain PH after exiting homelessness. In FY2017-18, 374 individuals w/SMI received services w/68.7% of clients having 0 homeless days while receiving support. Several programs provide financial assistance to households at risk including housing repairs, legal services, benefits counseling & one-time rental assistance. (3) RESPONSIBLE: System Perf. Cmte & CoC Prog. Manager

*3A-5. Cash Income Changes as Reported in HDX.

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	29%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	18%

3A-5a. Increasing Employment Income.

Applicants must:
1. describe the CoC's strategy to increase employment income;
2. describe the CoC's strategy to increase access to employment;
3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.
(limit 2,000 characters)

(1)EMPLOYMENT INCOME: CoC providers increase employment income via access to employment trainings & edu programs that encourage career advancement. CoC providers refer Sacramento Employment and Training Agency (SETA), which operates 12 job centers, offering free career coaching & connections to employment. Sacramento Food Bank and Families Services

provides free GED classes to CoC clients. Next Move's TH & other housing prog. prioritize employment & housing stability through resources, trainings & employment opportunities. Lutheran Social Services provides employment training & other resources w/a TAY focus. (2)ACCESS TO EMPLOYMENT: CoC connects providers w/a variety of job fairs & employers, as well as funds employment-focused housing. Volunteers of America (VOA), in partnership w/ the County, provides 12-month employment-focused TH for 200 single adults at a time, referred through CES. Services include pre-employment & vocational training, AOD recovery, credit & identity repair, case management, and housing & job placement assistance. All VOA services are available to all individuals experiencing homelessness, not just those in their housing programs. VOA works w/200 Sacramento businesses for job placement. In 2018, Sacramento Regional Coalition Against Homelessness sponsored 3 employment job fairs, attended by 300+ individuals experiencing homelessness & 75 local employers. Downtown Streets Team (DTS) runs a work-experience prog. for homeless ppl w/ the goal of connecting ppl to permanent jobs. DTS connected 11 ppl to perm. jobs in Aug 2019. (3)MAINSTREAM EMPLOYMENT: To increase case income, CoC partners w/ SETA, which administers 22 CSBG services across 20 service providers in Sacramento County, providing resources and services targeted towards job-training and educational opportunities. E.g., VOA partners w/ the Northern California Construction Training Organization, a construction-training program. (4) System Perf. Cmte & CoC Prog. Manager

3A-5b. Increasing Non-employment Cash Income.

Applicants must:
1. describe the CoC's strategy to increase non-employment cash income;
2. describe the CoC's strategy to increase access to non-employment cash sources;
3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.

(1, 2) To increase non-employment cash income, CoC projects focus on connecting participants to resources they are not yet accessing & ensuring follow up on applications & renewal of benefits. CoC provides a mainstream benefits training open to all CoC-funded providers, informing agencies on how best to connect individuals experiencing homelessness with the wide range of non-employment cash benefits available. SMART trainings inform service providers about the process and availability of services available to individuals experiencing homelessness and several CoC-funded providers do targeted benefits consultation and support for their clients. In 2018, 54% of adult system stayers increased their amount of non-employment cash income, up 18% from 2017. The CoC holds trainings around connecting clients to mainstream benefits, including non-employment cash income. Sacramento County maintains a Childcare Eligibility List for childcare subsidies. Eligibility is determined by family income, size, and need, including need for permanent housing. CoC providers regularly refer clients to the CalFresh program, as well as California Work Opportunity and Responsibility to Kids (CalWORKs) cash aid program for qualified families experiencing homelessness. This is a cash aid program for low-income families that also provides education, employment, and training programs for families. Individuals participating in the employment program are also eligible for childcare, transportation, work expenses, and counseling. (3) System Perf. Cmte & CoC Prog. Manager

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:
1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.
(limit 2,000 characters)

(1) CoC promoted ACCESS TO EMPLOYMENT OPPORTUNITIES via relationships w/local employers & Sacramento Employment and Training Agency (SETA) & targeted job fairs. A)CoC providers maintain relationships with 100s of local employers, e.g., Pepsi. For example, Volunteers of America have a relationship with Northern California Construction Training to provide trade training in construction. Sacramento County provided $387,200 of funding to PRIDE industries to hire 40 homeless ppl to clean up debris along the American River & participate in other construction training. Workers were employed 24 hrs/week over 10 weeks, earning $12/hr & certifications in construction. CoC has a MOU with SETA which outlines SETA's commitment to prioritizing homeless ppl in employment services. SETA's 10 job centers offer free career coaching & job opportunities. In 2018, Sacramento Regional Coalition Against Homelessness sponsored 3 employment job fairs, attended by 300+ individuals experiencing homelessness and 75 private employers. Job fairs are publicized through word of mouth, flyers, SETA list-serve & calendar. The Homeless Outreach Team puts on a resource fair targeted to homeless individuals, which includes employers, identification services, & hygiene necessities. (2) CoC CONNECTS RESIDENTS OF PSH TO EMPLOYMENT through targeted supportive employment programs & employment services. Lutheran Social Services (LSS) runs a State Department of Rehabilitation verified pre-employment & supported employment program, which offers vocation assistance, on-the-job-training, & other employment services to residents of PSH. TLCS has a workforce readiness program that provides employment help for individuals w/ SMI & residing in PSH. Other PSH providers connect residents to employment through partnerships w/ SETA, career coaching, transportation assistance, literacy classes & organizational relationships with employers.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	☐
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	☐

3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	☐
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	☐
5. The CoC works with organizations to create volunteer opportunities for program participants.	☐
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	☐
7. Provider organizations within the CoC have incentives for employment.	☐
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	☐

3A-6. System Performance Measures Data–HDX Submission Date 05/30/2019

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
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3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	X
2. Number of previous homeless episodes	X
3. Unsheltered homelessness	X
4. Criminal History	X
5. Bad credit or rental history	X
6. Head of Household with Mental/Physical Disability	X

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:
1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;
2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC's strategy to rapidly rehouse families with children within 30 days of them becoming homeless.
(limit 2,000 characters)

(1) CoC is committed to the 2020 goal of rehousing all families within 30 days & is currently expanding shelter & Coordinated Entry System (CES) capabilities to achieve this goal. Families are prioritized based on severity of service need, w/ families of moderate need referred to RRH. Updated methodology for the unsheltered PIT count found a higher number of homeless families in 2019 due to increased outreach to schools & families living in their cars. In 2018, Sacramento County declared a shelter emergency, opening eligibility for more state funding & connecting homeless families to CES more quickly. For example, in Aug 2019, the City of Sacramento approved plans to build a 100-bed shelter for women & children to provide temporary housing & connect them to the system of care. In 2017, the County of Sacramento added an online bed reservation system, diversion services to prevent the need for ES & increased emphasis on rehousing. From Oct 2017 to Sept 2018, Sacramento's family shelter system served 495 individuals, including 79 families served in prevention. Of the 111 households exiting from family shelters, 99% had successful exits. CES handles all referrals to CoC programs, ESG & SSVF. (2) CoC connects families exiting homelessness to mainstream assistance support from programs like CalWORKS, CalFresh, SSI, SSDI, and other cash subsidies to ensure they maintain PH. CoC focuses on increasing self-sufficiency and employment outcomes among families experiencing homelessness. E.g., Next Move's housing program focuses on connecting homeless families w/ non-time-limited resources such as childcare subsidies, access to transportation&life skills trainings. As a result, families exiting homelessness maintain a support network even after housing supports decrease. CoC provides Ready to Rent trainings, which teach self-sufficiency skills such as communication with landlords and housekeeping skills to help families maintain PH. (3) System Perf. Cmte & CoC Prog. Manager

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	X
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	X

4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC's strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC's current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	X
2. Number of Previous Homeless Episodes	X
3. Unsheltered Homelessness	X
4. Criminal History	X
5. Bad Credit or Rental History	X

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:
1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and
2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.
(limit 3,000 characters)

(1) ALL: CoC addresses youth homelessness via increasing the supply of housing and services through funding, as well as improving efficiencies in the existing inventory. In partnership with three local providers, Sac County expanded prevention services, case management, and number of TAY housing choice vouchers in the P3 Program. Through the P3 program, 115 TAY households were served as of December 2018, including 100 the distribution of 100 youth vouchers. A portion of Sacramento County's $8.1 million in funding for housing & services created the Youth Host Home Program, connecting TAY with volunteer families for temporary housing. The money also funds intensive case management with tenant services, with 36 spots reserved for TAY. CoC participated in the Youth 100-Day Challenge (TAY Challenge). Over 100 days, 266 youth exited homelessness to housing, with 61% of those served experiencing significant mental illness. TAY Challenge Team improved the TAY service system by increasing accuracy of the enumeration of youth and supporting the expansion of youth-dedicated services moving forward. TAY Challenge Team developed a youth-specific mental health screening tool, worked with various government stakeholders to make existing programs serving individuals experiencing homeless more youth-focused, distributed a needs assessment, improved the CES process for youth, and strengthened partnerships with institutions like juvenile justice centers and child welfare to ensure youth are not exiting these institutions into to homelessness. Sacramento's Young Adult Prevention and Intervention Program is a partnership between 3 youth providers with a focus on prevention and intervention for homeless TAY, including services like system navigation, landlord/roommate mediation, warm hand-offs, family reunification. In addition, youth were one of two priority subpopulations identified in the 2019 CoC Competition Projects. As a result, projects serving youth qualified for 15 points additional points on the new project scoring tool. (2) UNSHELTERED: Beginning in 2018, a 24/7 Drop-In Center provided mental health services, a medical clinic, wellness activities, education, and employment programs to TAY. The Center is a collaborative of 3 local youth providers and uses a "no-wrong-door" approach for assessment and diversion from homelessness and other crises. From Oct 2018 - Aug 2019, 623 unique youth were served at The Center and 269 youth were connected to housing (ES, TH, PH, family reunification, or a host home). The Center provided 20,663 unique services, not including meals, to TAY. Both WIND and Lutheran Social Services do unsheltered youth-specific outreach, including transportation, personal hygiene packs, referrals, and HIV/STD testing. The TAY Challenge Team updated the CoC's By Name List, calling 700+ TAY to update their status in HMIS & offer services. The TAY Challenge Team also coordinated an "Every Youth Counts" event to better count TAY during the PIT.

3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.

Applicants must:
1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;
2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and
3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d.

(limit 3,000 characters)

(1) EVIDENCE: The CoC uses HMIS, PIT, the annual TAY focused supplemental survey, the annual youth-provider specific needs assessment, and SPM to measure the effectiveness of youth programs. (2) MEASURES: In objective data, the CoC analyzes the length of time homeless, decreasing the rates of return to homelessness, decreasing instances of first-time homelessness, reductions of total youth homelessness, increases in youth housing access, permanent housing retention for residents of PSH, successful exits from PSH to other PH destinations, successful exits from RRH or TH to PH destinations. In subjective data, the CoC analyzes youth provider and youth identified gaps in services/housing. (3) APPROPRIATE: HMIS is an effective measure because it provides up-to-date, accurate information about youth accessing the CES and captures a variety of data useful for assessing the efficacy of the CES. For example, an analysis of HMIS can reveal the number of parenting TAY currently in the community queue, as well as the number of dedicated parenting TAY beds in Sacramento. Using this information, the CoC can assess the need of and create priority for projects serving specific demographics of youth. The PIT is an appropriate measure because it captures data for unsheltered and sheltered youth at a single point over the course of the year. Sacramento's PIT follows HUD best practices and implemented new strategies this year to more accurately count unsheltered youth. This data provides a clear snapshot of the total number of youth experiencing homelessness at a given time compared to the number of beds available. During the PIT count, the CoC distributed a TAY supplemental survey designed by members of the Youth Advisory Board. This survey asked TAY experiencing homelessness questions around history of domestic violence, instances of "couch bouncing," employment status, if they were parenting, as well as addtnl feedback questions. For example, the survey asked: "What two things could Sacramento do better to help people who are experiencing homelessness?" SPMs are appropriate measures because they take a systems-level approach and can help clearly identify gaps in homeless system of care efficacy and efficiency. The 100-Day Challenge team distributed a needs assessment to over 20 organizations including school districts, youth housing providers, child welfare agencies, mental health providers, juvenile justice centers, and youth drop in centers. The need assessment asked providers to assess gaps in the system of care, common demographic data shared by their program participants, and questions related to the services they provide for use in the creation of a youth homeless systems of care map. The CoC used this survey to take a broad look at the need for additional youth services and housing, then develop a strategic plan around improving the youth system of care, outlined in the Youth Homelessness Demonstration Project report.

3B-1e. Collaboration–Education Services.

Applicants must describe:

1. the formal partnerships with:
a. youth education providers;
b. McKinney-Vento LEA or SEA; and
c. school districts; and

2. how the CoC collaborates with:

a. youth education providers;
b. McKinney-Vento Local LEA or SEA; and
c. school districts.
(limit 2,000 characters)

(1/2) The 100 Day Challenge Team completed a youth homelessness systems mapping report in May 2019, further solidifying the formal and informal partnerships b/t youth providers & the CoC. (A) CoC has a FORMAL YOUTH EDUCATION PARTNERSHIP w/ Sacramento Employment and Training Agency (SETA). SETA provides educational & job-training opportunities for youth & currently sits on the CoC Advisory Board (AB). INFORMAL YOUTH EDUCATION PARTNERSHIPS. SIATech Charter schools provides assistance with high school diploma services including drop out recovery, free tuition, and access to professional development services. SAVA Charter School assists w/ high school completion, offering credit reduction, enrollment assistance, and career technical education. Sacramento Regional Conservation Corps provides education and employment programs that center high school completion on career training. Goodwill Industries has training and education programs available in their youth center. Art Beast Child Development is a licensed preschool operated by a CoC provider that provides subsidized care to children of TAY. (B) The CoC has FORMAL PARTNERSHIPS WITH MC-KINNEY-VENTO LIAISONS FOR EACH SCHOOL DISTRICT within Sacramento. Several liaisons take an active role in the CoC, e.g., a liaison served on the Rank & Review Panel in 2019. (C) The CoC has had a FORMAL PARTNERSHIP WITH THE SACRAMENTO OFFICE OF EDUCATION (SCOE) since SCOE joined the AB in 2011. SCOE also offers education services to TAY including one-on-one teaching, technical assistance, and curriculum & instructional support for teachers serving homeless youth. Issues of homeless students are also addressed at monthly meetings of the YAB, which has been an official committee of the CoC since 2016.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)

CoC policy requires all providers designate a project team member to advise of & assist w/ensuring the education rights of homeless individuals & families are met, known as the Homeless Students Educational Rights Lead. This requirement is also listed in the contracts of RRH and PSH programs. Shelter and housing providers are also required to post information about the educational rights of homeless students and the provide transportation to the school of choice for children residing in their facilities. Sacramento Steps Forward monitors for compliance with this requirement at monitoring visits. The CoC has designated a HUD CoC Contracts Team member and CES Team member to coordinate and collaborate with homeless family housing providers and school district liaisons regarding the educational rights and service needs of homeless students. Participation includes attendance & regular reports at monthly meetings of the McKinney-Vento homeless student liaisons convened by the Local Education Agency (LEA), Sacramento County Office of Education (SCOE). Sacramento City Unified School District runs multiple year-round

Student Connect Service Centers in partnership with CoC-funded organization such as Next Move. These centers provide information about education services eligibility for individuals who become homeless, as well as a single-entry point for services like case management, housing, and mental health assistance. In addition, several McKinney-Vento Liaisons coordinate with the Sacramento Police Department's Homeless Outreach Team, connecting students experiencing homelessness to case management and other resources. Several McKinney-Vento Liaisons also host Student Connect Events, one-day events for families identified as homelessness, connecting them to resources such as school enrollment information, school supplies, transportation information, housing resources, and applications for non-cash benefits like CalFresh.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	No	No
Early Head Start	No	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	No
Healthy Start	No	No
Public Pre-K	No	No
Birth to 3 years	No	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		
Child Protective Services	No	Yes
Family Shelters	No	Yes

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach.	No

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
1. select all that apply to indicate the findings from the CoC's Racial Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	
2. People of different races or ethnicities are less likely to receive homeless assistance.	X
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	X
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	
7. The CoC did not conduct a racial disparity assessment.	

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC's strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	
3. The CoC has identified strategies to reduce disparities in their homeless system.	X
4. The CoC has implemented strategies to reduce disparities in their homeless system.	
5. The CoC has identified resources available to reduce disparities in their homeless system.	X

6: The CoC did not conduct a racial disparity assessment.	☐

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.
Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources
The FY 2019 CoC Program Competition Notice of Funding Availability at: https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare–Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

Applicants must:
1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;
2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;
3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in

health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy for mainstream benefits.
(limit 2,000 characters)

(1,2) CoC KEEPS PROVIDERS AWARE OF MAINSTREAM RESOURCES AVAILABLE via regular system-wide list-serve information sharing. The CoC has a relationship with the Specialized Multiple Advocate Resource Team (SMART) & connects providers to their trainings. In addition, the Specialized Multiple Advocate Resource Team (SMART) does outreach to Sacramento County residents experiencing homelessness to connect them w/ SSI & SSDI resources. SMART provides medication supports; GA & Medi-Cal support; referrals to housing programs; individual therapy; case management; & community integrations for homeless populations. Most CoC-funded providers participate in regular SOAR trainings. (3) CoC providers partner w/ a range of organizations to facilitate insurance enrollment including La Familia Counseling Center, 12 local school districts, Dept of Human Asst-Medi-Cal Outreach & Enrollment, DHHS, Sac Covered & FQHCs WellSpace, CARES, Peachtree, Molina & Elica. Sacramento Covered performs targeted outreach for Medi-Cal enrollment among individuals experiencing homelessness & education on how to use coverage & receive timely primary and preventative care. Sacramento Covered provides housing referrals, primary care coordination, & connections to additional homeless-specific programs. (4) Pathways to Housing + Home is the City of Sacramento's four-year incentive program authorized by the Centers for Medicare & Medicaid via the Medi-Cal 2020 Waiver. Using $64 mil in funding, Pathways brings together a variety of healthcare, crisis services, law enforcement, & housing providers to connect individuals experiencing homelessness w/ a high health/crisis system utilization to the whole person system of care & housing. As of Aug 2019, 86,300+ individuals experiencing homelessness have received services via Pathways & the program is on track to house 2,000 homeless individuals by 2020, w/ a heavy emphasis on the use of Medi-Cal funds. (5) System Perf. Cmte & CoC Prog. Manager

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	27
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	27
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:
1. describe the CoC's street outreach efforts, including the methods it

uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. state whether the CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)

(1)OUTREACH EFFORTS: All outreach workers use a phased engagement approach, prioritizing client choice & providing continual opportunity for clients to engage mainstream resources & homelessness resources. All outreach workers receive standardized training on the VI-SPDAT via Sacramento Steps Forward. A household only receives referral to a program that they have agreed to accept & may receive a referral to opportunities in the future. New state funds are being used to map the outreach system & improve efficiency & create systemwide standards for outreach across stakeholders & funders. In 2019, Sacramento County created a Homeless Outreach, Navigation & Re-Housing Services program, funding navigators to engage unsheltered individuals in unincorporated areas w/ re-housing services. (2) CoC covers 100% of service area via targeted geographic outreach as well as county-wide outreach programs. (3) Outreach teams work Mon through Sat 9-5. On hours that Outreach Workers are not deployed, clients can schedule an appointment through 2-1-1 at an Access Point. If a client is unable to get to an Access Point, an Outreach Worker is deployed to them. (4) Sacramento CoC TAILORS STREET OUTREACH FOR INDIVIDUALS LEAST LIKELY TO REQUEST ASSISTANCE. City of Sacramento has opened Homeless Triage Centers, providing low-barrier housing & services for 730 ppl from 2017-18. Triage Centers allow ppl to bring in pets, stay close to other members of their family & have no sobriety requirements, creating opportunities for engagement w/ ppl least likely to seek assistance. Hospitals contract outreach workers to engage homeless ppl receiving care. Sacramento Homeless Outreach Team (HOT) connects homeless individuals with CoC resources as an alternative to criminal justice, including case management & transportation. Sacramento City, County, & law enforcement, work collaboratively to engage the large unsheltered populations in the River District w/ a focus on connecting this population to CES

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	732	743	11

4A-5. Rehabilitation/Construction Costs–New Projects.

No

Applicants must indicate whether any new project application the CoC ranked and

submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting $200,000 or more in funding for housing rehabilitation or new construction.	
4A-6. Projects Serving Homeless under Other Federal Statutes.	No
Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.	

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site: https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource

Document Type	Required?	Document Description	Date Attached
_FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	09/24/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference.	No	PHA Administratio...	09/24/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administrativ...	09/26/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	CE Assessment Tool	09/24/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Public Posting–15...	09/25/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Projects Rejected...	09/24/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Public Posting–30...	09/26/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Public Posting–Lo...	09/24/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No	Written Agreement...	09/25/2019
3A. Written Agreement with State or Local Workforce Development Board.	No	Written Agreement...	09/25/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Summary of Racial...	09/26/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No	Methodology Analy...	09/26/2019
Other	No		

Other	No		

Attachment Details

Document Description: FY 2019 CoC Competition Report

Attachment Details

Document Description: PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference

Attachment Details

Document Description: PHA Administrative Plan Homeless Preference

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: Public Posting–15-Day Notification Outside e-snaps–Projects Accepted

Attachment Details

Document Description: Projects Rejected/Reduced Notification

Attachment Details

Document Description: Public Posting–30-Day Local Competition Deadline

Attachment Details

Document Description: Public Posting–Local Competition Announcement

Attachment Details

Document Description:

Attachment Details

Document Description: Written Agreement with Local Education or Training Organization

Attachment Details

Document Description: Written Agreement with State or Local Workforce Development Board

Attachment Details

Document Description: Summary of Racial Disparity Assessment

Attachment Details

Document Description:

Attachment Details

Document Description: Methodology Analysis Optional Attachment

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/24/2019
1B. Engagement	09/26/2019
1C. Coordination	09/26/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/26/2019
1F. DV Bonus	09/26/2019
2A. HMIS Implementation	09/26/2019
2B. PIT Count	09/26/2019
3A. System Performance	09/26/2019
3B. Performance and Strategic Planning	09/26/2019
4A. Mainstream Benefits and Additional Policies	09/26/2019
4B. Attachments	Please Complete

Submission Summary	No Input Required

2019 COC NOFA

FY 2019 COC COMPETITION REPORT
2A, 2B, 3A, 3B, 4A-6

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Document Satisfying Requirement	Page Number
FY 2019 CoC Competition Report from HDX	1-16

2019 HDX Competition Report

PIT Count Data for CA-503 - Sacramento City & County CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	**2500**	**3665**	**3621**	**5570**
Emergency Shelter Total	870	977	1,124	1139
Safe Haven Total	0	0	0	0
Transitional Housing Total	682	636	445	531
Total Sheltered Count	**1552**	**1613**	**1569**	**1670**
Total Unsheltered Count	**948**	**2052**	**2052**	**3900**

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	**540**	**1126**	**1192**	**1647**
Sheltered Count of Chronically Homeless Persons	222	323	389	425
Unsheltered Count of Chronically Homeless Persons	318	803	803	1222

2019 HDX Competition Report

PIT Count Data for CA-503 - Sacramento City & County CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	**194**	**186**	**161**	**372**
Sheltered Count of Homeless Households with Children	183	180	155	177
Unsheltered Count of Homeless Households with Children	11	6	6	195

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	**297**	**308**	**469**	**492**	**667**
Sheltered Count of Homeless Veterans	116	166	142	165	179
Unsheltered Count of Homeless Veterans	181	142	327	327	488

2019 HDX Competition Report

HIC Data for CA-503 - Sacramento City & County CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	**931**	**80**	**765**	**89.89%**
Safe Haven (SH) Beds	**0**	**0**	**0**	**NA**
Transitional Housing (TH) Beds	**682**	**18**	**571**	**85.99%**
Rapid Re-Housing (RRH) Beds	**743**	**0**	**743**	**100.00%**
Permanent Supportive Housing (PSH) Beds	**3290**	**0**	**2663**	**80.94%**
Other Permanent Housing (OPH) Beds	**533**	**0**	**8**	**1.50%**
Total Beds	6,179	98	4750	78.11%

2019 HDX Competition Report

HIC Data for CA-503 - Sacramento City & County CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	1382	2195	2310	2596

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	26	172	181	188

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	101	661	732	743

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for CA-503 - Sacramento City & County CoC

For each measure enter results in each table from the System Performance Measures report generated out of your CoCs HMIS System. There are seven performance measures. Each measure may have one or more "metrics" used to measure the system performance. Click through each tab above to enter FY2017 data for each measure and associated metrics.

RESUBMITTING FY2018 DATA: If you provided revised FY2018 data, the original FY2018 submissions will be displayed for reference on each of the following screens, but will not be retained for analysis or review by HUD.

ERRORS AND WARNINGS: If data are uploaded that creates selected fatal errors, the HDX will prevent the CoC from submitting the System Performance Measures report. The CoC will need to review and correct the original HMIS data and generate a new HMIS report for submission.

Some validation checks will result in warnings that require explanation, but will not prevent submission. Users should enter a note of explanation for each validation warning received. To enter a note of explanation, move the cursor over the data entry field and click on the note box. Enter a note of explanation and "save" before closing.

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	3581	3468	3723	75	75	92	17	41	41	47	6
1.2 Persons in ES, SH, and TH	4449	4311	4606	121	118	130	12	66	65	74	9

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	4002	4822	5307	331	374	524	150	138	188	280	92
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	4958	5646	6152	358	393	531	138	182	218	304	86

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range.Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2017	FY 2018	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	151	469	13	43	9%	9	25	5%	16	37	8%	105	22%
Exit was from ES	1261	987	184	138	14%	59	60	6%	167	100	10%	298	30%
Exit was from TH	516	494	22	26	5%	18	22	4%	40	21	4%	69	14%
Exit was from SH	0	0	0	0		0	0		0	0		0	
Exit was from PH	527	1452	26	48	3%	31	54	4%	51	73	5%	175	12%
TOTAL Returns to Homelessness	2455	3402	245	255	7%	117	161	5%	274	231	7%	647	19%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	3665	3621	-44
Emergency Shelter Total	977	1124	147
Safe Haven Total	0	0	0
Transitional Housing Total	636	445	-191
Total Sheltered Count	1613	1569	-44
Unsheltered Count	2052	2052	0

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	4485	4347	4673	326
Emergency Shelter Total	3613	3499	3780	281
Safe Haven Total	0	0	0	0
Transitional Housing Total	1046	987	1105	118

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	1232	1107	1250	143
Number of adults with increased earned income	95	63	75	12
Percentage of adults who increased earned income	8%	6%	6%	0%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	1232	1107	1250	143
Number of adults with increased non-employment cash income	525	402	678	276
Percentage of adults who increased non-employment cash income	43%	36%	54%	18%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	1232	1107	1250	143
Number of adults with increased total income	594	454	719	265
Percentage of adults who increased total income	48%	41%	58%	17%

2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	615	569	513	-56
Number of adults who exited with increased earned income	198	185	149	-36
Percentage of adults who increased earned income	32%	33%	29%	-4%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	615	569	513	-56
Number of adults who exited with increased non-employment cash income	129	121	93	-28
Percentage of adults who increased non-employment cash income	21%	21%	18%	-3%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	615	569	513	-56
Number of adults who exited with increased total income	313	294	226	-68
Percentage of adults who increased total income	51%	52%	44%	-8%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	3650	3574	3981	407
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1043	913	1136	223
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	2607	2661	2845	184

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	6684	6897	7388	491
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1546	1640	1935	295
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	5138	5257	5453	196

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	1149	3404	1607	-1797
Of persons above, those who exited to temporary & some institutional destinations	44	148	205	57
Of the persons above, those who exited to permanent housing destinations	116	545	459	-86
% Successful exits	14%	20%	41%	21%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	4732	4717	5804	1087
Of the persons above, those who exited to permanent housing destinations	2007	2023	2353	330
% Successful exits	42%	43%	41%	-2%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	2636	2560	2628	68
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	2565	2491	2568	77
% Successful exits/retention	97%	97%	98%	1%

2019 HDX Competition Report

FY2018 - SysPM Data Quality

CA-503 - Sacramento City & County CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report

FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	575	610	678	796	899	735	651	582	2787	2970	3036	2933	358	101	661	732				
2. Number of HMIS Beds	456	514	596	599	798	636	560	541	2175	2268	2300	2385	328	101	661	716				
3. HMIS Participation Rate from HIC (%)	79.30	84.26	87.91	75.25	88.77	86.53	86.02	92.96	78.04	76.36	75.76	81.32	91.62	100.00	100.00	97.81				
4. Unduplicated Persons Served (HMIS)	3421	3518	3499	3780	1515	1313	987	1105	2495	2611	2638	2752	1698	2865	4364	5171	1322	2951	1268	3473
5. Total Leavers (HMIS)	2942	2975	2963	2932	1006	805	604	619	443	384	336	347	717	2000	2580	3588	213	1018	325	1125
6. Destination of Don't Know, Refused, or Missing (HMIS)	834	501	794	834	144	28	18	15	49	13	3	4	1	124	424	129	9	605	94	418
7. Destination Error Rate (%)	28.35	16.84	26.80	28.44	14.31	3.48	2.98	2.42	11.06	3.39	0.89	1.15	0.14	6.20	16.43	3.60	4.23	59.43	28.92	37.16

2019 HDX Competition Report

Submission and Count Dates for CA-503 - Sacramento City & County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/30/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes

MOVING ON MULTIFAMILY PREFERENCE
1C-4

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HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO CALIFORNIA

Housing Choice Voucher Program

Administrative Plan
2019

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Chapter 4 ESTABLISHING PREFERENCES AND MAINTAINING THE TENANT BASED VOUCHER WAIT LIST

(24 CFR Part 5, Subpart D and §§ 982.54(d)(1), 982.204, 982.205, and 982.206)

INTRODUCTION

It is the PHA's objective to ensure that families are placed on the wait list in the proper order and selected from the wait list for admission in accordance with the policies contained in this Administrative Plan.

This chapter explains the local preferences the PHA has adopted to meet local housing needs, defines the eligibility criteria for the preferences, and explains the PHA's system of applying these preferences.

By maintaining an accurate wait list, the PHA will be able to perform the activities that ensure an adequate pool of qualified applicants will be available so program funds are used in a timely manner.

Project-based vouchers are discussed in Chapter 21.

A. WAIT LIST MANAGEMENT (24 CFR §982.204)

Cross-Listing of Different Housing Programs and Housing Choice Voucher

Families have the option to apply for all PHA-administered housing programs that have open wait lists.

Other Housing Assistance

The PHA may not take any of the following actions because an applicant has applied for, received, or refused other housing assistance:

- Refuse to list the applicant on an open PHA wait list for tenant-based assistance; or
- Deny any admission preference for which the applicant is currently qualified.

Other housing assistance means a federal, state or local housing subsidy, as determined by HUD, including public housing.

B. WAIT LIST PREFERENCES (24 CFR §982.207)

The PHA uses a single wait list for admission to its HCV Program. Site-based list(s) for project-based assistance may be administratively established in accordance with HUD notices and other requirements.

Applicants may apply to these wait lists by going to www.sacwaitlist.com, unless they are being served through:

- Special admissions funded by HUD (e.g. Veterans Affairs Supportive Housing [VASH], Non-Elderly Disabled [NED] Program, or Performance Partnership Pilots [P3] Initiative Program).
- Homeless Initiatives (Limited Homeless Allocation Preference and the Move On Preference).

Families are reviewed for eligibility by the PHA in coordination with the approved third party(ies) based on the policies of the program and, if determined to be eligible, are issued a voucher. All selections will be in accordance with policies and preferences defined in this Administrative Plan. Any significant

changes in wait list preferences will be publicly noticed providing opportunities for public input. Per PIH Notice 2013-15 any time a new preference is added to an existing wait list, families already on the affected wait list will be given the opportunity to receive the benefit of the preference and move up on the wait list accordingly.

Information contained in the Wait List includes but is not limited to:

1. Applicant name,
2. Social Security Number,
3. Date of Birth,
4. Racial or ethnic designation of the head of household and their family,
5. Annual (gross) family income,
6. Targeted program qualifications, and
7. Qualification for any local preference.

A preference does not guarantee admission to the HCV Program. Preferences are used to establish the order of placement on the wait list. All applicants must meet the PHA's selection criteria as defined in this Administrative Plan. An applicant's certification that he or she qualifies for a preference will be accepted during the pre-application period. However, when the applicant is selected from the wait list for the determination of eligibility, the preference will be verified during the application review process. If the applicant or applicant family is selected based on wait list preferences, they must meet the preferences at the time of verification regardless of the amount of time the family has been on the wait list.

Local Preferences

Local preferences will be used to select families from the wait list. Each preference will receive an allocation of points so that the computer software can accurately determine the placement of families on the wait list. The applicant's cumulative points will determine the preference status and position on the wait list.

Funding-Based Preferences

1) (30 points) Displaced by government action preference for families who have been terminated from housing as a result of insufficient funding. These families will be added to the HCV Program wait list even if the wait list is closed and will be given 30 preference points. Displaced families must submit any changes to their address in writing to ensure they receive notices from the PHA. When funding is available, these families will be selected from the wait list first. Families will be selected to be re-admitted to the HCV Program based on their original admission date. Families with the earliest admission dates will be the first to be re-admitted. The PHA will verify income eligibility and conduct a criminal background check for all adult household members, but will not re-verify preferences for families who have been displaced due to insufficient funding.

2) (29 points) Canceled voucher preference for applicant families whose vouchers were recalled due to insufficient funding. These families will be returned to the wait list and will be awarded preference points based on their status. Families must submit any changes to their address in writing to ensure they receive notices from the PHA. When funding becomes available the PHA will select families based on the effective date of their original voucher. Families with the earliest voucher effective date will be the first to be selected. The PHA will re-verify eligibility and background checks only—not preferences.

Other Preferences

The PHA reserves the right to verify the authenticity of any document it deems to be questionable.

1) (5 points) Residency preference for families who live, work, or have been hired to work in Sacramento County, or any political subdivision thereof. The PHA will verify residency accepting one of the following:
   a) Lease agreement in the applicant's name showing an address in the city or county of Sacramento and proof that they still reside there.
   b) Copy of current utility bill in applicant's name.
   c) Proof of employment in the City or County of Sacramento.
   d) Written documentation from a government agency such as the Department of Human Assistance, DMV or Social Security Administration certifying to the applicant's residency and address in the city and county of Sacramento. Must have two of these letters.
   e) If homeless, a referral from a homeless provider in the City or County of Sacramento verifying residency or a self-certification indicating specific current nighttime sleeping location and one piece of mail from number d) above issued to the applicant.

2) (3points) Veteran preference to a household containing a veteran,
   a person who has served in the active military, reserves, or National Guard who was called to active duty by a federal order of the United States at any time and who has been other than dishonorably discharged or released from service.

3) (2 points) Permanently disabled preference for families who have a member with a permanent disability. The applicant family must supply one of the following:
   a) A Social Security Disability (SSD) or Supplemental Security Income (SSI) letter from the Social Security Administration verifying the disability status. The SSD or SSI printout must state the person is disabled or have the SSD or DI mark which is typically located at the top right of the SSA or SSI print out next to the person's name. A person may receive SSD or SSI simply because they are elderly which would not qualify them for the Disabled Preference.
   b) *Certification of Disability* form completed by a medical professional.

4) (2 points) **Lease In-Place**
In the event the HCV leasing rate falls below 97%, preference will be given to families on the waiting list who are willing and able to lease in place. Families who are considered to be living in-place are those who reside in a unit where the landlord will certify they will accept the HCV program. They must have resided in unit for the past three months and must remain in unit for a period of no less than one year after assistance starts. The unit must meet all other program requirements in order to qualify for the preference.

~~4)~~5) (1 point) Rent Burden preference is given to applicants who pay more than 50% of their gross income for rent and utilities. The applicant family must provide copies of one of the following:
   a) A lease or rental agreement in the applicant's name including the rent amount and utility responsibility. Must also have proof of actually paying rent within the last 30 days such as money order, canceled checks or rent ledger or a written statement from the Landlord or person from whom the applicant is renting or sharing a rental, including the amount of rent and utilities received.

b) Receipts from a motel exceeding 50% of monthly income. Payment may not be made by an outside source. Must have proof of actually having paid rent within the last 30 days.

OR

(1 point) Homeless preference to a currently homeless household. A family or individual must meet the definition of "homeless" as defined in the Glossary. The PHA will accept documentation as provided by the applicant or the applicant can self-certify homelessness. Applicants can be homeless or rent-burdened, but not both.

The PHA's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in this Administrative Plan. For families with the same preferences, families will be pulled from the wait list based on lottery number assigned at the time of the pre-application.

HOMELESS INITIATIVES

Contingent on funding, the PHA will allocate a total of 975 vouchers to serve homeless families utilizing tenant-based vouchers (the Limited Homeless Allocation and the Move On Allocation), the Performance Partnership Pilots Initiative Program (P3) program (described in Chapter 23) and project-based vouchers tied to supportive services (described in Chapter 21) over the next three years. The PHA is prioritizing housing homeless families, and is creating two new preferences to serve the homeless population, while continuing to serve families on the current waitlist. Families who have been determined eligible for these two preferences may be served even when the waiting list is closed, until the approved number of applicants has been reached.

The PHA will utilize the following additional preferences:

1) Limited Homeless Allocation. This preference is available to homeless individuals/families currently receiving services and who are referred by a partnering homeless services organization, another coordinated system, or consortia of homeless service providers. The referring agency will verify homelessness and will assist the family with finding a suitable rental property once the voucher is issued. Ongoing housing stabilization services will continue to be provided to the family. At its discretion, the PHA will annually evaluate whether to renew this preference.

2) Move On Allocation. This preference is available to homeless individuals/families that are referred by an approved PHA third party. Formerly homeless individuals/families who have successfully participated in a Permanent Supportive Housing (PSH) program (see Glossary for definition) and have been determined ready to move into housing without attached supportive services will be referred to the PHA to receive a tenant-based voucher. This will create vacancies in PSH programs allowing additional homeless families in need of services to be housed. At its discretion, the PHA will annually evaluate whether to renew this preference.

MOVE ON ALLOCATION

C. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION
(24 CFR §982.207)

If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the wait list without the local preference, and will be notified in writing of the determination.

If the applicant family or individual falsifies documents or knowingly makes false or misleading statements, they will be removed from the wait list.

Changes in an applicant's circumstances while on the wait list may affect the family's eligibility for a preference. Applicants are **required** to notify the PHA, in writing, of relevant changes in their circumstances within 30 days of any such change. When an applicant claims an additional preference, the applicant will be placed on the wait list in the proper order of their newly claimed preference.

PHA ADMINISTRATION PLAN PREFERENCE
1C-4

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HOUSING AUTHORITY OF THE COUNTY OF SACRAMENTO CALIFORNIA

Housing Choice Voucher Program

Administrative Plan
2019

Chapter 4 ESTABLISHING PREFERENCES AND MAINTAINING THE TENANT BASED VOUCHER WAIT LIST

(24 CFR Part 5, Subpart D and §§ 982.54(d)(1), 982.204, 982.205, and 982.206)

INTRODUCTION

It is the PHA's objective to ensure that families are placed on the wait list in the proper order and selected from the wait list for admission in accordance with the policies contained in this Administrative Plan.

This chapter explains the local preferences the PHA has adopted to meet local housing needs, defines the eligibility criteria for the preferences, and explains the PHA's system of applying these preferences.

By maintaining an accurate wait list, the PHA will be able to perform the activities that ensure an adequate pool of qualified applicants will be available so program funds are used in a timely manner.

Project-based vouchers are discussed in Chapter 21.

A. WAIT LIST MANAGEMENT (24 CFR §982.204)

Cross-Listing of Different Housing Programs and Housing Choice Voucher

Families have the option to apply for all PHA-administered housing programs that have open wait lists.

Other Housing Assistance

The PHA may not take any of the following actions because an applicant has applied for, received, or refused other housing assistance:

- Refuse to list the applicant on an open PHA wait list for tenant-based assistance; or
- Deny any admission preference for which the applicant is currently qualified.

Other housing assistance means a federal, state or local housing subsidy, as determined by HUD, including public housing.

B. WAIT LIST PREFERENCES (24 CFR §982.207)

The PHA uses a single wait list for admission to its HCV Program. Site-based list(s) for project-based assistance may be administratively established in accordance with HUD notices and other requirements.

Applicants may apply to these wait lists by going to www.sacwaitlist.com, unless they are being served through:

- Special admissions funded by HUD (e.g. Veterans Affairs Supportive Housing [VASH], Non-Elderly Disabled [NED] Program, or Performance Partnership Pilots [P3] Initiative Program).
- Homeless Initiatives (Limited Homeless Allocation Preference and the Move On Preference).

Families are reviewed for eligibility by the PHA in coordination with the approved third party(ies) based on the policies of the program and, if determined to be eligible, are issued a voucher. All selections will be in accordance with policies and preferences defined in this Administrative Plan. Any significant

Tenant-Based Voucher Wait List Preference for Homeless Individuals

changes in wait list preferences will be publicly noticed providing opportunities for public input. Per PIH Notice 2013-15 any time a new preference is added to an existing wait list, families already on the affected wait list will be given the opportunity to receive the benefit of the preference and move up on the wait list accordingly.

Information contained in the Wait List includes but is not limited to:

1. Applicant name,
2. Social Security Number,
3. Date of Birth,
4. Racial or ethnic designation of the head of household and their family,
5. Annual (gross) family income,
6. Targeted program qualifications, and
7. Qualification for any local preference.

A preference does not guarantee admission to the HCV Program. Preferences are used to establish the order of placement on the wait list. All applicants must meet the PHA's selection criteria as defined in this Administrative Plan. An applicant's certification that he or she qualifies for a preference will be accepted during the pre-application period. However, when the applicant is selected from the wait list for the determination of eligibility, the preference will be verified during the application review process. If the applicant or applicant family is selected based on wait list preferences, they must meet the preferences at the time of verification regardless of the amount of time the family has been on the wait list.

Local Preferences

Local preferences will be used to select families from the wait list. Each preference will receive an allocation of points so that the computer software can accurately determine the placement of families on the wait list. The applicant's cumulative points will determine the preference status and position on the wait list.

Funding-Based Preferences

1) (30 points) Displaced by government action preference for families who have been terminated from housing as a result of insufficient funding. These families will be added to the HCV Program wait list even if the wait list is closed and will be given 30 preference points. Displaced families must submit any changes to their address in writing to ensure they receive notices from the PHA. When funding is available, these families will be selected from the wait list first. Families will be selected to be re-admitted to the HCV Program based on their original admission date. Families with the earliest admission dates will be the first to be re-admitted. The PHA will verify income eligibility and conduct a criminal background check for all adult household members, but will not re-verify preferences for families who have been displaced due to insufficient funding.

2) (29 points) Canceled voucher preference for applicant families whose vouchers were recalled due to insufficient funding. These families will be returned to the wait list and will be awarded preference points based on their status. Families must submit any changes to their address in writing to ensure they receive notices from the PHA. When funding becomes available the PHA will select families based on the effective date of their original voucher. Families with the earliest voucher effective date will be the first to be selected. The PHA will re-verify eligibility and background checks only—not preferences.

b) Receipts from a motel exceeding 50% of monthly income. Payment may not be made by an outside source. Must have proof of actually having paid rent within the last 30 days.

OR

(1 point) Homeless preference to a currently homeless household. A family or individual must meet the definition of "homeless" as defined in the Glossary. The PHA will accept documentation as provided by the applicant or the applicant can self-certify homelessness. Applicants can be homeless or rent-burdened, but not both.

The PHA's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in this Administrative Plan. For families with the same preferences, families will be pulled from the wait list based on lottery number assigned at the time of the pre-application.

HOMELESS INITIATIVES

Contingent on funding, the PHA will allocate a total of 975 vouchers to serve homeless families utilizing tenant-based vouchers (the Limited Homeless Allocation and the Move On Allocation), the Performance Partnership Pilots Initiative Program (P3) program (described in Chapter 23) and project-based vouchers tied to supportive services (described in Chapter 21) over the next three years. The PHA is prioritizing housing homeless families, and is creating two new preferences to serve the homeless population, while continuing to serve families on the current waitlist. Families who have been determined eligible for these two preferences may be served even when the waiting list is closed, until the approved number of applicants has been reached.

The PHA will utilize the following additional preferences:

LIMITED PREFERENCE FOR HOMELESS INDIVIDUALS/FAMILIES

1) Limited Homeless Allocation. This preference is available to homeless individuals/families currently receiving services and who are referred by a partnering homeless services organization, another coordinated system, or consortia of homeless service providers. The referring agency will verify homelessness and will assist the family with finding a suitable rental property once the voucher is issued. Ongoing housing stabilization services will continue to be provided to the family. At its discretion, the PHA will annually evaluate whether to renew this preference.

2) Move On Allocation. This preference is available to homeless individuals/families that are referred by an approved PHA third party. Formerly homeless individuals/families who have successfully participated in a Permanent Supportive Housing (PSH) program (see Glossary for definition) and have been determined ready to move into housing without attached supportive services will be referred to the PHA to receive a tenant-based voucher. This will create vacancies in PSH programs allowing additional homeless families in need of services to be housed. At its discretion, the PHA will annually evaluate whether to renew this preference.

C. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION
(24 CFR §982.207)

If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the wait list without the local preference, and will be notified in writing of the determination.

Chapter 21 PROJECT-BASED HOUSING CHOICE VOUCHER PROGRAM

A. OVERVIEW OF PROJECT-BASED VOUCHER PROGRAM

INTRODUCTION

The US Department of Housing and Urban Development (HUD) published a final rule for Project Based Vouchers on October 13, 2005. This governs how the PHA manages project-based vouchers from November 14, 2005 forward, along with subsequent amendments to the regulations and subsequent statutory changes including changes contained in the Housing and Economic Recovery Act of 2008. Prior to this final rule, the PHA already had 283 project-based vouchers at Phoenix Park. Management of Phoenix Park is still determined by the interim rule for project-based vouchers, published January 16, 2001 until/unless HUD approves waivers. It is this PHA's intent to manage all project-based vouchers consistently. The PHA will pursue waivers for Phoenix Park where there are differences between the interim rule and the final rule.

The PHA will project base vouchers to serve homeless families and individuals, and/or to preserve and/or to supplement affordable housing units, by issuing Requests for Proposals as deemed necessary.

The PHA will not be required to reduce the number of PBV units under contract if the Budget Authority is subsequently reduced, but will look first to reducing the number of tenant-based vouchers. No additional funding is provided for this program for either Housing Assistance Payments (HAP) or Administrative costs.

Regulations governing tenant-based vouchers found at 24 CFR Part 982 also govern project-based vouchers, except where the differences are spelled out in the final rule as defined above, and in 24 CFR Part 983 and the PHA's Administrative Plan and any subsequent legislation. The Administrative Plan seeks to clarify areas where the PHA has discretion, but will not repeat all of the regulatory language contained in these documents.

SHRA is a joint powers authority, answering to the SHRA's Commission, the City Council and the County Board of Supervisors to oversee the City and County Redevelopment Agency Successor Agencies and the City and County Housing Authorities. Only the Sacramento County PHA manages the Housing Choice Voucher Program which includes the administration of project based vouchers.

The PHA will make units project based in new construction projects, rehabilitation projects, and or existing projects, as defined in a Request for Proposal (RFP). The PHA will not project-base more than 25 units or 25%, whichever is greater, of the units in a building unless the project meets the following exceptions, and the exceptions were allowed under the specific RFP at the time of consideration. The exceptions to the 25% unit limitation are:

- Units in single family homes (four units or less)
- Units in a multifamily building that are made available to qualifying families. Qualifying families means elderly families or families receiving qualifying supportive services. Supportive services are described in Chapter 2 Section B(6) in this addendum.

The PHA is committed to providing project based vouchers with supportive services to families in order to encourage independence and self-sufficiency. This may include families with multiple challenges (such as family members who are disabled and include minor children), or elderly or disabled families.

New Construction

New construction is defined as housing units that do not exist on the proposal selection date, and are developed after the date of selection pursuant to an Agreement between the PHA and owner for use under the PBV program. New construction projects must be completed within a two-year period after approval of the proposal.

Rehabilitation

Rehabilitation is defined as housing units that exist on the proposal selection date, but do not substantially comply with Housing Quality Standards (HQS) on that date, and are developed, pursuant to an Agreement between the PHA and owner, for use under the PBV program and will cost in excess of $5,000 per unit to make minimal improvement so that they can pass HQS.

Existing Housing

Housing units that already exist on the proposal selection date and that generally will be considered to substantially comply with the HQS if those units can be made to pass inspection after an infusion of less than $5,000 per unit. (The units must fully comply with HQS before execution of the HAP contract.)

B. PROPOSAL SELECTION PROCEDURES

The PHA will select project-based rental units based on a competitive process.

Competitive Process

At any time, the PHA may choose to make PBV available in the community (from the HCV tenant based voucher allocation) by initiating a competitive process. A Request for Proposals (RFP) will be published in a newspaper of general circulation and on the SHRA website in order to provide broad public notice of the opportunity to apply for project-based vouchers. The RFP will list the submission deadline and the date and time for a bidder conference. It will include guidelines for the proposal and the evaluation criteria to be used. This RFP is established pursuant to Title 24 of the Code of Federal Regulations, part 983, Subpart B (Selection of PBV Owner Proposals). Procurement will be consistent with PHA's procurement policy and all relevant regulations.

The PHA may also choose to make PBVs available from the VASH tenant based vouchers or competitively apply for additional HUD VASH PBVs when such funding is made available by HUD. The vouchers would be made available to owners and developers through a competitive local process.

Non-Competitive Process

A PHA may provide PBV assistance to improve, develop, or replace a public housing property or property that it controls or has an ownership interest in without using a competitive process (H.R. 3700 Housing Opportunities Through Modernization Act of 2016, Section 106).

Additionally, the PHA may add units to a PBV HAP Contract without engaging in a competitive process in order to preserve funding or provide additional resources to serve homeless families.

The PHA is disposing of one public housing property that it owns and is under a public housing Annual Contributions Contract. Per HUD regulations, the disposed unit must be replaced on a one-for-one basis in the community. The PHA intends to apply a project-based voucher to a unit of housing owned by the PHA but not receiving HUD assistance without using a competitive process (per PIH 2017-21, page 48). Specifically, the unit at 3380 Taylor Street, Sacramento will receive a project based voucher contract without following a competition so that the unit at 3867 Bainbridge Drive, North Highlands, a unit under a public housing Annual Contributions Contract, can undergo disposition.

Proposal Requirements **Priority for homeless families**

The goal of project-basing vouchers is to ensure long-term viability of affordable housing across a broad continuum of housing types within the County of Sacramento. The RFP will outline the type of project (i.e. existing, or new construction or rehabilitation) to be funded. The Housing Authority is committed to preserving affordable housing and building new housing with priorities to serve the homeless and extremely low income families.

The selected project must focus on de-concentrating poverty and expanding housing and economic opportunities that meets the following goals of the Agency:

- boost home ownership;
- revitalize areas through physical rehabilitation of housing and enrich the quality of life in rental housing by investing in resident services;
- provide housing resident self-sufficiency programs;
- develop the work force;
- create jobs;
- revitalize commercial areas;
- encourage business activities in low income areas; and
- provide public amenities.

The proposal must be submitted by the property owner and will be evaluated based on its merit.
The proposal shall include:

1) Description of How the Applicant Meets the Need for Affordable Housing as defined in the Consolidated Plan:

Affordable housing is needed especially to serve the following groups:

(a) Low-income families who are living in substandard housing,
(b) Low-income families who are paying more than 50% of their income for housing,
(c) Disabled families,
(d) Homeless families,
(e) Veteran families,
(f) Elderly families.

2) Description of How the Proposed Housing De-concentrates Poverty and Expands Housing and Economic Opportunities:

In order to de-concentrate poverty, the housing development must be located in a low poverty census tract, defined as where less than 14.1% of the population has income less than the poverty level as measured by the 2010 Census. The average poverty rate for the County of Sacramento was 18.2% as of the 2014 Census American Community Fact Finder.

If the census tract where the project-based vouchers are proposed is not in a low poverty census tract, a narrative must be provided showing that:

a) The project site is in a census tract that is a HUD-designated Enterprise Zone, Economic Community, or Renewal Community, or
b) The project site is in a census tract where the concentration of assisted units will be or has decreased as a result of public housing demolition, or
c) The project site is in a census tract which the proposed PBV development will be located is undergoing significant revitalization, or
d) State, local, or federal dollars have been invested in the area that has assisted in the achievement of the statutory requirement of de-concentrating poverty and expanding housing and economic opportunities, or
e) New market rate units are being developed in the same census tract as the proposed project and it is likely that the market rate units will reduce the poverty rate for the census tract, or
f) The project site is in a census tract with greater than 20%poverty but in the last five years there has been an overall decline in the poverty rate; and/or
g) The project site is in a census tract with meaningful opportunities for education and economic development.

This criterion is met if one of the above is met.

3) The State of Housing to Be Funded

The state of housing:

- New construction, defined as housing units that do not exist at the time of proposal selection
- Housing to be rehabilitated, defined as existing housing units that do not comply with HQS on the date of proposal selection and will require more than $5,000 per unit to pass HQS inspection
- Existing housing, defined as housing units which already exist and substantially comply with HQS, or where it will cost less than $5,000 per unit to repair so that they will pass HQS inspection, at the time of proposal selection.

4) The Type of Housing to Be Funded

Single or multi-family units may be considered. “Tiny homes” can be considered if it will pass HQS standards at the time of occupancy. For a complete listing of all ineligible units refer to 24 CFR Parts 983.53 and 983.54.

~~5)~~6) Number of Units to Be Funded

The PHA may issue an RFP for housing at any time in order to create affordable housing stock that remains available to families independent of market conditions. As required, the PHA will continue to notify HUD before an RFP is published. The PHA will ensure that the number of project-based units does not exceed the maximum allowed.

6) Supportive Services

The Proposal must contain a Memorandum of Agreement, or a letter of commitment, showing a relationship between the housing provider and the service providers (if they are different entities). This Agreement must list:

a) What supportive services are to be provided on and/or offsite. The proposal must describe at least three services the owner will provide, directly or indirectly, to help the family move to economic self-sufficiency;
b) Where the supportive services are to be provided. It is not necessary for the services to be provided at the project site or near the project;
c) Steps the owner will take when a family is not participating in services; and
d) Timeframe within which the owner will identify a replacement service provider.

7) Housing First Model: The PHA will also encourage the use of the Housing First model to serve the families at the PBV developments.

Evaluation Criteria

The RFP will describe the process used to rank applications, which may include but is not limited to:

- The location of the housing, whether it is in a redevelopment area or an area targeted for blight elimination;
- The size and configuration of the units to serve the unmet needs of targeted populations (i.e., whether serving elderly or disabled large family sizes);
- Long-term viability of the project;
- The proximity of the site to amenities;
- The size and existence of a community center on site;
- The existence of supportive services;
- Management experience;
- The number of accessible units for persons with disabilities;
- Other sources of funding; and
- Willingness to accept long-term contract.

Proposal Review Process

A PBV Selection Panel appointed by the PHA will review, evaluate, rank, and select the proposals.

If one of the respondents presents an Identity of Interest with SHRA, the proposal in question will be ranked by the panel and, if chosen to receive PBV, will be forwarded to the HUD field office or HUD-approved independent entity for review. The HUD field office, or designee, will review the proposal to determine if the PHA-owned units were appropriately selected, based on the selection procedure specified in the Administrative Plan.

The Selection Panel will review all proposals before selecting units, they will determine whether proposals are responsive to and in compliance with the information provided in the RFP.

The Panel will assure that the project meets PBV goals, civil rights requirements, and HQS site standards. The project must be consistent with the goal of de-concentrating poverty and expanding housing and economic opportunities, and the site and neighborhood standards.

All units (whether existing, rehabilitated or newly constructed) are inspected for HQS before the family moves in. For existing housing, the PHA must inspect all the units before the proposal selection date to determine whether the units substantially comply with HQS. The PHA may not execute the HAP contract until the units fully comply with HQS.

Proposals that meet the requirements will be evaluated and ranked by the Selection Panel. A Ranking List will be prepared according to points awarded to each proposal. Ranking scores become public information. The PHA may, at its discretion, select one or more of the proposals submitted, or none of the proposals submitted.

The PHA will provide written notice to the owner whose proposal is selected within 45 days of the decision.

The PHA will give prompt public notice once a proposal(s) has been selected. Public notice is publication of public notice in a local newspaper of general circulation and the SHRA website. The notice will include information about how the public can inspect documentation regarding the basis for the selection of the proposal. The PHA will also provide this information directly to owners whose proposals were not selected.

C. SITE AND NEIGHBORHOOD REVIEW

Site Selection Criteria

The PHA is working to ensure long-term viability of affordable housing across a broad continuum of housing types within the County of Sacramento. The PHA is targeting projects located in areas that are affordable, have received long-term affordable housing financing, and are close to amenities including high frequency public transportation and shopping. Proposals providing units specifically to elderly or disabled households or households receiving supportive services, and providing on-site supportive services will be given preference over projects that do not have these characteristics.

In order for the site to be selected for participation in this program, the PHA must:

- determine that the site is consistent with the goal of de-concentrating poverty and expanding housing and economic opportunities;
- determine that the site is eligible to receive project-based vouchers, as defined by 24 CFR Part 983 published on October 13, 2005 and any other regulations and Notices issued;
- complete a site inspection if the proposal covers existing or rehabilitated housing to ensure that it meets HQS for the site;
- determine that the site is suitable from the standpoint of facilitating and furthering full compliance with the Fair Housing Laws;
- determine that the site has adequate utilities and streets available to service the site;
- determine that the site meets neighborhood standards.

Environmental Review

In the case of existing housing under part 983, the entity responsible for Environmental Review under 24 CFR part 58 must determine whether or not a project selected for PBV assistance is categorically excluded from review under the National Environmental Policy Act and whether or not the assistance is subject to review. The PHA may not enter into an Agreement or HAP contract and may not commit or expend program or local funds for PBV activities until such determination is made.

PHA-Owned Units

If housing is selected for PBV where SHRA has an identity of interest, an independent entity approved by HUD must:

- Determine initial rent to owner based on an appraisal by a third party;
- Determine reasonable rent based on a comparability analysis for other than initial rents;
- Furnish a copy of the rent determination for SHRA-owned units to SHRA and to the HUD field office; and
- Complete all HQS inspections and provide a copy of the HQS inspections to the Housing Authority and to the HUD field office.

The Housing Authority may only compensate the independent entity from ongoing administrative fee income, not other program receipts. The PHA may not charge the family any fee for the appraisal or for other services provided by the independent entity.

D. HAP AMENDMENTS, CONTRACT, AND CONTRACT TERMINATION

The PHA may not enter into an Agreement for A Housing Assistance Payment (AHAP) contract (for new construction and rehabilitation) until HUD has completed any required subsidy layering review.

A unit that is occupied on the date of selection by an ineligible family or a family who is uninterested in PBV assistance cannot be selected for PBV assistance. For families who will reside in excepted units, the family must be an *eligible* family

The HAP contract must specify:

- The total number of contract units by number of bedrooms;
- Information needed to identify the site and the building or buildings where the contract units are located. The information must include the project's name, street address, city or county, state and zip code, block and lot number (if known), and any other information necessary to clearly identify the site and the building;
- Information needed to identity the specific contract units in each building. The information must include the number of contract units in the building, the location of each contract unit, the number of bedrooms and bathrooms in each contract unit, and any accessibility-related features of the unit. A map to identify the location of accessible units should also be included;
- Services, maintenance, and equipment to be supplied by the owner without charges in addition to the rent to the owner;
- Utilities available to the contract units, including a specifications of utility services to be paid by the owner (without charges in addition to rent) and utility services to be paid by the tenant;
- Features provided to comply with program accessibility requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and implementing regulations at 24 CFR part 8;
- The HAP contract term;
- The number of units in any building that will exceed the 25 percent per building cap (as described in 24 CFR Part 983.56) which will be set-aside for occupancy by qualifying families (elderly families and families receiving supportive services); and
- The initial rent to the owner (for the first 12 months of the HAP contract term).

The Housing Authority will not execute a HAP contract until all the units fully comply with HQS.

Vacancy Loss (24 CFR Part 983.352)

If an assisted family moves out of the unit without notice or is deceased, the owner may keep the Housing Assistance Payment (HAP) payable for the calendar month ("move-out month"). However, the owner may not keep the payment if the PHA determines that the vacancy is the owner's fault. The PHA shall not pay for an overlapping HAP.

When a family vacates its unit, the owner is eligible for a vacancy loss payment if:

- The owner gives the PHA prompt written notice certifying that the family has vacated the unit and containing the date when the family moved out (to the best of the owner's knowledge and belief)
- The owner certifies that the vacancy is not the fault of the owner and that the unit was vacant during the period for which payment is claimed
- The owner certifies that it has taken every reasonable action to minimize the likelihood and length of vacancy
- The owner provides any additional information required and requested by the PHA to verify that the owner is entitled to the vacancy payment
- The owner must submit a request for vacancy payment in the form and manner required by the PHA and must provide any information or substantiation required by the PHA to determine the amount of any vacancy payment.

Vacancy loss begins the later of:

- the unit is rent ready, per the owner/manager,
- the day after the lease end date for the Housing Assistance Payment (HAP) was paid to the owner

Vacancy loss is calculated based on 80% of the Contract Rent

- Any rental payment received by the owner from the tenant (including amounts available from the tenant's security deposit) will be deducted from Vacancy Loss amount
- Vacancy loss extends from the beginning of the first calendar month after the move-out month for a period not exceeding two full months following the move-out month.
- Vacancy loss calculation will be based on actual calendar days per month

Vacancy payments may cover only the period the unit remains vacant and is in rent-ready condition.

The Housing Authority will compare when the unit was rent ready, date unit passed inspection and date family review was forward to complex to verify the vacancy loss amount.

The PHA will not pay a vacancy loss for a unit that remains vacant when the wait list for that complex does not have any applicants of that bedroom size for the PHA to select from. This shows that the owner has not taken every reasonable action to minimize the length of unit vacancy.

Accessible Units

Distribution of accessible dwelling units shall, to the maximum extent feasible and subject to reasonable health and safety requirements, be distributed throughout projects and sites and shall be available in a

sufficient range of sizes and amenities so that persons with disabilities have choices of living arrangements comparable to that of other families eligible for assistance under the same program. At a minimum, projects must meet 24 CFR Part 8, subpart C.

Rents Limits

1) The initial rent for units is established at the beginning of the HAP term. The rents determined at AHAP are only an estimate.

2) Except for certain tax credit units and units with other subsidies, the rent must not exceed the lower of:
   a) 110% of the Fair Market Rent (FMR) or a HUD approved exception rent;
   b) The rent requested by the owner; or
   c) Reasonable rent;
      1. Factors are the same as the tenant based program
      2. Three comparables must be used, including when unassisted units in the project/premises are used
      3. Comparability analysis may be done by PHA staff, or other qualified person or entity as long as there is no direct or indirect interest in the property

3) The PHA may apply Small Area FMRs to current PBV or new projects if this is mutually agreeable to both the PHA and the owner. Once the change is made to small area FMRs, the property cannot revert back to the metropolitan-wide FMR.

4) For PHA owned units or units where the PHA has an identity of interest, HUD must approve an independent agency that will perform the comparability analysis. The independent agency must have a State Certified Appraiser perform the comparability analysis for the initial rents. The independent agency must provide HUD with a copy of all the determinations of the reasonable rent.

5) Projects that receive subsidies from other specified programs (not including tax credits) are subject to the rent limits of those programs (see 24 CFR Part 983.304 for additional guidance). Tax credit units in qualified census tracts may receive the tax credit rents even if they are higher than 110 percent of the FMR or HUD approved exception rent, as long as the tax credit rent is rent reasonable.

6) All projects receiving tax credits or any other governmental housing assistance from Federal, State, or local agencies must have a subsidy layering review performed by HUD, Office or Public Housing or designee.

7) Rent to the owner must be re-determined at owner's request (on HAP anniversary date), or when there is a 10% decrease in the published FMR. There are no "special adjustments" to rent.

8) In addition to 7) above, reasonable rent must be determined whenever the HAP is amended to substitute a different contract unit in the same building, when there is a change in the allocation of responsibility for utilities between the owner and the tenant, or when there is any other change that may impact reasonable rent.

9) If the rent is reduced to a rate below the initial rent at the time of HAP execution, the owner may terminate the HAP. Should this occur, the families residing in the PBV units will be given tenant-based vouchers.

10) The determination of initial rent shall be based on the most recent FMR and utility allowance. However, the PHA may use the amounts in effect up to 30 days prior to HAP execution.

11) The rent to the owner may be subject to rent control or other limits under local, State, or Federal law.

12) Under the HAP contract, the monthly Housing Assistance Payment by the PHA to the owner is the rent to the owner minus the tenant rent (Total Tenant Payment minus any applicable utility allowance).

13) If the PHA determines that it has insufficient funding with which to continue to assist families served by the program, it may consider immediately decreasing the Payment Standard upon authorization from HUD. The reduced payment standard would apply to project-based units as well as tenant-based. The PHA will consider the impact of lowering the Payment Standard on families. The PHA will consider and implement other cost-saving measures wherever feasible, including those listed in PIH 2011-28, before considering lower the Payment Standard in consideration of the impact lowering the Payment Standard may have on families.

Term of HAP Contract

The PHA has the discretion to into a HAP contract with an owner for an initial term of up to 20 years, and may approve extensions not to exceed an additional 20 years, for a maximum total of 40 years. The term of all PBV HAP contracts and extensions will be negotiated with the owner on a case-by-case basis; the PHA has the discretion to approve or not approve extensions.

The PHA may extend the term of the contract if the PHA determines an extension is appropriate to continue providing affordable housing for low-income families. When determining whether or not to extend an expiring PBV contract, the PHA may consider factors including but not limited to:

1) the cost of extending the contract and the amount of available budget authority;
2) the condition of the contract units;
3) the owner's record of compliance with obligations under the HAP contract and lease(s); and
4) whether the location of the units continues to support the goals of de-concentrating poverty and expanding housing opportunities.

The HAP contract must provide that the term of the PHA's contractual commitment is subject to the availability of sufficient appropriated funding (budget authority) as determined by HUD or by the PHA in accordance with HUD instructions. For purposes of this section, "sufficient funding" means the availability of appropriations, and of funding under the ACC from such appropriations, to make full payment of housing assistance payments payable to the owner for any contract year in accordance with the terms of the HAP contract.

If there is not sufficient funding for the Housing Authority to meet all of its contractual obligations, the Housing Authority will seek to decrease its commitment to tenant-based vouchers through attrition first. The cost of project-based vouchers must not exceed 15% of the total funding level.

The owner may terminate the HAP contract, upon 60 days written notice to the PHA, if the amount of the rent to the owner for any contract unit, as adjusted in accordance with 24 CFR Part 983.302 is reduced below the amount of the initial rent to the owner (rent to the owner at the beginning of the HAP contract term). In this case, the assisted families residing in the contract units will be offered tenant-based voucher assistance.

Rent Increase

The owner may request a rent increase to be effective at any anniversary date of the HAP contract after submitting a 120-day written notice to the PHA and the tenant. The PHA shall determine reasonable rent in accordance with 24 CFR Part 983.303. The rent increase will apply to all units included in the HAP contract. If the PHA determines in the course of processing a rent increase that the current contract rent amount is not reasonable given current market conditions, the PHA will process a rent decrease to the "reasonable" amount. (Please refer to Chapter 11, Section C, Rent Reasonable Determination). This applies to Project-Based vouchers as well as tenant-based vouchers.

HAP Contract Amendments (Add or Substitute Contract Units)

Prior to such a change, the PHA must inspect the newly added unit and must determine that the rent does not exceed the rents charged for units under the original contract or for comparable unassisted units in the project. (PIH Notice 2017-21)

The HAP contract may be amended to add additional PBV contract units in the same project subject to 25% unit limitation per project or whatever limit was included within the scope of the RFP. Before this amendment is completed, HUD must be notified of the total number of units that have PBV to ensure that the total number does not exceed the maximum cap and any exceptions. An amendment to the HAP contract is subject to all PBV requirements (e.g., rents are reasonable), except that a new PBV RFP is not required. The anniversary and expiration dates of the HAP contract for the additional units must be the same as the anniversary and expiration dates of the HAP contract term for the PBV units originally placed under HAP contract. In all cases, only families who were residing in the units at the time of the initial selection of the project will have a right to an absolute preference on the wait list and the family must be eligible to live in an assisted unit.

Utility Reimbursement Payment

When the Total Tenant Payment (TTP) is less than the utility allowance, the PHA will issue a Utility Reimbursement Payment (URP) to the tenant.

Contract Terminations

Chapter 14 "Contract Terminations" of the Administration Plan applies to project-based vouchers. The following exceptions apply:

- If contract requires a service provider and owner fails to provide one, contract will be terminated
- Contract remains in effect regardless of the tenancy.
- If the PHA has determined it has insufficient funding to continue assisting families on the HCV program, tenant-based families may be terminated, but project-based families will not be terminated, and the PHA will continue to fill vacant project-based units as they become vacant.

E. ELIGIBILITY FOR ADMISSION

All regulations regarding Eligibility for Admission (Chapter 2 of the Administration Plan) are the same for the tenant-based voucher program and the project-based voucher program, except:

- Families must be a qualified family for excepted units

- The income targeting requirements apply to the HCV program as a whole including PBV. However, the PHA does not need to apply the ratio exactly for tenant-based and project- based programs

Definitions

ELDERLY: Aged 62 years of age and older.

NEAR ELDERLY: Aged 50-61 years of age.

TENANT-BASED VOUCHER PROGRAM: Tenant-based assistance is attached to the family allowing the participant to relocate from one unit or one Housing Authority to another.

PROJECT-BASED VOUCHER PROGRAM; Project-based assistance is attached to the unit.

F. APPLYING FOR ADMISSION

Opening/Closing Of The Waitlist

A separate wait list may be created and maintained for each site or a group of sites within the PBV program. Opening and closing the wait list will be consistent with policies governing tenant-based vouchers (Chapter 3 of the Housing Choice Voucher Program Administrative Plan). If a new wait list is created, all families on the tenant-based wait list will be notified

Final Determination And Notification Of Eligibility

As soon as the PHA is notified of an available unit, it selects families from the wait list by bedroom size and then by preference; then by date and time of application.

The PHA provides the complex with a list of families selected from the wait list with which they may begin the suitability screening process.

Once a family is selected from the Project-Based wait list and is denied by the complex, the PHA will withdraw the family from the wait list that they were selected based on "Denial by Complex" and the family does not get hearing rights with the PHA. They do have hearing rights with the complex, based on the policies of that complex.

The site determines the family's suitability, and the PHA determines the eligibility. The owner will select families based on the owner's screening process. The owner must provide written notice to all families referred by the PHA within fourteen (14) calendar days, listing the reason the family was not selected. The owner must send a copy of the notice to the Housing Authority. The PHA will not screen for behavior or suitability. In the project-based voucher program, hard copies of vouchers are **not** issued. Families are briefed when they are determined to be eligible to participate in the program and are then referred to the site to move in.

Informal Review Procedures for Applicants; Please see Chapter 18, Part C of the Admin Plan**.**
(Informal Reviews are not provided when family is returned to wait list due to not meeting preference(s) or bedroom size selected.)

G. ESTABLISHING PREFERENCES AND MAINTAINING THE WAIT LIST/TENANT SELECTION

Types Of Wait Lists

The PHA will establish separate wait lists for:

1) Tenant-Based Vouchers

Tenant-based assistance is attached to the family allowing the participant to relocate from one unit or PHA to another. Preferences are found in Chapter 4 of the Administration Plan.

2) Project-Based Vouchers

The owner must promptly notify the PHA of any vacancy or expected vacancy in a contract unit. After receiving the owner notice, the PHA will make every reasonable effort to promptly refer a sufficient number of families to the owner in order to fill such vacancies. Vacant units will be filled by families on the current Project-Based wait list, in order of preference, and then by date and time the pre-application was received where preferences are the same.

The PHA may choose to use an existing list to serve another site using the same preferences or it may choose to create a new site-based wait as the need arises. The PHA may also receive referrals from homeless service providers to be added to the wait list, whether the wait list is open or closed, in order to house homeless families.

Wait lists may be site-based or the waitlists for different sites may be consolidated if the preferences and/or eligible population are the same. Information about which wait lists serve which sites, and how to access different sites with project-based vouchers, will be posted at www.sacwaitlist.com.

Applicants who will occupy PBV units must be selected by the PHA from a wait list that is maintained by the PHA. They may either apply when the wait list is open or they will be referred to the wait list by an agency serving homeless families.

When a site-based PBV wait list has been exhausted, the PHA will fill vacant units with families referred to the wait list by the site's owner/manager.

Preference for Homeless Families for PBV Waitlists

Funding-Based Preferences

The following funding-based preferences will apply to all sites with project based vouchers, unless there are other restrictions in place that affect who can live at the site. Additionally, each site has local preferences that apply to specifically to that site.

1) Displaced by government action preference for families who have been terminated from housing as a result of insufficient funding. These families will be added to the HCV Program wait list even if the wait list is closed and will be given 30 preference points. Displaced families must submit any changes to their address in writing to ensure they receive notices from the PHA. When funding is available, these families will be selected from the wait list first. Families will be selected to be re-admitted to the HCV Program based on their original admission date. Families with the earliest admission dates will be the first to be re-admitted. The PHA will verify income eligibility and conduct a criminal background check for all adult household members, but will not re-verify preferences for families who have been displaced due to insufficient funding. (30 points)

2) Canceled voucher preference for applicant families whose vouchers were recalled due to insufficient funding. These families will be returned to the wait list and will be awarded preference points based on their status. Families must submit any changes to their address in writing to ensure they receive notices from the PHA. When funding becomes available the PHA will select families based on the effective date of their original voucher. Families with the earliest voucher effective date will be the first to be selected. The PHA will re-verify eligibility and background checks only—not preferences. (29 points)

Sites with Public Wait Lists

1) Units for Elderly Families
   - Washington Plaza,
   - Sutterview, and
   - Sierra Vista.

The PHA currently maintains one wait list for project-based vouchers for sites serving elderly-only residents. This wait list may be used to serve additional sites serving the same population or the PHA may choose to separate wait lists to serve a specific site. This wait list will be subject to the following weighted preferences:

Local Preferences
- Family who is eligible to be a qualified family and residing in unit at the time of conversion to project-based voucher will be given an absolute preference;
- Elderly only (16 points)
- For elderly only housing, near elderly (aged 50-61 years of age) (8 points)
- Residency (4 points)
- Veteran (2 points);
- Rent burden and/or homeless (1 point)

(See "Definition of Preferences" for more detail.)

2) Phoenix Park

The Housing Authority may maintain one wait list for project-based vouchers where supportive services are not provided or the PHA may choose to maintain separate wait lists for different sites. Currently, this wait list serves this site only, but the Housing Authority may choose to use

this list for other sites using the same preferences or choose to create a new site-based wait as necessary. This wait list will be subject to the following local preferences:

Local Preferences

- Family who is eligible to be a qualified family and residing in unit at the time of conversion to project-based voucher will be given an absolute preference;
- Residency (5 points);
- Veteran (3 points);
- Disability (2 points); and
- Rent burden and/or homeless (1 point).

(See "Definition of Preferences" for more detail.)

3) Saybrook Apartments / Serna Village

The Housing Authority may maintain one wait list for project-based vouchers where supportive services are provided or the PHA may choose to maintain separate wait lists for different sites. Currently, this wait list serves Saybrook Apartments and Serna Village. However the PHA may choose to use this list for additional sites using the same preferences or choose to separate this list to create new separate site-based wait lists to serve a specific site. This wait list will continue to exist until all the families are pulled.

NOTE: Saybrook will also receive referrals from the Continuum of Care as described in a later section.

The wait list will be organized based on the following local preferences:

Local Preferences

- Family who is eligible to be a qualified family and based on supportive services and who is residing in unit at the time of conversion to project-based voucher property will be given an absolute preference;
- Homeless (5 points);
- Have a disabled family member (5 points).
- Residency (3 points);
- Veteran (1 point).

Sites with Wait Lists Filled Via Referrals

Sites serving homeless families with services

- 7th & H,
- Martin Luther King Village,
- Shasta Hotel,
- Victory Townhomes,
- Courtyard Inn

PBV sites that accept referrals from partnering service agencies serving homeless families ONLY

The PHA has issued, and expects to periodically issue Requests for Proposals (RFPs) for project-based vouchers to serve homeless families where services are provided at/in close proximity to the site to support the families in their efforts to become stably housed. Because homeless families/individuals are not easily served with a wait list open to the public, the site awarded PBV for this purpose can request that families filling vacant units come via referral from a partnering service agency. Wait lists for these properties are not open to the public but are open to receiving referrals from partnering service agencies, as shown at www.sacwaitlist.com.

When considering the utilization of this methodology to fill vacant units, the PBV Site Owner/Developer will submit to the PHA:

A. A letter on letterhead
   1. requesting to fill vacant units via referrals from the service provider to the wait list;
   2. committing to notify the PHA when/if there is a new service provider;
B. A copy of the contract between the service provider and the site owner/developer;
C. A certification from the service provider that they will not deny services to member of any federally protected class under fair housing laws, i.e., race, color, religion, national origin, sex, disability, or familial status.
D. Signed copy of SHRA's Personally Identifiable Information (PII) document.

The wait list will be open for these sites to receive referrals of homeless individuals/families from the service providers to the wait lists only.

Local Preferences:

- Referred by Service Provider (100 points)

For families with the same preferences, families will be pulled from the wait list based on date and time of the pre-application.

Sites Without Wait Lists (VASH)

The PHA will establish wait lists to fill vacancies in sites receiving project-based vouchers, EXCEPT for project-based VASH (Veteran Affairs Supportive Housing) Vouchers,
Per HUD and VASH guidelines, the Department of Veteran's Affairs will provide referrals for families to VASH PBV projects. The owner or property management company for the PBV complex must promptly notify the PHA of any vacancy or expected vacancy in a contract unit. After receiving the owner's notice, the PHA will make every reasonable effort to promptly refer a sufficient number of families to the owner in order to fill such vacancies.

Sites Serving Homeless Families in Partnership with the Continuum of Care (Saybrook)

Site serving homeless families within CoC ONLY

Coordinated entry, managed by Sacramento Steps Forward, will annually refer families to fill up to 15 vacancies at Saybrook Apartments. (PIH 2013-15) The remainder of the vacant units will be filled from the site-based wait list managed by the PHA.

Local Preferences:

- Referred by Coordinated Entry (100 points)

Supportive Services for Homeless Families

Supportive services will be provided by the owner/manager or by their contractor. Services will be available either on site or in close proximity to the site so that services are accessible to families lacking transportation. Wait lists will be utilized to fill vacancies in a property where supportive services are provided for families transitioning from homelessness. Supportive services may include, but not be limited to,

- How to be a good neighbor;
- Bill paying / financial counseling;
- Household maintenance;
- Cooking economically;
- Establishing income;
- Substance abuse counseling;
- Parenting;
- Credit counseling;
- Behavioral health interventions;
- Job training and education; and
- Developing an Individualized Annual Service Plan.

(See "Definition of Preferences" for more detail.)

Definition Of Preferences

1. Residency preference is given to applicants who live, work, or have been hired to work in Sacramento County, or any political subdivision thereof. For homeless individuals and families, a residence includes shelters and other dwelling places where homeless people are sleeping such as a place not designed for sleeping including a car, park, abandoned building, bus or train station, airport or camping ground or the family is living in a shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing and hotels and motels paid for by charitable organizations or by the federal, state or local government) or individuals exiting an institution where he or she resided for 90 days or less.

2. Rent Burden preference is given to applicants who pay more than 50% of their gross income for rent and utilities. The applicant family must provide copies of receipts, lease, their income and utility bills. The PHA will attempt to verify the information provided by the applicant in order to determine the applicant's qualification for the rent burden preference. In the absence of a rental lease or contract with supporting rent receipts, the

PHA will employ one of the following methods, listed in order of preference, to estimate the applicant cost for rent or utilities:

a. Accept the amount the applicant claims to be paying for rent and utilities when there is a written notice from the person from whom they are renting and it is accompanied with cancelled checks, money order receipts or cashier's check stubs;
b. Accept the amount listed on the Housing Need Declaration with supporting payment documentation, including cancelled checks and money order receipts, or cashiers' check stubs.

3. *Homeless* preference is given to applicants that are homeless as defined in the Glossary.

4. *Disability* preference is given to applicants who have a disabled household member. A person with a disability is defined as "Any person who has a physical or mental impairment that limits one or more major life activities; has a record of such impairment; or is regarded as having such impairment."

5. *Veteran* preference is given to a household with a veteran as described in the Glossary.

Multiple Wait Lists

If an applicant is placed on a wait list, they shall be given the option to apply for all other PHA-administered housing programs that also have an open wait list. Applicants on the tenant-based wait list will be queried for interest on any newly established wait list.

If a family refuses the PHA's offer from one wait list (i.e., PBV assistance), such refusal does not affect the family's position on another PHA wait list for another type of assistance (i.e., tenant-based assistance).

The PHA may not take any of the following actions against an applicant who has applied for, received, or refused an offer of PBV assistance:

- Deny any admission preference for which the applicant is currently qualified
- Change the applicant's place on the wait list based on date and time of application, or other factors affecting selection under the PHA selection policy
- Remove the applicant from the wait list for tenant-based voucher assistance

If an applicant is pulled from two wait lists at the same time, they can choose which option to pursue. Applications will be marked by program name to ensure families are directed to the appropriate program.

Centralized Wait Lists

The PHA may establish a centralized wait list to serve one population (i.e., elderly only). One wait list may be used to fill vacancies at more than one site. In this case, when a family is pulled from one wait list, they must be given at least two offers at different locations before they can be removed from that wait list.

All the units available for elderly only housing are single bedroom units that will accommodate up to two persons. The wait list will only accommodate families up to two persons, including a live in aide.

Screening

The PHA will not screen for behavior (except for criminal background checks). Screening for behavior will be the responsibility of the owner. If a PBV owner rejects a family for admission to the owner's PBV units, such rejection by the owner does not affect the family's position on other wait lists. The owner must apply screening criteria in compliance with fair housing regulations.

If a family does not meet the property owner's screening criteria, they are not eligible for an informal review with the PHA. They must appeal the decision to the property owner.

Accessible Units

In selecting families to occupy PBV units with special accessibility features for persons with disabilities, the PHA must first refer families who require such accessibility features to the owner. The pre-application will allow families to state whether they need a unit with accessible features so that they can be matched with an appropriate unit. Families will be taken out of order to fill a vacant unit with accessible features in order to accommodate a person with disabilities. Families who do not need the accessible features of a specific unit will be skipped over to the next family on the wait list that does need the accessible features.

Filling an accessible unit with a non-disabled person

When an accessible unit becomes vacant, the PHA will offer the unit to a current occupant with disabilities living in a Project-Based unit in the same development that requires the accessibility features of the vacant accessible unit and occupying a unit not having those accessibility features. Next, offer the unit to a family living in a Project-Based unit in other developments that requires the accessibility features of the vacant accessible unit and occupying a unit not having those accessibility features. The PHA will pay moving expenses to transfer a resident with a disability to an accessible unit as an accommodation for the resident's disability, unless the accommodation would impose an undue financial and administrative burden. If there is no current resident who requires the accessibility features of the vacant, accessible unit, the PHA will offer the vacant, accessible unit to an eligible, qualified applicant with disabilities on the wait list who can benefit from the accessible features of the available, accessible unit.

If there is not an eligible qualified resident or applicant with disabilities on the wait list who wishes to reside in the available, accessible unit, then the PHA should offer the available accessible unit to an applicant on the wait list who does not need the accessible features of the unit. However, the PHA will require the applicant to execute a lease that requires the resident to relocate to a non-accessible unit within thirty (30) days of notice by the PHA that there is an eligible applicant or existing resident with disabilities who requires the accessibility features of the unit.

The PHA may not prohibit an eligible disabled family from accepting a non-accessible unit for which the family is eligible that may become available before an accessible unit. The owner is required to modify such a non-accessible unit as needed, unless the modification would result in an undue financial and administrative burden.

CHAPTER 23 PERFORMANCE PARTNERSHIP PILOTS FOR DISCONNECTED YOUTH (P3)

Youth specific vouchers with a PREFERENCE for homeless youth

The Performance Partnership Pilots Initiative Program (P3 or Program) was first authorized by Congress in 2014. The Program enables pilot sites to test innovative, outcome-focused strategies to achieve significant improvements in educational, employment, and other key outcomes for disconnected youth using the flexibility to blend existing federal funds and to seek waivers of associated program requirements.

The Sacramento P3 Program is a three-year comprehensive service-delivery system that coordinates and integrates a multidisciplinary approach to providing services to 100 disconnected youth, especially foster youth, youth on probation, homeless youth and youth at risk of becoming homeless. The Program adopts a housing-first model to promote stability for participants. The federal regulation waivers granted under this program are designed to increase the efficiency of service delivery in two ways: 1) by removing barriers to housing and expanding housing eligibility; and, 2), by leveraging existing resources and increasing services to the target population. The Program is based on collaboration with local and state partners and coordination of currently funded services.

The Sacramento County Housing Authority applied for and was successfully awarded the P3 grant. P3 youth families will be issued a voucher and will follow all HCV program policies and regulations. 100 vouchers will be issued for this program over a three year period (2017-2020).

FAMILY ELIGIBILITY AND SELECTION

The PHA will receive referrals from an approved third party provider(s). Written documentation of these referrals must be maintained in the tenant file at the PHA.

Local Preferences:

- Referred by Coordinated Entry (100 points)

MASTER LEASING

Master leasing is an option that exists within the P3 program.
The PHA may procure a third party to manage the rental of several rental units, either at one site or at scattered sites. An owner/developer with project based vouchers may also choose to master lease some or all of the units at the site. The role of the master leasing agency is to:

- Issue leases with tenants
- Collect rent monthly
- Maintain and operate the property on behalf of the owner and/or property manager;
- Ensure that vacant units are leased timely by referring families/individuals to the wait list in sufficient number to cover vacancies for 6 months
- Work with the PHA to ensure eligibility of families referred for housing
- Screen and select tenants
- Provide intervention and supportive services to residents to meet their needs

There will be a contract between the master leasing organization and the property owner and an additional contract between the master leasing organization and the Housing Authority.

CE ASSESSMENT TOOL
1C-7

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SYSTEM SETUP

Rolf Davidson,
Sacramento Steps Forward

SCREEN EDITOR

VI-SPDAT FOR SINGLE ADULTS

CLARITY HUMAN SERVICES

Screen Name VI-SPDAT Prescreen for Single Adults [V2]

Screen Type Assessments

Agency Any Agency

Status Active

Assessment Processor VI-SPDAT Prescreen for Single Adults [v...

Eligibility Engine

Display Score

SAVE CHANGES CANCEL

Assessment Date __/__/____

Primary Language Select

Gender

A. History of Housing & Homelessness

Where do you sleep most frequently? Select

If Other, Specify

How long has it been since you lived in permanent stable housing? Select

In the last three years, how many times have you been homeless? Select

B. Risks

In the past six months, received health care at an emergency department/room?	Select
In the past six months, how many times have you taken an ambulance to the hospital?	Select
In the past six months, how many times have you been hospitalized as an in-patient?	Select
In the past six months, how many times have you used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines?	Select
In the past six months, how many times have you talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along?	Select
In the past six months, how many times have you stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offense, or anything in between?	Select
Have you been attacked or beaten up since you've become homeless?	Select
Have you threatened to or tried to harm yourself or anyone else in the last year?	Select
Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines or that make it more difficult to rent a place to live?	Select

Does anybody force or trick you to do things that you do not want to do? Select

Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? Select

C. Socialization

Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? Select

Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? Select

Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? Select

Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? Select

Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? Select

D. Wellness

Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? Select

Do you have any chronic health issues with your liver, kidneys, stomach lungs or heart? Select

If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? Select

Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? Select

When you are sick or not feeling well, do you avoid getting help? Select

Are you currently pregnant? Select

Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? Select

Will drinking or drug use make it difficult for you to stay housed or afford your housing? Select

Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

A mental health issue or concern? Select

A past head injury? Select

A learning disability, developmental disability, or other impairment? Select

Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? Select

Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? Select

Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? Select

Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced? Select

Finally, I'd like to ask you some questions to help us better understand homelessness and improve housing and support services.

Veteran Status Select

Military Service Era Select

Discharge Status Select

What is your citizenship status? Select

Where did you live prior to becoming homeless? Select

Have you ever been in foster care? Select

Have you ever been in jail? Select

Have you ever been in prison? Select

Do you have a permanent physical disability that limits your mobility? [i.e., wheelchair, amputation, unable to climb stairs]? Select

What type of health insurance do you have, if any?

MEDICAID

MEDICARE

VA Medical

Private Insurance

No Health Insurance

Other

On a regular day, where is it easiest to find you and what time of day is easiest to do so?

I'd like to take your picture. May I do so?

Managed with **Clarity Human Services**

CLARITY HUMAN SERVICES

VI-F-SPDAT FOR FAMILIES

Assessment Date	09/17/2018
Agency Conducting VI-SPDAT Assessment	Select
(ONLY TO BE USED by VOA, ESG Program)) Is Client Referred by CPS Social Worker for Bringing Families Home program (BFH)?	
Current location	Select
Primary Language	Select
Additional Adults in Household (Including children 18 and Older)	
Total Household Members Seeking Housing (All Adults and Children seeking Housing)	
Is there a secondary Head of Household?	

CHILDREN

Total number of children under age 18 that are currently with the head(s) of household, or that you have reason to believe will join you when you get housed?	Select

A. HISTORY OF HOUSING & HOMELESSNESS (HEAD OF HOUSEHOLD ONLY)

Current Housing Status	Select
Main reason for Homelessness	Select
Where did you sleep last night? (Residence Prior to Program Entry)	Select

On a regular day, where is it easiest to find you and what time of day is easiest to do so?

I'd like to take your picture. May I do so?

Are You Registered as Sex Offender? Select

Does client have pet? Select

REMINDER: ALL CLIENTS MUST BE REFERRED TO THE COMMUNITY QUEUE!

Private

SAVE CANCEL

Managed with **Clarity Human Services**

FINALLY, I'D LIKE TO ASK YOU SOME QUESTIONS TO HELP US BETTER UNDERSTAND HOMELESSNESS AND IMPROVE HOUSING AND SUPPORT SERVICES.

Veteran Status	No
What is your citizenship status?	Select
Where did you live prior to becoming homeless?	Select
Have you ever been in foster care?	Select
Have you ever been in jail?	Select
Have you ever been in prison?	Select
Do you have a permanent physical disability that limits your mobility? [i.e., wheelchair, amputation, unable to climb stairs]?	Select
Disabling Condition: Do you have a physical, mental, or emotional impairment (including an impairment caused by alcohol, drug abuse, PTSD, or brain injury), a developmental disability, HIV or AIDS and is it expected to be long-continuing...	Select

...OR OF AN INDEFINITE DURATION AND SUBSTANTIALLY IMPEDES YOUR ABILITY TO LIVE INDEPENDENTLY WHERE IT COULD BE IMPROVED BY THE PROVISION OF MORE SUITABLE HOUSING CONDITIONS? (THIS WILL BE "YES" IF CLIENT IS RECEIVING SSI/SSDI)

WHAT TYPE OF HEALTH INSURANCE DO YOU HAVE, IF ANY?

MEDICAID / Medi-Cal

MEDICARE

VA Medical

Private Insurance

No Health Insurance

Other

MONTHLY INCOME

Client has Cash Income	Select
Employed	Select

Do you have any chronic health issues with your liver, kidneys, stomach lungs or heart?	Select
If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you?	Select
Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?	Select
When you are sick or not feeling well, do you avoid getting help?	Select
Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant?	Select
Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past?	Select
Will drinking or drug use make it difficult for you to stay housed or afford your housing?	Select
If you've ever used marijuana, did you ever try it at age 12 or younger?	Select

HAVE YOU EVER HAD TROUBLE MAINTAINING YOUR HOUSING, OR BEEN KICKED OUT OF AN APARTMENT, SHELTER PROGRAM OR OTHER PLACE YOU WERE STAYING, BECAUSE OF:

A mental health issue or concern?	Select
A past head injury?	Select
A learning disability, developmental disability, or other impairment?	Select
Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help?	Select
Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?	Select
Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication?	Select

Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that?	Select

C. SOCIALIZATION

Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?	Select
Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?	Select
Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?	Select
Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?	Select

IS YOUR CURRENT LACK OF STABLE HOUSING...

Because you ran away from your family home, a group home or a foster home?	Select
Because of a difference in religious or cultural beliefs from your parents, guardians or caregivers?	Select
Because your family or friends caused you to become homeless?	Select
Because of conflicts around gender identity or sexual orientation?	Select
Because of violence at home between family members?	Select
Because of an unhealthy or abusive relationship, either at home or elsewhere?	Select

D. WELLNESS

Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?	Select

YOU ALSO CANNOT COMPLETE THE VI-SPDAT SOLELY THROUGH OBSERVATION OR USING KNOWN INFORMATION WITHIN YOUR ORGANIZATION.

B. RISKS

In the past six months, received health care at an emergency department/room?	Select
In the past six months, how many times have you taken an ambulance to the hospital?	Select
In the past six months, how many times have you been hospitalized as an in-patient?	Select
In the past six months, how many times have you used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines?	Select
In the past six months, how many times have you talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along?	Select
In the past six months, how many times have you stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offense, or anything in between?	Select
Have you been attacked or beaten up since you've become homeless?	Select
Have you threatened to or tried to harm yourself or anyone else in the last year?	Select
Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines or that make it more difficult to rent a place to live?	Select
Were you ever incarcerated when younger than age 18?	Select
Does anybody force or trick you to do things that you do not want to do?	Select

CLARITY HUMAN SERVICES

VI-Y-SPDAT FOR TRANSITION AGED YOUTH

Assessment Date	09/17/2018
Agency Conducting VI-SPDAT Assessment	Select
Current location	Select
Primary Language	Select
# of Adults in Household (Must Conduct A Separate VI-SPDAT)	

A. HISTORY OF HOUSING & HOMELESSNESS

What Is The Client's Current Housing Status?	Select
Main Reason for Homelessness	Select
Where Did You Sleep Last Night?	Select
Where do you sleep most frequently?	Select
What is the TOTAL length of time you have lived on the streets or in shelters in your life?	Select
Is Client Entering From the Streets or Emergency Shelter ***This will include clients who may be entering from an institutional stay of 90 days or less, but resided on the streets or in a shelter prior to entering that institution***	Select
In the last three years, how many times have you been housed and then homeless again?	Select

IMPORTANT: PLEASE READ ALL QUESTIONS AS IS TO THE CLIENT.THE ORDER OF THE VI-SPDAT CANNOT CHANGE. AS A SELF-REPORTED TOOL, THE SEQUENCE IS VITALLY IMPORTANT. AN INDIVIDUAL MUST PROVIDE INFORMED CONSENT PRIOR TO THE VI-SPDAT BEING COMPLETED.

PLEASE TELL THE CLIENT THAT MOST QUESTIONS ONLY REQUIRE A YES OR NO. SOME QUESTIONS REQUIRE A ONE-WORD ANSWER. I'LL BE HONEST THAT SOME QUESTIONS ARE PERSONAL IN NATURE.

MEDICARE

VA Medical

Private Insurance

No Health Insurance

Other

MONTHLY INCOME

Client has Cash Income Select

VA Non-Service Connected Disabilty Pension

Employed Select

On a regular day, where is it easiest to find you and what time of day is easiest to do so?

I'd like to take your picture. May I do so?

Are you Registered as Sex Offender? Select

Does client have pet? Select

REMINDER: ALL CLIENTS MUST BE REFERRED TO THE COMMUNITY QUEUE!

Private

SAVE CANCEL

Managed with **Clarity Human Services**

Do you have any problems concentrating and/or remembering things?	Select
OBSERVATION ONLY: Surveyor, do you detect signs or symptoms of severe, persistent mental illness or severely compromised cognitive functioning?	Select
Have you had any medicines prescribed to you by a doctor that you do not take, sell, had stolen, misplaced, or where the prescriptions were never filled?	Select
Have you experienced any emotional, physical, psychological, sexual or other type of abuse or trauma in your life which you have not sought help for, and/or which has caused your homelessness?	Select

FINALLY, I'D LIKE TO ASK YOU SOME QUESTIONS TO HELP US BETTER UNDERSTAND HOMELESSNESS AND IMPROVE HOUSING AND SUPPORT SERVICES.

Veteran Status	No
What is your citizenship status?	Select
Where did you live prior to becoming homeless?	Select
Have you ever been in foster care?	Select
Have you ever been in jail?	Select
Have you ever been in prison?	Select
Do you have a permanent physical disability that limits your mobility? [i.e., wheelchair, amputation, unable to climb stairs]?	Select
Disabling Condition: Do you have a physical, mental, or emotional impairment (including an impairment caused by alcohol, drug abuse, PTSD, or brain injury), a developmental disability, HIV or AIDS and is it expected to be long-continuing...	Select

...OR OF AN INDEFINITE DURATION AND SUBSTANTIALLY IMPEDES YOUR ABILITY TO LIVE INDEPENDENTLY WHERE IT COULD BE IMPROVED BY THE PROVISION OF MORE SUITABLE HOUSING CONDITIONS? (THIS WILL BE "YES" IF CLIENT IS RECEIVING SSI/SSDI)

WHAT TYPE OF HEALTH INSURANCE DO YOU HAVE, IF ANY?

MEDICAID/MediCal

Asthma	Select
Cancer	Select
Hepatitis C	Select
Tuberculosis	Select
OBSERVATION ONLY: Surveyor, do you observe signs or symptoms of a serious health condition?	Select
Have you ever had a problematic drug or alcohol use, abused drugs or alcohol, or told you do?	Select
Have you consumed alcohol and/or drugs almost every day or every day for the past month?	Select
Have you ever used injection drugs or shots in the last six months?	Select
Have you ever been treated for drug or alcohol problems and returned to drinking or using drugs?	Select
Have you used non-beverage alcohol like cough syrup, mouthwash, rubbing alcohol, cooking wine, or anything like that in the past six months?	Select
Have you blacked out because of your alcohol or drug use in the past month?	Select
OBSERVATION ONLY: Surveyor, do you observe signs or symptoms of problematic alcohol or drug abuse?	Select
Ever been taken to a hospital against your will for a mental health reason?	Select
Gone to the emergency room because you weren't feeling 100% well emotionally or because of your nerves?	Select
Spoken with a psychiatrist, psychologist or other mental health professional in the last six months because of your mental health - whether that was voluntary or because someone insisted that you do so?	Select
Has a serious brain injury or head trauma?	Select
Ever been told you have a learning disability or developmental disability?	Select

Is there anybody that thinks you owe them money?	Select
Do you have any money coming in on a regular basis, like a job or government benefit or even working under the table, binning or bottle collecting, sex work, odd jobs, day labor, or anything like that?	Select
Do you have enough money to meet all of your expenses on a monthly basis?	Select
Do you have planned activities each day other than just surviving that bring you happiness and fulfillment?	Select
Do you have any friends, family or other people in your life out of convenience or necessity, but you do not like their company?	Select
Do any friends, family or other people in your life ever take your money, borrow cigarettes, use your drugs, drink your alcohol, or get you to do things you really don't want to do?	Select
OBSERVATION ONLY: Surveyor, do you detect signs of poor hygiene or daily living skills?	Select

D. WELLNESS

Where do you usually go for healthcare or when you're not feeling well?	Select

DO YOU HAVE NOW, HAVE YOU EVER HAD, OR HAS A HEALTHCARE PROVIDER EVER TOLD YOU THAT YOU HAVE ANY OF THE FOLLOWING MEDICAL CONDITIONS:

Kidney disease/End Stage Renal Disease or Dialysis	Select
History of frostbite, Hypothermia, or Immersion Foot	Select
Liver disease, Cirrhosis, or End-Stage Liver Disease	Select
HIV+/AIDS	Select
History of Heat Stroke/Heat Exhaustion	Select
Heart disease, Arrhythmia, or Irregular Heartbeat	Select
Emphysema	Select
Diabetes	Select

IMPORTANT: PLEASE READ ALL QUESTIONS AS IS TO THE CLIENT.THE ORDER OF THE VI-SPDAT CANNOT CHANGE. AS A SELF-REPORTED TOOL, THE SEQUENCE IS VITALLY IMPORTANT. AN INDIVIDUAL MUST PROVIDE INFORMED CONSENT PRIOR TO THE VI-SPDAT BEING COMPLETED.

PLEASE TELL THE CLIENT THAT MOST QUESTIONS ONLY REQUIRE A YES OR NO. SOME QUESTIONS REQUIRE A ONE-WORD ANSWER. I'LL BE HONEST THAT SOME QUESTIONS ARE PERSONAL IN NATURE.

YOU ALSO CANNOT COMPLETE THE VI-SPDAT SOLELY THROUGH OBSERVATION OR USING KNOWN INFORMATION WITHIN YOUR ORGANIZATION.

B. RISKS

In the past six months, how many times have you been to the emergency department/room?	Select
In the past six months, how many times have you had an interaction with the police?	Select
In the past six months, how many times have you been taken to the hospital in an ambulance?	Select
In the past six months, how many times have you used a crisis service, including distress centers or suicide prevention hotlines?	Select
In the past six months, how many times have you been hospitalized as an in-patient, including hospitalizations in a mental health hospital?	Select
Have you been attacked or beaten up since becoming homeless?	Select
Threatened to or tried to harm yourself or anyone else in the last year?	Select
Do you have any legal stuff going on right now that may result in you being locked up or having to pay fines?	Select
Does anybody force or trick you to do things that you do not want to do?	Select
Ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't really know, share a needle, or anything like that?	Select
I am going to read types of places people sleep. Please tell me which one that you sleep at most often.	Select

C. SOCIALIZATION

PROJECTS ACCEPTED NOTIFICATION
1E-1

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Document Satisfying Requirement	Page Number
Email distributing final priority listing to applicants, current providers, and the CoC Advisory Board – sent on 9/12/19	1-4

Gmail by Google

Sent to Advisory Board, Applicants, and Current Providers

Kate Casarino <kcasarino@sacstepsforward.org>

FY 2019 NOFA Final Priority Listing

More than 15 days before CoC Program Application Deadline

Kate Casarino <kcasarino@sacstepsforward.org> Thu, Sep 12, 2019 at 1:27 PM

Bcc: Andrew Geurkink <ageurkink@cityofsacramento.org>, Angela Marin <amarin@cityofsacramento.org>, Anira Khlok <akhlok@cityofsacramento.org>, edwardsann@saccounty.net, Benjamin Uhlenhop <buhlenhop@nextmovesacramento.org>, Beth Hassett <bhassett@weaveinc.org>, Beth Theriault <beth@homebaseccc.org>, Bill Knowlton <Billknowlton59@yahoo.com>, wetemplin@att.net, bob erlenbusch <bob@srceh.org>, brenna@focusstrategies.net, baugusta@housingadvocates.org, "Pyne. Brian" <pyneb@saccounty.net>, Bridget Alexander <bridget@wakingthevillage.org>, Brooke Purves <brookempurves@gmail.com>, bruce@lifestepsusa.org, HYPinfo@library.ca.gov, carlosgarcia@maximus.com, Carol Roberts <croberts@lssnorcal.org>, cjennings@gsul.org, dvarnedoe@gsul.org, Cathy Creswell <cat.creswell@comcast.net>, cwhite@scoe.net, Celia Yniguez <cyniguez@shra.org>, Christina Arechiga <arechiga.Christina@gmail.com>, Cynthia Pimpentel <cpimentel@nextmovesacramento.org>, marquezkickball@yahoo.com, Dave Andre <sunscallopart@gmail.com>, "David.Heitstuman" <david.heitstuman@saccenter.org>, David Husid <dhusid@cottagehousing.org>, Debi Noonan <dnoonan@wellspacehealth.org>, Debra Larson <LarsonD@saccounty.net>, Dion Dwyer <ddwyer@downtownsac.org>, dlandsberg@pacific.edu, "Ameneyro. Eduardo" <ameneyroe@saccounty.net>, Elaine Whitefeather <Ewhitefeather@acommunityforpeace.org>, Elizabeth Hudson <elizabeth.hudson@usw.salvationarmy.org>, Erica@windyouth.org, Erica Plumb <eplumb@mercyhousing.org>, "Frank L. Topping" <frankneedstoknow@gmail.com>, gabriela.herrera@mail.house.gov, Howard Lawrence <howardl141@aol.com>, SchmidtH@saccounty.net, JBrock@shra.org, Janelle Smalls <jsmalls@elhogarinc.org>, jmilligan@rcmg.com, jeff@actsonline.net, Jeffery Tardaguila <jefftard17@gmail.com>, leathermanj@saccounty.net, Jenn Fleming <JFleming@mercyhousing.org>, grangerjen@hotmail.com, Jeremy Baird <JBaird@sacselfhelp.org>, Joan Burke <advocate4loaves@yahoo.com>, jonathan gainsbrugh <jonathan@gainsbrugh.org>, Juan Gonzales <juan@francishousecenter.org>, Karen Brockopp <kbrockopp@tlcssac.org>, Kate Hutchinson <KHutchinson@lssnorcal.org>, Katie Freeny <kfreeny@elhogarinc.org>, Kaylee Hrisoulas <khrisoulas@gmail.com>, Kbarter@vetsresource.org, Kris Martin <kmartin@cottagehousing.org>, kyleknight@projecthousingsac.org, lmickleburgh@pacific.edu, ljuskelis@sacselfhelp.org, lwheeler@cde.ca.gov, HooksL@saccounty.net, voaleo@aol.com, Liane Bruckstein <hrsliane@gmail.com>, Lisa Culp <lisa@womens-empowerment.org>, Lisa Hershey <lhershey@housingca.org>, Londell Earls <learls@nextmovesacramento.org>, Maria Ramirez <mariar@ril-sacramento.org>, martin.ross@usw.salvationarmy.org, "Sabillo. Mary" <SabilloM@saccounty.net>, Matt Keasling <mkeasling@taylor-wiley.com>, "Marshall. Meghan" <MarshallMe@saccounty.net>, michael.yanuck@va.gov, michelle.h.odell@kp.org, natalie.a.dowd@kp.org, "Rocha-Wyatt. Monica" <Rocha-WyattM@saccounty.net>, "Mohanty-Campbell. Niku" <mohann@saccounty.net>, "Mori. Dominico (Nick)" <morid@saccounty.net>, morrowde16@gmail.com, "Kasirye. Olivia" <kasiryeo@saccounty.net>, "Maxwell, Pamela R" <pamela.maxwell@usbank.com>, Patty Kleinknecht <PattyK@riverdistrict.net>, lakepg@saccounty.net, Paul Powell <ppowell@tlcssac.org>, Paula Del Pozo <pdelpozo@weaveinc.org>, SHOC <shoc_1@yahoo.com>, Rachel Wickland <rwickland@nextmovesacramento.org>, randalas@ardennet.com, rebeccagraulich@aol.com, Richard Abrusci <richarda@goodwillsacto.org>, "Robynne Rose-Haymer." <robynne@windyouth.org>, Russell Rawlings <RPRawlings@gmail.com>, Ryann.Esteban@va.gov, Sandy Piekarski <spiekarski@shra.org>, sarah@windyouth.org, sthomas@shra.org, Sarah Ropelato <sropelato@lsnc.net>, Sarah Steinheimer <ssteinheimer@lsnc.net>, shannon@sacloaves.org, Sherman Haggerty <shaggerty@voa-ncnn.org>, Steve Watters <swatters@firststepcommunities.org>, "TTran@shra.org" <ttran@shra.org>, tgalvan@cashsac.org, tcurran@elhogarinc.org, Canine Corral <Tmgoeman@yahoo.com>, "Henry, Todd A." <thenry@sacsheriff.com>, tory.ross@usw.salvationarmy.org, tracy@focusstrategies.net, vince@sacloaves.org, Laurance Lee <llee@lsnc.net>, lianne@lifestepsusa.org, rtrujillo@nextmovesacramento.org, philip.reed@va.gov, Hayley Line <hline@tlcssac.org>, Richele Ybarra <rybarra@cityofsacramento.org>, kmontgomery-block@sierrahealth.org, hopkinss@saccounty.net, lolita@womens-empowerment.org, Alexis Bernard <alexisbernard@tpcp.org>, Amani Sawires-Rapaski <amani@voa-ncnn.org>, Angela Upshaw <aupshaw@bfhp.org>, April Wick <aprilw@ril-sacramento.org>, Christie Gonzales <cgonzales@wellspacehealth.org>, Cindy Cavanaugh <cavanaughc@saccounty.net>, Daniel Monk <dmonk@pd.cityofsacramento.org>, Emily Halcon <EHalcon@cityofsacramento.org>, Erin Johansen <ejohansen@tlcssac.org>, Jameson Parker <jameson@exploremidtown.org>, John Foley <jfoley@sacselfhelp.org>, johnkraintz@yahoo.com, "Julie M. Davis-Jaffe" <julie.jaffe@seta.net>, "Pederson, Julie" <jpederson@sacsheriff.com>, shandamccauley@yahoo.com, Lisa Bates <lbates@sacstepsforward.org>, MaryLiz Paulson <mpaulson@shra.org>, Michele Watts <mwatts@sacstepsforward.org>, Mike Jaske <mike.jaske@gmail.com>, Nick Lee <nickl@goodwillsacto.org>, Noel Kammermann <noel@sacloaves.org>, beilensonp@saccounty.net, Sarah Bontrager <sbontrager@elkgrovecity.org>, Stefan Heisler <sheisler@cityofranchocordova.org>, "Cotter, Stephanie" <scotter@citrusheights.net>, Kate Lemus <klemus@sacselfhelp.org>, Anne-Marie Hooper <ahooper@sacselfhelp.org>, Nick Lee <Nickl@goodwillsacto.org>, Sacramento <sacramento@homebaseccc.org>

Dear Sacramento Continuum of Care,

Please find the Sacramento Continuum of Care 2019 Competition Final Priority Listing as approved by the Sacramento CoC Board during their convening on September 11, 2019.

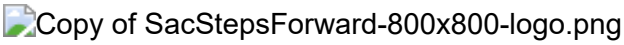
The Priority Listing will be sent to HUD as part of the CoC's FY 2019 NOFA Competition Application.

If you have any questions regarding the list or the local competition process, please do not hesitate to reach out.

Best,

Kate Casarino |CoC and Contracts Coordinator
Sacramento Steps Forward

1331 Garden Highway, Suite 100
Sacramento, CA 95833
Office: (916)993-7706
Email: kcasarino@sacstepsforward.org
Web: www.sacstepsforward.org



Sacramento Steps Forward is a private, non-profit 501(c)(3) charity serving the Sacramento region. EIN# 27-4907397

2019 Sac CoC Final Priority Listing - 2 Page.pdf
81K

Projects accepted email notification with priority listing attached

Sacramento County Continuum of Care
2019 Continuum of Care Final Priority Listing
September 11, 2019

Annual Renewal Demand	$20,327,219		
CoC Bonus Funding Available	$1,016,361	*Total CoC Bonus Request*	*$ 2,056,840*
DV Bonus Funding Available	$835,225	*Total DV Bonus Request*	*$ 1,239,761*
Total *Ranked* Funding Available	**$22,178,805**		
		Tier 1 Available	$ 19,149,583
CoC Planning (Not Ranked)	$609,817	Tier 2 Available	$ 2,193,997
Total Funding Available (incl. planning)	**$22,788,622**	Tier 1 + Tier 2 Total	$ 21,343,580

Tier 1

Rank	Eligible to Appeal	Score	Project	Applicant	Type	Number of Beds	Number of Units	Population	Grant Amount
1	No	96	Mather Veterans Village	Mercy	PSH	15	15	Adult Singles	$ 159,508
2	No	94	Boulevard Court (Budget Inn)	SHRA	PSH	14	14	Adult Singles	$ 143,714
3	No	92.9	Senior Connect- BONUS/NEW	LSS	PSH	35	25	Senior Adult Singles	$ 471,724
4	No	92.4	Youth Connect- BONUS/NEW	LSS	PSH	20	15	TAY Singles and Families	$ 338,338
5	No	91.2	Connections Consolidated	LSS	RRH	19	16	TAY Singles and Families	$ 476,742
6	No	90.6	Achieving Change Together (ACT)	LSS	PSH	33	33	Singles	$ 361,547
7	No	88.9	Home At Last	Next Move	PSH	22	22	Singles 55+	$ 333,883
8	No	88.8	Building Bridges Program	LSS	PSH	212	124	Adults, TAY Singles, Families	$ 369,558
9	No	87.8	Quinn Cottages	Cottage Housing	PSH	70	60	Adult Singles/Families	$ 318,083
10	No	86.8	Shelter Plus Care TRA	SHRA	PSH	699	349	Adults, TAY Singles, Families	$ 4,530,711
11	No	85.1	Shasta Hotel	SHRA	PSH	18	18	Adult Singles	$ 141,531
12	No	82.5	Omega Permanent Supportive Housing	Next Move	PSH	80	37	Adults, Singles, Families	$ 452,641
13	No	80.5	Step Up Sacramento	Next Move	PSH	196	130	Adults, TAY Singles, Families	$ 2,554,517
14	No	79.7	Saybrook Permanent Supportive Housing	LSS	PSH	184	56	Adults, TAY Singles, Families	$ 522,545
15	No	78.4	New Community	SSHH	PSH	64	13	Adult Singles	$ 722,454
16	No	78.3	RA Consolidation	TLCS	PSH	118	105	Adult Singles	$ 1,167,434
17	Yes	78.1	ReSTART Permanent Supportive Housin	VOA	PSH	176	132	Adult Singles/Families	$ 2,718,161
18	Yes	76.3	PACT PHP Expansion II	TLCS	PSH	77	75	Adult Singles/Families	$ 833,627
19	Yes	76	Mutual Housing at the Highlands	LSS	PSH	21	21	Adult Singles	$ 349,053
20	No	Auto*	Shared Community	SSHH	PSH	50	13	Adult Singles	$ 699,973
21	No	Auto*	Possibilities (TH-RRH)	TLCS	TH-RRH	33	22	Adult Singles	$ 818,246
22	No	Auto*	Sacramento HMIS	SSF	HMIS	N/A	N/A	N/A	$ 273,194
23	Yes	74.3	Friendship Housing Expansion II	SSHH	PSH	144	30	Adult Singles	$ 392,399

Tier 2

Rank	Eligible to Appeal	Score	Project	Applicant	Type				Grant Amount
23	Yes	74.3	Friendship Housing Expansion II	SSHH	PSH	See Above	See Above	See Above	$ 1,014,403
24	Yes	73.9	Casas De Esperanza	Next Move	PSH	18	18	Singles	$ 361,542
25	Yes	63.7	Building Community	SSHH	PSH	52	12	Adult Singles	$ 611,753
26	Yes	89.8**	Dignity Village- BONUS/NEW	SSHH	PSH	10	2	Seniors, Adult Singles	$ 206,299

DV Bonus Funds

Rank	Eligible to Appeal	Score	Project	Applicant	Type				Grant Amount
27	Yes	84.4	MSH Rehousing Project	My Sister's Hous	RRH	17	10	DV, Adult Singles/Families	$ 239,921
28	Yes	77.6	Survivors of Human Trafficking	Opening Doors	TH-RRH	46	28	DV, Adult Singles/Families	$ 595,304

Not Ranked Per NOFA Guidelines

	Project	Applicant	Type				Grant Amount
	2019 Planning Grant	SSF	Planning	N/A	N/A	N/A	$ 609,817

Rejected

	Eligible to Appeal	Score	Project	Applicant	Type				Grant Amount
	Yes	58.1	Tapestry Landing	ACFP	TH-RRH	30	8	Adult Singles	$ 194,211
	Yes	47.8	Transitions Assistance Program	RIL	PSH	50	45	Adult Singles	$ 407,574
	Yes	72.6	WEAVE SS-CE	WEAVE	SSO-CE	N/A	N/A	N/A	$ 153,034

*Projects automatically placed in Tier 1 because they are in first year of operation, have less than a year of data, or are HMIS

** Project was orginally placed in Tier 1; Agency elected to move project into Tier 2 to offer protection to agency's renewal projects in Tier 2

Dignity Village (current rank 27) received an award less than its original request (units/beds listed above reflect those listed in original request)

MSH Rehousing Project received an amount different than its original request (applicant requested budget amendment)

PROJECT REJECTED OR REDUCED NOTIFICATION 1E-1

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Notification of a Rejected Project email – sent 9/12 to A Community for Peace	1
Notification of a Rejected Project email – sent 9/12 to WEAVE	2
Notification of a Rejected Project email – sent 9/12 to Resources for Independent Living	3
Notification of a Reduced Project email – sent 9/13 to Sacramento Self Help Housing	4

Maddie Nation <maddie@homebaseccc.org>

Notification of a Rejected Project

Sent outside of e-snaps

1 message

Maddie Nation <maddie@homebaseccc.org>
To: admin@acommunityforpeace.org, ewhitefeather@acommunityforpeace.org
Cc: Sacramento <sacramento@homebaseccc.org>

Sent more than 15 days before CoC application deadline

Thu, Sep 12,

Dear Nancy and Elaine,

Thank you for participating in the 2019 Sacramento CoC Local Competition. We appreciate all the hard work you and your staff devoted to preparing and submitting your applications. Please local competition has now concluded. Attached please find the 2019 Priority Listing as approved by the CoC Advisory Board on September 11, 2019.

The following **A Community For Peace** project application has been rejected:

Includes reason for rejection

- Tapestry Landing – NEW
  - Reason: There was not enough available funding to include this project in the CoC's request at its final position in the ranked list.

If you would like to have a more in-depth debrief of the CoC competition and your specific project application, please feel free to reach out to the Homebase staff to schedule a follow-up call.

Again, thank you for all your time and effort in preparing your project applications!

Sincerely,
Maddie Nation
--

2019 Sac CoC Final Priority Listing - 2 Page (1).pdf
81K

Sent outside of e-snaps

Maddie Nation <maddie@homebaseccc.org>

Notification of a Rejected Project

Maddie Nation <maddie@homebaseccc.org> Thu, Sep 12,
To: Casie Pauley <cpauley@weaveinc.org>, jbornhoeft@weaveinc.org, bhassett@weaveinc.org
Cc: Sacramento <sacramento@homebaseccc.org>

Sent more than 15 days before CoC application deadline

Dear Casie and Julie,

Thank you for participating in the 2019 Sacramento CoC Local Competition. We appreciate all the hard work you and your staff devoted to preparing and submitting your applications. Please local competition has now concluded. Attached please find the 2019 Priority Listing as approved by the CoC Advisory Board on September 11, 2019.

The following **WEAVE** project application has been rejected:

Includes reason for rejection

- WEAVE SS-CE – NEW
  - Reason: There was not enough available funding to include this project in the CoC's request at its final position in the ranked list.

If you would like to have a more in-depth debrief of the CoC competition and your specific project application, please feel free to reach out to the Homebase staff to schedule a follow-up call.

Again, thank you for all your time and effort in preparing your project applications!

Sincerely,
Maddie Nation

--

2019 Sac CoC Final Priority Listing - 2 Page (1).pdf
81K

Sent outside of e-snaps

Maddie Nation <maddie@homebaseccc.org>

Notification of a Rejected Project

1 message

Sent more than 15 days before CoC application deadline

Maddie Nation <maddie@homebaseccc.org> Thu, Sep 12,
To: aprilw@ril-sacramento.org
Cc: Sacramento <sacramento@homebaseccc.org>

Dear April,

Thank you for participating in the 2019 Sacramento CoC Local Competition. We appreciate all the hard work you and your staff devoted to preparing and submitting your applications. Please local competition has now concluded. Attached please find the 2019 Priority Listing as approved by the CoC Advisory Board on September 11, 2019.

The following **Resources for Independent Living** project application has been rejected

Includes reason for rejection

- Transitions Assistance Program – NEW
  - Reason: There was not enough available funding to include this project in the CoC's request at its final position in the ranked list.

If you would like to have a more in-depth debrief of the CoC competition and your specific project application, please feel free to reach out to the Homebase staff to schedule a follow-up call.

Again, thank you for all your time and effort in preparing your project applications!

Sincerely,
Maddie Nation

2019 Sac CoC Final Priority Listing - 2 Page (1).pdf
81K

Sent outside of e-snaps

Maddie Nation <maddie@homebaseccc.org>

Sent more than 15 days before CoC application deadline

Notification of Reduced Project

Meadow Robinson <meadow@homebaseccc.org> Fri, Sep 13, 2019 at 4:16 PM
To: Anne-Marie Hooper <AHooper@sacselfhelp.org>, John Foley <jfoley@sacselfhelp.org>, Kate Schroeder <kschroeder@sacselfhelp.org>
Cc: Sacramento <sacramento@homebaseccc.org>

Dear John and Anne-Marie,

Thank you for participating in the 2019 Sacramento CoC Local Competition. We appreciate all the hard work you and your staff devoted to preparing and submitting your applications. Please note that the local competition has now concluded. Attached please find the 2019 Priority Listing as approved by the CoC Advisory Board on September 11, 2019.

The project application for **Dignity Village** will be included with the CoC's application to HUD at a **reduced amount.**

- Reason: The funding amount for Dignity Village, a new project, was reduced to the remaining bonus amount available after two higher-ranking new projects were fully funded.

Includes reason for reduction

Again, thank you for all your time and effort in preparing your project applications!

Best,
Meadow

2019 Sac CoC Final Priority Listing - 2 page.pdf
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LOCAL COMPETITION DEADLINE
1E-1

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TA Workshop/NOFA Kickoff Conference Link Navigation	4-5
TA Workshop/NOFA Kickoff Conference Local Competition Handbook • CoC Consolidated Application Deadline listed	6-8

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Kate Casarino <kcasarino@sacstepsforward.org>

PUBLIC POSTING - SENT TO FUNDED PROVIDERS AND COMMUNITY MEMBERS

FY19 CoC Program Competition: TA Workshop/Kickoff Conference

Kate Casarino <kcasarino@sacstepsforward.org> Wed, Jul 10, 2019 at 4:17 PM

Bcc: Alexis Bernard <alexisbernard@tpcp.org>, Alyson Collier <acollier@scoe.net>, Amani Sawires-Rapaski <amani@voa-ncnn.org>, Angela Upshaw <aupshaw@bfhp.org>, April Wick <aprilw@ril-sacramento.org>, Christie Gonzales <cgonzales@wellspacehealth.org>, Cindy Cavanaugh <cavanaughc@saccounty.net>, Daniel Monk <dmonk@pd.cityofsacramento.org>, Emily Bender <emily@thesocialchangery.com>, Emily Halcon <EHalcon@cityofsacramento.org>, Erin Johansen <ejohansen@tlcssac.org>, Jameson Parker <jameson@exploremidtown.org>, John Foley <jfoley@sacselfhelp.org>, johnkraintz@yahoo.com, "Julie M. Davis-Jaffe" <julie.jaffe@seta.net>, "Pederson, Julie" <jpederson@sacsheriff.com>, shandamccauley@yahoo.com, Lisa Bates <lbates@sacstepsforward.org>, MaryLiz Paulson <mpaulson@shra.org>, Michele Watts <mwatts@sacstepsforward.org>, Mike Jaske <mike.jaske@gmail.com>, Noel Kammermann <noel@sacloaves.org>, beilensonp@saccounty.net, Sarah Bontrager <sbontrager@elkgrovecity.org>, Stefan Heisler <sheisler@cityofranchocordova.org>, "Cotter, Stephanie" <scotter@citrusheights.net>, Andrew Geurkink <ageurkink@cityofsacramento.org>, Angela Marin <amarin@cityofsacramento.org>, Anira Khlok <akhlok@cityofsacramento.org>, edwardsann@saccounty.net, Becca Bettis <bbettis@voa-ncnn.org>, Benjamin Uhlenhop <buhlenhop@nextmovesacramento.org>, Beth Hassett <bhassett@weaveinc.org>, Bill Knowlton <Billknowlton59@yahoo.com>, wetemplin@att.net, bob erlenbusch <bob@srceh.org>, brenna@focusstrategies.net, baugusta@housingadvocates.org, "Pyne. Brian" <pyneb@saccounty.net>, brian@womens-empowerment.org, Bridget Alexander <bridget@wakingthevillage.org>, Brooke Purves <brookempurves@gmail.com>, bruce@lifestepsusa.org, HYPinfo@library.ca.gov, carlosgarcia@maximus.com, Carol Roberts <croberts@lssnorcal.org>, cjennings@gsul.org, dvarnedoe@gsul.org, Cathy Creswell <cat.creswell@comcast.net>, cwhite@scoe.net, Celia Yniguez <cyniguez@shra.org>, Christina Arechiga <arechiga.Christina@gmail.com>, Cynthia Pimpentel <cpimentel@nextmovesacramento.org>, marquezkickball@yahoo.com, Dave Andre <sunscallopart@gmail.com>, "David.Heitstuman" <david.heitstuman@saccenter.org>, David Husid <dhusid@cottagehousing.org>, Debra Larson <LarsonD@saccounty.net>, Dion Dwyer <ddwyer@downtownsac.org>, dlandsberg@pacific.edu, "Ameneyro. Eduardo" <ameneyroe@saccounty.net>, Ewhitefeather@acommunityforpeace.org, Elizabeth Hudson <elizabeth.hudson@usw.salvationarmy.org>, Erica@windyouth.org, Erica Plumb <eplumb@mercyhousing.org>, "Frank L. 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Meghan" <MarshallMe@saccounty.net>, michael.yanuck@va.gov, michelle.h.odell@kp.org, natalie.a.dowd@kp.org, "Rocha-Wyatt. Monica" <Rocha-WyattM@saccounty.net>, Natalie Siva <nsiva@bfhp.org>, "Mohanty-Campbell. Niku" <mohann@saccounty.net>, "Mori. Dominico (Nick)" <morid@saccounty.net>, morrowde16@gmail.com, "Kasirye. Olivia" <kasiryeo@saccounty.net>, "Maxwell, Pamela R" <pamela.maxwell@usbank.com>, Patty Kleinknecht <PattyK@riverdistrict.net>, lakepg@saccounty.net, Paul Powell <ppowell@tlcssac.org>, Paula Del Pozo <pdelpozo@weaveinc.org>, SHOC <shoc_1@yahoo.com>, Rachel Wickland <rwickland@nextmovesacramento.org>, randalas@ardennet.com, rebeccagraulich@aol.com, richarda@goodwillsacto.org, "Robynne Rose-Haymer." <robynne@windyouth.org>, Russell Rawlings <RPRawlings@gmail.com>, Ryann.Esteban@va.gov, Sandy Piekarski <spiekarski@shra.org>, sarah@windyouth.org, sthomas@shra.org, Sarah Ropelato <sropelato@lsnc.net>, Sarah Steinheimer <ssteinheimer@lsnc.net>, shannon@sacloaves.org, Sherman Haggerty <shaggerty@voa-ncnn.org>, Silvia Molina <Silviacm23@yahoo.com>, Steve Watters <swatters@firststepcommunities.org>, "TTran@shra.org" <ttran@shra.org>, tgalvan@cashsac.org, tcurran@elhogarinc.org, Canine Corral <Tmgoeman@yahoo.com>, "Henry, Todd A." <thenry@sacsheriff.com>, tory.ross@usw.salvationarmy.org, tracy@focusstrategies.net, vince@sacloaves.org, Laurance Lee <llee@lsnc.net>, lianne@lifestepsusa.org, rtrujillo@nextmovesacramento.org, philip.reed@va.gov, Hayley Line <hline@tlcssac.org>, Cheyenne Caraway <ccaraway@shra.org>, Stacey Fong <sfong@sacstepsforward.org>, Jill Fox <jfox@voa-ncnn.org>, Michael Phillips <mphillips@sacstepsforward.org>, Kate Hutchinson <khutchinson@lssnorcal.org>, Wendy <wsaca@mercyhousing.org>, Sarbjit Kaur <skaur@voa-ncnn.org>, May Lee <mlee@lssnorcal.org>, Anne-Marie Hooper <ahooper@sacselfhelp.org>, Cynthia Hunt <chunt@cottagehousing.org>, Amy Lawrence <alawrence@lssnorcal.org>, Kate Schroeder <kschroeder@sacselfhelp.org>, Heather Cardoza <hcardoza@nextmovesacramento.org>, Jason Sitar <jsitar@lssnorcal.org>, Samantha Earnshaw

<searnshaw@lssnorcal.org>, Monique Osborne <monique@windyouth.org>, Andrea Rich <arich@mercyhousing.org>, Teresa Sundstrom <tsundstrom@voa-ncnn.org>, Sacramento <sacramento@homebaseccc.org>

Dear Sacramento Steps Forward Members and Community Partners,

Please be advised that the Department of Housing and Urban Development's (HUD's) Notice of Funding Availability (NOFA) for the Fiscal Year 2019 Continuum of Care Program Competition was released on July 3, 2019. Attached, for your review is a summary of the 2019 CoC NOFA.

A TA Workshop/Kickoff Conference for all interested parties will be held on Friday, July 19th from 1:00 to 4:00 pm at a location to be confirmed. Meetings are open to representatives of any organization that might be interested in applying for CoC funding, including nonprofit organizations, local governments, instrumentalities of local governments and public housing agencies. Attendance at this workshop is mandatory for any entities applying.

The CoC encourages applications from organizations that have not previously received CoC Program funding. The public should please forward this Public Solicitation to any interested parties, send to relevant additional listservs, and post on public bulletin boards.

Inquiries about this process may be directed to sacramento@homebaseccc.org.

Please RSVP HERE.

We look forward to supporting you through the NOFA process!

Kate Casarino |CoC and Contracts Coordinator
Sacramento Steps Forward

1331 Garden Highway, Suite 100
Sacramento, CA 95833
Office: (916)993-7706
Email: kcasarino@sacstepsforward.org
Web: www.sacstepsforward.org

SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

Sacramento Steps Forward is a private, non-profit 501(c)(3) charity serving the Sacramento region. EIN# 27-4907397

2019 CoC NOFA Summary Sacramento CoC.pdf
167K

Meadow Robinson <meadow@homebaseccc.org>

Follow-up email after TA workshop which provided link to workshop materials, including competition timeline/deadline

CoC Competition: 2019 TA Workshop Materials

Meadow Robinson <meadow@homebaseccc.org> Wed, Jul 24, 2019 a
To: Sacramento <sacramento@homebaseccc.org>
Bcc: Michele Watts <mwatts@sacstepsforward.org>, Kate Casarino <kcasarino@sacstepsforward.org>, Bridget Alexander <bridget@wakingthevillage.org>, shelly@wakingthevillage.org, Nick L <Nickl@goodwillsacto.org>, Benjamin Uhlenhop <buhlenhop@nextmovesacramento.org>, David Husid <dhusid@cottagehousing.org>, Lois Littlewolf <llittlewolf@cottagehousing.org>, Carol R <croberts@lssnorcal.org>, khutchinson@lssnorcal.org, Cheyenne Caraway <ccaraway@shra.org>, Tanya Tran <TTran@shra.org>, Jody Dahms <jdahms@tlcssac.org>, Karen Brockopp <kbrockopp@tlcssac.org>, Erin Johansen <ejohansen@tlcssac.org>, Kim Gilbert <kgilbert@tlcssac.org>, Jill Fox <jfox@voa-ncnn.org>, tsundstrom@voa-ncnn.org, John Foley <jfoley@sacself Anne-Marie Hooper <AHooper@sacselfhelp.org>, Wendy Saca-Mertens <wsaca@mercyhousing.org>, Erica Plumb <eplumb@mercyhousing.org>, aprilw@ril-sacramento.org, brandib@ril-sacramento.org, laura@lifestepsusa.org, pam@lifestepsusa.org, Elaine Whitefeather <ewhitefeather@acommunityforpeace.org>, admin <admin@acommunityforpeace.org>, Sitra <sitramsh@gmail.com>, Mark Simon <msimon@storywalkers.com>, Londell <londell@openingdoorsinc.org>, Jessie Tientchev <jessie@openingdoorsinc.org>, Casie Pauley <cpauley@weave Julie Bornhoeft <jbornhoeft@weaveinc.org>, Terri Galvan <tgalvan@cashsac.org>

Dear Providers,

Providers (new and renewal) that attended Kickoff Meeting

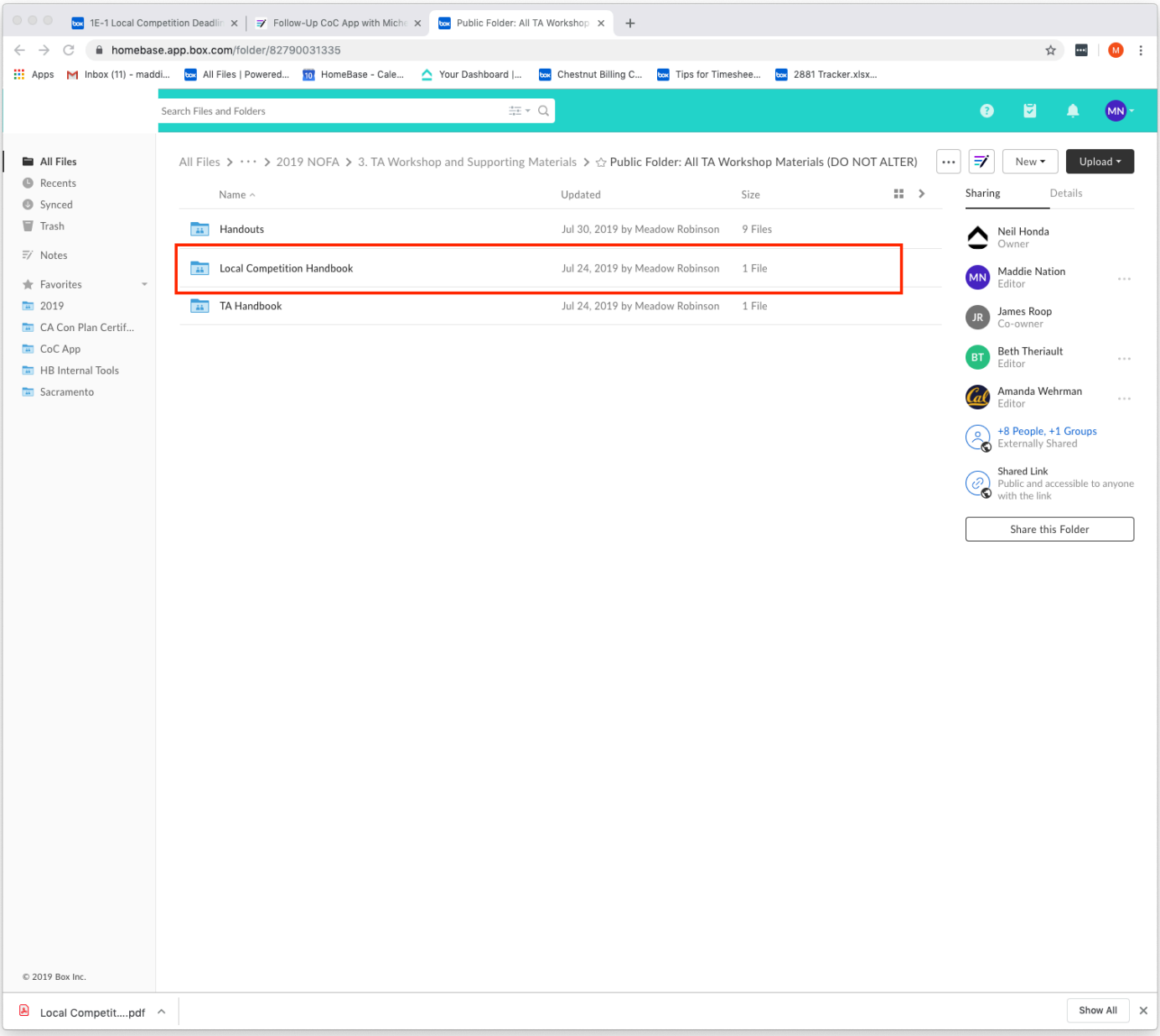
Thank you for your attendance at Friday's TA Workshop/Kickoff Conference. As promised, please find an electronic version of all materials at this link: https://homebase.box.com/v/TAWorkshopMaterials2019. In order to access the materials, we recommend using **Google Chrome as your web browser**.

We look forward to supporting you through this process! As a friendly reminder, please note that New Project Letters of Intent are due this **Friday, July 26, 2019.**

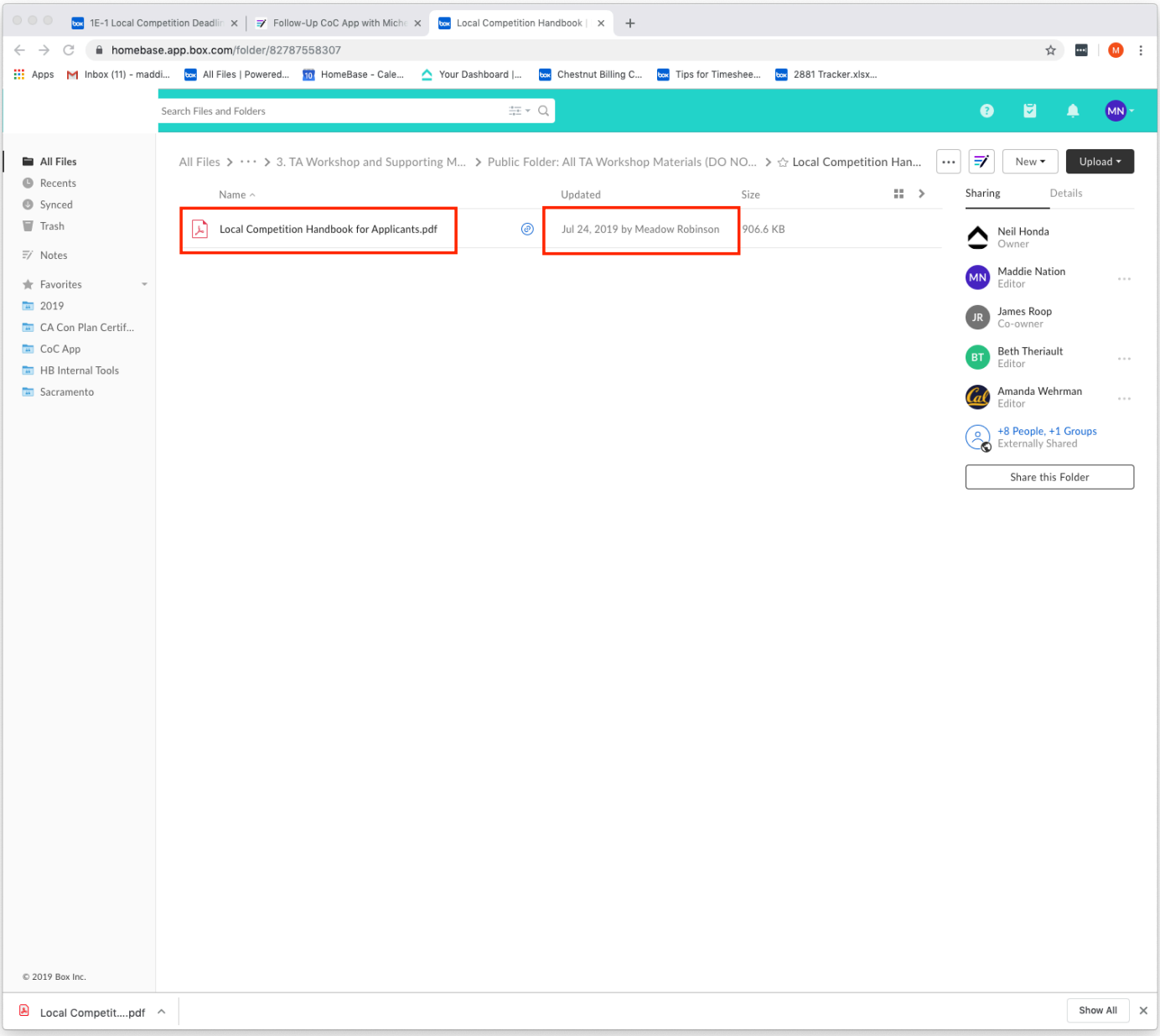
Best,
Meadow

Online folder distributed in follow-up email, which contains local competition materials, including competition timeline and deadline

Last updated 07/24 - date email sent



Last updated 07/24 - date email sent



Sacramento Continuum of Care

Local Competition Handbook distributed at TA Workshop, which shows local competition deadline

Local Competition Handbook For Applicants

FY 2019 Continuum of Care NOFA Competition

July 19, 2019

2019 NOFA COMPETITION TIMELINE & DUE DATES

Date	Time	Event/ Activity	Responsible /Attendees	Location
July 3, 2019		**HUD releases Notice of Funding Availability**	HUD	N/A
Week of July 8, 2019	TBD	**HUD scheduled to Release Project Applications in e-SNAPs**	HUD	N/A
July 19, 2019	1:00pm to 4:00pm	**Kick Off Conference:** Release information about local priorities and HUD guidelines for proposals. Agencies will be given a proposal package and training on how to complete the application.	SSF, HomeBase, Agencies, PRC	Department of Human Assistance, 2700 Fulton Ave, Sacramento
July 26, 2019		**New Project Letter of Intent Due**: any agency intending to apply for new project(s) (including expansions) must send a Letter/Email of Intent to sacramento@homebaseccc.org with the following: 1) Name of project 2) Project Type (please also specify if DV Bous) and 3) Approximate funding request.	Agencies	
August 9, 2019	12:00 PM	**New and Renewal eSNAPs Project Applications and Attachments due:** Agencies will have approximately three weeks from the date of the kick-off conference to complete this task.	Agencies	N/A
August 9, 2019	12:00 PM	**New Project Local Applications due:** Agencies will have approximately three weeks from the date of the kick-off conference to complete this task.	Agencies	N/A
August 12, 2019	9:00am to 11:00am	**Review and Rank Panel PRESTO Orientation and Access to Materials:** Non-Conflicted and Available Members of Performance Review Committee ("Review and Rank Panel") receive training and orientation and access to project materials").	R&R Panel, HomeBase	Online
August 12, 2019- August 25, 2019	N/A	**Review and Rank Panel reviews Project Applications:** Panelists review and pre-score proposals individually.	R&R Panel, HomeBase, SSF	N/A

August 27-28, 2019	9:00 am to 5:00 pm	**Review and Rank Panel Meets:** Panelists meet to review, score, and discuss proposals and determine recommendation on how projects will be ranked in the 2019 application.	R&R Panel, HomeBase, SSF	TBA
August 29, 2019	12:00 PM	**Posting of Preliminary Priority List:** HomeBase will email list to agencies	HomeBase	Via e-mail
August 30, 2019	12:00 PM	**Notice of intent to appeal due:** Any agencies seeking to appeal must submit their intent to appeal to HomeBase	Agencies	Via e-mail
September 4, 2019	5:00 PM	**Appeals due:** All appeals must be submitted to HomeBase.	Agencies	Via e-mail
September 6, 2019	TBD	**Appeal Committee meets, if needed**	Appeal Committee	Via phone
September 9, 2019	5:00 PM	**Priority List is distributed to applicants:** via email, by HomeBase. SSF distributes the list to the Advisory Board prior to the meeting.	SSF	Via e-mail
September 11, 2019	8:10am to 9:40am	**Advisory Board Approval of Priority List**	SSF	TBD
By September 15, 2019	TBD	**Project Applicants notified of final decisions on whether their applications are accepted and will be Ranked on the Priority Listing or were Rejected or Reduced (Note: HUD Deadline that must be met)**	HomeBase	Via e-mail
August 9, 2019 – September 20, 2019	N/A	**HomeBase and SSF complete technical review of project applications** and coordinate with applicants	HomeBase, SSF	N/A
September 23, 2019	5:00 PM	**Final New and Renewal eSNAPs Project Applications and Attachments Submitted in eSNAPs in preparation of submission to HUD**	Agencies, SSF	Online
September 27, 2019	TBD	**Consolidated Application Submission [Target]** advance submission is recommended to provide a buffer in the event of technical difficulties, etc.	SSF	Online
By or before September 28, 2019	5:00 PM	**Consolidated Application and Priority Listing Posted for Public Review**	SSF	On CoC website
September 30, 2019	5:00 PM	**Consolidated Application is due to HUD**	SSF	Online

Local competition timeline/deadline found in local competition handbook

LOCAL COMPETITION PUBLIC POSTING ANNOUNCEMENT
1E-1

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PUBLIC POSTING - SENT TO FUNDED PROVIDERS AND COMMUNITY MEMBERS

Kate Casarino <kcasarino@sacstepsforward.org>

FY19 CoC Program Competition: TA Workshop/Kickoff Conference

Kate Casarino <kcasarino@sacstepsforward.org> Wed, Jul 10, 2019 at 4:17 PM

Bcc: Alexis Bernard <alexisbernard@tpcp.org>, Alyson Collier <acollier@scoe.net>, Amani Sawires-Rapaski <amani@voa-ncnn.org>, Angela Upshaw <aupshaw@bfhp.org>, April Wick <aprilw@ril-sacramento.org>, Christie Gonzales <cgonzales@wellspacehealth.org>, Cindy Cavanaugh <cavanaughc@saccounty.net>, Daniel Monk <dmonk@pd.cityofsacramento.org>, Emily Bender <emily@thesocialchangery.com>, Emily Halcon <EHalcon@cityofsacramento.org>, Erin Johansen <ejohansen@tlcssac.org>, Jameson Parker <jameson@exploremidtown.org>, John Foley <jfoley@sacselfhelp.org>, johnkraintz@yahoo.com, "Julie M. 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Brian" <pyneb@saccounty.net>, brian@womens-empowerment.org, Bridget Alexander <bridget@wakingthevillage.org>, Brooke Purves <brookempurves@gmail.com>, bruce@lifestepsusa.org, HYPinfo@library.ca.gov, carlosgarcia@maximus.com, Carol Roberts <croberts@lssnorcal.org>, cjennings@gsul.org, dvarnedoe@gsul.org, Cathy Creswell <cat.creswell@comcast.net>, cwhite@scoe.net, Celia Yniguez <cyniguez@shra.org>, Christina Arechiga <arechiga.Christina@gmail.com>, Cynthia Pimpentel <cpimentel@nextmovesacramento.org>, marquezkickball@yahoo.com, Dave Andre <sunscallopart@gmail.com>, "David.Heitstuman" <david.heitstuman@saccenter.org>, David Husid <dhusid@cottagehousing.org>, Debra Larson <LarsonD@saccounty.net>, Dion Dwyer <ddwyer@downtownsac.org>, dlandsberg@pacific.edu, "Ameneyro. Eduardo" <ameneyroe@saccounty.net>, Ewhitefeather@acommunityforpeace.org, Elizabeth Hudson <elizabeth.hudson@usw.salvationarmy.org>, Erica@windyouth.org, Erica Plumb <eplumb@mercyhousing.org>, "Frank L. Topping" <frankneedstoknow@gmail.com>, gabriela.herrera@mail.house.gov, Howard Lawrence <howardl141@aol.com>, SchmidtH@saccounty.net, JBrock@shra.org, Janelle Smalls <jsmalls@elhogarinc.org>, jmilligan@rcmg.com, jeff@actsonline.net, Jeffery Tardaguila <jefftard17@gmail.com>, leathermanj@saccounty.net, Jenn Fleming <JFleming@mercyhousing.org>, grangerjen@hotmail.com, Jeremy Baird <JBaird@sacselfhelp.org>, Joan Burke <advocate4loaves@yahoo.com>, jonathan gainsbrugh <jonathan@gainsbrugh.org>, Juan Gonzales <juan@francishousecenter.org>, Karen Brockopp <kbrockopp@tlcssac.org>, Kate Hutchinson <KHutchinson@lssnorcal.org>, Katie Freeny <kfreeny@elhogarinc.org>, Kaylee Hrisoulas <khrisoulas@gmail.com>, Kbarter@vetsresource.org, Kris Martin <kmartin@cottagehousing.org>, kyleknight@projecthousingsac.org, lmickleburgh@pacific.edu, lwheeler@cde.ca.gov, HooksL@saccounty.net, voaleo@aol.com, Liane Bruckstein <hrsliane@gmail.com>, Lisa Culp <lisa@womens-empowerment.org>, Lisa Hershey <lhershey@housingca.org>, Londell Earls <learls@nextmovesacramento.org>, Maria Ramirez <mariar@ril-sacramento.org>, martin.ross@usw.salvationarmy.org, SabilloM@saccounty.net, Matt Keasling <mkeasling@taylor-wiley.com>, Mayra Renteria <mrenteria@sacstepsforward.org>, "Marshall. Meghan" <MarshallMe@saccounty.net>, michael.yanuck@va.gov, michelle.h.odell@kp.org, natalie.a.dowd@kp.org, "Rocha-Wyatt. Monica" <Rocha-WyattM@saccounty.net>, Natalie Siva <nsiva@bfhp.org>, "Mohanty-Campbell. Niku" <mohann@saccounty.net>, "Mori. Dominico (Nick)" <morid@saccounty.net>, morrowde16@gmail.com, "Kasirye. Olivia" <kasiryeo@saccounty.net>, "Maxwell, Pamela R" <pamela.maxwell@usbank.com>, Patty Kleinknecht <PattyK@riverdistrict.net>, lakepg@saccounty.net, Paul Powell <ppowell@tlcssac.org>, Paula Del Pozo <pdelpozo@weaveinc.org>, SHOC <shoc_1@yahoo.com>, Rachel Wickland <rwickland@nextmovesacramento.org>, randalas@ardennet.com, rebeccagraulich@aol.com, richarda@goodwillsacto.org, "Robynne Rose-Haymer." <robynne@windyouth.org>, Russell Rawlings <RPRawlings@gmail.com>, Ryann.Esteban@va.gov, Sandy Piekarski <spiekarski@shra.org>, sarah@windyouth.org, sthomas@shra.org, Sarah Ropelato <sropelato@lsnc.net>, Sarah Steinheimer <ssteinheimer@lsnc.net>, shannon@sacloaves.org, Sherman Haggerty <shaggerty@voa-ncnn.org>, Silvia Molina <Silviacm23@yahoo.com>, Steve Watters <swatters@firststepcommunities.org>, "TTran@shra.org" <ttran@shra.org>, tgalvan@cashsac.org, tcurran@elhogarinc.org, Canine Corral <Tmgoeman@yahoo.com>, "Henry, Todd A." <thenry@sacsheriff.com>, tory.ross@usw.salvationarmy.org, tracy@focusstrategies.net, vince@sacloaves.org, Laurance Lee <llee@lsnc.net>, lianne@lifestepsusa.org, rtrujillo@nextmovesacramento.org, philip.reed@va.gov, Hayley Line <hline@tlcssac.org>, Cheyenne Caraway <ccaraway@shra.org>, Stacey Fong <sfong@sacstepsforward.org>, Jill Fox <jfox@voa-ncnn.org>, Michael Phillips <mphillips@sacstepsforward.org>, Kate Hutchinson <khutchinson@lssnorcal.org>, Wendy <wsaca@mercyhousing.org>, Sarbjit Kaur <skaur@voa-ncnn.org>, May Lee <mlee@lssnorcal.org>, Anne-Marie Hooper <ahooper@sacselfhelp.org>, Cynthia Hunt <chunt@cottagehousing.org>, Amy Lawrence <alawrence@lssnorcal.org>, Kate Schroeder <kschroeder@sacselfhelp.org>, Heather Cardoza <hcardoza@nextmovesacramento.org>, Jason Sitar <jsitar@lssnorcal.org>, Samantha Earnshaw

<searnshaw@lssnorcal.org>, Monique Osborne <monique@windyouth.org>, Andrea Rich <arich@mercyhousing.org>, Teresa Sundstrom <tsundstrom@voa-ncnn.org>, Sacramento <sacramento@homebaseccc.org>

Dear Sacramento Steps Forward Members and Community Partners,

Please be advised that the Department of Housing and Urban Development's (HUD's) Notice of Funding Availability (NOFA) for the Fiscal Year 2019 Continuum of Care Program Competition was released on July 3, 2019. Attached, for your review is a summary of the 2019 CoC NOFA.

A TA Workshop/Kickoff Conference for all interested parties will be held on Friday, July 19th from 1:00 to 4:00 pm at a location to be confirmed. Meetings are open to representatives of any organization that might be interested in applying for CoC funding, including nonprofit organizations, local governments, instrumentalities of local governments and public housing agencies. Attendance at this workshop is mandatory for any entities applying.

The CoC encourages applications from organizations that have not previously received CoC Program funding. The public should please forward this Public Solicitation to any interested parties, send to relevant additional listservs, and post on public bulletin boards.

Inquiries about this process may be directed to sacramento@homebaseccc.org.

Please RSVP HERE.

We look forward to supporting you through the NOFA process!

Kate Casarino |CoC and Contracts Coordinator
Sacramento Steps Forward

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Sacramento, CA 95833
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Web: www.sacstepsforward.org

SACRAMENTO
STEPS FORWARD

Ending Homelessness. Starting Fresh.

Sacramento Steps Forward is a private, non-profit 501(c)(3) charity serving the Sacramento region. EIN# 27-4907397

2019 CoC NOFA Summary Sacramento CoC.pdf
167K

Meadow Robinson <meadow@homebaseccc.org>

CoC Competition: 2019 TA Workshop Materials

Meadow Robinson <meadow@homebaseccc.org> Wed, Jul 24, 2019 a
To: Sacramento <sacramento@homebaseccc.org>
Bcc: Michele Watts <mwatts@sacstepsforward.org>, Kate Casarino <kcasarino@sacstepsforward.org>, Bridget Alexander <bridget@wakingthevillage.org>, shelly@wakingthevillage.org, Nick L <Nickl@goodwillsacto.org>, Benjamin Uhlenhop <buhlenhop@nextmovesacramento.org>, David Husid <dhusid@cottagehousing.org>, Lois Littlewolf <llittlewolf@cottagehousing.org>, Carol R <croberts@lssnorcal.org>, khutchinson@lssnorcal.org, Cheyenne Caraway <ccaraway@shra.org>, Tanya Tran <TTran@shra.org>, Jody Dahms <jdahms@tlcssac.org>, Karen Brockopp <kbrockopp@tlcssac.org>, Erin Johansen <ejohansen@tlcssac.org>, Kim Gilbert <kgilbert@tlcssac.org>, Jill Fox <jfox@voa-ncnn.org>, tsundstrom@voa-ncnn.org, John Foley <jfoley@sacself Anne-Marie Hooper <AHooper@sacselfhelp.org>, Wendy Saca-Mertens <wsaca@mercyhousing.org>, Erica Plumb <eplumb@mercyhousing.org>, aprilw@ril-sacramento.org, brandib@ril-sacramento.org, laura@lifestepsusa.org, pam@lifestepsusa.org, Elaine Whitefeather <ewhitefeather@acommunityforpeace.org>, admin <admin@acommunityforpeace.org>, Sitra <sitramsh@gmail.com>, Mark Simon <msimon@storywalkers.com>, Londell <londell@openingdoorsinc.org>, Jessie Tientchev <jessie@openingdoorsinc.org>, Casie Pauley <cpauley@weave Julie Bornhoeft <jbornhoeft@weaveinc.org>, Terri Galvan <tgalvan@cashsac.org>

Dear Providers,

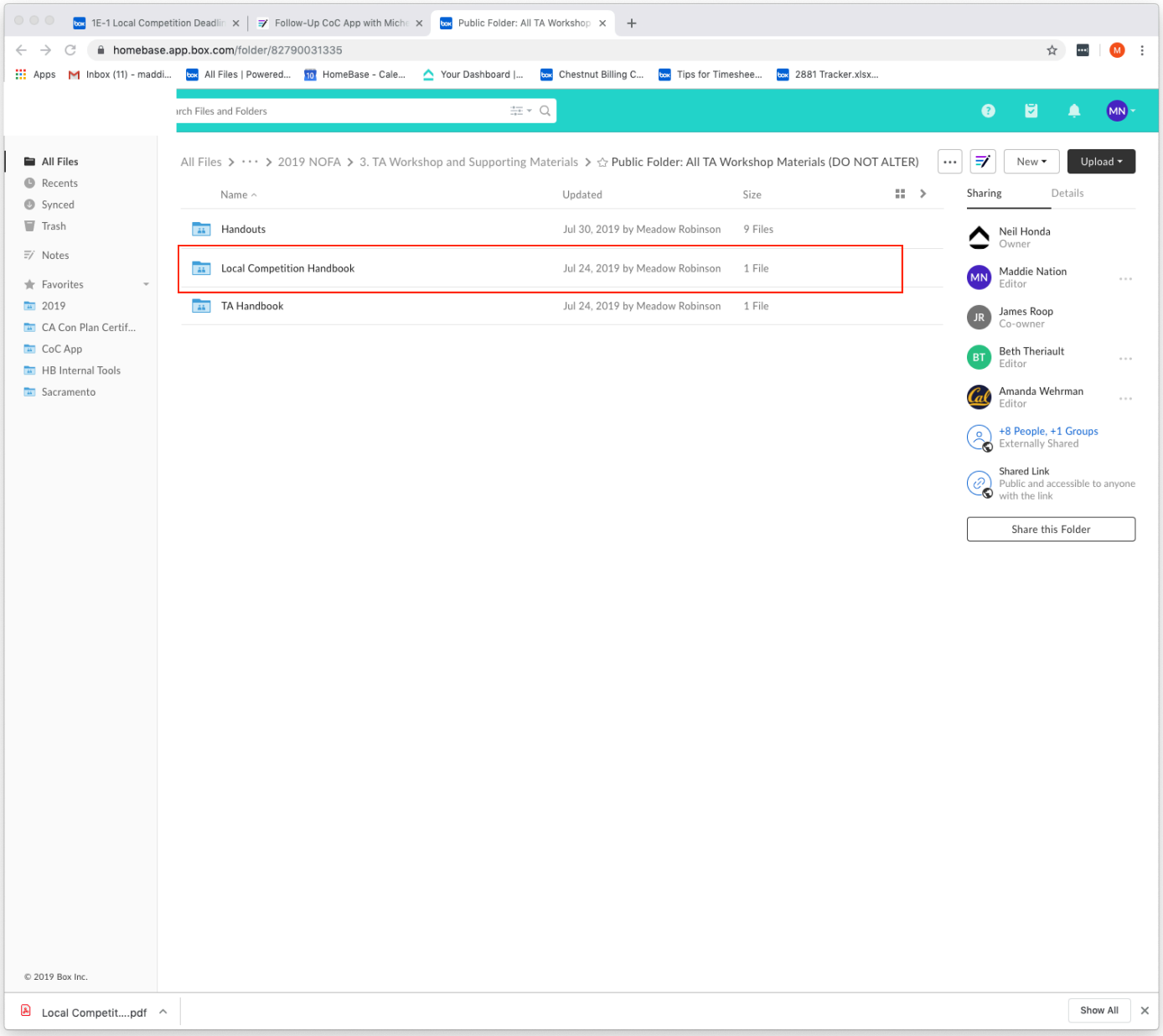
Sent to providers (new and renewal) that attended Kickoff Meeting

Thank you for your attendance at Friday's TA Workshop/Kickoff Conference. As promised, please find an electronic version of all materials at this link: https://homebase.box.com/v/TAWorkshopMaterials2019. In order to access the materials, we recommend using **Google Chrome as your web browser**.

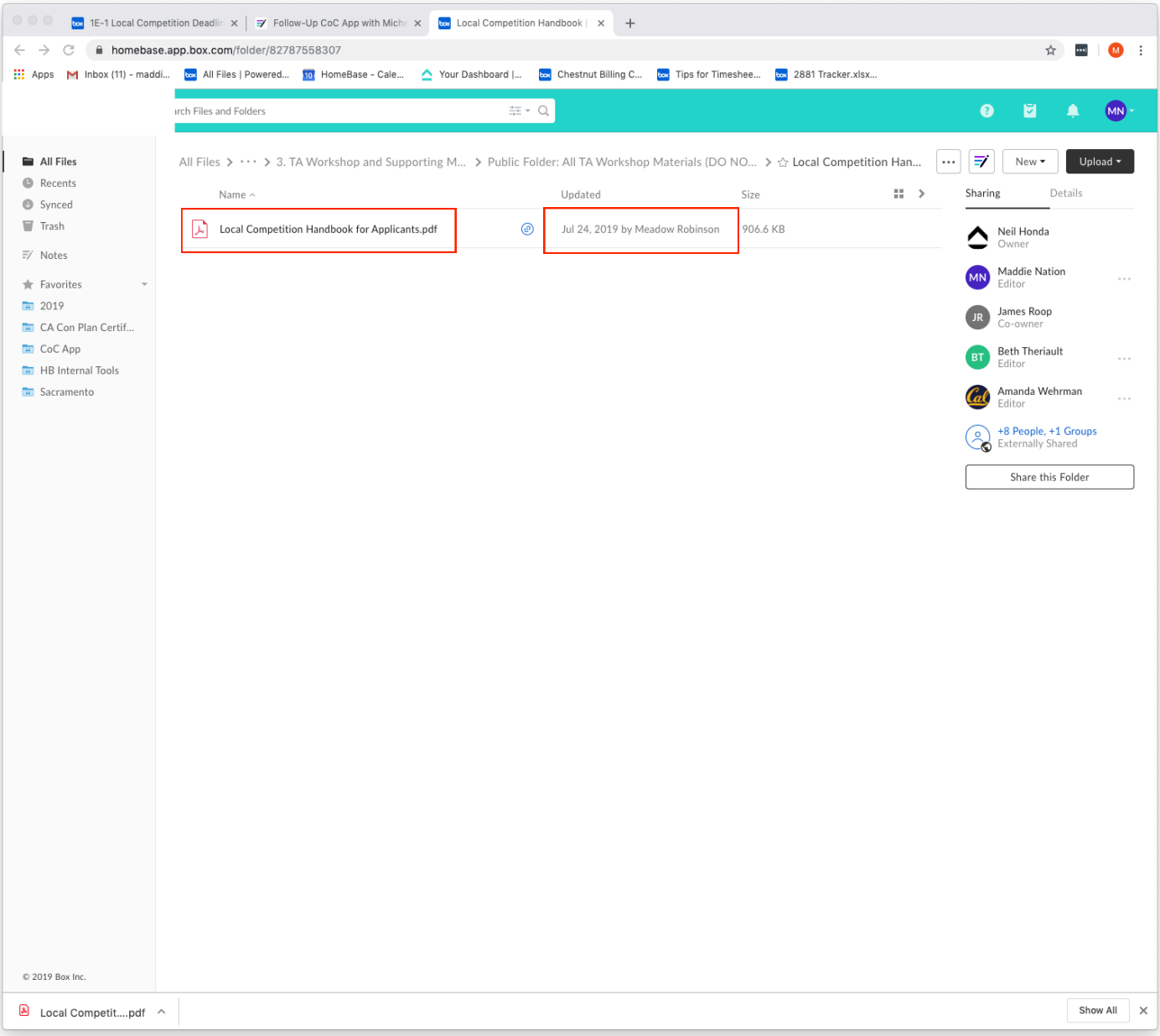
We look forward to supporting you through this process! As a friendly reminder, please note that New Project Letters of Intent are due this **Friday, July 26, 2019.**

Best,
Meadow

Last updated 07/24 - date email sent



Last updated 07/24 - date email sent



Sacramento Continuum of Care

Local Competition Handbook
For Applicants

FY 2019 Continuum of Care NOFA Competition

July 19, 2019

IV. REVIEW AND RANK PROCESS

Review and Rank process used for all projects

A. The Review and Rank Panel (Panel) shall consist of the non-conflicted members of the Performance Review Committee. Selection of those members is subject to the rules governing the Performance Review Committee and subject to the Conflict of Interest policy adopted by the Performance Review Committee or the Governance Committee, as applicable.

B. If a person or an organization believes there is a conflict of interest that would exclude a Review and Rank Panel Member, it needs to be brought to the attention of HomeBase staff within three calendar days of the announcement of the Review and Rank Panel membership. The concerned person/organization would need to provide specific and substantial information regarding the alleged conflict to allow the Collaborative Applicant to conduct a fair evaluation

C. The Panel shall be announced to the Continuum of Care Competition applicants no later than two weeks before the Review and Rank meeting.

D. The Panel shall receive a training from HomeBase on the use of the PRESTO system, the CoC Program and local competition, and their responsibilities as Review and Rank panelists. This training may be conducted via videoconference at the convenience of the Panel.

E. The Panel shall review the PRESTO reports and supplemental project information prior to the scheduled Review and Rank meeting.

F. The Panel shall meet in person to discuss the applications submitted as part of the Continuum of Care Competition.

G. All projects submitted as Renewal Projects will need to be on call during the Review and Rank meeting to answer questions from the Review and Rank panel.

H. All projects submitted as New Projects may be invited to attend the Review and Rank Meeting to be interviewed by the Panel, at the discretion of the Panel. These interviews would be scheduled prior to the Review and Rank Meeting. Failure to cooperate with an invitation by the Review and Rank Panel may result in a project not being funded.

I. The ranked list is created by the following procedures:

Priority listing based on scoring tool

a. One ranked list is prepared based on a compilation of Review and Rank Panel raw scores for each application.

b. Those applications that do not meet certain threshold requirements (as detailed on the scoring tool) will not be included in the ranked list.

c. The Review and Rank Panel determines if any renewal project should receive a decrease in funding. Any funding captured from an existing project will be made available for reallocation to a new project that meets the

requirements in the NOFA. See the section below labeled "Reallocation of Funds" for more details.

d. Certain project types will automatically be ranked in the bottom of Tier 1. ***Within this region at the bottom of Tier 1, r***enewal housing projects with less than one year of operating data will be placed at the top of the region. HMIS renewal projects will be placed in the middle of the region, and Coordinated Entry renewal projects will be ranked at the bottom of the region, immediately above the 'straddling' project.

Limits placed on Panel's discretion around objective scoring factors

e. In the event that a project consolidates or expands, the Panel has discretion to score the entire consolidation based on the renewal projects that have more than one year of operating data.

J. The Panel has discretion to adjust a scaled score up or down within the boundaries set by the scoring tool based on their understanding of the context of the project's performance through the program's written explanation and any statements made by the program during the review and rank interview (if applicable). However, absent a truly extraordinary circumstance, outside the control of the operator, panelists should not adjust a score by more than 25% of the maximum possible value for that scoring factor (up to the nearest 0.5 increment). If a program's score in a scaled scoring factor is altered, the Performance and Review Committee must document the reason for the alteration and the evidence relied upon in making the alteration

K. After creating the ranked list, the Panel may recommend programs for reallocation based on the policy outlined in the sectioned titled "Reallocation of Funds."

L. After the Review and Rank Meeting, a priority listing with scores will be compiled.

M. Project applicants will be notified of the scoring results within three business days of the Review and Rank Meeting. Project applicants will receive a full list of project scores and may request a scoring breakdown for their own project.

2019 Renewal Project Scoring Tool

Summary of Factors & Point Allocations	
1. Threshold Factors	N/A
2. Housing Performance	24 points
3. Income Performance	10 points
4. Utilization Performance	20 points
5. Severity of Need and Service Quality	20 points
6. Compliance	12 points
7. Community	11 points
8. BONUS	3 points
TOTAL	100 points

1. THRESHOLD FACTORS

Name	Description	Met/Not Met
Housing First	The project's policies include a commitment to identifying and lowering its barriers to housing, in line with a Housing First approach.	Met/Not Met
Coordinated Entry	The project will participate in coordinated entry to the extent possible for this project type, as demonstrated by its policies and procedures.	Met/Not Met
HMIS	The project will enter data for all CoC-funded beds into HMIS (or parallel database for domestic violence services).	Met/Not Met
Successful Drawdown	If the project is under contract with HUD, then the project has made at least one successful drawdown of federal funds as of the time of this application was submitted.	Met/Not Met
Formerly Homeless Input	The agency includes homeless or formerly homeless individual in feedback and decision-making processes.	Met/Not Met
Basic Compliance with HUD Policies	The agency has adequate internal financial controls, adequate record maintenance and management, and adequate policies regarding termination of assistance, client appeals, ADA and fair housing requirements, and confidentiality.	Met/Not Met
Eligible Applicants	The project will only accept new participants if they can be documented as eligible for this project's program type based on their housing and disability status.	Met/Not Met
Equal Access	The project provides equal access and fair housing without regard to sexual orientation, gender identity, local residency status, or any other protected category.	Met/Not Met

Match	Agency demonstrates 25% match per grant.	Met/Not Met
Affirmatively Furthering Fair Housing	Agency actively prevents discrimination by affirmatively accommodating people based on differences in: race, color, ancestry, or national origin; religion; mental or physical disability; sex, gender, or sexual orientation; marital or familial status, including pregnancy, children, and custody arrangements; genetic information; source of income; other arbitrary characteristics not relevant to a person's need or suitability for housing	Met/Not Met
Required but not scored		

[Scored Factors Continue on Next Page]

2. HOUSING PERFORMANCE (24 pts.)

Name	Description	Sources	Score
Permanent Supportive Housing (PSH)			
2A. Housing Retention	**Example of Objective Criteria** Successes in Housing Retention for PSH projects are measured by the percentage of individual project participants that remain in permanent housing **or** exit as "living-leavers" to permanent housing at the end of the evaluation period. For projects that serve families, that experience an outsized impact on program performance, projects are invited to discuss under the *exceptional circumstances* supplemental question for consideration by the panel.[1] Participants that passed away during the measurement period do not impact the project's performance.	APR Q5 APR Q23	≥ 99% = **24** 97% - 98.9% = **18** 96% - 97.9% = **12** 90% - 95.9% = **6** 85% - 89.5%= **4** 80% - 84.9%= **2** < 79.9% = **0**
Rapid Re-Housing (RRH) for Transitional Age Youth (TAY)			
2B. Housing Placement	Successes in Housing Placement for RRH projects are measured by the number of participants who exited to a Permanent Housing destination from the total number of all participants in the project. For projects that serve families, that experience an outsized impact on program performance, projects are invited to discuss under the *exceptional circumstances* supplemental question for consideration by the panel. Participants that passed away during the measurement period do not impact the project's performance.	APR Q5 APR Q23	≥ 90% = **24** 85-89.9% = **22** 80% - 84.9% = **18** 75% - 79.9% = **12** 70% - 74.9% = **6**

Example of Factor Relating to Systems Performance

[1] Feedback was received about using households instead of individuals to show performance so that larger families don't have an outsized-impact on program performance, but APRs do not provide information by household, only by program participant.

Approved by the CoC Advisory Board, May 13, 2019

			< 69.9% = **0**

3. INCOME PERFORMANCE (10 pts.)

Name	Description	Sources	PSH Scale	RRH Scale	Score
3A. Increase or Maintain Income	**Example of Objective Criteria** Successes in increasing or maintaining participant income are measured by the percent of adult participants in the project who maintained a non-zero income, or increased income, from project entry to exit or Annual Assessment. Adult participants that passed away during the measurement period do not impact the project's performance.	APR Q5 APR Q19	≥ 85%	≥ 75%	**4**
			70% - 84.9%	60% - 74.9%	**3**
			55% - 69.9%	45% - 59.9%	**2**
			40% - 54.9%	30% - 44.9%	**1**
			< 39.9%	< 29.9%	**0**

Name	Description	Sources	Score
3B. Non-Cash Mainstream Benefits	Successes in connecting participants with non-cash mainstream benefits are measured by the percentage of adult stayers/leavers with non-cash benefit sources, excluding all stayers not yet required to have an annual assessment. **Example of Objective Criteria** Adult participants that passed away during the measurement period do not impact the project's performance.	APR Q5 APR Q20	≥ 95% = **4**
			90% - 94.9% = **3**
			80% - 89.9% = **2**
			75% - 79.9% = **1**
			< 75% = **0**
3C. Health Insurance	Successes in connecting participants with health insurance are measured by the percentage of stayers/leavers with health insurance, excluding all stayers not yet required to have an annual assessment. **Example of Objective Criteria** Participants that passed away during the measurement period do not impact the project's performance	APR Q5 APR Q21	≥ 95% = **2**
			90% - 94.9% = **1**
			< 89.9% = **0**

4. UTILIZATION PERFORMANCE (20 pts.)

Name	Description	Sources	Score
4A. Bed and/or Unit Utilization	**Example of Objective Criteria** For Projects Serving **Single Adults in Shared Housing**: Successes in achieving full utilization for PSH and RRH projects that serve single adult households in units that have more than one bed are best measured by looking at the **number of beds** in use on the last Wednesday of each quarter, divided by the total number of beds promised in e-snaps. For Projects Serving **Adults in Non-Shared Housing and/or Families**: Successes in achieving full utilization for PSH and RRH projects that serve adults in non-shared units or families are best measured by looking at the **number of units** in use on the last Wednesday of each quarter, divided by the total number of units promised in e-snaps.	APR Q7b APR Q8b E-Snaps	≥ 95% = **12** 90% - 94.9% = **9** 85% - 89.9% = **6** 80% - 84.9% = **3** < 80% = **0**
4B. Grant Spenddown	**Example of Objective Criteria** Successes in Grant Spenddown are measured by dividing the amount of money drawn down from e-LOCCs during the project's most recently completed contract by the amount on the corresponding GIW.	e-LOCCs E-Snaps	≥ 95% = **6** 85% - 94% = **4** 75% - 84% = **2** < 75% = **0**
4C. Quarterly Drawdowns	Successes in Grant Spenddown are also measured by the number of drawdowns made by projects, and depend on projects drawing down quarterly (i.e., occurring at least once in each three-month period during the year).	RFI	Up to **2** points

5. SEVERITY OF NEED AND SERVICE QUALITY (20 pts.)

Name	Description	Sources	Score
5A. Chronic Homeless	Successes in Chronic Homelessness are measured as follows: Award 1 point for each of the following items, for a total of up to 3 points: • Project has attached eligibility forms to document chronic homelessness that reflect the current definition of chronic homelessness. • Project has checked the box for DedicatedPLUS or 100% Dedicated in e-snaps. • Project has listed the evidence-based practices staff use on a daily basis to serve clients who are chronically homeless.	APR Q26a E-snaps RFI	Up to **3** points
5B. Severity of Needs & Special Considerations	Successes are dependent on projects serving population(s) with severe needs and vulnerabilities and the projects' explanation of the role the project plays in filling an important gap in housing and services for persons experiencing homelessness in the Sacramento region (e.g., serving a unique population, leveraging certain funding, maintaining site-based housing). Applicants should consider the following needs, vulnerabilities, and populations that when answering this question (while these examples are not exhaustive, they do represent categories for which APR information is available): • Chronic homelessness • Current or past substance abuse • History of domestic violence • Physical & Mental Health Conditions • Transgender/gender non-conforming • Youth • Seniors Successes will be measured with reference to both APR data where available and narrative responses.	RFI APR Q5a Q10 Q13a1, Q14a, Q15, Q16, Q27a	Up to **12** Points

5C. Quality of Services	Successes in Quality of Services are measured based on the project's narrative explaining to extent to which the project provides services that: • offer ongoing support to stay housed, • are comprehensive and well-coordinated, • are delivered by an adequate number of appropriately trained staff and • are thoughtfully matched to the needs of the target population. Successes for projects provided by Victim Service Providers are also measured based on the project's narrative explaining the extent to which the project provides services that improve the safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking.	RFI	Up to **5** points

6. COMPLIANCE (12 pts.)

Name	Description	Sources	Score
6A. Audit or Monitoring Findings	Award full points if the agency was not audited or monitored or if no irregularities have been revealed by any audits or monitoring. Award up to 4 points if the agency adequately explains how the irregularities found by auditors or monitors will be addressed or have been addressed. Award no points if the agency's audits or monitoring revealed misconduct that has not been corrected.	All HUD, SSF, or financial audits from last 2 years. RFI	Up to **8** points
Example of Objective Criteria **6B. Accurate Data**	Successes in Accurate Data are measured using the percent of data recorded as either missing, don't know, client refused to answer, and/or unable to calculate, where the lower percentage the better. Projects with less than 5% data inaccuracy should receive full points.	APR Q6	< 5% error = **2** 5% - 10% error = **1** > 10% error = **0**
6C. Timely Data	Successes in Timely Data are measured using the average length of time (in days) between when a client enters or exits the project, and when the	APR Q6e	≤ 5 days = **2** 5 days – 8 days = **1**

Example of Objective Criteria

	project records the entry or exit in HMIS. Projects that entered client entries/exits into HMIS in under 5 days received full points		> 8 days = **0**

7. COMMUNITY (11 pts.)

Name	Description	Sources	Score
7A. Participation in CoC Activities	Successes in Participation in CoC Activities are measured based on the agency's attendance, participation, and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place since the last NOFA. Typically, full points should be awarded if the agency meaningfully participated in at least 4 voluntary events over the course of the year, or if the agency led at least 1 successful event, training, or initiative over the course of the year.	RFI	Up to **4** points
7B. Mandatory Training	Successes in Mandatory Training are based on whether the agency demonstrated regular attendance at mandatory training events by attending at least one such event per quarter.	RFI SSF Staff Report	Up to **2** points
7C. Local Competition Deadlines	Award full points if the project met all local competition deadlines, including deadlines for turning in supporting documents and attachments. Deduct up to 5 points if project was late in finalizing APRs without valid reason. Deduct 2 points if any portion of the local application was turned in up to 24 hours late. Deduct 5 points if any mandatory portion of the local application was more than 24 hours late. If any mandatory portion of the local application was more than 72 hours late, the project may be disqualified at the discretion of the Panel.	HomeBase analysis	Up to **5** points

8. BONUS (3 pts.)

Name	Description	Sources	Score
8A. BONUS Enhancing Capacity	Success is measured by PSH programs that effectively facilitate successful flow from PSH to other permanent housing (including housing with rental subsidy), evidenced by percent of individuals served that exit to other permanent housing.	RFI APR Q23	Up to **3** points

Highlighted Text are examples of Objective Scoring Criteria used for NEW PROJECTS

SACRAMENTO CONTINUUM OF CARE COC ADVISORY BOARD

2019 New Project Scoring Tool

Summary of Factors & Point Allocations	
1. Threshold Factors	N/A
2. Housing	25 points
3. Services	20 points
4. Agency Capacity	20 points
5. Prioritization, option of: **a. Prioritization for New Projects Except for DV Bonus** **b. Prioritization for DV Bonus**	25 points
6. Community	10 points
TOTAL	100 points

1. THRESHOLD FACTORS

Name	Description	Met/Not Met
Housing First	The project's policies will include a commitment to identifying and lowering its barriers to housing and provide housing and services in line with a Housing First approach.	Met/Not Met
Coordinated Entry	The project will participate in coordinated entry to the full extent possible for this project type.	Met/Not Met
HMIS	The project will enter data for all CoC-funded beds into HMIS (or parallel database for domestic violence services).	Met/Not Met
Formerly Homeless Input	The agency includes homeless or formerly homeless individual in feedback and decision-making processes.	Met/Not Met
Basic Compliance with HUD Policies	The agency has adequate internal financial controls, adequate record maintenance and management, and adequate policies regarding termination of assistance, client appeals, ADA requirements, and confidentiality.	Met/Not Met
Eligible Clients	The project will only accept new participants if they can be documented as eligible for this project's program type based on their housing and disability status.	Met/Not Met
Eligible Applicant	Neither the applicant nor the sub-recipients (if any) are for-profit entities.	Met/Not Met
Equal Access	The project will provide equal access and fair housing without regard to sexual orientation, gender identity, or local residency status.	Met/Not Met
Match	Agency will be able to provide 25% match per grant.	Met/Not Met

Approved by the CoC Advisory Board, May 13, 2019;
Amended version approved by CoC Executive Committee, July 18, 2019

Affirmatively Furthering Fair Housing	Agency will actively prevent discrimination by affirmatively accommodating people based on differences in: race, color, ancestry, or national origin; religion; mental or physical disability; sex, gender, or sexual orientation; marital or familial status, including pregnancy, children, and custody arrangements; genetic information; source of income; other arbitrary characteristics not relevant to a person's need or suitability for housing	Met/Not Met
Budget	Project has made a good faith effort to complete the budget template provided, showing both CoC and non-CoC funding sources for the project.	Met/Not Met
For DV Bonus Projects Only: Serving DV	Project is 100% dedicated to serving victims who are fleeing or attempting to flee domestic violence, including dating violence, sexual assault, stalking, and/or human trafficking who came from sheltered or unsheltered situations. The project must follow a Housing First model and utilize trauma-informed and client-centered approaches.	Met/Not Met

2. HOUSING (25 pts.)

Name	Description	Sources	Score
2.A. Fully Described and Appropriate Housing	Award points for a housing design that: • is clearly and fully described • has a layout or features that are thoughtfully matched to the target population • is strategically located to meet the needs of the target population • is physically accessible to persons with disabilities • will help maximize client choice in the CoC (e.g. by including a plan to evaluate each client's needs, strengths, and preferences in order to determine which mainstream benefits and/or jobs the client could qualify for Additionally, for Victim Service Providers: • is designed to protect the safety of the population they serve	RFI	Up to **10** points
2.B. Ready to Start	Award points if the project will be ready to begin housing clients within 3 months of receiving HUD funding. Consider: • Whether the agency has adequately described how the project will acquire the necessary housing for the project type. For RRH, this may include landlord engagement strategies;	RFI	Up to **5** points

	• Whether the project site faces regulatory obstacles such as tenant displacement, environmental issues, or zoning issues; • Whether the agency's current staff has the capacity to begin preparing for this project; • Whether the agency already has policies and procedures that can be used as-is or easily adapted for use in a CoC-funded project		
2.C. Program Outcomes	Award points if: • The project's goals are realistic and sufficiently challenging given the scale of the project • Outcomes are measureable and appropriate to the population being served, and must meet minimum CoC-adopted targets, including: ○ At least 85% of clients experience positive housing outcomes ○ At least 55% of adult clients maintain or increase their income from all sources • Prospective outcomes reflect actual performance outcomes from other projects administered by the applicant (as appropriate).	RFI	Up to **10** points

Example of Systems Performance Measure-related Scoring Factor

3. SERVICES (20 pts.)

Name	Description	Sources	Score
3.A. Appropriate Supportive Services	Award points for services that: • use a Housing First approach, • offer ongoing support to stay housed, • are comprehensive and well-coordinated, • include culture-specific elements, and • are thoughtfully matched to the target population For projects that will be referring specific types of clients to specific outside services, award points if the project explains a concrete plan for referrals, giving examples of: • Who will be referred; • The agencies that will accept referrals; • The types of services to be provided; and • The logic behind the agency's referral scheme	RFI	Up to **10** points

	For Victim Service Providers award points for services that improve the safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or human trafficking		
3.B. Relevant Experience	Award points if the agency submitting this application has demonstrated, through past performance, the ability to successfully carry out the work proposed and has successfully served homeless people as a particular group. Consider the experience of the agency in handling a similar project (e.g. if the project will involve relocation of tenants, what experience does the agency have with relocation).	RFI	Up to **10** points

4. AGENCY CAPACITY (20 pts.)

Name	Description	Sources	Score
4.A. Budget	Award points based on the bullet points below: • Project has submitted a budget that is clear, complete, and easy to read. • The budget shows that the project will have enough resources to provide high-quality, reliable services to the target population. • The budget shows that the project will leverage significant outside resources (funding, staff, building space, volunteers, etc.) rather than rely entirely on CoC funds. • The budget shows that the project is taking appropriate measures to contain costs.	Budget RFI	Up to **5** points

4.B. Agency Capacity	Award points if agency:
	Has successfully handled at least one other federal grant or other major grant of this size and complexity, either in or out of the CoC (or can otherwise demonstrate that it can successfully manage complex reporting requirements).
	• Has sufficient fiscal capacity to manage the grant, including:
	  ○ internal financial controls
	  ○ grant match tracking
	  ○ well-maintained records
	  ○ oversight by a board of directors
	  ○ a strategy for documenting eligible costs
		e-LOCCs
		
		E-Snaps
			Up to **10** points

Approved by the CoC Advisory Board, May 13, 2019;
Amended version approved by CoC Executive Committee, July 18, 2019

	○ a strategy for ensuring adequate grant drawdowns • Is large enough to handle the expected client case load; • Is familiar with innovative or evidence-based practices; • Includes at least one person with formal training and/or education in a relevant social services field		
4.C. Audit and Monitoring Findings	Award full points if the agency was not audited or monitored or if no irregularities have been revealed by any audits or monitoring. Award up to 3 points if the agency adequately explains how the irregularities found by auditors or monitors will be addressed or have been addressed. Award no points if the agency's audits or monitoring revealed misconduct that has not been corrected.	All HUD, SSF, or financial audits from last 2 years. RFI	Up to **5** points

5A. PRIORITIZATION FOR NEW PROJECTS EXCEPT DV BONUS (25 pts.)

Name	Description	Sources	Score
5.A.1. Community Priority	Award points if the project addresses the priority need identified by the Advisory Committee in 2019: Permanent Supportive Housing, with targeted services for either youth or seniors. Please note that HUD may require that Permanent Supportive Housing be dedicated to persons experiencing Chronic Homelessness.	E-snaps RFI	Up to **15** points
5.A.2. Severity of Needs & Special Considerations	Award points to projects that will serve population(s) with severe needs and vulnerabilities (e.g. chronically homeless, history of domestic violence), and will also fill an important gap in housing and services for persons experiencing homelessness in the Sacramento region (e.g., serving a unique population, leveraging certain funding, maintaining site based housing).	RFI APR	Up to **10** points

	Applicants should specifically consider the needs and vulnerabilities of youth and seniors.		

5B. PRIORITIZATION FOR DV BONUS HOUSING (25 pts.)

Use this section <u>instead of</u> the previous page *if the project is applying for DV Bonus funding. For all scoring purposes, "domestic violence" also includes dating violence, sexual assault, stalking, and/or trafficking.*

Example of DV Question Requiring Data from comparable database

Name	Description	Source	Score
5.B.1. How Project will Address Need	Award points for each of the following items: • Project provides data describing the CoC's population of domestic violence survivors • Project explains how it proposes to meet the unmet needs of domestic violence survivors, especially with survivors who come from unsheltered situations. • The project will have housing that is specifically designed to accommodate the needs of survivors. • The project's staff has skills that are specifically needed to identify and locate survivors, or to persuade survivors to accept and enter housing. • The project's staff utilize trauma-informed and client-centered approaches.	RFI	Up to **5** points
5.B.2. Previous Performance	Award points if the agency has experience serving, or demonstrates a plan to serve, victims who are fleeing, or attempting to flee, domestic violence, which includes dating violence, sexual assault, stalking, and/or human trafficking, and that experience, or plan, specifically shows that they can serve victims who come from unsheltered situations.	RFI	Up to **10** points
5.B.3. Ability to Meet Safety Outcomes	Award points for each of the following items: • The project articulates a specific plan for ensuring that its residents will be safe from further domestic violence. • The project sets quantitative safety targets that are appropriate and realistic. • The project explains why it is likely to be able to achieve the targeted safety outcomes.	RFI	Up to **10** points

Example of DV question with focus on safety outcomes for DV survivors

6. COMMUNITY (10 pts.)

Name	Description	Sources	Score
6.A. Participation in CoC Activities	Award points for the agency's attendance, participation, and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place since the last NOFA. Typically, full points should be awarded if the agency meaningfully participated in at least 4 voluntary events over the course of the year, or if the agency led at least 1 successful event, training, or initiative over the course of the year.	RFI	Up to **5** points
6.B. Local Competition Deadlines	Award full points if the project met all local competition deadlines, including deadlines for turning in supporting documents and attachments. • Award 3 points if any portion of the local application was turned in up to 24 hours late. • Award no points if any mandatory portion of the local application was more than 24 hours late. • If any mandatory portion of the local application was more than 72 hours late, the project may be disqualified at the discretion of the Panel.	HomeBase analysis	Up to **5** points

LOCAL EDUCATION OR TRAINING ORGANIZATION AGREEMENT
3A-5C

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Letter of Agreement Between Sacramento Continuum of Care and Sacramento Downtown Streets Team

The Sacramento Continuum of Care ("CoC") has an interest in ensuring that people experiencing homelessness in Sacramento have access to education, employment and training. Employment provides people experiencing homelessness with income to afford housing. Employment also improves recovery outcomes for individuals with mental illness or addiction. CoC desires to work with local employment agencies and employers to prioritize training and employment opportunities for people experiencing homelessness and to promote partnerships with public and private organizations that promote employment.

Sacramento Downtown Streets Team ("Provider") is a provider of work-experience in beautification projects with opportunities to for non-cash stipends, employment services, and case management. The provider's ultimate goal is to transition program participants into employment and permanent housing.

In order to ensure people experiencing homelessness have access to education, training and employment opportunities, the CoC hereby enters into this written agreement with Provider as of 7-25, 2019 **(*date*).**

Under this agreement, the CoC will:

- Ensure that housing and service programs in the CoC are informed of Provider's services, and how to access them
- Partner with Provider to ensure continued access to these resources for people experiencing homelessness.

Provider will [***choose as relevant options below***]:

- Continue to prioritize access to workforce training programs for people experiencing homelessness
- Continue to prioritize access to employment opportunities for people experiencing homelessness
- Continue to outreach to employers for people experiencing homelessness
- Participate in CoC meetings
- Inform the CoC of opportunities and changes in resources

- Partner with the CoC's coordinated entry system as an entity that conducts the VI-SPDAT (Vulnerability Index-Service Prioritization Decision Assistance Tool) standard assessment
- Provide training to the CoC upon request.

This agreement may be terminated upon written notice of either party.

Agreed to on behalf of the CoC:

Signatures: Lisa Bates

Name: Lisa Bates

Titles: CEO

As Representative of the CoC

9/25/19

Date

Agreed to on behalf of Provider:

Rachel Davidson

Rachel Davidson

Sacramento Area Director

As Representative of the Provider

9/25/19

Date

STATE OR LOCAL WORKFORCE AGREEMENT 3A-5C

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Memorandum of Understanding between the Sacramento Continuum of Care and the Sacramento Employment and Training Agency • Prioritized access for individuals experiencing homelessness – **pp. 1**	1

Memorandum of Understanding Between the Sacramento Continuum of Care and the Sacramento Employment and Training Agency

The Sacramento Continuum of Care (CoC) works to facilitate community partnerships that ensure that people experiencing homelessness have access to education, employment and training. Employment provides people experiencing homelessness with income to afford housing. Employment also improves recovery outcomes for individuals with mental illness or addiction. The Sacramento CoC works with local employment agencies and employers to prioritize training and employment opportunities for people experiencing homelessness and to promote partnerships with public and private organizations that promote employment.

To this end, the Sacramento CoC seeks to endorse the America's Job Center of California Partnership Memorandum of Understanding (AJCC MOU) between the Sacramento Employment and Training Agency and several Sacramento CoC-member agencies.

The Sacramento CoC recognizes that offering priority for recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient when providing individualized career services and training services with WIOA adult funds, as described in the AJCC MOU, **includes prioritization for persons experiencing homelessness and chronic homelessness** under the CoC Program Interim Rule 24 CFR Section 578, as well as those **persons who are formerly homeless residents of permanent supportive housing.**

The Sacramento CoC commends the innovative work of the SETA and their established partnership with homeless service providers in the community and will continue to endorse SETA's work and the mutually aligned goal of connecting persons experiencing homelessness with employment and job training.

This Memorandum of Understanding may be terminated upon written notice of either party.

Agreed to on behalf of the Sacramento CoC:

Signature: Lisa Bates

Name: LISA BATES

Title: CEO

As Representative of the CoC

9/25/19

Date

Agreed to on behalf of SETA:

Kathy Kossick

KATHY KOSSICK

Executive Director

As Representative of the SETA

9/19/19

Date

2019 CoC NOFA

Racial Disparity Assessment
3B-3

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Summary of the Sacramento CoC's Racial Disparity Assessment

A. Summary of the Results

Incidents of Homelessness In Sacramento County, race and ethnicity play a role in incidences of homeless. Overall, Black, American Indian, and Native Hawaiian individuals are more likely than other racial groups to become homeless in Sacramento County. More specifically, Black individuals are almost four times more likely to become homeless than would be expected if their rate of homelessness matched the proportion of Blacks in the County. In looking at ethnicity, Latinos in Sacramento County are less likely than non-Latinos to become homeless, in contrast to national trends. An awareness of these racial and ethnic disparities in incidences of homelessness is important for planning processes and the operation of the CoC moving forward.

Provision of Services In evaluating racial disparities among access to service in the CoC, our analysis focused on assessments and assessment scores, and access to shelter services or housing. **Racial and ethnic disparities played a small role in the provision of services by the Sacramento CoC.** In all cases, the differences are small, involving only <1-3% of clients, and the results do not indicate systematic bias against a particular racial or ethnic group.

Outcomes **The analysis of access to shelter and housing placements found no biases by race.** These results remain consistent is one examines access to housing conditional on having a VI-SPDAT score in the range that qualified the client for that housing type.

The analysis of differences in housing placements by ethnicity found few statistically significant results. For example, Latino single adults are less likely than expected to access RRH and PSH, but more likely to access TH. **The differences in shelter and housing placements as it relates to ethnicity involved only a small proportion of the housing placements made, about 1% of the decisions in each case.**

B. Example of a Result from the Assessment

For example, the analysis of whether racial or ethnic status influenced the likelihood that a client received a VI-SPDAT assessment found either no differences or small differences. The results of the test are summarized in Table 1 (below). In no case does ethnicity impact the probability of a client receiving an assessment. By contrast, in 3 of the 4 tests of the effects of race are larger than what would be expected from random variation. For the example of

families with children, half of the discrepancy is due to the fact that Black families are more likely to receive an assessment.

Table 1: Results of Tests for Differences in Having an Assessment

Demographic	Race	Ethnicity
Single Adults	No Difference	No Difference
Families with Children	3%	No Difference
TAY	<1%	No Difference
Veterans	1%	No Difference

C. Methodology

This report examined the impacts of race and ethnicity employing two criteria: neutrality and conditional neutrality.

- Neutrality**.** A condition (e.g., homelessness) or benefit (e.g., housing is a PSH unit) is deemed to be distributed neutrally when the proportion of the population that has the condition or benefit of interest is the same as the population from which these individuals are drawn. For example, if 10% of all individuals known to the HMIS are Black and 10% of the individuals receiving PSH services are Black, then the provision of PSH is neutral in relation to a person being Black.
- Conditional Neutrality**.** A condition or benefit is deemed to be distributed conditionally neutrally when the proportion of the population that has the condition or benefit of interest is the same as the population from which these individuals who satisfy a certain condition. For example, if 15% of all individuals known to the HMIS and who were evaluated with a VI-SPDAT score indicating that PSH is appropriate are Black and 10% of individuals receiving PSH services are Black but then the provision of PSH is not considered conditionally neutral for eligible Black individuals.

The key metric to assess whether situations meet the neutrality or conditional neutrality criteria is the relative proportion ratio:

$$\rho i / \rho j$$

Where: p_i is the proportion of people in a race or ethnic category in the target group and, p_j is the proportion of people in a race or ethnic category in the population from which the target group is drawn.

A ratio of 1 indicates that the distribution of that race or ethnicity category is neutral. Ratios that exceed 1 indicate that race or ethnic group is over represented in the target population, while ratios of less than 1 indicate that the race or ethnic group is under represented.

D. Next Steps

Sacramento CoC is committed to racial and ethnic equality and will continue to leverage existing resources in order to evaluate our existing programs for disparities. The CoC will:

1. Establish a subcommittee inquiry specific to racial and/or ethnic disparities in CoC activities;
2. Reach out to community partners to see if the data they collect (outside of HMIS) supports or contradicts the findings of the racial disparity assessment;
3. Conduct an analysis of data fields available in HMIS to evaluate if they capture sufficient data related to race and ethnicity in order to evaluate racial disparities within the CoC system; and
4. Create an action plan based on the information gathered from completion of these steps.

OPTIONAL ATTACHMENT 1

- *Purpose: Provide additional context for the increase in PIT count numbers and delineate increases due to methodology from increases due to a growing number of homeless individuals in the CoC geographic area.*

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HUD Questions Regarding PIT Increases and Responses from California State University Sacramento (PIT Count Lead) – 2019 • Unsheltered Households with One Adult and at least One Child – **pp. 2-3** • Unsheltered Adults – **pp. 3** • Chronically Homeless Families – **pp. 3-4** • Unsheltered Chronically Homeless Individuals – **pp. 4** • Single Unsheltered Veterans – **pp. 5** • Unsheltered Veteran Families – **pp. 5** • Unsheltered Unaccompanied Youth – **pp. 6** • Unsheltered Persons in Parenting Youth Households – **pp. 6**	1-6

- **There was a large increase in the unsheltered number of homeless persons, from 2,052 to 3,900. Please verify these figures, and if they are correct, please explain the increase.**

  The unsheltered portion of the 2019 Sacramento PIT Count was conducted by researchers at California State University, Sacramento (CSUS). The CSUS researchers confirm that the unsheltered portion of the 2019 Sacramento PIT Count yielded an additional 1,848 unsheltered persons compared to the 2017 PIT Count, an increase of approximately 53%.

  However, there were several strategies employed in the 2019 methodology that improved the accuracy and scope of the unsheltered count compared to previous years, including more precise information about subpopulations of people experiencing unsheltered homelessness. We outline these four (4) strategies below. Based on additional analyses, the researchers believe that these methodological changes contributed to approximately 52% of the increase in the unsheltered count (i.e., 970 out of the 1,848 people enumerated as unsheltered homeless were likely identified due to changes in methodology).[1] Accordingly, we believe that there has been an effective increase of 27% in the unsheltered count (i.e., an estimated 878 additional persons were experiencing unsheltered homelessness in Sacramento County) or 19% in the total count overall (sheltered and unsheltered).

  The four (4) new strategies of the 2019 unsheltered PIT count include the following:

  1. Increased efforts to recruit and train community volunteers
     - In particular, approximately 900 volunteers were deployed, representing approximately three times as number of volunteers that have participated in the past (e.g., approx. 300 in 2017).
  2. The addition of a second night of counting to increase volunteer capacity
     - For the first time in our community, a two-night count rather than one-night count was implemented to increase volunteer capacity and improve coverage within the county. On night one volunteers covered the north side of the county, and on night two volunteers covered the south side of the county. Per HUD guidelines, canvassing locations were strategically grouped across the two nights in order to ensure they were several miles away from each other so that it would be unlikely that individuals would be double-counted both nights.
     - Volunteers were ultimately deployed to 168 locations representing approximately 42 square miles in the county. This equates to a 136% increase in coverage compared to 2017 (72 vs. 168 locations). In addition to improving

[1] CSUS researchers conducted an additional analysis to estimate how changes in methodologies between 2017 and 2019 may have contributed to an increase in the 2019 unsheltered count. This analysis used data from the 2017 Count to estimate the number of persons that would have likely been enumerated had all warm zones had been canvassed that year (and 64 completely random areas had been canvassed). While this analysis makes a number of assumptions about the distribution of homelessness in Sacramento, the results suggests that the 2017 unsheltered count would have been higher by an additional 1,027 unsheltered persons (i.e., increasing the total from 2,052 to 3,079) if the same methodologies had been deployed.

the methodology to identify areas where people experiencing homelessness could be found (i.e., known areas), the researchers also randomly sampled 64 unknown areas of the county on which we had no information regarding presence of people experiencing homelessness.

3. Extrapolation counts were calculated and imputed to warm zones that were not canvassed
    - 137 known warm zones were pre-identified, of which 81 (61%) were canvassed/sampled on the night of the count. Information collected in these sampled zones were used to estimate an expected count in the 56 zones not canvassed.
    - Stratified sampling was used to ensure sufficient coverage within each of the 5 Consolidated Plans within the CoC.
4. Increased efforts to identify transitional age youth and families through targeted efforts
    - A "magnet event" was held on the day of the count to improve the unsheltered enumeration of youth.
    - Within four nights of the original count, a group of volunteers conducted demographic surveys at a drop-in location for homeless families in Sacramento.

The CSUS researchers also attribute the change in the unsheltered count from 2017 to 2019 to a change in the availability of affordable housing in the Sacramento region. From January 2017 to April 2019, the median rent in Sacramento rose 14%, compared to 5% increase nationally (RentCafe, 2019), and from 2017-2018 Sacramento faced the highest rent increases among California cities (Sacramento Bee, 2018).

Sacramento residents faced the second highest rent increases among major California cities in the last year, continuing a five-year upward swing, a new analysis shows.

- **There was a large increase in the unsheltered number of persons in households with at least one adult and one child, from 17 to 567. Please verify these figures, and if they are correct, please explain the increase.**

The CSUS research confirm that the number of unsheltered persons in households with at least one adult and one child increased from 17 to 567.

As discussed above, the CSUS researchers implemented additional strategies to identify families through targeted efforts. Specifically, the researchers collaborated with family providers to organize a service-based count on the morning of February 1st. They conducted a number of interviews with parents in the day programs facilitated by Mustard Seed School and Maryhouse, both programs of Loaves & Fishes in Sacramento. Many of the parents interviewed reported that they had been either sleeping with their children in a car, tent or a motel room paid by a county voucher on the primary night of the count (January 30, 2019). Parents who reported sleeping in cars and tents provided general geographic information about their locations on the night of the count (general regions of cities), which notably correlated with the substantial number of cars and tents

reported by canvassing teams in these regions.

Demographic information collected from youth and families through these additional efforts, were later analyzed together with all the surveys collected on the nights of the count. Because participants provided generalized information about their locations on the night of the count, this information was accounted for in the final weighting of surveys. Particularly for families, these additional surveys provided otherwise missing demographic information about individuals sleeping in vehicles.

It should be noted that in all of these follow-up efforts, that the researchers took steps to reduce risk of double-counting by asking participants: a) if they had already completed a survey; and b) some identifying information (initials and date of birth) that had been asked of all participants. A few individuals (both youth and parent), were found to have been interviewed more than once through these efforts; in these situations the second interviews collected from these specific individuals were removed from the final analysis. A number of individuals also reported that they had stayed at a shelter on January 30th, even though they may have slept in a car or tent in subsequent nights. Because these individuals would already be accounted for in the sheltered portion of the count, their information was excluded from the unsheltered analysis.

- **There was a large increase in the unsheltered number of homeless individuals (persons from households without children and households with only children), from 2,035 to 3,333. Please verify these figures, and if they are correct, please explain the increase.**

  The CSUS researchers confirm that the 2019 PIT Count yielded 3,319 unsheltered persons in household without children, and 14 children counted by themselves (i.e., 3,319 + 14 = 3,333). As discussed above, the CSUS team implemented a number of methodological changes that improved the accuracy and scope of the unsheltered count, which they believe contribute to 52% of the increase. These improvements, such as the target magnet event, also improved the ability to identify specific difficult-to-locate individuals like youth and children. Nonetheless, the researchers also believe that overall homelessness has substantially increased in Sacramento County due to the ongoing housing crisis.

- **There was a large increase from the number of unsheltered people reported in your last PIT count under chronically homeless families (0) to the number of unsheltered people reported this year under chronically homeless households with at least one adult and one child (190). Please verify these figures, and if they are correct, please explain the increase.**

  As discussed above, the CSUS team implemented a number of strategic changes that improved the identification and count of unsheltered families in 2019. Most notably, there was dedicated effort to interview families after the count at day programs frequented by homeless families (e.g., a school for young children, an outreach service

for women). Many of the parents interviewed during service-day count event reported that they had been either sleeping in a car (33%), or outdoor encampment (44%) on the primary night of the count (January 30, 2019). Because volunteers are generally trained not to approach individuals in these locations unless persons are accessible, the researchers believe that the 2019 additional efforts address the often-missing demographic information about occupants in tents/vehicles, which have been substantially increasing in Sacramento County. In sum, the researchers believe that there was a substantial undercount of families that likely occurred in 2017, particularly those in vehicles and tens. And that the demographic information collected from youth and families through the additional 2019 efforts, substantially contributed to an increased count of 189 additional families between 2017 and 2019.

Because the number of unsheltered households with children counted in 2019 increased from 6 to 195, it is consistent that there would be an increase in the number of chronically homeless households. Specifically, 78 out of 195 unsheltered families with children had at least one adult member that met the definition for chronically homelessness. Per HUD guidelines, all persons within these households were all subsequently considered chronically homeless (all 190 persons within these 78 families were identified as chronically homeless).

- **There was a large increase from the number of unsheltered people reported in your last PIT count under chronically homeless individuals (803) to the sum of the number of unsheltered people reported this year under chronically homeless households without children and chronically homeless households with only children (collectively, 1,032). Please verify these figures, and if they are correct, please explain the increase.**

  The CSUS research confirm that the number of unsheltered persons who met the HUD definitions of chronically homelessness (and were in households without children or children-only) increased from 803 to 1,032.

  As previously discussed, the overall increase of the unsheltered count reflects, in part, changes in methodology (the researchers estimate that approximately 52% of the total unsheltered increase Is attributed to these changes). It should be noted, however, that the increase in unsheltered chronic homelessness is substantially lower than anticipated (approximately 28%) as well as lower than most other groups. For example, in 2017 38% of unsheltered persons were indicated as chronically homeless while in 2019 the proportion was 31%. Though it is beyond the limits of the 2019 PIT data to explore this decline conclusively, the researchers believe that this pattern could reflect better efforts to engage disabled individuals experiencing chronic homelessness in the county; even with substantial increases in unsheltered homelessness it is likely that some groups have benefited from targeted efforts to transition them into housing and services.

- **There was a large increase in the number of unsheltered veterans, from 327 to 488.**

  Please verify these figures, and if they are correct, please explain the increase.

  The CSUS research confirm that the 2019 PIT count yield 488 unsheltered veterans (455 veterans in adult-only households and 33 veterans within households with children), which reflects a 49% increase since 2017 (327 vs. 488). The increase in unsheltered veterans is consistent with the overall increase in unsheltered homelessness (49% vs. 53%).

  As previously discussed, the overall increase of the unsheltered count reflects in part changes in methodology but also overall increases of persons experiencing homelessness in Sacramento County (researchers estimate that the number of person's experiencing homelessness effectively increased by19%, once accounting for the methodology changes).

- **There was a large increase in the number of unsheltered veterans in households with at least one adult and one child, from 0 to 33. Please verify these figures, and if they are correct, please explain the increase.**

  The CSUS research confirm that the 2019 PIT count yield 33 unsheltered veterans within households with children. As discussed above, the overall increase in unsheltered veterans is consistent with the overall increase in unsheltered homelessness (49% vs. 53%). But the increase detected for veterans within families also reflects the researchers' effort to more effectively target and identify families with children experiencing homelessness.

- **There was a large increase in the number of unsheltered veterans in households without children, from 327 to 455. Please verify these figures, and if they are correct, please explain the increase.**

  The CSUS research confirm that the 2019 PIT count yield 455 unsheltered veterans in adult-only households. As discussed above, the overall increase in unsheltered veterans is consistent with the overall increase in unsheltered homelessness (49% vs. 53%).

  As previously discussed, the overall increase of the unsheltered count reflects in part changes in methodology but also overall increases of persons experiencing homelessness in Sacramento County (researchers estimate that the number of person's experiencing homelessness effectively increased by19%, once accounting for the methodology changes).

- **There was a large increase in the number of unsheltered unaccompanied youth, from 118 to 219. Please verify these figures, and if they are correct, please explain the**

increase.

The CSUS research team confirms that the 2019 PIT count yield 219 unsheltered unaccompanied youth, which is an 85% increase from the 2017 estimate (118 vs. 219).

As already discussed, the overall increase of the unsheltered count reflects the overall increases of persons experiencing homelessness in Sacramento County, but also strategic efforts to improve the accuracy of the count itself. With respect to homeless youth specifically, the CSUS team implemented a number of strategic changes that improved the identification and count of unsheltered youth. Most notably, the research team partnered with key youth agency providers involved to organize a "magnet event" on the day of the count, a HUD-recommended best practice for improving the unsheltered enumeration of youth (also referred to as a "come and be counted" event). Only those youth who were staying in a location that would be considered "homeless" by the HUD definition were included in the count. The research team also collaborated with youth providers to conduct follow-up calls with youth on the Sacramento HMIS waitlist on February 1, 2019. Youth who were "active" on the housing waiting list received a phone call by a youth agency staff member and administered the survey. Youth were asked where they had spent the night on the primary night of the count (January 30, 2019).

It should be noted that in all of these follow-up efforts, that the researchers took steps to reduce risk of double-counting by asking participants: a) if they had already completed a survey; and b) some identifying information (initials and date of birth) that had been asked of all participants. A few individuals (both youth and parent), were found to have been interviewed more than once through these efforts; in these situations the second interviews collected from these specific individuals were removed from the final analysis. A number of individuals also reported that they had stayed at a shelter on January 30th, even though they may have slept in a car or tent in subsequent nights. Because these individuals would already be accounted for in the sheltered portion of the count, their information was excluded from the unsheltered analysis

- **There was a large increase in the number of unsheltered persons in parenting youth households (both parents and children), from 0 to 98. Please verify these figures, and if they are correct, please explain the increase**.

The CSUS research team confirms that the 2019 PIT count yielded 98 unsheltered persons within 33 parenting youth households (in which 65 children were present).

The researchers believe that this notable increase primarily reflects the targeted efforts to identify both youth and parents experiencing unsheltered homelessness. The vast majority of these families were encountered at either the youth magnet event or the family service-day count.