|  |  |  |  |
| --- | --- | --- | --- |
| Client Name: |  | Date: |  |
|  |  |  |  |
| Contact Info: |  |  |  |

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| **PART ONE: Standard Documentation** (Note: Some of these documents have fees attached to them, connecting your client to an Access Point can provide waivers to some of these fees.) | |
|  | Birth Certificate(s) (ALL Household Members) |
|  | \*Application for Certified Copy of Birth Record (Ca Dept of Public Records) |
|  | \*Sworn Statement |
|  | https://www.cdph.ca.gov/CDPH%20Document%20Library/ControlledForms/VS111.pdf |
|  | Social Security Card(s) (ALL Household Members) |
|  | \*Proof of Identity (e.g., CA ID, School ID, Military ID, Healthcare Card) |
|  | \*Proof of Age (e.g., Birth Certificate) |
|  | \*Proof of Citizenship or Immigration Status |
|  | https://www.ssa.gov/forms/ss-5.pdf |
|  | Government Issued Photo ID (ALL ADULTS) |
|  | \*Form DL44 from the DMV |
|  | \*Proof of DOB (e.g., Birth Certificate) and CA residency |
|  | https://www.dmv.org/ca-california/id-cards.php |
|  | DD214 (VETS only) |
|  | https://www.archives.gov/veterans/military-service-records/about-service-records.html |
|  |  |
| **PART TWO: Income Documentation** | |
|  | No Income |
|  | Public Assistance (e.g. Cal Works, GA) |
|  | SSI / SSDI Award Letter |
|  | Employment Income |
|  | Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |
| **PART THREE: Homeless Documentation** | |
|  | Disability Certification |
|  | Homelessness History Mapping Tool |
|  | Third Party Homeless Verification |
|  |  |
| **PART FIVE: Additional Documentation** | |
|  | Does the client have any animals? YES NO |
|  | Service Animal Certification:  Yes NO |
|  | Companion Animal Certification:  Yes NO |
|  | Neutered: Yes NO |
|  | Shot Record: Yes NO |